

FOR IT CELL

1

3



Directorate of School Education / विद्यालय शिक्षा निदेशालय

GOVERNMENT OF HARYANA / हरियाणा सरकार

Office of Director School Education, Haryana
विद्यालय शिक्षा निदेशालय, हरियाणा

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development



From Darkness lead me to Light

Off: 30 Bays Building, 3rd Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 91(0172)-2701333 Fax: 91(0172)-2701347
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी चण्डीगढ़, -160017 (भारत) दूरभाष: 91 (0172) 2701333 फैक्स: 91 (0172) 2701347
e-mail: edusecondary@hry.nic.in

Inspection Performa for Inspection of Private Schools for recognition.

(Note - (V) tick mark the circle for appropriate information)

District / Sub-Division

[Grid for District/Sub-Division]

Date of Inspection

17 06 2013

1. Details of Schools:

A. General

Name of School

MOUNT LITERA ZEE

i. Stage for which recognition applied for Primary Middle High Sr. Secondary

ii. Sr. Sec stage mention stream for which recognition is sought Arts Commerce Science

iii. Permission to establishment or up-graduation of school granted by Director DEO

Note: The schools running in the State before 31.05.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall be deemed to have been permitted under this rule for the purpose of recognition or up gradation.

No. 176-2011 PS (3) Date 26 04 2012

iv. If already recognized mention stage along with order no. and date

Primary Middle High
 Director DEO Deemed Recognized

No. [] Date []

B. Locational Details of School:

i. Plot No.

ii. Sector/ Mohalla

iii. City/Town/Village

iv. HUDA/Municipal Council/ Committee/ Panchayat

v. CD Block

vi. Assembly Constituency

vii. District

viii. Telephone No. with STD code

ix. Fax No.

x. Email address

MACHHRAULI
MACHHRAULI
PANIPAT
0160-6450006
MOUNT LITERA PANIPAT, GN.

2. Details of Authority to run the school

1. Name

Individual or association of individuals or trust created under the Indian Trust Act, 1882 (2 of 1982), or society registered under Societies Act, 1860 or company registered under Companies Act, 1956 (1 of 1956).

LORD MAHA VEERA GROUP OF EDUCATION

2. Registration Details

i. Scheme of Management (under Rule 32)

Yes No

ii. a) Registration Number & Date

0161 01 02 2010

b) Registration Authority

iii. Number of members of managing committee

20

iv. Composition of managing committee

Yes No

v. Copy of bye-laws attached

Yes No

M.C. No. 1104
 12

C. Type of School/Curriculum:

- i. Type of school 0 Boys 0 Girls Co-Education
- ii. Approximate number of students
- iii. Affiliating Board 0 Bose 0 CBSE 0 ICSE 0 Others
- iv. Curriculum:- a) For 1-8 Class 0 Bose 0 CBSE 0 ICSE 0 Edu.Dept.
- b) For 9-12 Class 0 Bose 0 CBSE 0 ICSE 0 Others
- v. Medium of instructions 0 Hindi 0 English Both 0 Others

Land Details:

A. Area Details:

School	New schools established after commencement of Haryana School Education Rules, 2003 i.e. after 30.04.2003	Existing schools running as recognized or unrecognized before commencement of Haryana School Education Rules, 2003 i.e. before 31.03.2007	
		Rural/Urban/Controlled areas	Rural/Urban/Controlled areas (for single storey building)
Primary	0.5 Acre	500 Square meters	350 Square meters
Middle	1.0 Acre	800 Square meters	600 Square meters
Secondary	2.0 Acre	2000 Square meters	1500 Square meters
Senior Secondary (i) Arts and Commerce (ii) Arts/Commerce and Science	2.0 Acre	3000 Square meters 4000 Square meters	2250 Square meters 1000 Square meters

Total Land Area
 Acre Kanla Marla Sqm.

In case of existing schools i.e. running before 31.03.2007, these schools shall provide or make arrangement for adequate play ground within the radius of 500 meter according to the number of students. These schools may use the playground of Government schools within one Kilometer range or tie up for use of playground of any Aided School, Educational Institution, Park Panchayat/Municipal Land, Stadium etc.

0 Yes 0 No
 If yes, then Area Distance

B. Owner Details:

- (i) The Name of individual or Association of individuals or Trust or Society or Company or school whom ownership vests
- (ii) The ownership title documents attached

LORD MAHAVEERA GROUP
 OF EDUCATION

0 Yes 0 No

C. Lessor's Detail:

- (i) Name *Veena Arjun, Sahdev*
- (ii) Address *Dasr Sain, Nohindar*

DRAYAN CHOD GUPTA
 SMT SAROS GUPTA

D. Lessee Detail:

- (i) Name of the lessee (President or Secretary or Manager)
- (ii) Whether authorized by the authority running the school
- (iii) Copy of resolution attached or not

AJAY DAIN

Yes 0 No

E. Location of land:

- (i) Khewat/Khasra No./Killa No./Plot No.
- (ii) Whether land is in one patch or more.
- (iii) If more than one patch sista of land duly countersigned by the Tehsildar be attached)
- (iv) Whether pieces of land adjacent and easily approachable and functionally suitable?

