

महाराष्ट्र शासन

क्रमांक-प्रआयो-२०२५/प्र.क्र.११/योजना-१०
ग्राम विकास व पंचायतराज विभाग,
बांधकाम भवन, २५ मईबन रोड,
फोर्ट, मुंबई-४०० ००१.
दिनांक:- ०७ मार्च, २०२५.

प्रति,

कार्यकारी अध्यक्ष,
जिल्हा ग्रामीण विकास यंत्रणा,
तथा मुख्य कार्यकारी अधिकारी
जिल्हा परिषद (सर्व).

विषय :- प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत पात्र कुटुंबाचे सर्वेक्षण करणेबाबत.

- संदर्भ:-** १) उप महानिदेशक, ग्रामीण विकास मंत्रालय, भारत सरकार यांचे पत्र क्र.No.J-११०१४/१/२०२४-RH-Pol.(e-३८७५७९), दि. १४ ऑगस्ट, २०२४ रोजीचे पत्र.
- २) संचालक, ग्रामीण विकास मंत्रालय, भारत सरकार यांचे पत्र क्र.No.M- १२०१८-RH-(M&T)Part(१), दि. २२ ऑगस्ट, २०२४ रोजीचे पत्र
- ३) संचालक, ग्रामीण विकास मंत्रालय, भारत सरकार यांचे कडील पत्र क्र.No.M-१२०१८/०२/२०१९-RH (M&T) (e-३६८१४६), दि.२७/१२/२०२४.

केंद्रीय मंत्रीमंडळाने दि. ९ ऑगस्ट, २०२४ रोजी झालेल्या बैठकीत २ कोटी घरकुले बांधण्यासाठी पुढील ५ वर्ष सन २०२४-२५ ते २०२८-२९ या कालावधीत प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ सुरु करण्याची घोषणा केली आहे. त्यानुषंगाने, संदर्भ क्र.१ अन्वये, सन २०१८ मध्ये झालेल्या आवास प्लस सर्वेक्षणामध्ये तयार करण्यात आलेल्या प्रतिक्सा यादी (Priority List) मध्ये समाविष्ट न झालेले व सिस्टीमद्वारे अपात्र झालेले परंतु सद्यस्थितीत पात्र असलेले कुटुंबाचे प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत खालील नवीन Exclusion Criteria नुसार सर्वेक्षण करण्याच्या सूचना ग्रामीण विकास मंत्रालय, भारत सरकार यांनी दिल्या आहेत.

सुधारीत Exclusion Criteria पुढील प्रमाणे आहेत.

- १) तीन/ चार चाकी वाहन असणारे कुटुंबे.
- २) तीन/ चार चाकी कृषी उपकरण असणारे कुटुंबे.
- ३) रु. ५०,००० किसान क्रेडिट कार्ड किंवा त्याहुन अधिक क्रेडिट मर्यादा असलेले कुटुंबे.
- ४) कुटुंबातील कोणताही सदस्य सरकारी कर्मचारी असलेले कुटुंबे.
- ५) शासनाकडे नोंदणीकृत बिगर कृषी उद्योग असलेली कुटुंबे.
- ६) कुटुंबातील कोणताही सदस्य दरमहा रु.१५,००० पेक्षा जास्त कमवत असलेले कुटुंबे.

- ७) आयकर भरणारे कुटुंबे.
- ८) व्यवसायीक कर भरणारे कुटुंबे.
- ९) २.५ एकर किंवा त्याहून अधिक बागायती जमीन असणारे कुटुंबे.
- १०) ५ एकर पेक्षा जास्त परंतु जिरायती जमीन असणारे कुटुंबे.

त्यानुसार, प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत पात्र कुटुंबाचे सुधारीत Exclusion Criteria नुसार सर्वेक्षण करण्यासाठी संदर्भ क्र. २ अन्वये, सुधारीत Awaas+ मोबाईल ॲपमध्ये सर्वेक्षकाची नोंदणी करणेबाबत ग्रामीण विकास मंत्रालय, भारत सरकार यांनी कळविले होते. त्यानुसार राज्यामध्ये Awaas+ २०२४ मोबाईल ॲपमध्ये सर्वेक्षण करण्यासाठी सर्व ग्रामपंचायत अधिकाऱ्यांची (ग्रामसेवक / ग्राम विकास अधिकारी) सर्वेक्षक (Surveyor) म्हणून ग्रामपंचायत निहाय नोंदणी पूर्ण करण्यात आली आहे. संदर्भ क्र.३ अन्वये, प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत सुधारीत आवास प्लस २०२४ मोबाईल ॲपद्वारे सर्वेक्षण करण्यासाठी ग्रामीण विकास मंत्रालय, भारत सरकार यांचे मार्फत आदर्श कार्यपध्दती (SOP) प्राप्त झाली असून, त्यामध्ये पुढील प्रमाणे Modules दिले आहेत.

