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NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL
DISABILITIES(DIVYANGJAN), SECUNDERABAD



Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
Manovikas Nagar P.O., Secunderabad 500 009, Telangana
An ISO 9001:2015 Certified Institution



NIEPID/DAIL/SENM/2024-25

5 January, 2025

To

The Head of the Organization

Sir / Madam,

It is my pleasure to announce that our Institute will conduct 30th National Meet for the Special Employees* on 29th & 30th January, 2025 at Secunderabad. You are requested to recommend two names of Special Employees placed by your organization, after going through the footnotes given in the application form. The programme will be conducted through Physical mode at NIEPID Playgrounds.

I request you to send the filled in application forms through Google form link or Coordinator of this 30th Special Employees National Meet. Last date for receipt of filled in application is for 15th January 2025.

Looking forward to hear from you,

Yours faithfully,

(Dr B.V.Ram Kumar)
Director

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30th SPECIAL EMPLOYEES NATIONAL MEET
29th & 30th January, 2025

National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan) (Formerly National Institute for the Mentally Handicapped) has been holding the National Meet for Special Employees since 1995. Around 100 Special Employees along with their facilitating organizations have been participating every year in this National Event.

This program gives an opportunity to the adult persons with Intellectual Disabilities to meet at a common platform and share the views with each other and observe various modes of employment modalities and trades, which are being practiced in the country. To create enthusiasm, confidence and sportive spirit amongst persons with Intellectual Disabilities, the Special Employees National Meet focuses on:

- Live demonstration of the potentialities of persons with Intellectual Disabilities(Divyangjan)
- Competition to assess the speed and accuracy of their work
- Self-advocacy to give an opportunity to learn to speak about their abilities and rights in the society
- Cultural events to bring out their artistic talents and art gallery exhibition

The Department of Adult Independent Living of NIEPID proposes the XXX Special Employees National Meet on 29th & 30th January, 2025.

Apart from holding skill competitions, persons with Intellectual Disabilities can exhibit their products prepared on the spot. The earlier meets were successful as persons with Intellectual Disabilities were able to communicate effectively by introducing themselves and also describing the nature of the activities performed by them and the remuneration earned.

Objectives:

- To create awareness on the capabilities of persons with Intellectual Disabilities with an emphasis on their learning & working capacity
- To promote employment opportunities for persons with Intellectual Disabilities
- To develop the skills for self-advocacy amongst persons with Intellectual Disabilities
- To improve skills of the special employees by conducting group activities, self-advocacy and cultural programmes at International level.

Venue:

National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), Manovikas Nagar (PO) , Secunderabad – 500 009 (Telangana)

Number & Description of participants:

Maximum number – 150 (75 participants from Secunderabad / Hyderabad and 75 participants from remaining parts of the country)

Age: Minimum age above 18 years

Eligibility:

- Persons with Intellectual Disabilities who are on remunerative employment at least for one year and are continuing in the job till date.
- Preference will be given to those special employees who have not participated earlier in national meet of Special Employees.

Last date for receiving applications:

The last date for receipt of application is 15th January 2025. Completed application form along with attested copy of medical certificate clearly mentioning IQ level should be sent to HoD, DAIL & Programme Coordinator, Department of Adult Independent Living, NIEPID, Manovikas Nagar (PO), Secunderabad – 500 009 (Telangana). For any enquiries and clarifications mail to dail2dailnimh@gmail.com or call at 040-27751741 Ext. 254 or 289 or 247

Selection will be based on:

- Competencies obtained
- Remuneration earned per month
- Duration of gainful employment

Important Dates:

Programme dates : 29th & 30th January, 2025

Last date for submission of Applications : 15th January 2025.

Registration link:

<https://forms.gle/X7oo55F9DhZtwa6E7>



XXX Special Employees National Meet

29th & 30th January, 2025
Coordinator: Head, DAIL,
Department of Adult Independent Living

Note: Last date for submission of application is 15.01.2025

DETAILS OF THE SPECIAL EMPLOYEE

1. Name of the Special Employee :
2. Date of Birth/Age/Gender :
3. Level of Intellectual Disabilities :
(Please attach medical certificate clearly mentioning IQ level of Intellectual Disability)
4. Address of the Special Employee :
(with phone no. and/or e-mail address
Mandatory)
5. Name & Address of employer :
(with phone no. and/or e-mail address)
6. Name & Address of sponsoring organization :
7. Brief particulars about training undergone :

Skills/trades learnt	Age at the time of admission	Training offered by teacher/job coach/supervisor/parent/vocational instructor (please mentioned)	Duration
Special School			
Pre-vocational			
Vocational			
On the job training			

8. Whether self employed/employed in sheltered workshops/open/supported employment :
9. When payment started :
10. Employment site address (with phone / fax no.) :
11. Please describe type of work the Special Employee does by highlighting work activities involved in the job for example cutting, pasting etc. (Please enclose a 10 Min video clip (CD/DVD) depicting the work activities) :
12. Monthly salary drawn by the Special Employee :
13. Relations with fellow employees :
14. The special talents and interests :
15. After joining the employment, improvement gained by the Special Employee:
- Safety skills Yes/No
 - Regularity Yes/No
 - Punctuality Yes/No
 - Complying behavior Yes/No
 - Task completion behavior Yes/No
 - Interaction with co-worker Yes/No
 - Interest to learn new tasks Yes/No
 - Unsupervised task performance Yes/No
 - Speed of work Yes/No
 - Quality of work (To be filled in by the employer) Yes/No