Khewat Khasra Killa Plot No

Number of patch

Yes 0 No

Yes 0 No

3

Building Details:

A. Existing Plan

- (i) Existing plan of building duly signed by registered architect and owner or lessee Owner/Lessee (President or Manager or Secretary) Architect
- (ii) Covered Area
- (a) Ground coverage-(for New Schools: it should be conforming to Urban Development Department, Town and Country Planning Department, Panchayat and Development Department whichever is applicable) 4446.2-60 / 22020.77
- (b) Total covered area (if more than one floor) 44662-60
- (c) Percentage of ground coverage 35
- (d) FAR (Floor area ratio) (For New Schools) 35 : 65

B. Rooms Details:

- i) Total No. of Rooms 074
- ii) Number of Class Rooms (one class room for each section) 018

Size of Class Room

- a) for new School - 24x18x10' @ 10Sq.ft./Student
- b) for Existing School -
I-VIII Class- @ 9 Sq.ft./Student
IX-XII Class- @10Sq.ft./Student

Type	Centered	Total Room	Size (in ft.)	Area (Sq.Ft. each room)	No of Students to be adjusted	Total No of Student
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	18	24 x 18 x 10	500	50	900
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	/	/ x / x /			
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	/	/ x / x /			
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	/	/ x / x /			
Class Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	/	/ x / x /			
Total						900

Others Room

Office of Head	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	24 x 18 x 10
Staff Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	24 x 18 x 10
Office Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	24 x 18 x 10
Library	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	24 x 18 x 10
Physics Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	37 x 20 x 10
Bio Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	37 x 20 x 10
Science Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	37 x 20 x 10
Computer Lab	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	30 x 20 x 10
Store Room	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	24 x 18 x 10

No. of books available

iii) Veranda

- a) for new School - 8' for single loaded & 10' for double loaded 10 Ft.
- b) for Existing School - 6' for single loaded & 8' for double loaded Ft.

iv) Stair

- a) for new School - 6' width. Yes No If No, Size 6'
- b) for Existing School- 4'6"width. Additional stair after linear distance of 100' Yes No If No, Size

v) Ramp

- a) for new School - 6' width. Yes No If No, Size NO
- b) for Existing School- 6' width. If the school does provide ramp then it should arrange the classes for the handicapped students at the ground floor Yes No If No, Size

(i) Provision for laboratory

- Science
- Chemistry
- Composite Science
- Geography
- Functional English

- Biology
- Physics
- Math
- Computers
- Music

- Multimedia
- Other

- (ii) Drinking water facility (Mode of water supply)
 (iii) Toilets and Urinals separate for boys and girls

- Yes No
- Yes No

Mode

Sumberable

- (a) Number of toilets for the girls
 (b) Number of toilets for the boys
 Total toilets

08
08
16

5. Pledge Money

Pledge money atleast equal to six months basic pay of the staff but in no case less than the amount as mentioned below, shall be deposited in the name of Director School Education (by designation), in the shape of fixed deposit or bank guarantee not less than a period of three years:-

- Yes No

If yes, Amount

1,00,000

Stage	Class	Rs.
Primary	I-V	50,000
Middle	I-VIII	1,00,000
Secondary	I-X	1,50,000
Senior Secondary	I-XII	2,00,000

6. Certificates -

- Ownership of Land Sub-Divisional Magistrate Yes No
- Construction of Building District town planner, municipality/registered architect/empanelled architect Yes No
- Safety of Building Public works Department, Municipality/Registered Engineer/empanelled Engineer Yes No
- Fire Safety Fire Officer, authorized agency by Central Government or State Government Yes No
- Hygienic Chief Medical Officer, Senior Medical Officer, empanelled Medical Officer Yes No
- No Objection Certificate regarding land use Municipal area municipality/municipal council/local authority Yes No
- Out side municipality area like urban area/controlled area/rural area As notified under relevant laws Yes No

Note: - The schools running in the state before 31.03.2007 as recognized or deemed recognized or temporarily recognized or unrecognized shall not require to attach certificate referred above at Sr No. 6 i.e. no objection certificate regarding land use with application for the purpose of recognition or up gradation.

7. Staff statement

- Yes No
- Yes No

8. Rules and Regulations for staff under rule 162

9. Fee structure -

- Class-wise fee and funds (no funds except Red Cross, CWF and Sports Fund) Yes No
- to be displayed on the notice board Yes No
- issue of fee receipt Yes No
- fees charged is according to the facilities provided by the school Yes No

10. School Record (under rule 28)

11. General report regarding -

- No business premises in any part of building of schools. Yes No
- Furniture and equipment are adequate and suitable for instruction Yes No
- Salary of teachers and non-teaching staff are paid regularly as notified by the school. Yes No
- School building or other structure or ground are not used during day or night for commercial or residential purpose (except separate residence for employees of school) or communal, political or non-education activity of any kind. Yes No
- There is no thoroughfare or public passage through any part of school premises Yes No
- Sanitary arrangements at school are adequate and kept in good order Yes No
- Drinking water arrangement adequate. Yes No
- Provisions of electricity fitting and electric fans in each class rooms Yes No
- No teacher or student is completed to attend a class or religious instruction (except in minority school) Yes No
- No complain/inquiry pending against school building management committee seeking recognition. An undertaking in this effect that land building in this effect that land building is free from litigation be submitted. Yes No

4 5

per rule 30)

13. Processing Fee + Form Fee
5th to 10th - for 8th Rs. 1500/-, for 10th Rs. 5000/- & for 12th Rs. 10000/- plus Rs. 50/- fee of the form)

Yes No
Yes No

CAK... ..

14. Recommendations

The members of the Inspection Committee, have satisfied themselves that the school fulfill's all conditions for recognition/upgradation and the Haryana School Education Rules, 2001 amended from time to time and guidelines issued by the Department. We therefore recommend that the school be granted recognition/upgradation from Class 7 to Class 8th.

If the school is not fit for recognition/up gradation and has the following deficiencies / deficiencies:

Ramp/grill etc etc

Signature
26/6/15

पंचायत, मन्थली
जिला पानीपत
Sarpanch MC Concerned

recognition/up gradation applied for Class ... to Class ...

Signature
Block Education Officer Concerned
B E E O
Smk

Signature
District Elementary Education Officer
PANIPAT

Lord Mahavira Group of Education

Chairman
Cashier
Secretary