- १) SOP for Self – Survey using Awaas + 2024 application
- २) SOP for Assisted – Survey using Awaas + 2024 application
- ३) Accountability of official involved in survey process.

याबाबत सर्व संबंधित अधिकारी, कर्मचारी जसे- प्रकल्प संचालक, जिल्हा ग्रामीण विकास यंत्रणा, गट विकास अधिकारी , पंचायत समिती व ग्रामपंचायत अधिकारी यांचे ग्रामीण विकास मंत्रालय, भारत सरकार ऑनलाइन पद्धतीने वेबिनारद्वारे दोनवेळा orientation करण्यात आले आहे.

प्रधानमंत्री आवास योजना-ग्रामीण टप्पा २ अंतर्गत सर्वेक्षणाची सर्व जिल्ह्यामध्ये सर्व सामान्य जनतेला त्याची माहिती करून द्यावी व प्रत्येक ग्रामपंचायतीमध्ये प्रधानमंत्री आवास योजना-ग्रामीण टप्पा २ अंतर्गत पात्र कुटुंबाचे (Potentially eligible households under PMAY-G) सर्वेक्षण करण्याची कार्यवाही विहित वेळेत पूर्ण करावी अशा सूचना ग्रामीण विकास मंत्रालय, भारत सरकार यांनी दिल्या आहेत.

या सर्वेक्षणाकरिता खालीलप्रमाणे मनुष्यबळ-

अ.क्र.	पद	पद	कामाचे स्वरूप
१	सर्वेक्षक (Surveyor)	ग्रामपंचायत अधिकारी	आवास प्लस सर्वेक्षणामध्ये तयार करण्यात आलेल्या प्रतिका यादी (Priority List) मध्ये समाविष्ट न झालेले व सिस्टीमद्वारे अपात्र झालेले परंतु सद्यस्थितीत पात्र असलेले कुटुंबाचे प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत सुधारीत Exclusion Criteria नुसार सर्वेक्षण करणे.

या सर्वेक्षणाचे नियोजन व सनियंत्रण करण्यासाठी खालीलप्रमाणे समिती गठीत करावी.

१. जिल्हास्तरावर मुख्य कार्यकारी अधिकारी, जिल्हा परिषद (अध्यक्ष).
२. जिल्ह्यातील सर्व गट विकास अधिकारी (सदस्य).
३. प्रकल्प संचालक, जिल्हा ग्रामीण विकास यंत्रणा (सदस्य सचिव).

मुख्य कार्यकारी अधिकारी यांनी आपल्या जिल्ह्यातील प्रकल्प संचालक, गट विकास अधिकारी व पंचायत समिती कर्मचारी यांनी सर्वेक्षण सर्व ग्रामपंचायती मध्ये होईल याची दक्षता घ्यावी व नोंदणी करण्यात आलेल्या कुटुंबाची Randomly तपासणी करावी . प्रधानमंत्री आवास योजना-ग्रामीण टप्पा २ अंतर्गत आपल्या जिल्ह्यामध्ये या सर्वेक्षणाची व्यापक प्रसिध्दी करून, सर्व सामान्य जनतेला त्याची माहिती करून द्यावी. सर्व ग्रामपंचायतीमध्ये सर्वेक्षण करण्याची कार्यवाही विहित वेळेत पूर्ण करावी.

सोबत :- १) संदर्भिय पत्र व कार्यपध्दती .

२) सर्वेक्षणासाठी स्वयंघोषणापत्र व पोचपावती नमुना

(एकनाथ डवले, भा.प्र.से.)

प्रधान सचिव,

ग्रामविकास व पंचायत राज विभाग

प्रत :-

१. विभागीय आयुक्त, विभागीय आयुक्त कार्यालय (सर्व) यांना माहितीस्तव.
२. संचालक, राज्य व्यवस्थापन कक्ष-ग्रामीण गृहनिर्माण, सीबीडी-बेलापूर, नवी मुंबई यांना पुढील कार्यवाहीस्तव.
३. उपायुक्त (विकास), विभागीय आयुक्त कार्यालय (सर्व) यांना माहिती व कार्यवाहीस्तव.
४. प्रकल्प संचालक, जिल्हा ग्रामीण विकास यंत्रणा (सर्व) यांना माहिती व कार्यवाहीस्तव.

पोचपावती

श्री./ श्रीम..... यांचे दि..... रोजी सर्वेक्षण झालेले
असून त्यांची माहिती प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत आवास+ २०२४ अॅपमध्ये
Upload करणेत आलेली आहे.

पोहोचपावती देणाऱ्याची सही पोहोचपावती घेणाऱ्याची सही-----
पोहोचपावती देणाऱ्याचे नाव पोहोचपावती घेणाऱ्याचे नाव -----

(सदर पोहोचपावती पंचायत समिती कार्यालयास जमा करणेत आली.)