16. Functional Independence attained:

- a) Does he/she travel from home to work place independently Yes/No
- b) Does he/she maintain personal hygiene Yes/No
- c) Does he/she keep the personal things in order Yes/No
- d) Does he/she get ready to go to the work Place without reminder. Yes/No

17. Mention in details the above Employee's :
Participation in the previous National Meet for
Special Employees,

18. Brief sketch of the Special Employee :
With in 200 words (Attach separate sheets)

19. Vocational Trades: (Please tick the appropriate Traditional and Non-traditional Vocational Trades rendered by your organization)

Traditional Activities	Non-Traditional Activities	
	Paper Based	Agro Based
Book binding	Gift box making	Mushroom culture
Envelopes	Paper bag making	Agriculture
File making	Laminations	Horticulture
Greeting Cards		Tissue culture
Screen Printing	Cloth Based	Seri culture
	Tag making	Vermi compost preparation
Cloth Based	Saree printing	Animal husbandry
Embroidery		Bio-gas maintenance
Hand block printing	Chemical based	Rose plantation
Muffler making	Photo developing	Poultry
Rug mat	Vaseline making	Nursery
Stitching/Tailoring	Match box making	Dairy
Weaving	Crayon making	Pig-rearing
Woolen works		
Stitching/Tailoring	Food based	
Weaving	Snacks	
Woolen works	Bakery & confectionery	Dairy
Tie & Dye	Popcorn making	Pig-rearing
Loom making		
Umbrella making	Engineering	Services / Open employment
Pillow making	Winding	Service in Temple
	Cradle clamps	Stamping
Chemical Based	Assembling	Saree rolling
Agarbathi	Mechanical work	Car washing
Chalk making	Welding	Care taker
Candle making	Metal work	Helper in Shop
Phenyle making	Fan coil rewinding	Laundry
Soap making		Provision stores
Washing powder	Food based	Office assistant
Tooth Powder	Cooking / catering	Packing
	Pickle making	Telephone booth operator
Others	Papad making	Watchman
Handicrafts	Masala grinding and packing	Teacher aid training
Mask making	Juice making	Jewelery Finishing
Rakhi making	Home science/Management	Sales man
Carpentry / wood work		Computer operations
Chappal making		Others
Leather bag making		Puppet making
Mysore traditional art		Soft toy making
Jute bag making		Xerox operation
Diyas and wick making		Painting
Basket making		Garland
Cane & bamboo products		Pottery
Any other (Please Specify)		Flower bouquet making
		Leaf Plate making
		Coir making
		Punching

Stitching/Tailoring		Dairy
Weaving		Pig-rearing
Woolen works		
Tie & Dye		Services / Open employment
Loom making		Service in Temple
Umbrella making		Stamping
Pillow making		Saree rolling
		Car washing
Chemical Based	Chemical based	Care taker
Agarbathi	Photo developing	Helper in Shop
Chalk making	Vaseline making	Laundry
Candle making	Match box making	Provision stores
Phenyle making	Crayon making	Office assistant
Soap making		Packing
Washing powder		Telephone booth operator
Tooth Powder		Watchman
		Teacher aid training
		Jewelery Finishing
		Sales man
		Computer operations
Food based	Food based	Others
Cooking / catering	Snacks	Puppet making
Pickle making	Bakery & confectionery	Soft toy making
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Masala grinding and packing		Painting
Juice making		Garland
Home science/Management		Pottery
		Flower bouquet making
Others	Engineering	Leaf Plate making
Handicrafts	Winding	Coir making
Mask making	Cradle clamps	Punching
Rakhi making	Assembling	
Carpentry / wood work	Mechanical work	
Chappal making	Welding	
Leather bag making	Metal work	
Mysore traditional art	Fan coil rewinding	
Jute bag making		
Diyas and wick making		
Basket making		
Cane & bamboo products		
Any other (Please Specify)		

20. Signature of the Special Employee:

DECLARATION

This is to certify that Mr/Ms. _____ is working as _____

in _____ and is being sponsored for Special Employees National Meet

to be held at NIEPID, Secunderabad from 29th & 30th January, 2025. Accompanying escort

Mr/Ms. _____ will be fully responsible for his/her ward during the

period of travel as well as stay at NIEPID, Secunderabad.

(Signature of the parent/Guardian)

(Signature of the Employer with seal)

Note: Please use separate entry form for each special employee

- Preference will be given to the candidates who are gainfully employed in innovative work activities. In case, the job cannot be demonstrated, it can be displayed through CD/DVDs, photographs, models and finished products.
- You may demonstrate Innovative need/demand based services/occupations which have better scope for economic rehabilitation and independent living of persons with Intellectual Disabilities .
- Prizes shall be given for selected innovative work activities and need /demand based services/occupations.
- You may also display any adaptive devices/equipments/materials used in your organization for training and placement of Persons with Intellectual Disabilities. Prizes will be given for the selected equipments.
