



22nd
Annual Report
2005-06



National Institute for the
Mentally Handicapped

An ISO 9001:2000 Institution



22nd Annual Report 2005-06



National Institute for the Mentally Handicapped

(Ministry of Social Justice & Empowerment, Government of India)

An ISO 9001 : 2000 Institute

Manovikasnagar, Secunderabad - 500 009. Andhra Pradesh, INDIA.

Phone : 040-27751741 Fax : 040-27750198

E-mail : hyd2_dirnimh@sancharnet.in Website : www.nimhindia.org



Contents

DESCRIPTION	Page
CHAPTER	
1 About the Institute	7
2 Objectives	8
3 Human Resource Development.....	10
4 Research and Development	16
5 NIMH Publications	20
6 Service Models	21
7 Special Education Centre	33
8 NIMH Model Special Education Centre	35
9 Consultancy and Technical Support	38
10 Documentation and Dissemination	39
11 Extension and Outreach Programmes	41
12 Composite Rehabilitation Centre	47
13 Administration	49
14 Annual Accounts and Audit Report	52
APPENDICES	
A List of Members of General Council	110
B List of Members of Executive Council	112
C List of Members of Academic Council	113
D List of Members of Ethics Committee	114
ANNEXURES	
I Details of Short Term Training Programmes	115
II Details of Parent Training Programmes	118

Vision

The quality of life of every person with mental retardation is equal to other citizens in the Country; in that they live independently to the maximum extent possible.

Mission

Through constant professional endeavors, empowering the persons with mental retardation to access the state-of-the-art rehabilitation intervention viz., educational, therapeutic, vocational, employment, leisure and social, sports and cultural programmes and full participation.

Value Statement

NIMH values equal opportunity, protection of rights and full participation for the persons with mental retardation. NIMH believes in participation of the persons with disabilities, parents, professionals, employees, and other stakeholders in the rehabilitation programmes that are client focused.



National Institute for the Mentally Handicapped



National Institute for the Mentally Handicapped

(Ministry of Social Justice & Empowerment, Govt. of India)

Manovikasnagar, Secunderabad - 500 009.



ISO 9001 : 2000 Institution

QUALITY POLICY

We excel in building capacities to empower persons with mental retardation.

OBJECTIVES

1. To prepare trained human resources equipped to deliver services through quality models based on life cycle needs.
2. To undertake value added research and development and provide updated documentation and dissemination.

(Dr.L.Govinda Rao)
DIRECTOR

Visit of Honourable Minister to the Institute

Smt. Meira Kumar, Honourable Minister of Social Justice and Empowerment, Government of India visited the Institute on 21.01.2006 and noted various activities of the Institute with keen interest. She addressed the staff members, conveyed her appreciation for the work being done and extended her good wishes to staff, clients and caregivers.



Visiting NIMH and seeing the work being done here has been a learning experience. I appreciate the efforts made by the Director ^{Sh} Govinda Rao and the teaching and other staff, in this direction. I extend my good wishes to the patients and their caregivers.


21.1.2006

Chapter 1

About the Institute

1.1 Introduction

NIMH is in existence for the past 22 years, progressing towards building capacities to empower persons with mental retardation. Development of service models, human resource development, research and development, documentation and dissemination, community based rehabilitation and extension and outreach programmes have been the major focus of the Institute. Established in the year 1984 by the Ministry of Welfare (now Ministry of Social Justice and Empowerment) the Institute is headquartered at Secunderabad and has three regional centres in Delhi, Mumbai and Kolkata. It has Model Special Education Centre in Delhi.

Based on the current developments and trends in the field, the Institute strives to organise new programmes, expand the existing programmes and innovate through research and development. The National and International collaborations of the Institute in its various activities reflect the global characteristics of the organization.

The Institute focuses on quality in every aspect of its functioning to bring equality and dignity in the lives of persons with mental retardation, which is endorsed by ISO 9001-2000 Certification.



Chapter 2

Objectives

2.1 Objectives

NIMH has the following objectives.

- Development of models of care and rehabilitation.
- Human Resource Development.
- Research and Development.
- Consultancy services to voluntary organizations.
- Documentation and Dissemination.
- Community Based Rehabilitation
- Extension and Outreach programmes.

2.2 Organizational setup

NIMH has its headquarters at Secunderabad and Regional Centres located at Kolkata, Mumbai and New Delhi. The Institute established Composite Regional Centre at Bhopal in July, 2000 which was handed over to AYJNIHH in February, 2006. The management of Model School for Mentally Deficient Children (renamed as NIMH Model Special Education Centre), New Delhi established by the then Ministry of Social Welfare, Government of India in the year 1964, was entrusted to NIMH in August 1986.

2.3 Significant achievements / New activities:

- About 529 professionals were trained through various long term programmes.
- Seven certificate courses were conducted benefiting 47 professionals.
- Forty two short term courses on various aspects of mental retardation were conducted with 935 beneficiaries. In addition, 32 programmes were organised in north east region.
- Teaching learning material developed by the Institute for training persons with mental retardation was dedicated to the Nation by the Honourable President of India, Dr. APJ Abdul Kalam during a programme held at Olatpur, Orissa on 27.12.05.
- National workshop on simplification of assessment tool for issuing disability certificate was organized.

- 13th National Meet of Parent Organizations and 11th National Special Employees Meet were held during the year.
- Second NIMH Conference on Community Rehabilitation was held at NIMH, Secunderabad.
- A total of 4801 new clients were provided services at NIMH and its Regional centres.
- A total of 91807 follow up clients were seen at NIMH and its Regional centres.
- A total of 8270 Aids and Appliances were distributed under ADIP scheme.
- Rehabilitation services were provided in earth quake affected areas of Uri, Baramulla, Buniyar, Tangdar and Slamabad of Jammu and Kashmir during October, 2005.
- Training programmes and various service activities were conducted in northeast region.
- Building was made accessible and barrier free for use by persons with disabilities.
- Open air theatre has been constructed to enhance art, cultural activities and other cocurricular activities among persons with mental retardation and other student trainees attending the Institute.



Chapter 3

Human Resource Development

To promote human resource development, the Institute conducts the following 10 long term training programmes in various centres located all over India. The number of enrollment of students during 2005-06 in the respective courses is given below:

Enrollment of Students in 2005-06 : Course wise			
Sl.No	Name of the Course	Centres	Students
1	Diploma in Special Education (Mental Retardation)	15	291
2	Diploma in Vocational Training & Employment (Mental Retardation)	4	62
3	Diploma in Early Childhood Special Education (Mental Retardation)	3	57
4.	Bachelor in Rehabilitation Therapeutics	1	18
5.	B.Ed in Special Education (Mental Retardation)	2	29
6.	B.Ed,.in Special Education (Distance Mode)	1	34
7.	Post Graduate Diploma in Early Intervention	1	7
8.	M.Ed. Special Education (Mental Retardation)	1	10
9.	M.Phil (Rehabilitation Psychology)	1	10
10.	Master's in Disability Rehabilitation Administration	1	11



3.1 Diploma in Special Education (Mental Retardation)

This two-year course is aimed at preparing special teachers, who are competent in screening, assessment, education and training for the rehabilitation of the persons with mental retardation, including those with additional disabilities. The conduct of examination has been handed over to RCI. NIMH provided support for smooth transition of conduct of exam to the new exam coordination centre at Manipal Academy of Higher Education (MAHE), which is nominated by RCI.

3.2 Diploma in Vocational Training & Employment (Mental Retardation)

This one year course prepares vocational instructors in the field of mental retardation, and was offered at six centres viz., NIMH, Secunderabad, Regional Centre, Kolkata, Navjyothi Trust, Chennai, Government Institute of Mental Retardation, Chandigarh, Shelter, Hooghly, and Janey Centre for Spl. Education, Kochi.



3.3 Diploma in Early Childhood Special Education (Mental Retardation)

Early Childhood Special Education (ECSE) focuses on children below 6 years of age and has various modes and approaches in imparting training based on the ability of the target group. This could be a home based training, centre based training, placement in regular pre-schools, anganwadis and balwadis. This demands training of human resource suitable to reaching out to the families by being a home visitor or itinerant teacher, to manage children with disabilities in regular or special pre-schools. The early childhood special educator is also expected to work as a member in a multi-disciplinary team for designing and managing the curriculum, to enhance inclusion of the disabled children alongside the mainstream population and to work as personnel in DDRCs to provide all these competencies. Diploma in Early Childhood Special Education course was offered at three centres. The examination is coordinated by MAHE.

3.4 Bachelor in Rehabilitation Therapy

This 4 year course affiliated to Indraprastha University is offered at our Regional Centre, New Delhi. This course prepares professionals to be able to provide comprehensive services to persons with mental retardation. The course has inputs in neurobiology, psychology, special education, speech-language pathology, physiotherapy and occupational therapy.



3.5 B.Ed in Special Education (Mental Retardation)

Keeping in view the need for special teachers at various levels, NIMH conducts one year B.Ed in Special Education (Mental Retardation) affiliated to Osmania University.

3.6 B.Ed in Special Education (Distance Mode)

B.Ed. Special Education (Distance Mode) programme, in collaboration with M.P.Bhoj University, Bhopal and Rehabilitation Council of India, New Delhi was conducted at Regional Centre, New Delhi. The course aims to develop professionals to enable them to impart education and training to the persons with mental retardation.

3.7 Post Graduate Diploma in Early Intervention

Children with developmental delays will show significant improvement if they are detected early and professional services rendered at an early age. These services are trans-disciplinary in nature and holistic in approach covering child development, physiotherapy, occupational therapy, speech therapy and family intervention.

3.8 M.Ed. - Special Education (Mental Retardation)

M.Ed. - Special Education (Mental Retardation) course of one year duration affiliated to Osmania University, is aimed at developing professionals at faculty level in special education

3.9 M.Phil.(Reh.Psychology)

This 2 year course affiliated to Osmania University prepares professionals to be able to provide comprehensive services to persons with mental retardation. The course has inputs in neurobiology, psychology, special education, speech-language pathology, physiotherapy, occupational therapy, community based rehabilitation.



3.10 Masters in Disability Rehabilitation Administration (MDRA)

This 2 year course affiliated to Jawaharlal Nehru Technological University was introduced during 2004-05. The two-year programme of semester mode is designed to prepare qualified and competent disability rehabilitation administrators for successfully managing the disability rehabilitation and research organisations in the country. The course has inputs of disability and rehabilitation from historical, contemporary issues and problem perspectives, professional services and importance, community rehabilitation, project management, organisational development, human resource development, organizational behaviour, social capital values, ethics and human rights and information technology.

3.11 Certificate Courses

Feedback from the field indicated that there is a need for intensive training on therapeutics, assessment and transition to special teachers who are to handle the day to day training programmes for the children with mental retardation. This is in the direction of strengthening and making the special teachers and other professionals capable of delivering quality services. During 2005-06, seven such programmes were conducted at NIMH Secunderabad benefiting 47 professionals, the details of which are given below.

Details of certificate courses conducted during 2005-06			
S.No.	Name	Date	Beneficiaries
1	Certificate course on Management of Persons with Profound Mental Retardation	4-29 July,05	05
2	Certificate course on Community Rehabilitation	5-29 Sep,05	05
3	Certificate Course on Autism Spectrum Disorders	24 Oct- 12 Nov, 2005	14
4	Certificate Course on Psychological Assessment	1-25 Nov,05	14
5	Certificate course on Early Intervention	7 Nov-2 Dec,05	02
6	Certificate course on Therapeutic Management for persons with Mental Retardation	2-27 Jan,06	02
7	Certificate course on Physical aspects of Mental Retardation for Physiotherapists / Occupational Therapists	1-28 Feb.06	05

3.12 Short term courses

The short term training programmes are essentially designed as in-service training for professionals and personnel working in the field of rehabilitation for persons with mental retardation to meet their

training needs. During the year 2005-06, the Institute conducted 42 short term training programmes throughout the year covering 935 beneficiaries. All the short term programmes conducted for a period of one week or more for professionals registered with RCI, are equivalent continuing rehabilitation education programme (CRE) of RCI. The details of short term courses are given in **Annexure-1**.

In addition, 32 short term training programmes were conducted with 4075 beneficiaries at north eastern region as detailed in chapter 11.

3.13 National/Regional/State level programmes

3.13.1 National / Regional Workshop (East) on Simplification of Assessment Tool for Issuing Disability Certificate

National workshop on Development of Simple Tool for Intellectual Assessment of Persons with Mental Retardation for Disability Certification was held at NIMH on 8 April 2005. 16 experts from the fields of Clinical Psychology, Psychiatry and Paediatrics participated in the meeting. The meeting was headed by the Joint Secretary, Ministry of Social Justice and Empowerment and chaired by the Chairperson of National Trust.

Regional Workshop (East) on Simplification of Assessment Tool for Issuing Disability Certificate was held at NIMH Regional Centre, Kolkata on 8 & 9 August 2005. 11 psychologists from various parts of West Bengal attended the workshop.

Regional Workshop on Simplification of Assessment Tool for Issuing Disability Certificate to Persons with Mental Retardation was held at Department of Psychology, University of Kashmir on 27 October 2005. 10 psychologists from Jammu & Kashmir participated in the workshop.

3.13.2 Thirteenth National Meet of Parent organizations:

13th National Meet of Parent Organizations was held from 12 to 13, November, 2005 at Ana Auditorium, Tamilnadu Agricultural University Campus, Coimbatore. The programme was conducted by NIMH in collaboration with Tamilnadu State Coordination Committee-PARIVAR (TNSCCP) as host organization. A total of 159 parents, representing 57 associations under PARIVAAR Federation have participated in the Meet.

3.13.3 NIMH Conference on Community Rehabilitation.

The second NIMH conference on Community Rehabilitation was held at NIMH, Secunderabad from 6-7 March, 2006. A total of 137 participants have participated in the conference.



3.13.4 National Special Employees Meet

National Special employees meet was held from 09-03-06 to 10-03-06 at NIMH, Secunderabad. A total of 125 special employees participated in the meet.



Chapter 4

Research and Development

Research and Development is one of the important objectives of NIMH. The Institute undertake research projects in collaboration with US-India Rupee Fund, UNICEF, UNDP, ICSSR and S&T Mission Mode, in addition to Institute's own funded projects . So far, 50 research projects have been completed.

4.1 Research projects completed

During 2005-06, following 2 projects were completed.

4.1.1. Project on "Educational Programming for Students with Profound Mental Retardation"

The project was completed by 30th August, 2005. The outcome of the project includes functional assessment checklist for programming of children with profound mental retardation (FACP-PMR), training package, bio-behavioural assessment and analysis and a booklet on establishing service unit for children with profound mental retardation.

4.1.2 Project on "Service models for children with Mental Retardation with Autism"

The project was completed by 30th August and the reports are ready for printing. A unit in Special Education Centre (SEC) is established for children with mental retardation and ASD as an outcome of the project. Methods and strategies found successful during the project period are adopted for teaching. The unit caters to educational needs of children with mental retardation having ASD enrolled in SEC, children attending services, children in inclusive schools and parent groups on ASD.

4.2 On-going Research Projects:

As of March, 2006 , there are 12 on going research projects, as per the details given below:

4.2.1 Development of manual on Vocational Training

As per the objectives of the project, innovative and non-traditional activities were identified and introduced to improve vocational skills of persons with mental retardation and thereby enhancing employability of these persons.

Following are the outcome of the project.

- Resource room for Vocational Assessment
- Simulated setup for non-traditional vocational activities
- Adaptive devices for restructuring the work environment
- Workstations for multipurpose assembling work activities
- Publications (pamphlets, brochures, posters, activity CDs and manual)

4.2.2 Early intervention to infants and toddlers with disabilities in rural areas

This project was undertaken with the objectives of developing a tool to identify specific developmental needs of infants and toddlers with disabilities in rural areas and also an intervention package. The final outcome of the project would be in the form of a manual for Master trainers. In order to fulfill these objectives, clients availing Services at Early intervention unit in NIMH were selected for the study. These clients (270 cases, 90 from each area of disability namely motor, vision, hearing disability) have been followed up for a period of 12 months and the interventions given have been recorded. Currently the finalization of the intervention package is in progress.

4.2.3 Effect of cognitive behavioural intervention among parents of persons with mental retardation for managing depression

The objective of the project is to develop and test the efficacy of Cognitive Behavioural Intervention package for managing depression in parents of persons with mental retardation.

A brochure on Cognitive Behavior Therapy for parents has been developed, pilot study conducted and the final study is in the process of completion.

4.2.4 Emotion recognition training for persons with mental retardation

The objective of the project is to assess the emotion recognition ability of the persons with mental retardation and develop a training module to help persons with mental retardation to identify emotions of others effectively so as to improve their social adaptation.

The study involves development of emotional recognition assessment tool which includes photographs and audio clippings. Standardisation of the tool is completed and the training package is in the process of development.

4.2.5 Cognitive training for children with mental retardation

The project aims to identify deficits in cognitive processes in children with mental retardation and train them in cognitive strategies to enhance their cognitive competencies. The outcome of the project will be to develop a cognitive training package for children with mental retardation.

The baseline assessment of the study sample has been done. Cognitive training package developed. Initial try out on cognitive training in attention, concentration and memory has been carried out.

4.2.6 Development of simple tool for intellectual assessment of persons with mental retardation for disability certification

The overall aim of the study is to standardize an intellectual assessment tool to assess the cognitive abilities of persons with mental retardation. The tool should be simple and quick to administer to ease the purpose of issuance of disability certificate. Multi-centric studies have to be carried out covering all the four zones Northern, Southern, Eastern and Western to ensure cultural representation of all parts of the country. Regional workshops in South at Hyderabad and in East at Kolkata were organised which indicated that a simple tool needs to be developed using existing indigenous tests which should essentially be based on the construct of intelligence.

4.2.7 Research in mental retardation in India- A Study

The objective of the project is to compile various research studies in the field of mental retardation conducted by professionals and organizations in India. Collection of studies and analysis is completed and report writing is in progress.

4.2.8 Computer software for DDRC beneficiaries under ADIP scheme

The primary objective of this study is to develop a software package for documenting the demographic details, disability details, assessment details and the details on the services including distribution of aids and appliances to the beneficiaries of the DDRC under NIMH.

4.2.9 Rehabilitation services for persons with mental retardation having visual impairment

The objectives of the project are, to develop appropriate tools to test the visual acuity of persons with mental retardation, to develop appropriate checklist for functional assessment and a training package for the rehabilitation of persons with mental retardation having visual impairment – low vision and blindness and to develop a manual for the training of professionals to test visual acuity of persons with mental retardation and trainers for the rehabilitation of persons with mental retardation having visual impairment. The project is in progress.

4.2.10 Awareness campaign for prevention of occurrence of disabilities in India

The project aims at creation of awareness in the society on the provisions of: a) Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act., 1995, b) The National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999.

4.2.11 Analysis of Non-government organizations of excellence in the area of mental retardation

Human resource development to rehabilitate persons with mental retardation is regulated with standards established in curriculum, infrastructure, trainer qualification and evaluation system, and research. If equality, non-discrimination and community participation has to be ensured, quality of services need to be evaluated. It is a basic right of the person with disability to receive quality services. Qualitative analysis of organizations of excellence is one way of arriving at indices for quality measurement. With this end in view, the present study is aimed to analyse the indicators of quality in the organization considered as best in their services to persons with mental retardation among non-government organizations.