पोचपावती

श्री./ श्रीम..... यांचे दि..... रोजी सर्वेक्षण झालेले
असून त्यांची माहिती प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत आवास+ २०२४ अॅपमध्ये
Upload करणेत आलेली आहे.

पोहोचपावती देणाऱ्याची सही पोहोचपावती घेणाऱ्याची सही

पोहोचपावती देणाऱ्याचे नाव पोहोचपावती घेणाऱ्याचे नाव

(सदर पोहोचपावती इच्छूक लाभधारकास उपलब्ध करून देणेत आली.)

कुटूंबप्रमुखाचे स्वयंघोषणा पत्र

मी, श्री./ श्रीम. वय, वर्षे, मु.पो....., ता....., जि.....
स्वयंघोषित करित आहे की, प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत पात्र कुटुंबासाठी घरकुल योजनेंतर्गत लाभार्थ्यांच्या सर्वेक्षणाकरीता मी माहिती दिलेली असून माहिती बरोबर आहे. सदर माहिती कोणत्याही टप्प्यावर चूकीची अथवा खोटी आढळल्यास शासन नियमानुसार मी शिक्षेस पात्र राहीन. तसेच, शासनाच्या घरकुल व अन्य कोणत्याही योजनेचा लाभ मिळणार नाही, याची मला पूर्ण जाणीव आहे.

स्वाक्षरी/ अंगठा.....

(अंगठा असेल तर प्रमाणित करणेसाठी गावातील सुशिक्षित व्यक्तीचे नाव व सही.)

कुटूंबप्रमुख/ कुटूंब सदस्याचे नाव

सर्वेक्षक यांचे स्वयंघोषणा पत्र

मी, श्री./ श्रीम. सर्वेक्षक स्वयंघोषित करित आहे की, प्रधानमंत्री आवास योजना-ग्रामीण टप्पा-२ अंतर्गत पात्र कुटुंबासाठी घरकुल योजनेंतर्गत श्री/श्रीम. या इच्छूक लाभधारकाचे सर्वेक्षण मी केले आहे. सदर सर्वेक्षणाकरीता इच्छूक लाभधारकाने जी माहिती दिलेली आहे ती त्याच्यासमोर तपासून खात्री करून आवास+ २०२४ अॅपमध्ये अचूक Upload केलेली आहे. इच्छूक लाभधारकाने सांगितलेल्या माहिती व्यतिरिक्त इतर माहिती Upload करणेत आलेली नाही.

स्वाक्षरी.....

सर्वेक्षकाचे नाव

No. J-11014/1/2024-RH-Pol. (e-387579)
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Housing Division)

Krishi Bhawan, New Delhi-110001

Dated the 14th August, 2024

To

The Additional Chief Secretary/ Principal Secretary/ Secretary
Department of Rural Development
In charge of the Pradhan Mantri Awaas Yojana- Gramin (PMAY-G)
of All States and UTs

Subject: Implementation of the Pradhan Mantri Awaas Yojana- Gramin (PMAY-G) during FY 2024-25 to 2028-29- Modifications in the next phase of the scheme - reg.

Sir/ Madam,

The Union Cabinet in its meeting held on 9th August, 2024 has approved the implementation of the Pradhan Mantri Awaas Yojana- Gramin (PMAY-G) for 5 more years from FY 2024-25 to 2028-29 for 2 crore more houses. The approvals given by the Union Cabinet have been intimated to the States/UTs vide letter of even number dated 12th August, 2024. In this regard, the major modifications in the scheme for implementation of the next phase of the PMAYG, as approved by the Union Cabinet are given as under:-

- I. **Target for PMAY-G:** The Union Cabinet has approved the continuation of the scheme for 5 more years from FY 2024-25 to 2028-29 with target for construction of 2 crore more houses. The beneficiaries would be balance households in the existing SECC 2011 based PWL and Awaas+ 2018 database, after updation. The Ministry would allocate the State/UT wise targets for FY 2024-25 shortly.
- II. **Conduct of exercise for updating the Awaas+, 2018 list** for identifying eligible rural households for getting benefits under the scheme. The updation exercise would be done using the modified exclusion process with revised 10 exclusion criteria. The Ministry would request the States/UTs for starting the survey shortly. The modified exclusion criteria w.e.f. FY 2024-25 for identification of additional potential beneficiaries are given as under (also modified in the Annexure-I of the existing FFI of the PMAY-G):-
 - i. Motorised three/four-wheeler
 - ii. Mechanised three/ four-wheeler agricultural equipment
 - iii. Kisan Credit Card with credit limit of ₹50,000 or above
 - iv. Household with any member as a Government employee
 - v. Households with non-agricultural enterprises registered with the Government
 - vi. Any member of the family earning more than ₹15,000 per month
 - vii. Paying income tax
 - viii. Paying professional tax
 - ix. Own 2.5 acres or more of irrigated land
 - x. Own 5 acres or more of unirrigated land
- III. In addition, the scheme would ensure the **priority for first time beneficiary households** during FY 2024-25 to 2028-29.
- IV. The **unit assistance** under the next phase of the scheme is Rs. 1.20 lakh in plain areas and Rs. 1.30 lakh in the North Eastern Region (NER) States, Hill States namely Himachal Pradesh, Uttarakhand, Jammu & Kashmir and

Ladakh only.

