Annexure-A

APPLICATION FORMAT

Applied for the post of Director (Costing & Licensing)

Self Attested Recent Passport size Photograph

1. Name of the Applicant (In Capital Letter) : ……
2. Father's Name : ……..……
3. Present Office Address :……

   :……
4. Residence Address: :……

   :……
5. Mobile No. :…….
6. E-mail id :…….
7. Date of Birth (in Christian era) : …….
8. Age (as on 07.12.2026): ……Years ……. Months ……. Days
9. Sex (Male/Female) : ……
10. Marital Status : .....
11. Whether domicile of Uttarakhand (Yes/No) : ……..

    (if yes, attached domicile certificate)
12. Service to which he/she belongs: …….
13. Present Designation/Post held: ……
14. Present office address: ……

    ……
15. Pay level and Basic Pay : ……
16. Date of Superannuation : ……...

17. Education and Professional Qualification :

a) Academic Qualification (in ascending order, starting from high School onward):

Sl. No.	Examination Passed	Main Subject	Board/University	Year of passing	% age of marks
1	2	3	4	5	6

b) Technical Qualification:

Sl. No.	Examination Passed	Board/University	Year of passing	% age of marks
1	2	3	4	5

c) Whether Educational and other qualifications required for the post are satisfied:

(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.) Please mention essential and desirable qualification required and possessed by the candidate in the preceding column.

Qualifications/Experience required		Qualifications/Experience possessed by the applicant
Essential	1) 2) 3)	
Desired	1) 2)	

d) Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

……

18. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	Nature of appointment whether regular adhoc, Temporary deputation, contract etc.	Period of service		Scale of pay, basic pay and total monthly emoluments	Nature of duty
			From	To		

(Use Separate Sheet, if necessary)

19. Details of additional academic qualifications, professional training and work experience, if any

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20. Nature of present employment, i.e. temporary or permanent: ……..……

21. In case the present employment is held on direct/deputation/contract basis, please state:

a) The date of initial appointment on deputation/contract basis: ……

b) Period of appointment or deputation/contract : ……

c) Name of the parent office/Organization to which you belong :…….

(Address of parent organization)

d) Name of the post & pay scale held by you on regular basis :…….

(Date from when such post held may also be indicated)

e) Name of office/organization and address of present posting:…….

22. Additional details about present employment:
Please state whether working under and give full address of the organization:

a) Central Government : ……

b) State Government : ……

c) Central/State Autonomous Organization : ……

d) Central/State Government Undertaking : ……

e) Central/State University : ……

f) Private Organization : ……

If working under (a) to (e), are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised and revised scale. : ……

……

23. Total emoluments per month now drawn : …….
(Please attach details of gross salary/last pay slip)

24. Whether belongs to reserved category. : …….
(If yes, please state category and enclosed certificate issued from the authority)

25. Whether having experience in Tariff Affairs in Electricity Regulatory sector, If yes, please state : …..

a) Total year of such experience : ……

b) Pay Level : ……

26. Notice period/No. of days likely to be availed : ……
for relieve from parent Deptt. on being found fit for appointment.

27. Remarks, if any : …….

DECLARATION

I ..... S/o / D/o Sri .....solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination/selection is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after appointment my services are liable to be terminated without any notice.

Place: .....

Date: …….. Signature of Candidate

List of Enclosures:

Certificate by the Employer

a) The date of birth, qualification and experience and other details furnished by Shri/ Smt. Indicated at Sl. N0. 1 to 17 in bio-data pro-forma have been verified and found correct as per service records of the officer.

b) The integrity of Shri/Smt…… is beyond doubt.

c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned.

d) UERC will be informed at the earliest, of any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.

e) Up-to date ACRs dossiers of the concerned officer for the last five years is enclosed or would be forwarded within the due date.

(Signature of the employer)
With official Stamp