Currently, the organizations are contacted and consent from the organizations is received for participation in the project. Qualitative data collection is in progress.

4.2.12 Orthopedic problems in persons with Mental Retardation and their physiotherapy management including surgical intervention

This project was undertaken with the objective to make the parents aware of the orthopedic problems present in persons with mental retardation, its surgical, pre operative and post operative physiotherapy management. In order to fulfil these objectives the study is undertaken with 80 subjects for whom assessment and intervention are planned. Final outcome of the project would be in the form of a manual which is useful for professional working in the field of mental retardation.



Chapter 5

NIMH Publications

With the total number of original publications being 83 as on 31st March 2006, the Institute brought out 1 new publication during 2005-06, entitled 'Status of Education of Children with Disabilities'. The sale and distribution of NIMH publications during the year 2005-06 is given in the following Table.

Table: Sale and Distribution of NIMH Publications		
S.No.	Title	Number
01	Publications (83 Titles)	8813
02	Video films (VHS / CD format)	299
03	Software programmes	74



Chapter 6

Service Models

6.1 General services

The Institute undertakes assessment and evaluation covering case history taking, physical and medical examination, intellectual and developmental assessment, special educational assessment, therapeutic needs assessment, vocational assessment and basic biochemical screening and examination. A programme plan made for home based training and demonstrations are given to parents for carrying out the skill training or therapy programme for home management. During the year under report a total of 6139 clients as against 3,933 in 2004-05 were seen at NIMH, Secunderabad and at Regional Centres located in New Delhi, Kolkata, Mumbai and in north eastern region.



The details of services provided to new clients during the year 2005-06 are shown in Table.

S.No.	Service	2004-05	2005-06
1	General Service	3933	6139*
2	Medical	3752	3750
3	Early Intervention Services	672	821
4	Physiotherapy/ Ortho.	703	1303
5	Biochemistry	1727	1716
6	Speech & Audiology	1280	1751
7	EEG	427	349
8	EMG	81	362
9	Multiple Disability	82	457
10	Nutrition	178	161
11	Hydrotherapy	210	458
12	Special Education	3567	3744
13	PMR	14	35
14	Autism and MR	89	113
15	Sensory	15	39
16	CAI	22	509
17	Group activity	297	205
18	Mobile/ HBT	—	595
19	Psychological Assessment	2817	4494
20	Behaviour Modification	2157	2386
21	Parent counseling	3786	4524
22	Vocational Assessment	534	502
23	Workstation (VT)	272	186
24	Occupational Therapy	670	1052
25	Resource room (Vis.Act)	1207	1220
26	Family Cottages	357	333

* This includes services offered at North Eastern Region (1338) for details see Chapter 11.

6.2 Special services

Special services are aimed at augmenting home based training by developing management plan for implementation. For persons coming from outstation, family cottage facility is made available. Wherever necessary, appropriate referrals are provided to the clients for obtaining services from the local institutions, while the periodic consultation at NIMH continues. The back up support to special services is provided through direct training, supply of folders, posters and books at nominal cost brought out by the Institute for information and guidance of parents and family members and organisation of parent training programmes at periodic intervals. During the year 91,807 follow up clients were seen in the special services as against 58,328 clients in last year as shown in Table.

TABLE : Follow up clients seen during the year 2005-06.

S.No.	Service	2004-05	2005-06
1	Medical	9024	12514
2	Early Intervention Services	11171	13670
3	Physiotherapy/ Ortho.	3463	5055
4	Speech & Audiology	3162	4746
5	Multiple Disability	278	1313
6	Nutrition	179	151
7	Hydrotherapy	483	793
8	Special Education	4590	8710
9	PMR	234	536
10	Autism and MR	750	816
11	Sensory	398	1033
12	CAI project	1673	3451
13	Group activity	3809	4258
14	Mobile/ HBT	—	1984
15	Psychological Assessment	4586	5244
16	Behaviour Modification	4086	5125
17	Parent counseling	6326	9138
18	Vocational Assessment	1671	485
19	Workstation (VT)	5126	9286
20	Occupational Therapy	565	1884
21	Resource room (Vis.Act)	76	465
22	Family Cottages	1297	1150
	Total	58328	91807

6.2.1 Medical services:

Cases registered at NIMH go through case history with clinical examination for the purpose of general health assessment and clinical diagnosis. Medical management is individualized and need based and includes imparting information and treatment of associated conditions like epilepsy, hyperkinetic behaviour, nutritional deficiencies, infections, hormonal deficiencies, mental illness etc. Drugs are provided for epilepsy, hyperkinesis and mental illness free of cost to clients belonging to families with low income. Appropriate referrals are made wherever necessary.

6.2.2 Early Intervention services

Early Intervention Services cater to children of 0-3 yrs who are at risk or have developmental delays. The services focus on prevention, remediation, treatment of these children to foster all round development. The services offered are child centered and family oriented and one provided by a multi-disciplinary team of experts. Child receives individualized intervention consisting of physiotherapy, occupational therapy, speech and language therapy, child development, paediatrics and psycho social and family interventions. Early intervention services also offer parent training programmes, parent motivation programmes, group therapy, play therapy , individualized guidance and counselling. Appropriate referrals are made.



6.2.3 Physiotherapy services

This unit caters to persons with mental retardation associated with motor problems such as cerebral palsy, abnormal motor patterns, movement disorders , locomotor abnormalities, congenital abnormalities etc. After detailed assessment, interventions are individualized. Therapeutic interventions are of eclectic nature and include exercises, hydrotherapy, correction of postures and movement disorders, gait training and enhancement of overall development, motor training and adaptation for vocational purposes. Clients requiring assistive devices and appliances and / or surgery are referred to appropriate centers and agencies.

6.2.4 Biochemistry services

At NIMH, Medical services are supported by the facility of Biochemistry Laboratory to carry out Biochemical investigations (Metabolic screening) to identify biochemical or metabolic disorders related to MR such as aminoacidopathies, glycogen storage disorders

and mucopolysaccharidoses etc, and a routine biochemical tests are done to check general health or physiological condition. It helps in diagnosis, treatment, counselling and monitoring.

6.2.5 *Speech pathology and audiology services*

Delayed development of speech and language is one of the features of mental retardation. Many children also present a variety of hearing defects. Those clients requiring services are taken up for detailed assessment. Speech and language intervention package is developed according to the individual needs of the child. Parents are guided to carry out intervention at home under the advice of the professionals.

6.2.6 *Electroencephalogram*

The Electroencephalogram (EEG) is a basic procedure used for understanding the physiology of the brain. It is helpful in identifying the pathological changes seen in the structure and function of different areas of the brain. The main objective of the procedure is for diagnosis of the types of seizures and various epileptic syndromes. EEG is an essential procedure of a comprehensive diagnostic workup of the persons with mental retardation having any neurological deficits. EEG is also used to assess or monitor the effectiveness of the treatment. It helps in deciding the type and duration of the medication to be used for epilepsy. The prevalence of epilepsy among the persons with mental retardation (30%) is high in comparison to the normal population (1%).



6.2.7 *Electromyography (EMG)*

The Electromyography (EMG) records the electrical changes into the nerve potentials. It gives information about the functioning of sensory and motor nerve status of persons with mental retardation. It helps to find out reflex mechanism whether it is intact/interrupted and identify the functioning of nerves/spinal cord/brain and based on that, program can be planned once the nerve sensation, functioning of muscles and joint movement is identified. Then therapy can be given by exciting the activity of nerves. Repetition of sensory mechanism will help to regain sensation if there is a loss and reduced sensation. If there is damage at motor nerve spinal levels, by repeating the reflex mechanism, muscle contraction can be enhanced and repeated muscle contraction helps to develop muscle power, which in turn will assist in developing joint stability.



6.2.8 Services for Persons with Multiple disabilities

Children with mental retardation having additional problems such as hearing impairment, visual impairment and physical impairment are provided special attention in this service. A team of multidisciplinary professionals provides comprehensive services. Special clinic for orthopaedic services are available on every Thursday of the week.

6.2.9 Nutrition

All cases registered at NIMH are assessed for their nutritional status using anthropometric measurements (heights and weights). Those cases identified as having malnutrition are provided nutritional advice in terms of balanced diet to meet the nutritional needs of these children.

6.2.10 Hydrotherapy services

Hydrotherapy is of unique advantage in treating persons with mental retardation particularly those suffering from joint pains, swellings, stiffness, muscle weakness, and spasticity. The Institute provides hydrotherapy services to the persons with mental retardation having various physical problems.

6.2.11 Special education services

Children with mental retardation are assessed on current level of functioning in various skill areas such as self-help skills, gross and fine motor skills, functional reading and writing skills, time, money and related cognitive skills. Parents are involved in all stages of assessment, planning of an individualised educational programme and implementation of the IEP. Various learning aids and appliances as appropriate to Indian context are utilised. Computer assisted training modules are also utilised for needy clients to speed up the efficiency of the special education services.



6.2.12 "MANORANJANAM" - Resource room for persons with profound mental retardation

Though the service programmes for persons with mental retardation have increased over years, very few organizations offer services to persons with profound mental retardation. Persons with profound mental retardation require more specialized services and personnel to train them, as majority of children with profound mental retardation suffer from physical disability and some of them from epilepsy apart from mental retardation. However, research studies on education of children with profound mental retardation indicate that, given a systematic training, children with profound mental retardation are also capable of learning basic skills, that reduce the dependence on others to some extent. In view of this, the Institute has started a resource room called "Manoranjanam" for training of children with profound mental retardation during this year.



6.2.13 Autism and mental retardation

It is estimated that 75% of persons with autism are mentally retarded. As the children with mental retardation and autism are found in schools for children with mental retardation, it is essential that appropriate educational services are provided to them to achieve 'zero reject'. With this end in view, exclusive services for persons with autism and mental retardation were started. Project staff are trained in managing autism to provide one to one attention to implement IEP and small group instruction programme. In addition, they provide consultancy support to the teachers in the regular schools and special schools. These children are receiving services at NIMH under the project titled "Service Models for Children with Mental Retardation and Autism". In addition, they are enrolled in special schools or regular schools, as the case may be, so as to give them the group experience also.

6.2.14 Mental retardation and sensory impairments

Children with mental retardation along with impairment in vision and/or hearing require special education in addition to the group training. As both the senses of vision and hearing are impaired in them, the training methods and materials require adaptations. Keeping this in view, exclusive services for such children were started. These children get one to one attention from the trained teachers in addition to their classroom experience. Environmental modifications are made to meet their specific needs. As a result of this experience, a manual for deaf blindness was developed by NIMH in collaboration with Voice and Vision Taskforce.



6.2.15 Computer assisted instruction

The Department of Special Education has developed 6 software packages suitable for persons with Mental Retardation. The titles of package are "My Country", "Community Utilization", "Health and safety" and "Living and Non Living" "Literacy" and "Numeracy", which enhance academic learning. Regular services are being offered to the persons registered at the Institute and the students of special school in order to provide exposure and access to the computer and its suitable softwares with minor adaptations. In view of neuromotor problem associated with mental retardation, computer softwares have been developed with adaptations and hardware peripherals to make it easy for children with mental retardation.

6.2.16 Group activity

Group activity services are provided to children with mental retardation referred from general service till they get regular admission in SEC. These services are provided in the afternoon for three different age groups.



6.2.17 Psychological assessment

Cases registered at NIMH go through Psychological Assessment, which includes developmental assessment, intellectual assessment, and assessment of adaptive behaviour using various tests to ascertain the level of retardation, which helps in developing the intervention programme. Psychological assessment reports are issued to help the parents to get disability certificate and to avail benefits and concessions given by Government from time to time.

6.2.18 Behaviour modification services

Persons with mental retardation having disobedience, head banging, self-biting, self-injuring, excessive crying and other wide variety of problematic behaviours are taken up in this service. After making detailed assessment for finding out the frequency and severity of behaviour problems, functional analysis is made to find out the factors leading to such behaviours. Programme is developed and parents are given instructions on suitable interventions in the event of occurrence of the target behaviour. Follow up takes place at regular intervals to ensure the progress.

6.2.19 Parent counselling services

Apart from tackling misconceptions on the part of the parents, guidance is given to understand the nature of mental retardation and the needs of the child at different stages of life. Parental expectations are worked out to promote harmonious development of the child in the family setting. Emotional problems of the parents are also addressed to cope with the person with mental retardation in the family.



6.2.20 Vocational training

Socio-economic rehabilitation of persons with mental retardation is promoted through the services of vocational training and job placement. Adults with mental retardation are placed in generic training initially and on-the-job training subsequently. On the job training varies from one client to another depending upon the job opportunities available to the client in the locality where he lives. Long term support is provided to the client till he/she is able to carry on the job independently at the job site.



6.2.21 Workstations for vocational training of persons with mental retardation

There are about 1,000 organizations imparting special education to persons with mental retardation in the country. These organizations provide educational services to persons with mental retardation in the age range of 5-18 years. Post school programmes aimed at vocational training are comparatively less in number. Among the few vocational training centres, most of them are offering shelter based training. As such, no prescribed norms are available for a systematic and regularized pattern of vocational training programme. To streamline the process of vocational training, NIMH has initiated workstations to have a phase wise training programme for persons with mental

retardation. After assessment of generic skills of the persons with mental retardation, a management plan is made to stimulate the cognitive, motor, communication and social functioning and will be placed in different workstations. At the workstations, initially, the person with mental retardation is given exposure to varied settings to develop work skills and work behaviour. After successful completion of training for a period of six months, in general skill training, scientific skill training and independent skill training, the trainees are placed in open/supportive/self-supportive/sheltered employment. While on training, efforts are made to identify jobs and intimate the parents or pursuing future placement.

6.2.22 Occupational therapy

Occupational therapy unit caters to the needs of persons with Mental Retardation, associated conditions and other pervasive developmental disorders. This service mainly address issues such as developing performance components, improving specific sensory, motor, cognitive perceptual skills and promoting independent living. Clients requiring services are taken up for a detailed evaluation and a specific intervention programme is developed according to the individual needs. Those in need of assistive and adaptive devices are guided to appropriate centers. Necessary guidance and support is provided for the caretakers to continue the intervention at home environment.

6.2.23 Resource room for assessment of visual acuity of persons with mental retardation

The condition of mental retardation with visual disability is not very uncommon. But, the visual disability in persons with mental retardation poses difficulty in terms of assessment as well as the management. It is felt that an accurate assessment of the persons with mental retardation having visual disability will definitely contribute in bringing out the best of their potentials. It is also important to be aware of their abilities as well as their limitations due to this multiple disability. Therefore, to conduct a systematic study to measure the degree of visual disability in persons with mental retardation, a resource room for assessing visual acuity of persons with mental retardation was established for proper assessment of the degree of visual disability of persons with mental retardation and to plan better management programme.



6.2.24 Family cottage services

The facility of family cottage is available for the families visiting NIMH from far-off places. They can stay for a period of two weeks and receive professional services and training such as skill training, individual family counselling, management of problem behaviours, speech-language therapy, medical advice, physiotherapy, recreational activities and other needed help. These cottages offer an excellent opportunity for parents to concentrate on the needs of the child away from their routine daily life.



6.2.25 Genetic clinic

Parents seeking expert advice regarding the probability of occurrence of genetic or birth defects in the future offspring are offered services of genetic counselling. Biochemical, chromosomal and cytogenetic investigations are obtained by referring the clients to collaborating institutions such as Institute of Genetics, CDFD and Centre for Cellular and Molecular Biology located at Hyderabad. A team of medical and genetic experts offers counselling services.

6.2.26 Resource room for slow learners

A large number of students with borderline intelligence or mild mental retardation attend regular schools. However, they require additional support to cope with the mainstream education which is not currently being provided in special schools. To bridge the gap, NIMH has started resource room for slow learners where such children get additional support beyond their school hours. The resource room teacher also works in coordination with the regular class teacher so that there is a continuity in the training. Under the funding support of UNDP a resource manual was developed by project team for supporting education of disabled children under Sarva Siksha Abhiyan.

6.2.27 Resource room for open basic education coaching for NIOS examination

The National Institute of Open Schooling has started "Open Basic Education Programme through Distance Education Mode" and accredited organizations throughout the country. Many children with mild mental retardation and borderline intelligence do not have the right education facility as they do not fit in special school system and face difficulty to cope with regular education. These children benefit from the Open Basic Education programme of NIOS due to the simplified phased out system of learning in NIOS. This will also bridge the gap between special school and regular school systems. With this in

view, the Institute started a resource room to train children with borderline intelligence and mild mental retardation, who can appear for the Open Basic Education programme of NIOS and qualify themselves.

6.2.28 Mobile services to provide services to persons with mental retardation in unreached areas of Hyderabad and Secunderabad

The clients living in twin cities and registered at NIMH have difficulty in attending services due to financial problems, inability to travel long distance and mobility problems in children. In addition, some persons with mental retardation are unable to avail the services due to lack of awareness of the facilities. To reach out to such persons and provide services, the Institute has initiated mobile services for the follow up cases in and around twin cities of Hyderabad and Secunderabad. The Institute vehicle goes to different localities in twin cities along with trained special educators and teaching learning material (TLM) to provide services to the persons with mental retardation living in that area. The bus is equipped with necessary TLM and space to provide training.

6.3 Parent training programmes

The objective of this programme is to involve parents in care, management and training of their children, encourage mutual support amongst parents, and exchange ideas and information. During the year under report a total of 163 parent training programmes were conducted benefitting 3353 parents, including the parents trained during the master trainers training programme conducted by the Institute. Details of the programmes conducted during the year are given in **Annexure-II**.

Chapter 7

Special Education Centre

Special Education Centre serves as a laboratory for the training programmes of human resource development of the Institute. The Institute has a number of long-term programmes in special education including, Early Childhood Special Education, B.Ed in Special Education and M.Ed, in Special Education. In addition, there are a number of certificate courses and short-term programmes conducted in the Institute. All the programmes have a considerable coverage of practicals involving on-hand experiences for which a lab is essential. The special education center is established to serve as a lab for such practical exposure to the pre-service and in-service trainees.

The center has an enrollment of 100 children in the age range of 3 years to 18 years including children with varying degrees of mental retardation ranging from mild to profound levels. In addition, exclusive units for education of children with additional disabilities such as autism and sensory impairment are established so as to see that children with all levels and combinations of mental retardation are admitted to the school and the trainees have opportunity to have exposure to all of them.

- A total of 106 students were admitted and trained in the Centre during the year 2005-06.
- The class-wise Parent-teacher meetings were conducted periodically during the year.
- Mobile Service was arranged in and around twin cities of Hyderabad and Secunderabad during the year.