- V. The **administrative funds** would be 2% of the program funds for meeting the administrative expenses as per the Framework For Implementation (FFI) of the PMAY-G. The bifurcation of the administrative funds would be 1.70% to be released to the States/UTs and 0.30% to be retained at Central level. Within this overall limit of 2% funds, the Department would provide additional admin. funds to the North Eastern Region (NER) States and Hill States namely Himachal Pradesh, Uttarakhand, Jammu & Kashmir and Ladakh only
- VI. The incomplete houses of the previous phase would be completed during FY 2024-25 as per the existing rates. The Ministry has already allocated full and final target of 2.95 crore houses to the States in FY 2023-24 and this State/UT wise target of 2.95 crore houses allocated by this Ministry till 31.03.2024 shall be fixed. Further, the States/UTs would be allowed to meet the gaps in targets, if any due to remand of ineligible households sanctioned earlier, by sanctioning houses to next in line eligible household for trying to saturate the eligible households in their SECC 2011 and Awaas+ 2018 PWL within overall targets allocated to them and corresponding Central share liability.

2 . The States/UTs are accordingly requested to continue their efforts for successful initiation of the next phase as well as completion of pending houses of the previous phases.

Yours faithfully,

Signed by Gaya Prasad

(Gaya Prasad) Date: 17-08-2024 13:38:34

Dy. D.G. (RH)

Tele. No.: 011-23388431

Email: gaya.prasad@nic.in

Copy to:-

- i. The State Nodal Officers/ State MIS Nodal Officers of all States and UTs implementing the PMAY-G for information and necessary action.
- ii. Dir/DS/JD of the Rural Housing Division of the Ministry
- iii. NIC unit, MoRD

M-12018/02/2019-RH(M&T)-Part(1)
Government of India
Ministry of Rural Development
Department of Rural Development
Rural Housing Division

Krishi Bhawan, New Delhi

Dated: 22th August 2024

To

The Additional Chief Secretary/ Principal Secretary/ Secretary,
Department of Rural Development & Panchayati Raj In charge of Pradhan
Mantri Awaas Yojana – Gramin (PMAY-G), All the State Governments & UT
Administrations (except Lakshadweep, Delhi, Chandigarh & Puducherry)

**Subject: Standard Operating Procedure of Surveyor Registration for
conducting Survey to Update the Awaas+ List under Pradhan Mantri
Awaas Yojana-Gramin – reg.**

Sir/Madam,

As you are aware, the Ministry of Rural Development has been implementing the Pradhan Mantri Awaas Yojana – Gramin (PMAY-G) with the objective to achieve the goal of “Housing for All” with effect from 1st April 2016. Against the overall mandate of 2.95 crore houses, the States/UTs have sanctioned more than 2.94 houses to beneficiaries and 2.65 crore houses have already been constructed. The Ministry has also got the approval of the Union Cabinet to provide assistance for the construction of 2 crore more houses under PMAY-G in the next five years i.e. FY 2024-25 to 2028-29.

2. In this regard, reference is invited to this Ministry's letter dated 14.08.2024 (copy enclosed) vide which it was informed that an exercise will be conducted in all States/UTs for the updation of the Awaas+ 2018 list to identify the additional eligible rural households for getting benefit under the scheme based on modified exclusion criteria. In this regard, it is stated that the updation exercise shall begin shortly using Awaas+ app through face based authentication.

3. In addition to the above, it has also been decided that the credentials of the surveyor in each Gram Panchayat shall be captured and uploaded on Awaas+ app. The details of the surveyor can be updated on the link: <http://pmayg.nic.in> and the detailed Standard Operating Procedure (SOP) for doing the same is enclosed as **Annexure I** with this letter for ready reference. It is requested to kindly fill details of the respective surveyors for each Gram Panchayat in the prescribed format on an urgent basis so that survey is launched in earnest.

4. In view of the above, all States/UTs are requested to complete the Surveyors registration along with his/her mapping to the concerned GP latest by 30.08.2024.

Encl.: As above

Signed by Shakti Kant
Singh
Yours faithfully,

Date: 22-08-2024 18:31:18

(Shakti Kant Singh)

Director (RH)

Tele. No.: 011-23074307

Email: shaktikant.singh@gov.in

Copy to:

1. The State Nodal Officers of all States and UTs implementing the PMAY-G for information and necessary action.
2. PS to DDG (RH), MoRD
3. DS/JD of the Rural Housing Division of MoRD
4. NIC unit, MoRD.

No. M-12018/02/2019-RH (M&T) (e 368146)
Government of India
Ministry of Rural Development
Department of Rural Development
Rural Housing Division

Krishi Bhawan, New Delhi
Dated: 27th December 2024

To,

The Additional Chief Secretary/ Principal Secretary/ Secretary,
Department of Rural Development & Panchayati Raj
(In-charge of Pradhan Mantri Awaas Yojana-Gramin (PMAY-G)),
All States Governments & UT Administrations (except Delhi, Chandigarh and Puducherry)

Subject: Standard Operating Procedure (SOP) for conducting Self Survey and Assisted Survey on the Awaas+ 2024 mobile application under Pradhan Mantri Awaas Yojana-Gramin – reg.

Sir/Madam,

I am directed to inform you that the Ministry of Rural Development has been implementing the Pradhan Mantri Awaas Yojana – Gramin (PMAY-G) since 1st April 2016, with the objective of achieving the goal of “Housing for All”. Under the scheme's mandate, the Ministry had been tasked with facilitating the construction of 4.95 crore houses by March 2029. Furthermore, the Union Cabinet while approving the target of additional 2 crore houses to be constructed during 2024-25, has also accorded approval for conducting an exercise for updating the list of beneficiaries for identifying additional eligible rural households as per the revised exclusion criteria for getting benefits under the PMAY-G. The list shall be updated after conducting fresh survey by the States/UTs.

2. In this regard, to streamline the process of identifying and including additional eligible households for housing assistance, the Awaas+ mobile application was launched by the Hon'ble Prime Minister Shri Narendra Modi in Bhubaneswar on 17th September 2024. This application is aimed at identifying additional rural households eligible for benefits under the scheme based on the guidelines of PMAY-G.

3. Moreover, the survey for identifying eligible beneficiaries through the Awaas+ app shall be conducted by pre-registered surveyors who are mapped to respective Gram Panchayats by the State/UTs. Additionally, to ensure comprehensive coverage and inclusion of all eligible beneficiaries, the application enables citizens to perform Aadhaar-based eKYC and self-survey.

4. In this regard, a detailed Standard Operating Procedure (SoP) for smooth conduct of the **assisted survey and self-survey for updation of Awaas plus list through the Awaas + 2024** mobile application for the ready reference of States/UTs and relevant stakeholders is enclosed herewith. Any

future updation in the SoP, if required, will be communicated to States and UTs during the conduct of survey.

5. In this regard, the States/UTs are requested to take necessary action to ensure the effective and efficient dissemination of SoP to officials involved in survey process and to targeted beneficiaries of scheme through official channel effective media /social media outreach and by involving relevant stakeholders.

Yours faithfully,

Encl.: As above.

Signed by Shakti Kant
Singh

(Shakti Kant Singh) 13:04:17
Date: 27-12-2024

Director (RH)

Tele. No.: 011-23074307

Email: shaktikant.singh@gov.in

Copy to:

- i. The Commissioner/Director/State Nodal Officers, RD & PR (PMAYG) of all States and UTs implementing the PMAY-G for information & necessary action.
- ii. PSO to SRD, MoRD
- iii. PS to DDG (RH), MoRD
- iv. DIR/JD of the Rural Housing Division of MoRD
- v. NIC unit, MoRD.

**STANDARD OPERATING PROCEDURES
FOR THE AWAAS+ 2024 SURVEY
MOBILE APPLICATION**



**GOVERNMENT OF INDIA
MINISTRY OF RURAL DEVELOPMENT**

TABLE OF CONTENTS

CONTENTS

1.	<i>Introduction</i>	3
2.	<i>SOP for Self-Survey using Awaas+ 2024 Application</i>	4
2.1	Downloading the AwaasPlus App	4
2.2	Authentication and Access	4
2.3	Survey Process	4
2.4	Survey Details	4
2.5	Beneficiary e-KYC	5
2.6	Bank Account Details	5
2.7	House Type Questionnaire and Photos	5
2.8	Housing Design Preferences	5
2.9	Survey Confirmation	6
2.10	Incomplete Survey	6
2.11	Survey Reports	6
2.12	Survey Corroboration	6
2.13	Verification	7
2.14	Job Card Validation	7
2.15	Approval	7
3.	<i>SOP for Assisted-Survey using Awaas+ 2024 Application</i>	8
3.1	Pre-requisites to access assisted survey module in Awaas+ 2024	8
3.2	Downloading Awaas+ 2024 App	8
3.3	Surveyor Authentication	8
3.4	Survey Process	8
3.5	Face Authentication	9
3.6	Survey Details	9
3.7	Beneficiary e-KYC	9
3.8	Bank Details	9
3.9	Housing Details and Type	9
3.10	Housing Design Preferences	10
3.11	Survey Confirmation	10
3.12	Incomplete Surveys	10
3.13	Verification and Corroboration	11
3.14	Job Card Validation and Approval	11
4.	<i>Accountability of officials involved in survey process</i>	11

1. INTRODUCTION

The Awaas+ mobile app, developed under the Pradhan Mantri Awas Yojana – Gramin (PMAY-G), was launched by Hon’ble PM Shri Narendra Modi in Bhubaneshwar on 17th September 2024.