- A Summer Camp was organized from 2nd to 31st May 2005. A total of 836 children attended the summer camp.
- 19 students of SEC participated in AP State Level Special Olympic games at Gachibowli Stadium, Hyderabad from 16th to 18th August, 2005 and won 17 Medals.
- One of the Special Education Teachers participated in the Special Olympics Strategic Growth Conference at Nagpur organized by Special Olympics Bharat from 20th to 22nd September, 2005.
- One of the Special Education Teachers participated in the Intensive Coaching Camp & National Meet Finals at BHEL, Hyderabad organized by Special Olympics Bharat from 10th to 21st October, 2005.
- 8 children from NIMH (3 Special Employees, 3 DAIL students & 2 SEC students) participated in the National Meet at Jabalpur and got 2nd place for Junior Team and 3rd place for Senior Team.
- Students of SEC participated in the 'Get-Together' for the Specially Challenged Children at St. Andrew's School premises, Bowenpally, Secunderabad on 30th November, 2005.
- 8 students of SEC and 5 students from DAIL participated in the All India Open Cricket Tournament at Chandigarh from 12 to 14 December, 2005 and won gold medal.

National Open School

NIMH provided special coaching classes for primary level students with learning problems and mental retardation. During 2005-06, a total of 27 children benefited through this programme.



Chapter 8

NIMH Model Special Education Centre (MSEC), New Delhi

MSEC had a number of activities during the year including service activities, training programmes and participation in inter school events.

- Two ex-students of the NIMH MSEC, Mr. Neeraj Khattar and Mr. Rajesh Kapoor have been honored as best employees with the National Awards to be presented by the President of India on the occasion of World Disabled Day on 3rd Dec, 2005.
- The number of children on roll was 98 of which 5 were residential and 93 were non-residential students.
- A total of 360 visitors visited NIMH MSEC during the year.



Service Activities :

S.No.	Name	Duration
1	Home based facility	289
2	Behaviour Modification	100
3	Guidance and Counseling	80

Training Programmes :

The following training programmes were conducted by MSEC during the year 2005-06.

S.No.	Name	Duration	Participants
1	Orientation on Mental Retardation for intermediate students	1 day	33
2	Orientation on Mental Retardation for care giving staff	1 day	14
3	Talk on HIV/ AIDS	1 day	28
4	Sexuality and Mental Retardation	1 day	30
5	Parent Training Programme	1 day	22
6	Workshop on decorative candle making and packaging in hours for teachers	2 days	12
7	Vocational Training and Employment	5 days	9
8	Learning Disability	1 day	20
9	Recent trends & technology in vocational training & employment	1 day	20
10	Teaching learning material	1 day	20



Other events:

- A team of Students from MSEC participated in the annual Sangeet Baitak organized by Very Special Arts of India. The first prize in the solo category was bagged by MSEC.
- Staff and students together celebrated Independence Day in the School with Flag hoisting followed by a cultural programme.
- A team of students from MSEC participated in a Drama Competition organized by Very Special Arts in India.
- Two students of MSEC participated for the Bocce team to represent Delhi in the National Games 2005 held at Hyderabad in October, 2005.
- NIMH MSEC celebrated Hindi Diwas on 14th September, 2005.



Chapter 9

Consultancy & Technical Support

9.1 Rehabilitation Council of India

The staff of the Institute participated in the meeting of Rehabilitation Council of India in developing and evaluating curricula for various courses. The staff also inspected the training centers for recognition by RCI.

9.2 Technical Appraisal of NGO applications for Grant-in-aid from Government of India

Under this scheme to promote voluntary action for the persons with disabilities, Ministry of Social Justice & Empowerment gives grants to the non-government organizations in the country. On the request of the Ministry of Social Justice & Empowerment, the Institute undertook technical evaluation of various programmes implemented by NGOs. During the year, NIMH conducted technical evaluation of 50 NGOs and submitted the reports.

9.3 Special Employment Cell

During 2005-06, 11 persons with disabilities were registered in the Special Employment Cell set up at NIMH.

9.4 Pulse Polio Immunization

As part of the national intensive pulse polio programme, the staff of NIMH organized for immunizing children of 0-5 years at its headquarters covering 1,111 children.



Chapter 10

Documentation & Dissemination

The Institute has got fully equipped resource centre with adequate collection of books and journals in the area of mental retardation and allied fields. The Institute supplies photocopies of journal articles, distributes NIMH publications, videocassettes and floppies, provides routine library services, prepares reading lists and newspaper clippings and provides information services through internet.

The Institute publishes NIMH News Letter quarterly and bimonthly "Mentard bulletin" and distributes them to a large number of professionals, organisations, parents and others concerned with mental retardation. The newsletter is sent to all the NGOs working in the field of Mental Retardation, Parent Organizations, Members of Parliament, Universities, State Welfare Directorates and other government departments. The details of the service activities under Documentation & Dissemination for the year 2005-06 are given below.

Publications and Material Development:

S.No.	Title	Number
Sale / Distribution:		
1	News Letters	2900
2	Mentard Bulletin	1800
Other Activities:		
1	New books procured	313
2	Select contents	24
3	Content alerts	49
4	Newspaper clippings	215
5	Journals reviewed	118
6	Books issued	4263
7	Books consulted	95888
8	Visitors	22500
9	Photocopies	147437
10	Digitization of Books	33

10.1 Public Awareness

The Institute continued to undertake public awareness programmes such as printing posters, publishing information materials, and flip charts for grass root level workers to identify disabilities.

10.1.1 Awareness programmes

It is an established fact that if awareness is created in the young minds, it will have a positive influence on them in understanding the disability and rehabilitation. This will create conditions where the youth can empathize with and also identify persons with disabilities and seek appropriate help which will have a long term effect in the society. The feedback indicated that a positive mind set has been created among the youth towards disabilities and rehabilitation. During the year 2005-06, the Institute conducted 76 Awareness Programmes covering 9427 beneficiaries.



10.2 Digitization

All the NIMH publications in English and Hindi have been digitized and made available on LAN for the benefit of the staff and students of NIMH. Digitization of 33 books was completed during 2005-06 and digitization of remaining library books is under process.

Chapter 11

Extension & Outreach Programmes

11.1. District Disability Rehabilitation Centres (DDRCs)

The District Disability Rehabilitation centres have the following objectives:

- To manufacture and assemble aids and appliances, and to distribute them to the needy persons through ADIP scheme.
- To provide information services to persons with disabilities.
- To undertake services, training programmes for personnel in the field of rehabilitation of the disabled person and promote CBR mode of services.

11.1.1 Services provided at the Centre

- Detailed assessment and evaluation of needs of persons with disabilities in the following areas:
 - Fabrication of Orthotic /Prosthetic aids
 - Hearing evaluation & Hearing aids
 - Speech - Language services
 - Physiotherapy Services
 - Occupational Therapy Services
 - Medical services, issue of disability certificates
 - Special Education
 - Vocational Training
 - Counselling services
- Information on benefits under various schemes.
- Information on referral services wherever necessary.
- Manufacture, trial fitment, final fitment and training in the use of aids and appliances.



**Details of new clients and follow up visits and
assistive devices distributed during the year 2005-06.**

Disability	New Clients	Follow up visits	Assistive Devices distributed under ADIP
Loco motor	15184	16368	3855
Mental Retardation	2675	9875	394
Hearing Impairment	5277	9603	2254
Visual Impairment	3638	4189	1687
Others	1013	8449	80
Total	27787	48484	8270

Details of expenditure on ADIP SCHEME for 2005-06.

	Distribution of Aids & Appliances	Amount (Rs.)
1.	a) Locomotor Disability	12119593
	b) Visual Impairment	144429
	c) Hearing Impairment	196836
	d) Mental Retardation	—
2.	Organizing camps	14155900
	Total (1+2)	28416758

11.1.2 Training programmes :

The training programmes conducted in all DDRCs during the year 2005-06 are shown below :

Details of programmes conducted during 2005-06

Name of the Programme	Number of Programmes	Beneficiaries
Grass root level workers, teachers and others	102	8298
Parent training programmes	54	1053
Special programme for persons with disabilities	25	2797
Total	181	12148

11.1.3 Camps

During the year under report, the DDRCs conducted 333 (screening and follow up) camps covering 25192 persons with disabilities.

11.1.4 Vocational training for the persons with disabilities

A total of 25 training programmes for 2797 persons with disabilities were organized in the District Disability rehabilitation Centres during 2005-06. These programmes were primarily meant to impart vocational skills and social integration for persons with disabilities.

11.2 Programmes in North Eastern Region:

NIMH is constantly engaged in organizing programmes and activities and enhancing services in the north east region. NIMH has translated and printed activity books, manuals, flip charts, folders and posters to be used by teachers, professionals, parents and NGOs in all north east languages and distributed free of cost to all the States. Distribution of publications is a continuous process in consultation with local Government organization and NGOs. 16 NIMH publications are in the process of translation and printing in north east languages to be distributed as per the need in the region.

A team of professionals from the Institute visited North Eastern Region viz. Assam, Silchir, Shillong, Jorhat, Sikkim Mizoram from 20-Mar-06 to 31-Mar-06.

Various activities carried out in the above mentioned regions are given below.

- Training programmes on mental retardation for professionals in disability rehabilitation.
- Training of trainers.
- Training programmes on rehabilitation psychology, counselling skills and behaviour modification.
- Therapeutic services in terms of Speech Therapy, Physiotherapy and Early Intervention.
- Orientation programme to high school and college students.
- Parent Training Programmes.



The number of participants and beneficiaries who received training and services is depicted below.

S. No	Activity / Programme	No of programmes	No of Participants	Total Beneficiaries
I	Training Programme			
1	Training Programme for Trainers	4	795	4075
2	Training Programme on Mental Retardation for Professionals	11	1150	
3	Training programme on Rehabilitation Psychology	4	150	
4	Training Programme on Counselling Skills	5	730	
5	Training Programme on Behaviour Modification	4	610	
6	Training Programme for CBR and Anganwadi Workers	4	640	
		32	4075	
II	Orientation Programme for High School and College Students	12	3635	3635
III	Parent Training Programme	9	444	444
	Total	53	8154	8154
IV	Clinical Services at Camps			
1	Psychological Assessment for Disability Certification		400	1338
2	Therapeutic Intervention		120	
3	Behaviour Modification Services		250	
4	Counseling Services		568	
	Total	6 camps	1338	1338
	Grand Total	59	9492	9492

11.3 Activities for Rehabilitation Services for Earthquake Victims at Jammu and Kashmir

As part of Institute's extension and out reach programmes, rehabilitation services were provided to earthquake victims at Jammu and Kashmir from 21-29 October, 2005 at earthquake affected areas of Uri, Baramulla, Buniyar, Tangdar and Slamabad. Various activities in terms of psychological counselling to Post Traumatic Stress Disorder (PTSD) clientele, training programmes, and orientation programmes were carried out in these areas. The number of beneficiaries who received training and services is depicted in the following table.

	Activity/ Programme	General Population	Professionals (Disability/ Medical/ Teaching)	Students	Total
1.0	SERVICES				
1.1	Psychological Counselling to PTSD clientele	120	165 Teachers	1130	1415
1.2	Therapeutic intervention	100			100
2.0	TRAINING				
2.1	Training of Trainers on PTSD, Counselling Skills, Behaviour Modification & Management of Disabilities		254 Teachers 60 Faculty 46 Professionals in disability 100 Medical	580	1040
2.2	Awareness and Orientation Programmes		210 Teachers 65 Faculty 90 Medical	690	1055
	TOTAL	220	990	2400	3610





11.4 Placement of students (Internship):

As a part of extension and out reach programmes, NIMH takes up placement of students from other institutes for internship in their master level programmes. During 2005-06, 30 students from 12 institutes were placed in different departments of NIMH.

11.5 Community Based Programmes:

NIMH conducted the following Community Based Programmes during 2005-06.

Programme	No. of Programmes	Beneficiaries
Training to Grass root workers / Teachers	31	463
Awareness Programmes	11	2967
Parent Training Programmes	2	115

Chapter 12

Composite Regional Centre, Bhopal

The objectives of CRC are

- ◆ To undertake public education programme for creation of awareness in the community.
- ◆ To establish linkages with district administration and non-government organizations following the principles of Community Based Rehabilitation.
- ◆ To establish linkages with existing medical, educational and employment services (for identification, assessment and service provision).
- ◆ To stimulate growth of services by encouraging and supporting non- government organizations, parent groups and self help groups.
- ◆ To undertake human resource development.
- ◆ To develop strategies for delivery of rehabilitation services suitable for socio-economic and cultural background of the region.
- ◆ To undertake designing, fabrication and fitment of assistive devices and teaching aids.
- ◆ To undertake services of special education and vocational training.
- ◆ To undertake research in the field of disability and related areas.

The centre was shifted to its new purpose- built, barrier- free, disabled friendly building. The three play areas namely sensory park, children play park and simulated village park are under development in the new premises.

The centre offers the following services:

- ◆ Early Intervention
- ◆ Physiotherapy
- ◆ Occupational therapy, ADL training
- ◆ Speech therapy and hearing assessment
- ◆ Psychological assessment and Behaviour Management
- ◆ Special education assessment and Individualized Education Programme

- ◆ Vocational assessment and guidance
- ◆ Orientation and mobility training
- ◆ Parent guidance and counseling
- ◆ Distribution of Assistive devices

TABLE- I: Details of services offered by CRC during the year 2005-06 up to January, 06

Category	New Clients	Follow-up services
Loco motor	1376	1580
Mental Retardation	444	971
Hearing Impairment	626	705
Visual Impairment	498	348
Others	107	662
Total	3051	4266

TABLE- II: Details of Assistive devices distributed by CRC during the year 2005-06

Category	Total Clients
Loco motor	535
Mental Retardation	36
Hearing Impairment	103
Visual Impairment	57
Total	731

Chapter 13

Administration

13.1 Staff strength and implementation of reservation policy

The revised post based rosters as per Govt. of India, Ministry of Personnel & Training, Dept. of Personnel, Public Grievances and Pension contained in O.M. No.36012/2/96-Estt.(Res.) dated 2.7.1997 were adopted and followed.

As on 31st March, 2006 the total number of posts and reservation made is given under :

NIMH & REGIONAL CENTRES		No. of posts filled			
Group	Sanctioned Strength	TOTAL FILLED	SC(%)	ST(%)	OBC(%)
A	26 + 26*	23	3(13.04)	1(4.34)	4(17.39)
B	10	10	0	1(10)	0
C	57	54	6(11.11)	5(9.26)	5(9.26)
D	14	13	2(15.38)	0	0
Total	133	100	11	7	7
NIMH MSEC, NEW DELHI					
A	1	1	0	0	0
B	1	1	0	0	0
C	22	22	4(18.18)	1(4.54)	1(4.54)
D	9	5	5(100.0)	0	0
Total	33	28	9	1	1

* 26 posts were newly created in March, 2005 and the recruitment action is under process.

13.2 Hindi implementation

The Institute has been striving to achieve the targets set by the Government of India, Ministry of Home Affairs in the Annual Programme 2005-06 for transacting the official work of the Union in Hindi.

As per Section 3(3) of the Official Languages Act, all the required documents were issued both in Hindi and English. The letters received in Hindi were replied to in Hindi only. The question papers pertaining to various examinations of the courses affiliated to the Institute were prepared in bilingual and the candidates were given option to write the examination in Hindi.

With a view to propagating and promoting usage of Official Language in the official work, Hindi Fortnight was celebrated from 1 to 14 September, 2005. During the fortnight, in order to acquaint the staff members of the Institute about the Official Language Act 1963 and Official Language Rule 1976 and other relevant orders issued from time to time were organized and posters displayed. During the fortnight, competitions in Hindi translation, development of posters, noting and drafting, poetry, slogan, essay etc., were conducted. The winners of the competitions were given away prizes during a function organized on 16th September, 2005. One staff member was granted cash award for writing more than 10,000 words in Hindi as per the Government of India orders. Articles in Hindi were included in the NIMH official newsletter. The Institute took part in the meetings organized by the Town official Language Implementation Committee, Hyderabad-Secunderabad.

During the year under report, four meetings of the Rajbhasa Karyanvayan Samithi were held on 22nd June, 2005, 28th September, 2005, 29th December, 2005 and 23rd March, 2006. Four Hindi workshops were also organized wherein the staff members were trained to use Hindi in official work. A total of sixty books were purchased during the year.

13.3 Construction of buildings

◆ The permanent building for MSEC and RC-NIMH

The permanent building for MSEC and RC NIMH was proposed to be constructed at Noida Sector-40. The design drawings of the building are approved by the competent authority.

The design drawings are submitted to Noida for clearance and the drawings will be cleared shortly for taking up the construction activities.

◆ New building for NIEPMD at Muttukadu, Chennai

The existing buildings are renovated and the service activities started. The CPWD has submitted the estimate for an amount of Rs.29,58,76,000/- The proposal will be submitted to the Ministry shortly for approval.

◆ Construction of RC NIMH Mumbai

The drawings approved by the competent authority are submitted to the CIDCO for clearance. The clearance from CIDCO is expected shortly. The estimated amount of Rs.269.79 Lakhs submitted by the CPWD is forwarded to the Ministry for approval.

13.4 Activities and achievements of vigilance unit:

The quarterly, half yearly & annual returns of vigilance cases were sent to various vigilance authorities as per Government of India directions.

The Vigilance Awareness Week during the year 2005-06 was organized from 7.11.2005 to 11.11.2005. Messages/posters on Anti-Corruption were put in prominent places and a Pledge was taken on 7.11.2005. Various competitions viz. quiz, slogan writing, essay writing, posters with messages in English, Hindi and Telugu, Elocution and skits were held .

13.5 Council Meetings

The following council meetings of the Institute were held during 2005-06.

S.No	Meeting	Number	Date	Place
1	Executive Council	75 th	30-06-2005	MSJ&E, New Delhi
2	Executive Council	76 th	08-09-2005	NIMH, Secunderabad
3	Executive Council	77 th	30-12-2005	NIMH, Secunderabad
4	General Council	26 th	22-12-2005	NIMH, Secunderabad



Chapter 14

Annual Accounts and Audit Report 2005-06

The financial position of the Institute for the year 2005-06 is as given under:

1.	Opening Balances-	(a) Plan fund	Rs.	65.71 lakhs
		(b) ADIP fund		131.66 lakhs
		Total (a+b)		<u>197.37 lakhs</u>
2.	Grants from Ministry	(a) Plan		1,312.00 lakhs
		(b) Non-Plan		270.00 lakhs
		i. Total (a+b)		<u>1,582.00 lakhs</u>
		(c) ADIP		70.00 lakhs
		Total (i + c)		<u>1,652.00 lakhs</u>
3.	Receipts from other sources-	(a) Pilot Project		386.33 lakhs
		(b) CRC, Bhopal		28.98 lakhs
		(c) DDRCs – P.D.Act		10.50 lakhs
		(d) Other loans & advances		37.11 lakhs
		Total (a to d)		<u>462.92 lakhs</u>
4.	Internal Receipts			77.37 lakhs
		Grand Total (1+2+3+4)		<u>2,389.66 lakhs</u>

All these amounts totalling upto Rs.2,389.66 lakhs as receipts were credited to the Institute's Savings Bank accounts in Public Sector Banks.

Out of the amount of Rs.2,389.66 lakhs, a sum of Rs.2,103.71 lakhs was spent during the year under report on planned programmes as per objectives and of plan and non-plan activities, leaving a balance of Rs.285.95 lakhs.