The application aims to simplify the identification and inclusion of additional deprived households for housing assistance. It is a cutting-edge initiative aimed at identifying eligible beneficiaries through a comprehensive AI-enabled face authentication technology-based app for household survey.

The app captures details of potentially eligible households, including geo-tagged photograph of the present dwelling and the proposed site for construction of PMAY-G house. The app ensures:

- Accurate data collection,
- Focus on transparency and
- Ease of use for both citizens and officials

The Key features of Awaas+ survey application are as follows:

1. Self-Survey
2. Assisted Survey
3. Housing Typology Selection
4. Face Authentication
5. Online & Offline Mode
6. Data Capturing of HHs
7. Time Stamped & geo-tagged photos.

2. SOP FOR SELF-SURVEY USING AWAAS+ 2024 APPLICATION

2.1 DOWNLOADING THE AWAASPLUS APP

- 2.1.1 Download the AwaasPlus App via <https://pmayg.nic.in>.
- 2.1.2 The application is supported for Android Phones only.
- 2.1.3 Any citizen with a valid Aadhaar number can login into AwaasPlus using self-survey feature. Only one self-survey can be done from one device.

2.2 AUTHENTICATION AND ACCESS

- 2.2.1 The self-survey can be conducted by either a member of the beneficiary household or an authorized representative. Access to the application will require Aadhaar-based e-KYC verification.
- 2.2.2 Face authentication-based e-KYC using Aadhaar is the sole method of authentication for accessing the application.

2.3 SURVEY PROCESS

- 2.3.1 After logging into the application, options to add a new survey, edit an existing one, or upload a completed survey will be displayed.
- 2.3.2 While conducting survey, location of the household up to village level is required. Only LGD compliant Districts, Blocks, GPs and villages are available for selection.
- 2.3.3 State name will automatically be fixed based on the address fetched from Aadhaar. Self-survey to be done in the village where beneficiary is residing.

2.4 SURVEY DETAILS

- 2.4.1 The first part of the survey requires gathering essential personal information for all household members including their Aadhaar numbers, mobile numbers, and other socio-economic details.
- 2.4.2 After providing the required information, one family member must be selected as the potential beneficiary based on the following considerations:
 - If the family includes female members, the female family member must be selected as the beneficiary.
 - If the family has no female members, any family member can be chosen as the beneficiary.

2.5 BENEFICIARY E-KYC

Face authentication-based e-KYC of the chosen potential beneficiary is mandatory, however:

- 2.5.1 If e-KYC of beneficiary cannot be performed due to issues such as no internet connectivity, unavailability of Aadhaar, non-updation of biometric data in Aadhaar, etc., the app will allow the beneficiary's face to be captured and stored, so that eKYC can be conducted later.
- 2.5.2 The reason for the failure of e-KYC is also captured automatically.

2.6 BANK ACCOUNT DETAILS

- 2.6.1 The option to enter the potential beneficiary's bank account details will become available in the next step. However, it is not mandatory as any benefits will be disbursed later through the Aadhaar Payment Bridge (APB).

2.7 HOUSE TYPE QUESTIONNAIRE AND PHOTOS

- 2.7.1 In the next part of the survey, responses to a questionnaire about the type of house will be recorded. All questions are objective in nature, and this part of the survey must be carried out with due diligence.
- 2.7.2 Photos of the family's existing house and the proposed site (if they are found eligible and receive benefits under PMAY-G) should be captured in the next stage.
- 2.7.3 These photos are geo-tagged and timestamped to record their exact location and time are recorded. These photos will then be analysed using AI models to assess eligibility.
- 2.7.4 If the household is found eligible and receives benefits under PMAY-G, the proposed site will serve as the reference point for setting up a geo-fence.

2.8 HOUSING DESIGN PREFERENCES

- 2.8.1 In the final phase of the survey application, users will be presented with options for housing designs and mason training programs. While the users can select any housing design, the chosen design will be considered as preference only.

2.9 SURVEY CONFIRMATION

- 2.9.1 After completing the survey application, a preview of the submitted information will be displayed. User must then provide a declaration confirming the accuracy and truthfulness of the details provided.
- 2.9.2 **If any information is found to be incorrect later at the time of scrutiny, household may be held responsible and will be liable for necessary administrative action.**
- 2.9.3 The survey will save automatically after each screen, allowing users to access or edit it any time before submission. Once the survey is finalized and uploaded to the server, no further modifications can be made.

2.10 INCOMPLETE SURVEY

- 2.10.1 Any survey conducted without completing the beneficiary's e-KYC will be considered incomplete.
- 2.10.2 The incomplete surveys identified in the previous step will be accessible to the self-surveyor, who will have the option to reopen and complete the e-KYC process later. Completing e-KYC is mandatory for finalizing the self-survey. For self-surveys, beneficiary is responsible for updating the Aadhaar details and completing the e-KYC process on the App.

2.11 SURVEY REPORTS

- 2.11.1 All self-survey cases will be stored separately, and their reports on the portal will be maintained separately from assisted survey cases.

2.12 SURVEY CORROBORATION

- 2.12.1 All Self-Survey cases must be corroborated by a designated surveyor of the Gram Panchayat. Once uploaded, the self-survey cases will be made available in assisted survey login for corroboration by the surveyor.
- 2.12.2 All such corroborations will require face authentication of the surveyors.
- 2.12.3 While corroborating any self-survey case, the surveyor must submit digital evidence and an undertaking.
- 2.12.4 The outcome of this corroboration process will be communicated to self-survey applicants via SMS, and will also be visible in their self-survey login on the App.
- 2.12.5 After the surveyor completes the corroboration process, higher authorities will verify the cases based on the recommendations provided. **The surveyors have no authority to delete/reject any of the self-survey cases.**

2.13 VERIFICATION

- 2.13.1 In the self-survey cases where corroboration evidence aligns with the captured survey details, a designated checker, who must be a government employee from any relevant department, must randomly verify 10% of the cases. Further, the Block Development Officer (BDO) or equivalent officer must verify 5% of such cases, and a District-level officer must verify 2% of such cases.
- 2.13.2 For self-survey cases where corroboration evidence deviates from the captured survey information, a designated checker of that GP must verify 100% of cases, the Block Development Officer (BDO) or equivalent must verify a minimum of 10% of cases, and a district level authority must verify 2% of such cases.
- 2.13.3** Similarly, If any deviation is found by the checker during the verification process, all such cases are to be verified on the lines of para 2.13.2. **The checker has no authority to delete/reject any of the self-survey cases.**
- 2.13.4 Multiple block or district-level officers can be authorized to perform this verification.
- 2.13.5 The above survey verifications are to be performed using the AwaasPlus 2024 App only. Accordingly, the app will have a separate module to verify survey cases.

2.14 JOB CARD VALIDATION

- 2.14.1 Before sending the list to the Gram Sabha for verification, it is essential to verify that the job card details of the surveyed household are correct. Validation and deduplication of the MGNREGA job card will be done via NREGASoft, and the result of this exercise will be available on the App.

2.15 APPROVAL

- 2.15.1 After verification by the Gram Sabha, the list will be reviewed by the appellate committee. The final approval of the list will only be granted after it has been vetted by the appellate committee.

3. SOP FOR ASSISTED-SURVEY USING AWAAS+ 2024 APPLICATION

3.1 PRE-REQUISITES TO ACCESS ASSISTED SURVEY MODULE IN AWAAS+ 2024

- 3.1.1 Surveyor to Gram Panchayat Mapping.
- 3.1.2 Aadhaar based Demographic authentication of all surveyors and approval by Districts.
- 3.1.3 Consent by Districts/State on completion of mapping exercise.
- 3.1.4 Verification for number of Gram Panchayats and Villages to Gram Panchayats mapping by Blocks/Districts.

3.2 DOWNLOADING AWAAS+ 2024 APP

- 3.2.1 Download the AwaasPlus App via <https://pmayg.nic.in>.
- 3.2.2 The application is supported for Android Phones only.
- 3.2.3 Only registered and approved surveyors can login into AwaasPlus using assisted-survey feature.

3.3 SURVEYOR AUTHENTICATION

- 3.3.1 For the instances where the surveyor's initial e-KYC hasn't been completed on this device
- 3.3.2 Face authentication-based e-KYC must be performed. This step requires an active internet connection.
- 3.3.3 Upon successful completion of e-KYC, a device-specific PIN must be created.
- 3.3.4 Face authentication-based e-KYC using Aadhaar is the sole method of authentication for accessing the application.
- 3.3.5 If the surveyor has already completed the initial e-KYC on this device, the app can be accessed using the device-specific PIN created as outlined in point above step.

3.4 SURVEY PROCESS

- 3.4.1 After logging into the application, options to add a new survey, edit an existing one, or upload a completed survey will be displayed.
- 3.4.2 When starting a new survey, the user will only be able to select Gram Panchayats and villages that are specifically mapped to them.

3.5 FACE AUTHENTICATION

- 3.5.1 The surveyor is required to perform his/her face authentication every time a new household survey is to be added.
- 3.5.2 If internet connectivity is unavailable, the app will allow the surveyor's face to be captured, stored and move ahead with the process. This face authentication will be processed later, either in offline mode or when the data is uploaded.
- 3.5.3 The reason for failure of face authentication is also captured automatically.