The Balance sheet as on 31.03.2006, Income and Expenditure Account for the year 2005-06, Schedules 1-25 as per the format and the Receipts and Payments Account for the year 2005-06 of the Institute along with the audit certificate are attached to this annual report.

Audit Certificate

I have audited the attached Balance Sheet of National Institute for the Mentally Handicapped, Secunderabad as at 31 March 2006 and the Income and Expenditure Account and Receipts and Payments Account for the year ended on that date. Preparation of these financial statements is the responsibility of the Institute's management. My responsibility is to express an opinion on these Financial Statements based on my audit.

I have conducted my audit in accordance with applicable rules and the auditing standards generally accepted in India. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. I believe that my audit provides a reasonable basis for my opinion.

Based on our audit, I report that :

1. I have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purposes of our audit;
2. Subject to the major observations given below and detailed observations in the Separate Audit Report annexed herewith, I report that the Balance Sheet and the Income and Expenditure Account and Receipts and Payments Account dealt with by this report are properly drawn up and are in agreement with the books of accounts.
 - Overstatement of Corpus/Capital fund by Rs. 3.60 crore
 - Absence of provision for decretal amount of Rs. 62.00 lakh
 - Mis-classification of Deposits with Central Public Works Department as Capital works in progress
 - Overstatement of expenditure by Rs. 4.00 crore
3. In my opinion and to the best of my information and according to the explanations given to me :
 - (i) the accounts given the information required under the prescribed format of accounts;
 - (ii) the said Balance Sheet, Income and Expenditure Account/Receipts and Payments Account read together with the Accounting Policies and Notes thereon, and subject to the significant matters stated above and other matters mentioned in the Separate Audit Report annexed herewith, give a true and fair view.
 - a. In so far as it relates to the Balance Sheet of the state of affairs of the National Institute for the Mentally Handicapped, Secunderabad as at 31 March 2006; and
 - b. In so far as it relates to the Income and Expenditure Account of the deficit for the year ended on that date.

Sd/-

(S.B. PILLAY)

Principal Accountant General
(Civil Audit)

Place : Hyderabad
Date : 31-08-2006

Audit Report on the accounts of National Institute for the Mentally Handicapped, Secunderabad for the year 2005-06

1. Introduction

National Institute for the Mentally Handicapped, Secunderabad was established in the year 1984 as a Registered Society. The organization has three Regional Centres at Mumbai, Kolkata and New Delhi and a Model Special Education Centre at New Delhi.

1.1 The aims and objectives of the Institute are to

- Conduct, sponsor, coordinate or subsidize research into all aspects of education and rehabilitation of the mentally handicapped.
- Undertake, sponsor, coordinate or subsidize research into biomedical engineering leading to effective evaluation of aids or suitable surgical or medical procedures or the development of new aids.
- Undertake or sponsor training of trainers and teachers, employment of officers, psychologists, vocational counsellors and such other personnel as may be deemed necessary by the Institute for promoting the education, training or rehabilitation of the mentally handicapped; and
- Distribute or promote or subsidize the manufacture of prototypes and distribution of any or all aids designed to promote any aspects of the education, rehabilitation of therapy of the mentally handicapped.

1.2 Audit of the accounts of the Institute has been entrusted to the Comptroller and Auditor General of India for a further period of five years from 2004-05 to 2008-09 under Section 20(1) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Services) Act, 1971.

1.3 Source of finance

During the year 2005-06, the Institute received a grant of Rs. 15.82 crore (Rs. 13.12 crore under Plan and Rs. 2.70 crore under Non-plan) and Rs 4.97 crore from other sources (GOI Pilot Project – Rs. 3.86 crore, etc.)

Out of the grant received during the year and unspent balance of Rs. 65.70 lakh under Plan, the Organisation utilized Rs. 12.02 crore leaving unutilized grant of Rs. 1.75 crore under Plan as on 31 March 2006.

Comments on accounts

2 Balance Sheet

2.1 Liabilities

2.1.1 Corpus/Capital Fund – Rs 34.03 crore

The institute exhibited Rs. 3.60 crore as contribution received towards Corpus/Capital Fund during the year. The Institute did not receive any grant towards Corpus and instead received Plan grant

for acquisition of assets. This incorrect exhibition resulted in overstatement of Corpus/Capital Fund to that extent.

2.1.2 Earmarked/Endowment Funds – Rs NIL

The Institute received Rs 2.00 lakh during the year for award of gold medal for the top rankers in psychology and Post Graduate Diploma in Early Intervention (PGDEI). No endowment fund has been created by the Institute. This resulted in understatement of funds and investments for Earmarked/Endowment funds with the extent of Rs. 2.00 lakh. Further, this transaction has not been routed through the books of the Institute. The Institute accepted the observation.

2.1.3 Current Liabilities and Provisions – Rs 34.66 lakh

No provision for the decretal amount of Rs. 62.00 lakh in respect of completed building project of Institute's Regional Centre at Kolkate was made resulting in understatement of liabilities.

2.1.4 The Institute cleared the liability of Rs. 1.35 lakh during the year pertaining to M/s. Meher & Mitra Associates on the basis of issue of a demand draft (DD) obtained in August 2005. The DD was not issued and cancelled subsequent to the close of financial year. This resulted in understatement of Sundry Creditors and Cash balance as well. The Institute accepted the observation.

2.2 Assets

Fixed Assets

2.2.1 Capital Work-in-progress – Rs 11.45 Crore

The Institute advanced Rs 3.00 crore during the year 2005-06 to Central Public Works Department (CPWD) for the construction of building for NIMH Model Special Education Centre New Delhi. This advance was in addition to the advance of Rs. 6.00 crore made during the year 2004-05. Thus making the total advance of Rs. 9.00 crore. No work was taken up by CPWD during the year 2004-05 and 2005-06 due to non-approval of the plans, etc. The Institute, however, classified this advance under Capital Work-in-Progress (CWIP). This misclassification resulted in overstatement of CWIP and understatement of Advances besides presenting an incorrect picture of utilization of funds.

2.2.2. The above included Rs 2.10 crore advanced to CPWD, Hyderabad in earlier years. Of this amount, works valued Rs 95.00 lakh (arrived by audit on the basis of the progress report furnished by CPWD at the end of December 2005). The assets were also put to use. The Institute did not capitalize the expenditure and instead exhibited under the Capital WIP. This exhibition resulted in understatement of assets and also understatements of depreciation by Rs 1.90 lakh, calculated at the applicable rates. The Institute accepted the observation.

2.2.3 Closing Stock – Rs NIL

The Institute had closing stock of medicines worth Rs 1.87 lakh and publications valued Rs 55.94 lakh as on 31 March 2006. This has, however, been not exhibited in the Balance Sheet. Further, the Institute has been getting revenue from the Publications. Non-accounting of closing stock rendered the Balance Sheet incomplete by way of understatement of assets and absence of control on the stock. Further, no disclosure was also made by the Institute about the treatment given to

closing stock. This lacked transparency. The Institute stated that the amount represented cost of printing but promised remedial action.

2.2.4 The Institute had provided the depreciation fully (Rs 49.71 lakh) on the assets occupied prior to April 1999 instead of re-evaluation of those assets. This resulted in giving incorrect position of Assets as on 31-03-2006

3. Income and Expenditure Account

3.1 Expenditure - Rs. 19.87 Crore

3.1.1 Other program Expenses - Rs. 10.18 Crore

The Institute transferred Rs. 2.10 crore, during the year, to ADIP Account towards repayment of the loan taken in 2004-05, and charged the transfer to Income and Expenditure account. This incorrect charges resulted in overstatement of excess of expenditure by Rs. 2.10 crore and understatement of Corpus/Capital Fund.

3.1.2 The Institute cleared the recoverable advance of Rs. 6.89 lakh and charged to Income and Expenditure Account under Schedule 20B-Other Program Expenses (e) - other expenditure. The recoverable advances was an asset and not an item of expenditure. This resulted in overstatement of excess of expenditure by Rs. 6.89 lakh.

3.1.3 Establishment Expenses - Rs. 4.12 crore

The Institute transferred Rs. 1.90 crore, during the year, from General Fund Account to Pension and Gratuity Fund Account and charged this to Income and Expenditure Account. This treatment resulted in overstatement of excess of expenditure by Rs 1.90 crore.

3.2 Income

3.2.1 The Institute had "Advances Recoverable" amounting to Rs. 28.98 lakh (Schedule 11-B Current Assets Loans and Advances) as at 31 March 2005 against composite Regional Centre for Persons with Disabilities, Bhopal. The Institute received the said amount during the year 2005-06 and accounted it as Income. This resulted in overstatement of income by Rs. 28.98 lakh The Institute promised corrective action during 2006-07 accounts.

4. Receipts and Payments Account

4.1 Receipts and Payments account of National Institute for Empowerment of persons with Multiple Disabilities (NIEPMD) showed a closing balance of Rs 1.10 crore at the end of March 2006. This was overstated by Rs. 66.87 lakh due to non-transfer of funds by NIMH to NIEPMD. The cash was held by NIMH. The Institute admitted that the amount of Rs. 66.87 lakh was held with NIMH, Secunderabad.

- 4.2. The closing balance of Rs. 84,51,940 relating to ADIP account differs from the cash book balance of Rs. 85,23,624 by Rs. 71684. The Institute promised corrective action during 2006-07 accounts.
5. **Effect of audit comments**
The net effect of the comments given in preceding paras is that the excess of expenditure over income was overstated by Rs. 4.00 crore apart from other adjustments within the balance sheet.
6. **Management letter**
Minor irregularities/lapses have been separately brought to the notice of the Director of the Institute through Management letter.

Sd/-
(S.B. Pillay)
Principal Accountant General
(Civil Audit)

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
ACTION TAKEN REPORT ON THE AUDIT REPORT ON THE
ANNUAL ACCOUNTS FOR THE YEAR 2005-06

Sl.No.	Comment No.	Nature of Comment	Action taken
1.	1	Introduction	Factual
2.	1.1	Aims and Objects	Factual
3.	1.2	Entrustment of Audit	Factual
4.	1.3	Financial Position	Factual
5.	2.1.1.	Overstatement of Corpus/ Capital Fund during the year 2005-06 – Rs.3.60 crore	as suggested by the audit, this amount will be shown against Capital Reserve and rectified in the year 2006-07.
6.	2.1.2	Non-Exhibition of endowment fund in the Annual Account – Rs.2.00 lakhs	As suggested by the audit, the Endowment Fund will be created separately and the amount of Rs.2.00 lakh will be shown against this fund and rectified in the year 2006-07.
7.	2.1.3	Understatement of liabilities for non-inclusion of the amount under liabilities as per the decree given by the Hon'ble High Court, Kolkata for the year 2005-06 – Rs.62.00 lakhs	As suggested by the audit, the liability of Rs.62.00 lakh will be provided under current liabilities and provisions while taking the same as capital-work-in-progress in assets, since it relates to the incidental expenditure during the construction and the corrective action will be taken during 2006-07.
8.	2.1.4	Understatement of Sundry Creditors and cash balance due to non-payment of consultation charges and non-cancellation of D.D. even after expiry of validity period – Rs.1,35,000/-	As suggested by the audit, the amount of Rs.1.35 lakh will be brought back to liabilities under current liabilities and provisions while taking the same into cash and bank balances. However, the amount has been released during June, 2006.
9.	2.2.1	Capital-work-in-progress: Classification of advance to CPWD as Capital-work-in-progress in the Assets side of the balance sheet for the year 2005-06 – Rs.900.00 lakhs	As per the CPWD norms, all the works are treated as deposit works and nothing is advance. All the deposit works, whether works executed or no works taken up, they are the deposit works only. Hence, the same was classified as capital-work-in progress. However, as suggested by the audit, the deposits for which no work has been initiated will be classified by advances.
10.	2.2.2	Non-capitalization of buildings even after completion and put to use during the year 2005-06 – Rs.115.00 lakhs	As per the suggestion of the audit, the details of works completed and expenditure on completed works will be assessed during the year 2006-07 and the accounts will be reflected accordingly.

Sl.No.	Comment No.	Nature of Comment	Action taken
11.	2.2.3	Under valuation of Assets and overstatement of Expenditure due to non-exhibition of closing stock in balance sheet during the year 2005-06 – Rs.57.81 lakhs	It is stated that the Institute is not a commercial production centre to have the valuation of closing stocks. The valuation of publications in reference is only the cost of printing. It is the outcome of research and development activities. It is neither commercial sales nor free sales, but only exact cost of printing. The suggestion made by the audit will be followed in the year 2006-07.
12.	2.2.4	The Institute had provided the depreciation fully (Rs.49.71 lakh) on the assets occupied prior to April 1999 instead of re-evaluation of those assets. This resulted in giving incorrect position of Assets as on 31.03.2006.	It is stated that during the year 2004-05, an evaluation was done on the assets acquired prior to 01.04.1999 and a decision was taken to provide depreciation on the assets acquired prior to 1.4.1999 also because the assets acquired prior to 1.4.1999 would have no life by 31.3.2005 due to lapse of considered period. However, again not to have a heavy burden on the Income and Expenditure Account and Capital Fund in a particular year, only few assets i.e. Transport vehicles and Library books were depreciated during 2004-05. Similarly, during 2005-06, other fixed assets amounting to Rs.49,71,084/- were depreciated. Depreciation of the balance of assets will be taken up in the ensuing years. This action is also as per the suggestion made by Internal Audit during 2004-05.
13.	3.1.1	Overstatement of expenditure and understatement of capital/corpus fund due to misclassification of transfer of balance as revenue expenditure – Rs. 2.10 crore	As suggested by the audit, the amount of Rs.2.10 crore will be reduced from expenditure and the corrective action will be taken during 2006-07.
14.	3.1.2.	The Institute cleared the recoverable advance of Rs.6.89 lakh and charged to Income and Expenditure Account. The recoverable advances was an asset and not an item of expenditure. This results in overstatement of excess of expenditure by Rs.6.89 lakh.	As suggested by the audit, the amount of Rs.6.89 lakh will be taken as asset while reducing the sundry debtors to the extent of Rs.6.89 lakh and the corrective action will be taken during 2006-07.
15.	3.1.3	The Institute transferred Rs.1.90 crore during the year, from General Fund Accounts to Pension and Gratuity Fund Account and charged this to Income and Expenditure Account. This treatment resulted in overstatement of excess of expenditure by Rs.1.90 crore.	As suggested by the audit, the amount of Rs.1.90 crore will be reduced from the expenditure and the corrective action will be taken during 2006-07.

Sl.No.	Comment No.	Nature of Comment	Action taken
16.	3.2.1	Incorrect exhibition of "Advances recoverable" during previous year as "Income" in the current year – CRC, Bhopal – Rs.28.98 lakhs	As suggested by the audit, the amount of Rs.28.98 lakhs will be deducted from income and the corrective action will be taken during 2006-07.
17.	4.1	Receipts and Payments account of National Institute for Empowerment of persons with Multiple Disabilities (NEIPMD) showed a closing balance of Rs.1.10 crore at the end of March, 2006. This was overstated by Rs.66.87 lakh due to non-transfer of funds by NIMH to NIEPMD. The cash was held by NIMH.	It is stated that the amount of Rs.66.87 lakh was held with NIMH headquarters under the account head Director, NIMH at State Bank of Patiala, Secunderabad. At the same time, the amount of Rs.43.56 lakh also held in the name of Director, NIMH at Indian Bank, Kovalam, Chennai. Hence, the total balance available is Rs.1.10 Crore and the total amount was reflected in the accounts. However, as suggested by the closing balance of NIEPMD will be reduced to Rs.43.56 lakhs and Rs.66.87 lakhs will be shown as liability under NIMH account.
18.	4.2	Understatement of cash balance – NIMH ADIP A/c. – Rs.71,684/-	As suggested by the audit, this will be rectified and the closing balance under ADIP account will be exhibited as Rs.85,23,624 and the corrective action will be taken during 2006-07.

Management Letter

Sl.No.	Nature of Comment	Action taken
1.	Need for an action plan to take up internal audit of Regional Centres and remedial action on the points made in the internal audit.	Action plan is being prepared to conduct internal audit at Regional Centres and Model Special Education Centre also and suitable action will be taken on the points made by internal audit.
2.	Conduct review of the deposits made with CPWD to secure the progress of work.	The Progress of construction at different places is being reviewed by a team consisting of Deputy Director (Admn.), Officer-in-charge concerned and Estate Officer to speed up the construction activity.
3.	Carry out review of outstanding advances	The outstanding advances are being reviewed monthly by Deputy Director (Admn.).
4.	Conduct physical verification of assets, stores and stock.	Every year, the process of conducting physical verification will start in the month of March and will be completed by June. Hence, the physical verification of previous year will be submitted to audit, which will be held usually in the month of June and the current year's report will be furnished to the audit in the following year.

Sl.No.	Nature of Comment	Action taken
5.	Booking of expenditure in respect of NIEPMD without supporting vouchers	The amount of Rs.0.23 lakh will be reclassified as advance to programmes instead of expenditure in the Receipts and Payments Account of NIEPMD and the corrective action will be taken during 2006-07 by obtaining the relevant vouchers to the expenditure.
6.	Wrong classification of advance for purchase of account books under Newspapers and Periodicals	Purchase of account books will be reclassified under library books.
7.	Overstatement of cash balance in respect of Regional Centre, Kolkata due to non-accountal of bank charges	As suggested by the audit, the bank charges will be taken into account and rectified in the year 2006-07.
8.	Non-integration of General Provident Fund accounts with main accounts.	As suggested by the audit, the General Provident Fund account will be incorporated in the main accounts.
9.	Non-production of records pertaining to Regional Rehabilitation Centre, Jabalpur	The responsibility of this Institute is just to transfer the funds to that organization received from the Ministry of Social Justice and Empowerment. This Institute has no other administrative or financial control on Regional Rehabilitation Centre, Jabalpur. Hence, we could not submit the records for verification. It is further stated that this Institute did not receive any grants to be transferred to RRC, Jabalpur for the year 2005-06. The Utilization Certificate received from the organization upto 2003-04 have already been furnished to Ministry as well as audit.
10.	Absence of provision for the undischarged liability of Rs.0.35 lakh towards consultancy charges	As per the suggestion of the audit, liability for the amount of Rs.0.35 lakhs will be provided under current liabilities and provisions towards internal audit expenditure while taking into expenditure under consultancy services and the corrective action will be taken during 2006-07.
11.	Misclassification of Rs.0.94 lakh incurred towards procurement of software viz., renewal of antivirus, e-tax file structure, firewall, etc. as capital instead of treating as revenue expenditure	As suggested by the audit, the amount of Rs.0.94 lakh will be reclassified as revenue expenditure under 'Information Technology' and the corrective action will be taken during 2006-07.
12.	Charging of pre-paid insurance of Rs.0.90 lakh to expenditure instead of exhibiting it as asset	As suggested by the audit, the amount of Rs.0.90 lakh will be shown as prepayments under loans and advances while reducing the expenditure on insurance to that extent and the corrective action will be taken during 2006-07.