3.6 SURVEY DETAILS

- 3.6.1 The first part of the survey requires gathering essential personal information for all household members including their Aadhaar numbers, mobile numbers, and other socio-economic details.
- 3.6.2 After providing the required information, one family member must be selected as the potential beneficiary based on the following considerations.
- 3.6.3 If the family includes female members, the female family member must be selected as the beneficiary.
- 3.6.4 If the family has no female members, any family member can be chosen as the beneficiary.

3.7 BENEFICIARY E-KYC

- 3.7.1 Face authentication-based e-KYC of the chosen potential beneficiary is mandatory, however:
- 3.7.2 If e-KYC of beneficiary cannot be performed due to issues such as no internet connectivity, unavailability of Aadhaar, non-updation of biometric data in Aadhaar, etc., the app will allow the beneficiary's face to be captured and stored, so that eKYC can be conducted later.
- 3.7.3 The reason for the failure of e-KYC is also captured automatically.

3.8 BANK DETAILS

- 3.8.1 The option to enter the potential beneficiary's bank account details will become available in the next step. However, it is not mandatory as any benefits will be disbursed later through the Aadhaar Payment Bridge (APB).

3.9 HOUSING DETAILS AND TYPE

- 3.9.1 In the next part of the survey, responses to a questionnaire about the type of house will be recorded. All questions are objective in nature, and this part of the survey must be carried out with due diligence.
- 3.9.2 Photos of the family's existing house and the proposed site (if they are found eligible and receive benefits under PMAY-G) should be captured in the next stage.

- 3.9.3 These photos are geo-tagged and timestamped to record their exact location and time are recorded. These photos will then be analysed using AI models to assess eligibility.
- 3.9.4 If the household is found eligible and receives benefits under PMAY-G, the proposed site will serve as the reference point for setting up a geo-fence.

3.10 HOUSING DESIGN PREFERENCES

- 3.10.1 In the final phase of the survey application, users will be presented with options for housing designs and mason training programs. While the users can select any housing design, the chosen design will be considered as preference only.

3.11 SURVEY CONFIRMATION

- 3.11.1 After completing the survey application, a preview of the submitted information will be displayed. User must then provide a declaration confirming the accuracy and truthfulness of the details provided.
- 3.11.2 If any information is found to be incorrect later at the time of scrutiny, surveyors shall be accountable and administrative action may be taken by the competent authority.
- 3.11.3 The survey will save automatically after each screen, allowing users to access or edit it any time before submission. Once the survey is finalized and uploaded to the server, no further modifications can be made.

3.12 INCOMPLETE SURVEYS

- 3.12.1 App will also work in offline mode, Surveyor can do multiple surveys before uploading them. However, before each survey the surveyor is required to perform his/her face authentication as mentioned previously.
- 3.12.2 Any survey conducted without completing the beneficiary's e-KYC will be considered incomplete. The department will issue a separate Standard Operating Procedure (SOP) to guide the completion of e-KYC for such cases.
- 3.12.3 During the survey, if issues such as problems with face identification, or incomplete e-KYC arise, these cases will be categorized as "incomplete surveys." These cases will then be reviewed by a higher authority, who will initiate necessary actions, including:
 - 3.12.4 Assisting in Creation/Update of beneficiary's Aadhaar and then capturing the data again.
 - 3.12.5 Completing e-KYC through various methods such as camp mode, beneficiary visits to the office, using banking services.
 - 3.12.6 The incomplete surveys identified in the previous step will be accessible to the surveyors, who will have the option to reopen these surveys and complete the e-KYC process.

3.13 VERIFICATION AND CORROBORATION

- 3.13.1 For a Gram Panchayat to be marked as "completed the survey activity" the following verification criteria must be met through randomly selected cases. AwaasPlus 2024 will have the separate module for verification of the survey cases.
- 3.13.2 A designated checker (who must be a government employee from any relevant department) must verify 10% of the cases.
- 3.13.3 5% of the cases must be verified by the Block Development Officer (BDO) or any other equivalent officer.
- 3.13.4 A district-level official must verify at least 2% of the cases.
- 3.13.5 Multiple officers at the block or district level can be authorized to perform this verification.
- 3.13.6 Above survey verifications are to be performed using AwaasPlus 2024 App only. Accordingly, the app will have a separate module for verification of survey cases.

3.14 JOB CARD VALIDATION AND APPROVAL

- 3.14.1 Before sending the list to the Gram Sabha for verification, it is essential to verify that the job card details of the surveyed household are correct. Validation and deduplication of the MGNREGA job card will be done via NREGASoft, and the result of this exercise will be available on the App.
- 3.14.2 After verification by the Gram Sabha, the appellate committee will review the list. The final approval of the list will only be granted after the appellate committee has vetted it.

4. ACCOUNTABILITY OF OFFICIALS INVOLVED IN SURVEY PROCESS

- 4.1.1. If any information is found to be incorrect later at the time of scrutiny, the concerned official (s) involved in the survey process, shall be held accountable and the competent authority shall take necessary administrative action against the erring officials.