Sl.No.	Nature of Comment	Action taken
13.	Classification of advances (Rs.0.23 lakh) made to NIEPMD, Muttukadu as expenditure instead of classifying as current assets	As suggested by the audit, the amount of Rs.0.23 lakh will be reclassified as advance to programmes instead of expenditure in the Receipts and Payments Account of NIEPMD and the corrective action will be taken during 2006-07.
14.	Charging incorrect rate of depreciation of UPS (back up power)	As suggested by the audit, the amount of Rs.0.79 lakh will be reclassified under computers and depreciation provided at 20 per cent and the corrective action will be taken during 2006-07.
15.	Non-accountal of accrued interest (Rs.0.43 lakh) in respect of Post Office Savings Bank account Nos.128413 and 760258	As suggested by the audit, the amount of Rs.0.43 lakh will be shown as accrued income under Schedule 11-B and the corrective action will be taken during 2006-07.

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)

Name of Entity: National Institute for the Mentally Handicapped, Secunderabad

BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Current Year	Previous Year
CORPUS/CAPITAL FUND	1	340,358,927	308,707,195
RESERVES AND SURPLUS	2	0	0
EARMARKED/ENDOWMENT FUNDS	3	0	0
SECURED LOANS AND BORROWINGS	4	0	0
UNSECURED LOANS AND BORROWINGS	5	0	0
DEFERRED CREDIT LIABILITIES	6	0	0
CURRENT LIABILITIES AND PROVISIONS	7	3,466,200	3,896,866
TOTAL		343,825,127	312,604,061
ASSETS			
FIXED ASSETS	8	270,379,218	243,937,779
ADD: PRIOR PERIOD ADJUSTMENTS IN ASSETS			
INVESTMENTS-FROM EARMARKED/ENDOWMENT FUNDS	9	0	0
INVESTMENTS-OTHERS	10	0	0
CURRENT ASSETS, LOANS, ADVANCES ETC.	11	73,445,909	68,666,282
MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)			
TOTAL		343,825,127	312,604,061
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

Sd/-
ACCOUNTS OFFICER

Sd/-
DEPUTY DIRECTOR (ADMN)

Sd/-
DIRECTOR

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31st MARCH, 2006

(Amount in Rs.)

INCOME	Schedule	Current Year	Previous Year
Income from Sales/Services	12	0	0
Grants/Subsidies	13	186,624,605	182,336,488
Fees/Subscriptions	14	5,237,315	5,170,455
Income from Investments (Income on Invest. From earmarked/ endow. Funds transferred to Funds)	15	0	0
Income from Royalty, Publication etc.	16	921,295	844,461
Interest Earned	17	478,620	84,581
Other Income	18	1,024,324	740,840
Increase/(decrease) in stock of Finished goods and works-in-progress	19		
TOTAL (A)		194,286,159	189,176,825
EXPENDITURE			
Expenditure on Program & Services	20	32,085,801	30,889,484
Establishment Expenses	20A	41,225,951	23,776,470
Other Program Expenditure	20B	101,775,993	25,012,154
Other Administrative Expenses etc.	21	13,988,121	14,915,714
Expenditure on Grants, Subsidies etc.	22	0	0
Interest	23	0	0
Depreciation (Net Total at the year-end - corresponding to Schedule 8) [9721096 - 94497 (Excess depreciation shown in 2004-05 taken back as income)]		9,626,599	12,152,921
TOTAL (B)		198,702,465	106,746,743
Balance being excess of Income over Expenditure (A-B)			
Transfer to Special Reserve (Specify each)			
Transfer to/from General Reserve			
BALANCE BEING SURPLUS/(DEFICIT)		-4,416,306	82,430,082
CARRIED TO CORPUS/CAPITAL FUND			
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

Sd/-
ACCOUNTS OFFICER

Sd/-
DEPUTY DIRECTOR (ADMN)

Sd/-
DIRECTOR

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 1 - CORPUS/CAPITAL FUND:	Current Year		Previous Year	
Balance as at the beginning of the year		308,707,195		271,818,762
Add: Contributions towards Corpus/Capital Fund		36,068,038		75,143,654
		344,775,233		346,962,416
Less: Adjustment of previous year grants, as the fixed assets are deleted from Schedule-8 (transfer to other organizations)		0		45,541,649
		344,775,233		301,420,767
Add/(Deduct): Balance of net income/(expenditure) transferred from the (Deduct) Income and Expenditure Account		-4,416,306		7,286,428
BALANCE AS AT THE YEAR-END		340,358,927		308,707,195

SCHEDULE 2 - RESERVES AND SURPLUS	Current Year		Previous Year	
1. Capital Reserve:				
As per last Account				
Addition during the year				
Less: Deductions during the year		0		0
2. Revaluation Reserve:				
As per last Account				
Addition during the year				
Less: Deductions during the year		0		0
3. Special Reserves:				
As per last Account				
Addition during the year				
Less: Deductions during the year		0		0
4. General Reserve:				
As per last Account				
Addition during the year				
Less: Deductions during the year		0		0
TOTAL		NIL	NIL	NIL

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2006

(Amount in Rs.)

SCHEDULE 3 - EARMARKED/ENDOWMENT FUNDS	FUND-WISE BREAK UP				TOTALS	
	Fund WW	Fund XX	Fund YY	Fund ZZ	Current Year	Previous Year
a) <u>Opening balance of the funds</u>					0	0
b) <u>Additions to the Funds:</u>					0	0
i. Donations/grants					0	0
ii. Income from investments made on account of funds					0	0
iii. Other additions (specify nature)					0	0
TOTAL (a+b)	NIL	NIL	NIL	NIL	NIL	NIL
C. <u>Utilisation/Expenditure towards objectives of funds</u>						
I. <u>Capital Expenditure</u>						
- Fixed Assets					0	0
- Others					0	0
Total					0	0
ii. <u>Revenue Expenditure</u>						
- Salaries, Wages and allowances etc.					0	0
- Rent					0	0
- Other Administrative expenses					0	0
Total					0	0
TOTAL(c)	NIL	NIL	NIL	NIL	NIL	NIL
NET BALANCE AS AT THE YEAR-END (a + b - c)	NIL	NIL	NIL	NIL	NIL	NIL

Notes

- 1) Disclosures shall be made under relevant heads based on conditions attaching to the grants
- 2) Plan Funds received from the Central/State Governments are to be shown as separate Funds and not to be mixed up with any other Funds

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 4 - SECURED LOANS AND BORROWINGS:	Current Year		Previous Year	
1. Central Government			0	0
2. State Government (Specify)			0	0
3. Financial Institutions				
a) Term Loans			0	0
b) Interest accrued and due			0	0
4. Banks:				
a) Term Loans			0	0
- Interest accrued and due			0	0
b) Other Loans (specify)			0	0
- Interest accrued and due			0	0
5. Other Institutions and Agencies			0	0
6. Debentures and Bonds			0	0
7. Others (Specify)			0	0
TOTAL	NIL	NIL	NIL	NIL
<u>Note:</u> Amounts due within one year				

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 5 - UNSECURED LOANS AND BORROWINGS	Current Year	Previous Year
1. Central Government		0
2. State Government (Specify)		0
3. Financial Institutions		0
4. Banks:		
a) Term Loans		0
b) Other Loans (specify)		0
5. Other Institutions and Agencies		0
6. Debentures and Bonds		0
7. Fixed Deposits		0
8. Others (Specify)		0
TOTAL	NIL	NIL
<u>Note:</u> Amounts due within one year		

SCHEDULE 6 - DEFERRED CREDIT LIABILITIES	Current Year	Previous Year
a) Acceptances secured by hypothecation of capital equipment and other assets		0
b) Others		0
TOTAL	NIL	NIL
<u>Note:</u> Amounts due within one year		

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS	Current Year		Previous Year	
A. CURRENT LIABILITIES				
1. Acceptances				
2. Sundry Creditors				
a) For Goods				
b) Others (Annexure-1)	3,466,200	3,466,200	3,896,866	3,896,866
3. Advances Received				
4. Interest accrued but not due on :				
a) Secured Loans/borrowings				
b) Unsecured Loans/borrowings				
5. Statutory Liabilities:				
a) Overdue				
b) Others				
6. Other current Liabilities				
TOTAL (A)	3,466,200	3,466,200	3,896,866	3,896,866
B. Provisions				
1. For Taxation	0	0	0	0
2. Gratuity	0	0	0	0
3. Superannuation/Pension	0	0	0	0
4. Accumulated Leave Encashment	0	0	0	0
5. Trade Warranties/Claims	0	0	0	0
6. Others (Specify)	0	0	0	0
TOTAL (B)	0	0	0	0
TOTAL (A + B)	3,466,200	3,466,200	3,896,866	3,896,866

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 8 - FIXED ASSETS

DESCRIPTION	GROSS BLOCK							DEPRECIATION				NET BLOCK	
	Prior to 01.04.1999	After 01.04.1999	Total as on 31.03.05	Addition for 2005-06	Deletion for 2005-06	As on 31.03.2006	%	As on 31.03.2005	For the year 2005-06	Deletions for the year 05-06	Total	Net Current year-end	As at the Previous year end
A. FIXED ASSETS:													
1. LAND:													
a) Free hold	959,520	2,037,763	2,997,283	0	0	2,997,283		0	0	0	2,997,283	2,997,283	
b) Lease hold	0	28,365,920	28,365,920	427,218	0	28,793,138		286,524	290,840	577,364	28,215,774	28,079,396	
Sub-Total	959,520	30,403,683	31,363,203	427,218	0	31,790,421		286,524	290,840	577,364	31,213,057	31,076,679	
2. BUILDINGS:													
a) On Freehold Land	59,138,694	604,543	59,743,237	0	0	59,743,237	2%	46,335	12,091	58,426	59,684,811	59,696,902	
b) On Leasehold Land	0	0	0	0	0	0		0	0	0	0	0	
c) Ownership Flats/Premises	0	0	0	0	0	0		0	0	0	0	0	
d) Superstructures on Land not belonging to the entity	0	39,590,000	39,590,000	0	0	39,590,000	2%	3,527,746	791,800	0	4,319,546	36,062,254	
Sub-Total	59,138,694	40,194,543	99,333,237	0	0	99,333,237		3,574,081	803,891	0	4,377,972	94,955,265	95,759,156
3. PLANT MACHINERY & EQUIPMENT	13,577,523	4,121,849	17,699,372	0	0	17,699,372	10%	1,397,127	412,185		1,809,312	15,890,060	16,302,245
4. OFFICE EQUIPMENT	0	994,915	994,915	1,657,183	0	2,652,098	10%	100,977	265,210		366,187	2,285,911	893,939
5. ELECTRIC INSTALLATIONS	0	669,188	669,188	609,794	0	1,278,982	10%	96,807	127,898		224,705	1,054,277	572,381
6. TUBEWELLS & W.SUPPLY	0	296,024	296,024	64,090	0	360,114	10%	55,265	36,011		91,276	268,838	240,759
7. COMPUTER/PERIPHERALS	0	4,600,755	4,600,755	1,005,587	0	5,606,342	20%	2,429,222	948,620	94,497	3,283,345	2,322,997	2,171,533
Sub-Total	13,577,523	10,682,731	24,260,254	3,336,654	0	27,596,908		4,079,398	1,789,924	94,497	5,774,825	21,822,083	20,180,857

Continued on next page

Continued...

(Amount in Rs.)

SCHEDULE 8 - FIXED ASSETS

DESCRIPTION	GROSS BLOCK							DEPRECIATION			NET BLOCK		
	Prior to 01.04.1999	After 01.04.1999	Total as on 31.03.05	Addition for 2005-06	Deletion for 2005-06	As on 31.03.2006	%	As on 31.03.2005	For the year 2005-06	Deletions for the year 05-06	Total	Net Current year-end	As at the Previous year end
8. VEHICLES	2,630,866	895,292	3,526,158	0	423,092	3,103,066	15%	2,816,312	138,824		2,955,136	147,930	286,754
9. FURNITURE, FIXTURES	5,790,045	1,877,818	7,667,863	850,461	0	8,518,324	10%	504,613	272,828		777,441	7,740,883	7,163,250
10. LIBRARY BOOKS	5,653,965	5,049,186	10,703,151	1,453,705	0	12,156,856	100%	10,703,151	1,453,705		12,156,856	0	0
11. OTHER FIX.ASSETS(TV SPOTS)	4,971,084	115,000	5,086,084	0	0	5,086,084	100%	115,000	4,971,084		5,086,084	0	4,971,084
Sub-Total	19,045,960	7,937,296	26,983,256	2,304,166	423,092	28,864,330		14,139,076	6,836,441		20,975,517	7,888,813	12,421,088
TOTAL OF CURRENT YEAR	92,721,697	89,218,253	181,939,950	6,068,038	423,092	187,584,896		22,079,079	9,721,096	94,497	31,705,678	155,879,218	159,437,780
PREVIOUS YEAR	93,172,490	27,578,843	120,751,333	54,623,112	919,029	174,455,416		4,768,608	7,893,496		12,662,104	161,793,312	
B. CAPITAL WORK-IN-PROGRESS	0	84,500,000	84,500,000	30,000,000	0	114,500,000		0	0		0	114,500,000	84,500,000
TOTAL	92,721,697	173,718,253	266,439,950	36,068,038	423,092	302,084,896		22,079,079	9,721,096	94,497	31,705,678	270,379,218	243,937,780

(Note to be given as to cost of assets on hire purchase basis included above))

- The cost of Rs.959520/- represents the land admeasuring 19.20 Acres sold by Government of Andhra Pradesh through TCAD in 1983-84 to NIMH(HO), Secunderabad. A part of the land has been given to AYJNIIH SRC, Hyderabad free of cost at the instance of the Ministry for construction of their own buildings.
- The addition of Rs.2037763/- in the free hold land represents the land sold by CIDCO, Mumbai to NIMH Regional Centre, Mumbai
- The lease hold land represents the land admeasuring 7120.30 Sq.Mts. acquired from Noida at a cost of Rs.2,87,93,138/- for a lease period of 99 years. The cost on this lease hold land is being written off over the lease period of 99 years.
- The buildings at Kolkata for NIMH Regional Centre and AYJNIIH Regional Centre were constructed on the land given by NIOH, Kolkata free of cost.
- The buildings of Rs.5,97,43,237/- includes cost of tube wells and water supply systems which could not be bifurcated.
- Vehicles and library books acquired prior to 01.04.1999 have also been depreciated fully.
- The amount of Rs.4,23,092/- is represented by the original book value of old vehicles sold in earlier years.
- The other fixed assets (TV spots) acquired prior to 01.04.1999 have also been depreciated fully.
- CAPITAL WORK IN PROGRESS: This includes advances to CPWD,Noida; CPWD, Mumbai and CPWD, Hyderabad. The details are given at Annexure.

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

ADVANCES/DEPOSITS WITH CPWD

Sl. No.	Date of Deposit	Amount of Deposit (Rs.)	Purpose	Remarks
A.	CPWD, MUMBAI			
	27.02.2004	3,500,000	For construction of buildings of NIMH RC	Work is yet to start
	Total	3,500,000		
B.	CPWD, HYDERABAD			
	24.09.2001	50,000	For construction of additional buildings at Headquarters	Works are under progress
	27.09.2001	450,000		
	28.02.2001	200,000		
	22.03.2002	700,000		
	10.06.2002	300,000		
	12.09.2002	300,000		
	04.02.2003	1,000,000		
	04.02.2003	1,000,000		
1	01.08.2003	2,000,000		
2	27.02.2004	15,000,000		
	Total	21,000,000		
C.	CPWD, NOIDA			
1	24.12.2004	30,000,000	For construction of buildings of NIMH MSEC and NIMH RC	Work yet to be started
2	28.02.2005	20,000,000		
3	31.03.2005	10,000,000		
4	24.01.2006	30,000,000		
	Total	90,000,000		
	GRAND TOTAL	114,500,000		

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 9 - INVESTMENTS FROM EARMARKED/ENDOWMENT FUNDS	Current Year	Previous Year
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and joint Ventures		
6. Others (to be specified)		
TOTAL	NIL	NIL

SCHEDULE 10 - INVESTMENTS - OTHERS	Current Year	Previous Year
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and joint Ventures		
6. Others (to be specified)		
TOTAL	NIL	NIL

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.	Current Year		Previous Year	
A. CURRENT ASSETS:				
1. <u>Inventories:</u>				
a) Stores and Spares				
b) Loose Tools				
c) Stock-in-trade				
Finished Goods				
Work-in-progress				
Raw Materials				
2. <u>Sundry Debtors:</u>				
a) Debts Outstanding for a period exceeding six months				
b) Others				
3. <u>Cash balances in hand</u> (including cheques/drafts and imprest)	8,605	8,605	6,700	6,700
4. <u>Bank Balances:</u> (Annexure-2)	47,322,251	47,322,251	19,385,458	19,385,458
a) <u>With Scheduled Banks:</u>				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts				
b) <u>With non-Scheduled Banks</u>				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts				
5. <u>Post Office - Savings Accounts</u>	344,967	344,967	344,967	344,967
TOTAL (A)	47,675,823	47,675,823	19,737,125	19,737,125

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.(Contd.)	Current Year		Previous Year	
B. LOANS, ADVANCES AND OTHER ASSETS				
1. <u>Loans:</u>				
a) Staff (Annexure-3)	8,894,345	8,894,345	10,099,174	10,099,174
b) Other Entities engaged in activities/objectives similar to that of the Entity				
c) Others (specify)				
2. <u>Advances and other amounts recoverable in cash or in kind or for value to be received:</u>				
a) On Capital Account				
b) Prepayments				
c) Others (Annexure-3)	6,975,741	6,975,741	7,629,983	7,629,983
3. <u>Income Accrued:</u>				
a) On Investments from Earmarked/Endowment Funds				
b) On Investments - Others				
c) On Loans and Advances				
d) Others (Annexure-6) (includes income due unrealised-Rs.....)	9,900,000	9,900,000	31,200,000	31,200,000
4. <u>Claims Receivable</u>				
TOTAL (B)	25,770,086	25,770,086	48,929,157	48,929,157
TOTAL (A + B)	73,445,909	73,445,909	68,666,282	68,666,282

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 12 - INCOME FROM SALES/SERVICES	Current Year	Previous Year
1) <u>Income from Sales</u>		
a) Sale of Finished Goods		
b) Sale of Raw Material		
c) Sale of Scraps		
2) <u>Income from Services</u>		
a) Labour and Processing Charges		
b) Professional/Consultancy Services		
c) Agency Commission and Brokerage		
d) Maintenance Services (Equipment/Property)		
e) Others (Specify)		
TOTAL	NIL	NIL

SCHEDULE 13 - GRANTS/SUBSIDIES (Irrevocable Grants & Subsidies Received)	Current Year	Previous Year
1) Central Government (Annexure-6)	136,900,000	122,500,000
2) State Government(s)		
3) Government Agencies		
4) Institutions/Welfare Bodies		
5) International Organisations		
6) Others (Specify) (Annexure-6)	49,724,605	59,836,488
TOTAL	186,624,605	182,336,488

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)

Name of Entity: National Institute for the Mentally Handicapped, Secunderabad

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 14 - FEES/SUBSCRIPTIONS		Current Year	Previous Year
1) Affiliation Fee		829,500	1,063,315
2) Course Fee (Diploma, Degree, PG, and Certificate Courses)		4,407,815	4,107,140
3) Entrance Fees			
4) Annual Fees/Subscriptions			
5) Seminar/Program Fees			
6) Consultancy Fees			
7) Others (specify)			
TOTAL		5,237,315	5,170,455

Note - Accounting Policies towards each item are to be disclosed

	Investment from		Investment-Others	
	Earmarked Fund			
SCHEDULE 15 - INCOME FROM INVESTMENTS				
(Income on Invest. From Earmarked/Endowment Funds transferred to Funds)	Previous Year	Current year	Previous Year	Current year
1) Interest				
a) On Govt. Securities				
b) Other Bonds/Debentures				
2) Dividends:				
a) On Shares				
b) On Mutual Fund Securities				
3) Rents				
4) Others (Specify)				
TOTAL	NIL	NIL	NIL	NIL
TRANSFERRED TO EARMARKED/ENDOWMENT FUNDS				

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC.	Current Year	Previous Year
1) Income from Royalty	17,810	42,938
2) Income from Publications	903,485	801,523
3) Others (specify)		
TOTAL	921,295	844,461

SCHEDULE 17 - INTEREST EARNED	Current Year	Previous Year
1) On Term Deposits:		
a) With Scheduled Banks		
b) With Non-Scheduled Banks		
c) With Institutions		
d) Others		
2) On Savings Accounts:		
a) With Scheduled Banks	478,620	84,581
b) With Non-Scheduled Banks		
c) With Institutions		
d) Others		
3) On Loans:		
a) Employees/Staff		
b) Others		
4) Interest on Debtors and Other Receivables		
TOTAL	478,620	84,581

Note: Tax deducted at source to be indicated

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 18 - OTHER INCOME	Current Year	Previous Year
1) Profit on Sale/disposal of Assets		
a) Owned assets		
b) Assets acquired out of grants, or received free of cost		
2) Export Incentives realized		
3) Fees for Miscellaneous Services	756,313	658,901
4) Refunds	25,224	
5) Miscellaneous Income	242,787	81,939
TOTAL	1,024,324	740,840

SCHEDULE 19 - INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS AND WORK IN PROGRESS	Current Year	Previous Year
a) Closing stock		
- Finished Goods		
- Work-in-progress		
b) Less: Opening Stock		
- Finished Goods		
- Work-in-progress		
NET INCREASE/(DECREASE) [a-b]	NIL	NIL

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 20 - EXPENDITURE ON PROGRAM AND SERVICES	Current Year	Previous Year
Human Resource Development (Annexure-7)	15,144,142	12,487,520
Research and Development	2,374,567	2,312,887
Development of Service Models	3,504,752	2,517,211
Consultancy Services	864,199	857,049
Documentation and Dissemination	2,753,932	4,395,695
Extension and Outreach Services	7,374,986	8,277,418
Staff Welfare Expenses	69,223	41,704
Total	32,085,801	30,889,484
SCHEDULE 20A - ESTABLISHMENT EXPENSES		
	Current Year	Previous Year
a) Salaries and Wages	20,822,695	20,452,168
b) Allowances and Bonus	1,388,468	1,508,407
c) Contribution to Provident Fund		
d) Contribution to Other Fund (specify)		
e) Expenses on Employees' Retirement and Terminal Benefits	0	1,815,895
f) Others (specify): Payment to P&G A/c.	19,014,788	
TOTAL	41,225,951	23,776,470
SCHEDULE 20B - OTHER PROGRAM EXPENSES		
	Current Year	Previous Year
a) North East States	3,194,645	1,163,769
b) ADIP Scheme (Annexure-8)	32,714,324	23,848,385
c) Pilot Project	36,007,547	
d) CRC, Bhopal	8,170,000	
e) Other expenditure	689,477	
f) Transfer to ADIP Account	21,000,000	
TOTAL	101,775,993	25,012,154

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES ETC	Current Year	Previous Year
1. Expenditure on Support Services	4,665,589	3,607,641
2. Electricity and Power	1,497,292	1,677,992
3. Insurance	103,810	105,114
4. Repairs and Maintenance	2,860,329	2,380,655
5. Vehicles Running and Maintenance	977,356	898,006
6. Postage, Telephones and Communication Charges	1,333,298	1,648,082
7. Printing and Stationery	1,090,804	842,929
8. Travelling and conveyance Expenses	565,268	764,284
9. Auditors Remuneration	55,560	216,057
10. Internal Auditor - Consultation Charges	150,000	
11. Loss on sale of Assets	0	0
12. Advertisement and Publicity	227,804	344,736
13. Refunds	0	1,421,747
14. Miscellaneous Expenditure	461,011	1,008,471
TOTAL	13,988,121	14,915,714

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31st MARCH, 2006

(Amount in Rs.)

SCHEDULE 22 - EXPENDITURE ON GRANTS, SUBSIDIES ETC.	Current Year	Previous Year
a) Grants given to Institutions/Organisations		
b) Subsidies given to Institutions/Organisations		
TOTAL	NIL	NIL

Note : Name of the Entities, their Activities along with the amount of Grants/Subsidies are to be disclosed

SCHEDULE 23 - INTEREST	Current Year	Previous Year
A) On Fixed Loans		
b) On Other Loans (including Bank Charges		
c) Others (Specify)		
TOTAL	NIL	NIL

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

ACCOUNTING POLICIES

Accounting policies for the Institute to be followed from the accounting the year of 1999-2000 and onwards in order to maintain proper books of account with respect to:

- a) All sums of money received and expending and matters in respect of which the Receipts and Expenditure took place;
 - b) All sums of Revenues/Income received/recoverable and expenditure paid/payable;
 - c) All sales & Purchases of goods; and
 - d) All Assets & Liabilities; to give a true and fair view of the affairs of the Institute.
1. The books of Accounts of the Institute will be kept on accrual basis to ensure the accomplishment of its essential features namely (a) revenue is recognised as it is earned irrespective of whether cash is received or not; and (b).Expenses are matched against such revenues.
 2. Since the Books of Accounts are to be kept on accrual basis the cut-off date will be reckoned as 15th April.
 3. The Books of Accounts of the Institute are to be kept according to the Double Entry System of Book Keeping.
 4. For proper identification & maintenance, codification of accounting heads has to be carried out.
 5. The Statement of Accounts of the Institute are to be prepared in the following format.
 - i) Receipts and Payments Account for the year.....
 - ii) Income and Expenditure Account for the year.....
 - iii) Balance Sheet as on 31st March.....

Explanation:

- i) Receipts and Payments Account
 - a) All the actual Receipts are accounted for
 - b) All the actual Payments are accounted for
- ii) Income and Expenditure Account

In addition to accountal of each item of actual Receipts and Payment the accrued income and outstanding Liabilities are to be added to each head of Account for proper presentation and to know the overall position of income and expenditure.

iii) Balance Sheet as on 31st MarchLiabilities

- 1) Capital
- 2) Reserves
- 3) Secured Loans
- 4) Unsecured Loans
- 5) Current Liabilities

Assets

- 1) Fixed Assets less Depreciation
- 2) Investments
- 3) Current Assets, Loans & Advances
- 4) Miscellaneous expenditure (to the extent not written off)
- 5) Income and Expenditure Account

Note: Schedules forming part of the Accounts wherever necessary are to be prepared and enclosed to the Accounts.

6. Depreciation:

Hitherto no depreciation was providing on the Assets acquired by the Institute with the grants-in-aid received from the Government of India, Ministry of Social Justice & Empowerment. However, at the instance of Audit, depreciation has to be provided on all the Assets. If the depreciation is provided right from the year 1984-85 the expenditure on such depreciation will eat away the capital fund of the Institute. It therefore warrants a policy decision for providing depreciation. Accordingly the following guidelines are to be followed in providing the depreciation

- i) To provide depreciation on the Fixed Assets acquired on or after 01-04-1999 on yearly basis.
- ii) To adopt the system of "Straight line Method" instead of "Written Down value Method" as per Sl.No.32 indicated Income Tax Act.1961.
- iii) The life of each Asset and rates of depreciation under "Straight line Method" are as indicated hereunder
 - a) Land : No depreciation
 - b) Temporary Building like Sheds and : No-life-10% depreciation to be provide for wall partitions
 - c) Permanent Building like Office & : 50 years of life 2% depreciation Residential Qrts
 - d) Plant Machinery & Equipment
 - 1) AC Plant : 10 years - 10%
 - 2) Machinery : 10 years - 10%
 - 3) (a) Office Equipment : 10 years - 10%
 - including audio and video
 - (b) Computers : 05 years - 20%
 - e) Furniture, Fixture & Fittings
 - 1) Furniture : 10 years - 10%
 - 2) Fixture & Fittings : No life - 100%
 - f) Transport Vehicles : 06 years - 15%
 - g) Library Books & Journals : No life - 100%
 - h) T.V. Spots : No life - 100%

Explanation:

1.A. Buildings

- i) Any expenditure incurred on the construction of new Buildings, additions and alternations to the existing Buildings will be reckoned as Asset and added to the value of Assets.
- ii) Any amount of expenditure less than Rs.5,000/- on additional and alternations to the existing Buildings will be treated as revenue expenditure and will be written off during the year of expenditure.
- iii) Any amount of expenditure incurred on Repairs and Maintenance will be treated as revenue expenditure and written off during the year of expenditure. Examples: White wash, colouring, replacement, repairs etc.

B. Plant and Machinery and Equipment.

- i) Any expenditure incurred on Plant, Machinery and Equipment amounting Rs.2,500/- and above will be treated as capital expenditure and the same will be treated as Asset during the year. Any amount of expenditure below Rs.2,500/- will be treated as revenue expenditure and written off during the year of expenditure.
- ii) Any expenditure incurred on repairs, replacements and maintenance will be treated as revenue expenditure and will be written off during the year of expenditure

C. Furniture (Fixture) and Fittings

- i) Any amount of expenditure incurred on furniture will be capitalised and added to the Asset provided such expenditure is Rs.1,000/- and above.
- ii) The cost of repairs will be treated as revenue expenditure and the same will be written off during the year.
- iii) Any amount of expenditure incurred on Fixtures will be treated as revenue expenditure and the same will be written off during the year.

D. Transport Vehicles:

- i) Any amount of expenditure incurred on major repairs including labour on Transport Vehicles will be added to the Asset provided such expenditure is Rs.20,000/- and above and the same will be treated as Asset.

IV. Depreciation will be provided for the entire year irrespective of the date of the procurement/acquisition of the Asset.

Sd/-
ACCOUNTS OFFICER

NOTES FORMING PART OF THE ANNUAL ACCOUNTS

1. The Annual Accounts prior to 2002-03 were compiled in the format of (i) Receipts and Payment Account, (ii) Income and Expenditure Account and (iii) Balance Sheet. From the year 2003-04 and onwards, the format has been changed to Format of Financial Statements for the Central Autonomous Bodies (Non-profit organizations and Similar Institutions) as approved by the Executive Council in their 70th meeting held on 23.02.2005, as under:
 - (a) Balance Sheet as at 31.03.2006
 - (b) Income & Expenditure Account for the year 2005-06
 - (c) Schedules 1-25 as per the format
 - (d) Receipts & payment account for the 2005-06
2. Fixed Assets - Assets shown after 01.04.1999 have been depreciated as per the accounting policies. However, in the year 2004-05, the assets acquired prior to 01.04.1999 ie., transport vehicles and library books have been depreciated in order to exhibit the true and fair view of the state of the affairs of the Institute. Similarly, other fixed assets (TV spots) acquired prior to 01.04.1999 have been depreciated in the year 2005-06. In the ensuing years, action will be taken for other assets also.
3. The accounts have been prepared on accrual basis.
4. Depreciation is being provided on straight line method on the assets acquired on or after 01.04.1999 as per accounting policies.
5. Accounting policies have been prepared and they are being followed.
6. Deposits with P&T of Rs.96,090/- have to be analysed for write off.
7. The fixed assets less depreciation stood at Rs.15,58,79,218/-.
8. Out of the total receipts of Rs.32,08,19,150/- (which includes opening balances, grants-in-aid, grants for specific purposes, receipts from other organizations, loans and advances and internal receipts), the amount spent on various activities is Rs.26,64,55,820/- leaving a balance of Rs. 5,43,63,330/-.
9. The physical verification of the assets and stores for the year 2005-06 is in progress.
10. The utilization certificate for the grants released by the Ministry have been furnished and there are no pending utilization certificates.
11. The figures have been regrouped wherever necessary.

Sd/-
ACCOUNTS OFFICER

A. SUNDRY CREDITORS FOR THE YEAR 2005-06

Sl. No.	Details	Opening Balance as on 01.04.05	Additions during the year	Total	Payment during the year	Balance at the end of the year
1	Recreation Club	30,295	1,740	32,035	0	32,035
2	EMD	312,850	511,000	823,850	231,000	592,850
3	Audit Fee	51,057	0	51,057	51,057	0
4	Security Deposits	644,619	320,840	965,459	676,548	288,911
5	GSLIC	33,650	266,723	300,373	271,723	28,650
6	NPC - AYJNIHH	220,500	0	220,500	0	220,500
7	Security Services	94,573	113,924	208,497	94,573	113,924
8	Sanitation and Cleaning	70,668	85,417	156,085	70,668	85,417
9	Horticulture & Plumbing	55,024	84,083	139,107	55,024	84,083
10	Repairs and Maintenance	876,630	900,000	1,776,630	0	1,776,630
11	Caution Money Deposit	0	230,700	230,700	0	230,700
12	Others (DVTE-MR - Bhutan Student)	0	40,000	40,000	27,500	12,500
13	Consultancy - Kolkata Buildings	135,000	0	135,000	135,000	0
14	AYJNIHH - Kolkata Buildings	1,372,000	0	1,372,000	1,372,000	0
	TOTAL	3,896,866	2,554,427	6,451,293	2,985,093	3,466,200

Sd/-
ACCOUNTS OFFICER

Annexure-2
Schedule-11A

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
CLOSING BALANCES OF CASH, BANK AND POST OFFICE AS ON 31.03.2006

Sl. No.		Cash on Hand	Cash at Bank A/c.Nos.16 & 25	Post Office A/c 128413	Post office A/c 760258	P& G A/C A/c.15546	ADIP Scheme A/c.21404	TOTAL
1	NIMH, SECUNDERABAD	1,200	17,643,565	100,712	244,255	19,079,824	8,451,940	45,521,496
2	MSEC, NEW DELHI	2,500	669,851	-	-	-	-	672,351
3	NIMH RC, NEW DELHI	1,000	627,648	-	-	-	-	628,648
4	NIMH RC, MUMBAI	2,000	286,469	-	-	-	-	288,469
5	NIMH RC, KOLKATA	1,905	562,954	-	-	-	-	564,859
	TOTAL	8,605	19,790,487	100,712	244,255	19,079,824	8,451,940	47,675,823
	PNB A/c.No.16		6,262,961					
	PNB A/c.No.25		18,068,111					
			24,331,072					
	Less: NIEPMD		6,687,507					
			17,643,565					

Sd/-
ACCOUNTS OFFICER

LOANS AND ADVANCES

Sl. No.	Details	Opening Balance as on 01/04/2005	Loans/Payments made during 2005-2006	Total	Loans Recovered During 2005-2006	Net Balance as on 31/3/2006	
1	Loans and Advances to employees						
1.1	House Building advance	7,889,074	316,200	8,205,274	762,958	7,442,316	
1.2	Conveyance advance	1,794,883	60,000	1,854,883	590,931	1,263,952	
1.3	Computer advance	287,542	0	287,542	252,940	34,602	
1.4	Festival and Fan advance	127,675	66,000	193,675	40,200	153,475	
	Total	10,099,174	442,200	10,541,374	1,647,029	8,894,345	
2	Advances and Other amounts Recoverable in cash or kind						
2.1	On Capital account						
2.1.1	Advances to staff for programs	0	1,211,975	1,211,975	0	1,211,975	(Annx.4)
2.1.2	DDRCs	3,779,794	8,860,006	12,639,800	7,374,986	5,264,814	(Annx.5)
2.1.3	USIF	500,000	0	500,000	500,000	0	
	Total	4,279,794	10,071,981	14,351,775	7,874,986	6,476,789	
2.1.4	Prepayments-Deposits with P&T	96,090	0	96,090	0	96,090	
2.1.5	NIRTAR	0	402,862	402,862	0	402,862	
2.1.6	CRC, Bophal	2,898,000	0	2,898,000	2,898,000	0	
2.1.7	RCI Master Training programme	191,099	0	191,099	191,099	0	
2.1.8	NIVH-Share of NPC Evaluation	165,000	0	165,000	165,000	0	
	Total	3,350,189	402,862	3,753,051	3,254,099	498,952	
	Grand Total	17,729,157	10,917,043	28,646,200	12,776,114	15,870,086	

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
OUTSTANDING ADVANCES WITH STAFF MEMBERS
FOR ORGANISING PROGRAMS - 2005-06

Sl.No.	Name of the Officer	Date of Advance Taken	Amount	Head of Account
1	Mr.Ganesh Sheregar	03.10.2005	19,900	TA/DA
2	Mr.V.S.Ramachandran	05.10.2005	9,800	TA/DA
3	Mr.T.Pitchaiah	20.02.2006	29,000	TA/DA
4	Mr.T.Pitchaiah	27.03.2006	40,000	TA/DA
5	Mr.P.Mahaveer Singh	21.01.2006	3,500	HRD/LTC/DVTEMR
6	Mr.G.Sri Krishna	25.01.2006	4,500	SPORTS & CULTURAL PROGRAMS
7	Mr.G.Sri Krishna	08.03.2006	3,000	SWA/STAFF TRG
8	Mr.G.Sri Krishna	20.02.2006	40,575	SPORTS & CULTURAL PROGRAMS
9	Mr.G.Sri Krishna	22.03.2006	400,000	NORTH EAST PROGRAMS
10	Mr.Sampat Singh	22.03.2006	4,200	SWA/SAL/LTC
11	Dr.Saroj Arya	14.03.2006	70,000	NORTH EAST PROGRAMS
12	Dr.Saroj Arya	17.03.2006	400,000	NORTH EAST PROGRAMS
13	Mr.G.Mahender Reddy	16.03.2006	12,000	VRM
14	Mr.T.C.Siva Kumar	23.03.2006	22,000	HRD/LTC/MDRA
15	Mr.A.Murali Krishna	23.03.2006	15,700	SWA/SAL/LTC
16	Mr.T.Chakravarthy	24.03.2006	9,500	TA/DA
17	Mr.A.Venkateswara Rao	24.03.2006	3,300	TA/DA
18	Mr.Z.Lakshmana Murthy	24.03.2006	3,300	TA/DA
19	Mr.G.V.Reddy	27.03.2006	116,500	SWA/SAL/LTC
20	Mr.U.Vinod Kumar	29.03.2006	5,200	SWA/SAL/LTC
	TOTAL		1,211,975	
	HRD/LTC/DVTEMR		3500	
	HRD/LTC/MDRA		22000	
	SPORTS & CULTURAL PROGRAMS		45075	
	NORTH EAST PROGRAMS		870000	
	SWA/SAL/LTC		141600	
	SWA/STAFF TRAINING		3000	
	TA/DA		114800	
	VRM		12000	
	TOTAL		1,211,975	

Sd/-
ACCOUNTS OFFICER

DETAILS OF ADVANCES WITH DDRCS

		Balance as on 01.04.2005	Releases during 2005-06	Expenditure	Balance as on 31.03.2006
1	NIMH HQ	0	300,556	300,556	0
2	Gulbarga	474337	50,000	492,431	31906
3	Madurai	60317	50,000	110,317	0
4	Kozhikode	227955	50,000	272,689	5266
5	Thrissur	117990	50,000	167,990	
6	Thiruvananthapuram	294434	300,000	530,467	63967
7	Thoothukudi	90828	50,000	140,828	0
8	Ujjain	230911	0	230,911	0
9	Wardha	400000	50,000	450,000	0
10	Mandya	204415	685,051	677,639	211827
11	Karimnagar	468165	713,615	533,515	648265
12	Dewas	236168	995,624	612,529	619263
13	Satna	8059	1,621,720	699,807	929972
14	Damoh	478323	750,000	603,568	624755
15	Bastar	357968	1,621,720	874,251	1105437
16	Jashpur	129924	1,571,720	677,488	1024156
17	Indore	0	0	0	0
	TOTAL	3,779,794	8,860,006	7,374,986	5,264,814

Sd/-
 ACCOUNTS OFFICER

GRANTS/SUBSIDIES

1)	Central Government		
1	3-11/2005-NI-I, Dt.01.08.2005	43,000,000	13,500,000
2	3-11/2005-NI-I, Dt.29.09.2005		13,500,000
3	3-11/2005-NI-I, Dt.19.10.2005	37,000,000	
4	3-11/2005-NI-I, Dt.30.12.2005	20,000,000	
5	22-3/2006-NI-I, Dt.31.03.2006 Grants sanctioned for 2005-06, but received in 2006-07	9,900,000	
	TOTAL	109,900,000	27,000,000
	GRAND TOTAL		136,900,000
6)	Others (Specify)		
1	Grants for development of material for creation of awareness under pilot project		38,632,500
2	Grant from MSJ&E, New Delhi under ADIP Scheme		7,000,000
3	Grant for DDRCs		1,050,000
4	CRC, Bhopal		2,898,000
5	Other income (Refer Annexure to Schedule 11-B)		
	(a) RCI Master training programme 191099		
	(b) NIVH - Share of NPC Evaluation 165000	356099	
	Less: Already taken in 2004-05 as income accrued	211994	144,105
	TOTAL		49,724,605

Sd/-
ACCOUNTS OFFICER

**NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
HUMAN RESOURCE DEVELOPMENT**

1	Financial Assistance to Teacher Training Centres			
	DSE (MR)			
(a)	Chetana, Lucknow	430,000		
(b)	Chetana, Bhubaneswar	407,510		
(c)	NERTIMH, Guwahati	430,000		
(d)	Balavikas Institute, Trivandrum	421,866		
(e)	Wai Akshar Institute, Wai	430,000		
(f)	Medical Care Centre Trust, Vadodara	407,308		
(g)	All Manipur M.H., Imphal	430,000		
(h)	Balavihar Training School, Chennai	429,999		
(i)	Digdarshika, Bhopal	397,424		
(j)	Arpan Institute, Rohtak	347,310		
(k)	Deepshika, Ranchi	407,788		
(l)	Prem Ashram, Una, H.P.	299,000		
	DVTE (MR)			
(m)	Shelter, Kolkata	255,000		
(n)	Navajyothi Trust, Chennai	255,000		
	DECSE (MR)			
(o)	Vijay Human Services, Chennai	292,000	5,640,205	
	Less Refund from Dr.T.M.A.Pai, Udupi		65,604	5,574,601
2	Long Term Courses			
(i)	Headquarters			
(a)	DSE (MR)	1,058,116		
(b)	DVTE (MR)	180,875		
(c)	DECSE (MR)	66,562		
(d)	BRS	3,032,104		
(e)	PGDEI	410,414		
(f)	B.Ed.	360,589		
(g)	M.Ed.	299,620		
(h)	MDRA	468,238		
(i)	M.Phil.	161,027		
(j)	SEC	332,121	6,369,666	
	Less: Refunds		24,238	6,345,428
(ii)	NIMH MSEC, New Delhi			91,014
(iii)	NIMH RC, New Delhi			968,042
(iv)	NIMH RC, Mumbai			304,213
(v)	NIMH RC, Kolkata			998,997
				8,707,694
3	Certificate Courses			
				72,789
4	Short term courses			
(i)	Headquarters		388,650	
(ii)	NIMH MSEC, New Delhi		20,164	
(iii)	NIMH RC, New Delhi		31,989	
(iv)	NIMH RC, Mumbai		75,057	
(v)	NIMH RC, Kolkata		23,919	539,779
5	Professional Development Programme			
				274,779
	TOTAL			15,169,642
	Less: Advances pending with staff members			25,500
				15,144,142

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
ADIP Scheme

Expenditure incurred from 01.04.2005 to 31.03.2006 (2005-06)

Sl. No.	Name of the DDRC Centre	OH	VH	HH	MH	Camps Exp. & Admn. Exp.	Camps	Total
1.	Trivandrum	213,311	-	-	-	-	-	213,311
2.	Thrissur	145,858	-	-	-	-	-	145,858
3	Kozhikode	213,929	-	21,948	-	-	100,000	335,877
4	Madurai	2,286,037	-	412,940	-	-	1,000,000	3,698,977
5	Thoothukudi	861,438	-	265,970	-	-	500,000	1,627,408
6	Wardha	-	-	-	-	-	-	-
7	Gulbarga	1,005,476	-	105,840	-	-	-	1,111,316
8	Ujjain	-	-	-	-	-	-	-
9	Dewas	-	-	-	-	-	-	-
10	Karimnagar	5,142,926	144,429	391,240	-	-	100,000	5,778,595
11	Mandya	1,566,909	-	141,375	-	-	-	1,708,284
12	Satna	-	-	-	-	-	2,438,000	2,438,000
13	Jashpur	-	-	-	-	-	2,027,000	2,027,000
14	Bastar	-	-	-	-	-	3,189,000	3,189,000
15	Damoh	-	-	-	-	-	2,806,000	2,806,000
16	Dewas	-	-	-	-	-	1,926,000	1,926,000
17	NIMH, Hqrs.	53	-	-	-	69,900	-	69,953
18	CRC, Bhopal	-	-	-	-	-	-	-
19	NIEPMD, Muttukadu	18,898	-	98,500	-	-	-	117,398
20	IPH, RC	9,284	-	-	-	-	-	9,284
21	Tsunami A/c.	655,474	-	559,023	-	-	-	1,214,497
	Total	12,119,593	144,429	1,996,836	-	69,900	14,086,000	28,416,758
		CRC, Bhopal						4,297,566
		Total						32,714,324

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 2005-06

	RECEIPTS	2004-05	2005-06		PAYMENTS	2004-05	2005-06
<i>TO</i>				<i>BY</i>			
	<u>OPENING BALANCE</u>	Rs.	Rs.			Rs.	Rs.
	a. Cash on hand	44,500	6,700		HUMAN RESOURCE DEVELOPMENT	12,487,520	15,169,642
	b. Cash at bank	9,615,601	6,192,706		RESEARCH AND DEVELOPMENT	2,312,887	1,874,567
	c. Cash at post office	344,967	344,967		DEVELOPMENT OF SERVICE MODELS	2,517,211	3,549,827
	d. Pension & Gratuity Fund A/c.	26,488	26,488		CONSULTANCY SERVICES	857,049	864,199
	e. NIMH ADIP Scheme	8,014,649	13,166,264		DOCUMENTATION & DISSEMINATION	4,395,695	4,610,499
	Grants in Aid	106,400,000	158,200,000		EXTENSION AND OUTREACH SERVICES	6,877,212	8,926,905
	NIMH ADIP Scheme	50,000,000	28,000,000		NORTH EAST SERVICES	4,143,177	4,064,645
	Grants for specific purpose	4,510,940	38,632,500		Land	8,260,473	427,218
	Receipts from other organizations	26,113,554	2,898,000		Buildings	0	64,090
	Rec. of loan/advance from emp.	1,836,409	1,647,029		Advances to CPWD works	61,650,000	30,000,000
	Other Receipts for adjustment	1,226,563	2,064,415		Equipment	3,067,050	3,272,564
	Bank Interest & Post office A/c.	84,581	440,072		Furniture	561,424	850,461
	Internal Receipts	6,755,756	7,296,673		ADIP Scheme	44,848,385	32,714,324
	NIEPMD, Chennai	0	41,800,000		NIEPMD Expenditure	0	35,112,493
	DDRCs grants/computers/OT-PT Equip.		1,050,000		Advances recoverable/adjustable	5,455,955	51,018,424
	Transfer of receipts to P&G Fund A/c.	0	19,014,788		Pilot Project	0	36,007,547
	Interest on P&G Fund A/c.		38,548		ESTABLISHMENT EXPENDITURE		
					Salaries, wages and allowances	26,654,165	23,105,054
					Pension and Gratuity	0	1,872,067
					Loans and advances to employees	0	442,200
					Support services	3,346,111	4,602,430
					Contingent expenditure	2,085,671	2,288,277
					Other office expenditure	5,716,898	5,618,387
					CASH AND BANK BALANCES		
					Cash on Hand	6,700	8,605
					Cash at Bank	6,192,706	26,477,994
					Cash at Post Office	344,967	344,967
					Cash at Pension & Gratuity Account	26,488	19,079,824
					Cash at ADIP Account	13,166,264	8,451,940
	Total Rs.	214,974,008	320,819,150			214,974,008	320,819,150

Sd/-
Accounts Officer

Sd/-
Deputy Director(Admn.)

Sd/-
Director

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

STATEMENT OF RECEIPTS FOR THE YEAR 2005-06

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
1	Opening Balance							
a)	Cash on hand	1,200	2,500	1,000	1,000	1,000	6,700	6,700
b)	Cash at bank						0	
(I)	PNB A/c No.1	1,024,692	309,298	422,783	306,022	370,008	2,432,803	
(ii)	PNB A/c No.2	3,714,165					3,714,165	
(iii)	SBOP A/c No.20	45,738					45,738	6,192,706
c)	Post Office						0	
(I)	A/c No.128413(HPO)	100,712					100,712	
(ii)	A/c No.760258 (MVN)	244,255					244,255	344,967
d)	Pension & Gratuity fund A/c.	26,488					26,488	26,488
e)	NIMH ADIP Scheme	13,166,264					13,166,264	13,166,264
2	Grants in Aid	158,200,000	6,000,000	3,600,000	2,300,000	2,800,000	172,900,000	172,900,000
2A	ADIP Grants-in-aid	28,000,000					28,000,000	28,000,000
2B	NIEPMD Grants	41,800,000					41,800,000	41,800,000
3	Grants for specific purposes (Pilot Project)	38,632,500	427,218				39,059,718	39,059,718
4	Receipts from other organizations	2,898,000					2,898,000	2,898,000
4A	DDRC Grants	1,050,000					1,050,000	1,050,000
	Transfer of receipts to P&G A/c.	19,053,336					19,053,336	19,053,336
5	Loans & Advances (adj./repay)	0					0	
6	Interest from Bank & P.O. A/c.	373,915	13,751	24,265	17,695	10,446	440,072	
(I)	SBOP A/c No.20	0					0	
(ii)	PO A/c No.128413(HPO)	0					0	440,072
7	Recoveries of Loans & Advances	1,646,579			450		1,647,029	1,647,029
8	Internal Receipts						0	
(I)	Affiliation fee	829,500					829,500	
(ii)	Course fee	3,270,885	14,700	564,800	198,345	359,085	4,407,815	
(iii)	Examination fee	151,265					151,265	
(iv)	Sale of DSE (MR) Notes	8,401					8,401	
(v)	Spl. Edn. Center & School fee	206,473	17,390				223,863	
(vi)	General Services	111,849	4,050		5,698	37,645	159,242	
(vii)	Library	861,593		23,339	8,226	10,327	903,485	
(viii)	Guest House	128,900	3,700				132,600	
(ix)	Family Cottage	18,415					18,415	
(x)	Staff Qtrs./Staff car	189,454	5,820				195,274	
(xi)	Quarters Garbage						0	
(xii)	Sale of Tenders	16,300	5,200				21,500	
(xiii)	GSLIC	266,723					266,723	
(xiv)	Scholarship	38,505					38,505	
(xv)	EMD	321,000	190,000				511,000	
(xvi)	Donations	1,931					1,931	
(xvii)	Royalties	17,810					17,810	
(xviii)	Playground rent	6,216					6,216	
(xix)	Caution Money Deposit	133,200		49,000	18,500	30,000	230,700	
(xx)	NIMH Recreation Club	1,740					1,740	
(xxi)	Refunds	1,015,747					1,015,747	
(xxii)	Other Miscellaneous	189,658	3,986	1,520	5,136	19,056	219,356	9,361,088
	TOTAL	317,763,409	6,997,613	4,686,707	2,861,072	3,637,567	335,946,368	335,946,368

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

STATEMENT OF EXPENDITURE FOR THE YEAR 2005-06

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
1	HUMAN RESOURCE DEVELOPMENT							
a)	Fin.asst. to Teacher Training Centres	5,574,601					5,574,601	
b)	Long term courses	6,345,428	91,014	968,042	304,213	998,997	8,707,694	
c)	Certificate courses	72,789					72,789	
d)	Short term courses	388,650	20,164	31,989	75,057	23,919	539,779	
e)	Professional Development Programme	274,779					274,779	15,169,642
2	RESEARCH AND DEVELOPMENT	1,874,567					1,874,567	1,874,567
3	DEVELOPMENT OF SERVICE MODELS							
a)	Early intervention services	677,000				11,039	688,039	
b)	Services	883,848	29,800	2,170	232,255	271,990	1,420,063	
c)	Medicines	1,261,043	106		149		1,261,298	
d)	Sports and cultural programmes	163,209		200	3,162	13,856	180,427	3,549,827
4	CONSULTANCY SERVICES						0	
a)	National level workshops/seminars	502,240					502,240	
b)	NGOs inspection and guidance	361,959					361,959	864,199
5	DOCUMNETATION & DISSEMINATION						0	
a)	Creation of awareness	1,026,826		25,914	6,212		1,058,952	
b)	Information technology	965,871					965,871	
c)	Library books	1,129,234	3,755	200,362	9,490	110,864	1,453,705	
d)	Documentation	843,028		33,452		22,475	898,955	
e)	Publication and reprinting	233,016					233,016	4,610,499
6	EXTENSION AND OUTREACH SERVICES	8,860,006		66,899			8,926,905	8,926,905
7	PLAN INFRASTRUCTURE						0	
a)	Land	427,218	427,218				854,436	854,436
b)	Buildings	64,090					64,090	64,090
c)	Advances to CPWD	30,000,000					30,000,000	30,000,000
d)	Equipment	2,950,160		12,717	87,026	222,661	3,272,564	3,272,564
e)	Furniture	572,106		40,748	97,884	139,723	850,461	850,461
f)	Transport vehicles	0					0	
8	ADIP Expenditure	32,714,324					32,714,324	32,714,324
9	NIEPMD Expenditure	35,112,493					35,112,493	35,112,493
10	Pilot Project	36,007,547					36,007,547	36,007,547
11	NIMH MSEC, NEW DLEHI	6,000,000					6,000,000	6,000,000
12	REGIONAL CENTRES	8,700,000					8,700,000	8,700,000
13	NORTH EAST SERVICES	4,064,355				290	4,064,645	4,064,645
14	SALARIES, WAGES & ALLOWANCES						0	
a)	Salaries	12,790,683	4,145,859	1,969,728	920,856	866,538	20,693,664	
b)	Wages	91,300		700	37,031		129,031	
c)	Over time allowances	77,584	6,340	6,553	929	5,325	96,731	
d)	Reinbursement of Tuition Fee	30,900	3,840	1,440	480	1,920	38,580	
e)	Reinbursement of medical expenditure	825,867	68,498	251,032	6,430	15,754	1,167,581	
f)	Leave travel concession	187,341	15,797	11,244	5,850	6,944	227,176	
g)	Travelling allowances	575,666	10,261	40,768	5,949	47,424	680,068	
h)	Staff training	59,608			12,615		72,223	23,105,054
	TOTAL	202,689,336	4,822,652	3,663,958	1,805,588	2,759,719	215,741,253	215,741,253

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
i)	Pension and gratuity	1,872,067					1,872,067	1,872,067
j)	Loans and advances						0	
i)	House building advance	316,200					316,200	
ii)	Conveyance advance	30,000	30,000				60,000	
iii)	Computer advance	0					0	
iv)	Festival advance	39,000	22,500	3,000	1,500		66,000	
v)	Fan advance	0					0	
vi)	Other advances	0					0	442,200
15	SERVICES						0	
a)	Sanitation and cleaning	1,220,607	288,272	4,490	23,798	20,538	1,557,705	
b)	Security services	1,574,480	393,116				1,967,596	
c)	Horticulture	794,406		1,370			795,776	
d)	Electrical, plumbing, catering	281,353					281,353	4,602,430
16	CONTINGENT EXPENDITURE						0	
a)	POL	484,648	54,744	34,943		64,480	638,815	
b)	VRM	212,630	108,865	9,359			330,854	
c)	Stationery and printing	914,861	18,898	39,212	58,998	58,835	1,090,804	
d)	Advertisement	126,303	26,894		19,715	54,892	227,804	2,288,277
17	OTHER EXPENDITURE						0	
a)	Electricity	1,222,285	201,458	61,199	12,350		1,497,292	
b)	Honorarium and remuneration	7,398		21,100			28,498	
c)	Insurance	89,531	9,223	5,056			103,810	
d)	Repair and maintenance to:						0	
i)	Buildings	78,021	44,411		490,745	3,960	617,137	
ii)	Equipment	732,685	10,496	53,287	55,969	22,329	874,766	
iii)	Furniture	21,679	1,640			6,905	30,224	
iv)	Electrical	134,544	15,480	13,840	7,987	9,691	181,542	
v)	Maintenance, material and labour	215,760	4,136	30,333	3,495	2,936	256,660	
e)	Postage and telephones						0	
i)	Postal expenses	471,844	9,472	9,247	12,532	54,047	557,142	
ii)	Telegrams	41,478					41,478	
iii)	Telephones	609,676	34,702	63,830	26,470		734,678	
f)	Audit fee	296,617					296,617	
g)	Uniforms	21,816	4,387	2,721	3,825	1,127	33,876	
h)	Hospitality	12,336	2,562	11,044	6,706	925	33,573	
i)	Local conveyance	22,686	12,653	11,977	11,175	3,395	61,886	
j)	Transport	9,035			10,652		19,687	
k)	Miscellaneous Expenditure						0	
i)	Xerox	14,365	1,518		8,599	96	24,578	
ii)	Newspapers and periodicals	70,417	2,304	6,090	7,126	2,438	88,375	
iii)	Hindi programmes	35,065		2,950			38,015	
iv)	Legal expenses	0	35,000				35,000	
v)	Other miscellenous	29,206	13,526	9,053	5,373	6,395	63,553	5,618,387
	TOTAL	12,002,999	1,346,257	394,101	767,015	312,989	14,823,361	14,823,361

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
18	REPAYMENT/LOANS AND ADVANCES							
a)	EMD	231,000					231,000	
b)	GSLIC	271,723					271,723	
c)	Receipts for repayment	21,667,560	156,353				21,823,913	
d)	Other adjustments						0	
e)	CRC, Bhopal	8,170,000					8,170,000	
f)	Transfer to P&G Account	19,014,788					19,014,788	
g)	Kolkata Buildings to AYJNIHH	1,507,000					1,507,000	51,018,424
19	CLOSING BALANCE							
a)	Cash on hand	1,200	2,500	1,000	2,000	1,905	8,605	8,605
b)	Cash at bank						0	
(I)	PNB A/c No.1	6,262,961	669,851	627,648	286,469	562,954	8,409,883	
(ii)	PNB A/c No.2	18,068,111					18,068,111	
(iii)	SBOP A/c No.20						0	26,477,994
c)	Post Office						0	
(I)	A/c No.128413(HPO)	100,712					100,712	
(ii)	A/c No.760258 (MVN)	244,255					244,255	344,967
d)	Pension & Gratuity fund A/c.	19,079,824					19,079,824	19,079,824
e)	ADIP Account	8,451,940					8,451,940	8,451,940
	TOTAL	103,071,074	828,704	628,648	288,469	564,859	105,381,754	105,381,754
	GRAND TOTAL	317,763,409	6,997,613	4,686,707	2,861,072	3,637,567	335,946,368	335,946,368

Sd/-
Accounts Officer

RECEIPTS

2. Grants-in-Aid

(a) Grants of 2004-05 received in 2005-06	25000000
(b) Grants-in-aid - Plan	100000000
(c) Grants-in-aid - Non-plan	27000000
(d) North east region grant	6200000
	158200000

2A. ADIP Grants

(a) Transfer from NIMH Account	21000000
(b) Grants-in-aid	7000000
	28000000

7. Recovery of Loans and Advances

(a) Festival Advance	39750
(b) Scooter Advance	291440
(c) Car Advance	299491
(d) Computer Advance	252940
(e) House Building Advance	762958
	1646579

450 1647029

8.(xxi) Other receipts for adjustment

(a) DDRC Grants - IPH & NIRTAR	450000	
(b) Payment of GPF contribution of Hari Babu	6840	
(c) DVTE MR student refund	40000	
(d) NIVH - NPC Share	165000	S.D.
(e) IPH - Refund of advance drawn	5000	S.D.
(f) RCI/National Trust - Master Trg Program	201358	S.D.
(g) RCI Meeting expenditure	18000	
(h) M.Phil student fees/loan	18890	
(i) MDRA student fee refund/loan	35250	
(j) PM Fund	45509	
(k) O.U. Remuneration	29900	
(l) GSLIC	266723	
(m) Scholarship	38505	
(n) EMD	511000	
(o) Caution money deposit	230700	
(p) NIMH Recreation club	1740	
	2064415	

Internal Receipts

Sub Total from Consolidated statement	9361088
Less: Other receipts for adjustment	2064415
	7296673

PAYMENTS
5. Extension and Outreach Services

(a) Actual Expenditure		9145401
Less: Refund of DDRCs/advances		
(I) Closure of A/c at Wardha	58076	
(ii) Settlement of advances	160420	218496

 8926905

ADIP Expenditure

NIMH Expenditure		28416758
CRC, Bhopal		4297566

 Amount taken to R&P Account 32714324

Advances recoverable/adjustable

(a) Transfer to ADIP		21000000
(b) DDRCs grants - IPH & NIRTAR		450000
(c) Scholarship		38505
(d) Others (OU, refunds)		335408
(e) EMD		231000
(f) GSLIC		271723
(g) CRC, Bhopal		8170000
(h) Transfer to P&G Account		19014788
(I) Kolkata buildings to AYJNIHH		1507000

 51018424

Sd/-
Accounts Officer

SCHEDULE FOR RECEIPTS AND PAYMENTS ACCOUNT - 2005-06

RECEIPTS

Other Receipts for adjustment	Rs.
(I) Refunds	1015747
(ii) GSLIC	266723
(iii) Scholarship	38505
(iv) EMD	511000
(v) Caution money deposit	230700
(vi) NIMH Recreation club	1740

2064415

Internal Receipts

Amount from consolidated statement	9,361,088
Less: Other receipts for adjustment	2064415

7,296,673

FIXED ASSETS

	NIMH	MSEC	RCN	RCM	RCK	Total
LAND	427,218					427,218
BUILDINGS (Adv.to CPWD)	30,000,000				30,000,000	
EQUIPMENT						
Plant & M.E.	0	0	0	0	0	0
Computers	840,086	0	0	80,136	85,365	1,005,587
Elec.Instalation	602,904	0	0	6,890	0	609,794
Office Equip.	1,507,170	0	12,717	0	137,296	1,657,183
Tubewells	64,090	0	0	0	0	64,090
	<hr/> 3,014,250	0	12,717	87,026	222,661	<hr/> 3,336,654
FURNITURE	572106	0	40748	97884	139723	850,461
BOOKS	1129234	3755	200362	9490	110864	1,453,705

Amount taken to Schedule-1

36,068,038

Schedule-18 - (3) Fees for Miscellaneous Services

(a) Examination fee		151265
(b) Sale of DSE MR Notes		8401
(c) SEC fees	223863	
(Less: 156353 - 17390)	138963	84900
Fee remitted by MSEC minus fees for the year 2005-06, as earlier years fees has already taken in the respective years		
(d) General Services		159242
(e) Guest House		132600
(f) Family Cottage		18415
(g) Staff quarters		195274
(h) Playground rent		6216
		756313

Schedule-18 - (4) Refunds

(b) IPH - Refund	5000	
(d) Other income	4834	9834
Less: Excess exp.under RCI		2000
		7834
Add: MSEC Fees (156353-138963)		17390
		25224

Schedule-18 - (5) Miscellaneous Income

(a) Sale of tender forms		21500
(b) Donation		1931
(c) Other miscellaneous		219356
		242787

Schedule-20

Human resource development	15169642	
Less: Advance with staff	25500	15144142
Reserch and Development	1874567	
Add: Loan to USIF Project - written off and taken as expenditure	500000	2374567
Development of service models	3549827	
Less: Advance with staff	45075	3504752
Documentation & Dissemination	4610499	
Less: Books (assets)	1453705	
Loans and advances	402862	1856567
		2753932

Extension and Outreach - Schedule-11B		
Staff welfare Expenses	72223	
Less: Advance with staff	3000	69223
Schedule-20A		
(a) Salaries and Wages		
Salaries	20693664	
Wages	129031	20822695
(b) Allowances and bonus		
Overtime allowance	96731	
RTF	38580	
RME	1167581	
LTC	227176	1530068
Less: Advance with staff	141600	1388468
Schedule-20B		
(a) North East States	4064645	
Less: Advance with staff	870000	3194645
Schedule-21		
(8) Travelling and conveyance	680068	
Less: Advance to staff	114800	565268

Sd/-
Accounts Officer

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
COMPOSITE REGIONAL CENTRE FOR PERSONS WITH DISABILITIES, BHOPAL
RECIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 2005-06

	RECEIPTS			PAYMENTS	
<i>TO</i>	2004-05	2005-06	<i>BY</i>	2004-05	2005-06
Opening Balance			Human Resource Development	88,084	63,030
a) Cash in hand	5,000	5,000	Research and Development	0	
b) Cash at Bank	7,634,607	6,780,674	Development of Service Models	34,145	372,001
Grant in aid	5,558,000	8,170,000	Consultancy Services	0	
Receipt from other organizations	834,600	46,301	Documentation and Dissemination	1,574	12,145
Reimbursement from DDRCs	118,595	0	BRS students internship expenditure	0	13,548
Grants for establishment of new DDRCs	0	6,810,784	Buildings	1,398,000	
Bank interest	215,009	158,725	Equipment	151,959	67,517
Internal receipts	91,263	91,343	Furniture	15,615	35,745
Funds for BRS sts internship exp		13,548	Salaries,wages and allowances	2,830,799	2,430,260
Sale of NIMH publications		10,719	Travelling allowances	27,499	23,315
EMDs		1,000	Staff training	10,322	3,044
Sale of assets		250	Support services	211,038	338,491
			Contingent expenditure	64,105	53,459
			Other expenditure	419,223	439,219
			Other programmes	669,436	
			Refund of advances & deposits	1,749,601	167,141
			Sale of NIMH publications (remittance)		10,719
			Grants to DDRCs		6,810,784
			Closing balances		
			Cash in hand	5,000	5,000
			Cash at Bank	6,780,674	11,242,926
TOTAL	14,457,074	22,088,344	TOTAL	14,457,074	22,088,344

Sd/-
OFFICER-IN-CHARGE

Sd/-
ACCOUNTS OFFICER

Sd/-
DEPUTY DIRECTOR (ADMN.)

Sd/-
DIRECTOR

**NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
COMPOSITE REGIONAL CENTRE FOR PERSONS WITH DISABILITIES, BHOPAL
BALANCE SHEET AS AT 31st MARCH, 2006**

LIABILITIES	AS ON 31.03.2005	AS ON 31.03.2006	ASSETS	AS ON 31.03.2005	AS ON 31.03.2006
Capital			Fixed Assets		
Capital Fund (Grants in Aid from Govt.of India)	13,934,119	14,049,526	Land		
			Buildings (Deposits with CPWD)	10,898,000	10,898,000
Current Liabilities & Provisions					
Sundry Creditors	3,144,362	58,812	Equipments	1,267,656	1,096,248
			Furniture	492,443	444,052
Reserves & Surplus (Excess of Income over Exp.)	2,365,292	9,577,888	Transport Vehicles		
			Current Assets, Loans & Advances		
			Loans and Advances	0	0
			Cash and Bank balances	6,785,674	11,247,926
Gross Total Rs.	19,443,773	23,686,226		19,443,773	23,686,226

Sd/-
OFFICER-IN-CHARGE

Sd/-
ACCOUNTS OFFICER

Sd/-
DEPUTY DIRECTOR (ADMN.)

Sd/-
DIRECTOR

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
COMPOSITE REGIONAL CENTRE FOR PERSONS WITH DISABILITIES, BHOPAL
SCHEDULE OF DEPRECIATION FOR THE YEAR 2005-2006

Sl. No.	Item of asset	Gross Block				Depreciation				Net Block	
		% of depreciation	Total as 31.03.2005	Additions for 2005-2006	Deletions for 2005-2006	As on 31.03.2006	As on 31.03.2005	for year 2005-2006	Total	Net current year end	At the previous year end
1	Equipment	10	1,799,618	67,517	12,200	1,854,935	593,008	185,494	778,502	1,076,433	1,206,610
2	Computers	20	268,077			268,077	207,031	41,231	248,262	19,815	61,046
3	Furniture/ Fixtures	10	805,622	35,745		841,367	313,179	84,136	397,315	444,052	492,443
4	Library Books	100	198,736	12,145		210,881	198,736	12,145	210,881	-	-
5	Work in progress (BUILDINGS)		10,898,000			10,898,000				10,898,000	10,898,000
	TOTAL		13,970,053	115,407	12,200	14,073,260	1,311,954	323,006	1,634,960	12,438,300	12,658,099

Sd/-
Accounts Officer

Appendix - A

List of Members of General Council

1. Dr. Veena Chhotroy, I.A.S
Secretary,
Ministry of Social Justice & Empowerment,
Shastri Bhawan, New Delhi.
2. Smt. Sarita Prasad, I.A.S Upto 30.08.06
Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan, New Delhi 110 001
3. Smt. Jayati Chandra , I.A.S., Upto 15.11.2005
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan, New Delhi 110 001
4. Shri. G. N.Pegu, I.A.S From 16.11.2005
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan, New Delhi 110 001
5. Shri Mrutunjay Sahoo, I.A.S.,
Joint Secretary & Financial Adviser
Government of India
Ministry of Power, Social Justice & Empowerment
Room No. 405, Shram Shakti Bhawan,
Rafi Marg, NEW DELHI 110 001
6. The Joint Secretary
Dept. of Education
Ministry of Human Resource Development
Shastri Bhavan, New Delhi 110 001
7. Joint Secretary to Govt of India
Dept of Health
Ministry of Health & Family Welfare
Nirman Bhawan, New Delhi 110 001

8. Principal Secretary to Govt of A.P.
Dept. of Medical & Health
Secretariat, H Block, 1st Floor, Hyderabad - 500 022
9. Principal Secretary to Govt. of A.P.
Dept of Women Development and Child Welfare
Secretariat, H Block, Ground Floor, Room No. 27
HYDERABAD - 500 022
10. Director General of Employment & Training
Ministry of Labour
Shram Shakti Bhavan
New Delhi - 110 001
11. Prof. K.C. Panda,
Retd. Principal,
RIE, Chhayatru, D-25, Maitri Vihar,
Chandresakharpur, Bhubaneswar.
12. Prof. C.L. Kundu,
Former Vice-Chancellor, Himachal University,
Sector-14, 1238, Faridabad (Haryana)
13. Shri George Kutty Kareparampil,
Kerala Federation of the Blind,
Training Centre for the Teachers of VH,
Kerala
14. Shri Syed Akram Jamil,
A-35, Jawahar Park,
Devli Road, Khanpur,
New Delhi - 110062.
15. Smt. Kandukuru Padmaja,
W/o Balakoteswara Rao,
19, Nursing Hostel,
1, Ashoka Road, New Delhi - 110 001.
16. Shri Mekala Subba Rao,
Mekalavari Street, Wynchipet,
Vijayawada - 520 001.
17. Dr. L.Govinda Rao
Director
NIMH, Secunderabad - 500 009.

Appendix - B

List of Members of Executive Council

1. Smt.Jayati Chandra, I.A.S., Upto 15.11.2005
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan, New Delhi - 110 001
2. Shri.G.N. Pegu, I.A.S From 16.11.2005
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan, New Delhi - 110 001
3. Shri Mrutunjay Sahoo, I.A.S.,
Joint Secretary & Financial Adviser
Government of India, Ministry of Power,
Social Justice & Empowerment
Room No. 405, Shram Shakti Bhawan,
Rafi Marg, Shastri Bhawan, New Delhi - 110 001
4. Dr.J.N.Chaudhry,
D-123, Defence Colony,
New Delhi - 110 035.
5. Shri Sher-uz-Zaman Khan,
415, Shahzada Bagh, Inder Lok,
Delhi - 110 035.
6. Dr. L. Govinda Rao
Director
National Institute for the Mentally Handicapped
Manovikasnager
Secunderabad - 500 009.

Appendix - C

List of Members of Academic Committee

1. Dr. Shoba Srinath
Prof. of Psychiatry
Dept. of Psychiatry
NIMHANS, Bangalore – 560 029
2. Prof. S.Hariharan
Former Principal & Professor
HOD-PMR Medical College
Thryambakkam, 2-1/68(1),
Near G.G. Hosptial Medical College,
Thiruvananthapuram – 695 011.
3. Prof. K.S. Sudheer Reddy
Chairman,
Board of Studies, Special Education,
Osmania University, Tarnaka,
Hyderabad – 500 007.
4. Prof. (Mrs.) Neerja Shukla
Prof. & Head
Dept of Education of Groups with
Special Needs, NCERT, Sri Aurobindo Marg,
New Delhi – 110 016.
5. Prof. M. Jayaram
Director
AIISH, Manasagangothri,
Mysore – 570 006.
6. Prof. Mallika Banerjee
Dept. of Psychology
Kolkata University, Flat No. 4,
Lake view Cooperative Housing Society,
P-203/B, Block-B, Kolkata – 700 089.
7. Prof. Anupam Basu
Head,
Dept. of Computer Science and Engineering
IIT, Kharagpur,
Kharagpur – 721 302.
8. Prof.M.S.Bhat
Director, School for Management Sciences
Jawaharlal Nehru Technological University,
Kukatpally, Hyderabad – 500 072.
9. Dr. L. Govinda Rao - Member Convenor
Director
NIMH,
Secunderabad.

Appendix - D

List of Members of Ethics Committee

1. Shri R.Kantha Rao
Director
A.P.Judicial Academy
City Civil Courts Compound
Secunderabad
2. Dr.B.Siva Kumar
Director (Retired),
Jamie-Osmania P.O.
National Institute of Nutrition
Tarnaka, Hyderabad
3. Dr. L.Govinda Rao
Director,
National Institute for the Mentally Handicapped,
Manovikasnagar,
Secunderabad.
4. Dr.Jayanthi Narayan
Deputy Director (Admn.)
National Institute for the Mentally Handicapped,
Manovikasnagar,Secunderabad

Annexure - I

Workshops/Training Programmes in 2005-06

S.No.	Title	Centre	Date	Participants
1.	Child-Care and Prevention of Disabilities	NIMH RC, Delhi	11th -15th April 05	18
2.	Training Programme for Special Teachers on Developing Resource Room	NIMH,Secunderabad	6th -10th June,05	6
3.	Master Trainers Programme on Parents Training	NIMH,Secunderabad	13th-24th June,05	15
4.	Training Programme on Vocational Training & Employment	NIMH,Secunderabad	20th-24th June,05	9
5.	Specific learning disability	NIMH RC, Delhi	20th-24th June,05	18
6.	Training Programme on Prevention, Early Identification and Early Intervention	NIMH,Secunderabad	27th June-1st July,05	28
7.	Developing Guidance and Counseling in the Professionals working with children 3-5yrs	NIMHRC,N.Delhi	18th-22nd July,05	21
8.	Training programme for O&M instructors and Special Educators(VI)	CRC,Bhopal	25th-29th July,05	10
9.	Resource person for Training Programme on Capacity Building	NIMH,Secunderabad	18th-22nd July,05	24
10.	Training Programme on School Readiness Development	NIMH,Secunderabad	11th -15th July,05	3
11.	Training Programme on Counseling in Rehabilitation	NIMH,Secunderabad	16th-20th July,05	11
12.	Training Programme for Special Educators and Vocational Trainers on Transition and Vocational Training	NIMHRC,Kolkata	8th-12th Aug,05	15
13.	CRE on Behaviour Modification in Mental Retardation and Mental Disorders	NIMHRC,Mumbai	22nd-26th Aug,05	25
14.	Sexuality and Mental Retardation	NIMH,MSEC,New Delhi	30th Aug,05	30
15.	Training Programme on Behaviour Modification for Professionals	NIMH,Secunderabad	12th-16th Sep,05	21

S.No.	Title	Centre	Date	Participants
16.	Work shop on Human Rights & Persons with Disabilities	NIMH,Secunderabad	3rd-4th Sep,05	80
17.	Training programme on Capacity Building	NIMH,Secunderabad	3rd-7th Oct,05	5
18.	Master Trainers Programme on Parent Training	NIMH,Secunderabad	10th-21st Oct,05	7
19.	Training Programme on Vocational Training and Employment.	NIMH,Secunderabad	17th-21st Oct,05	6
20.	Training Programme on Developmental Disabilities	NIMHRC,New Delhi	24th-28th Oct,05	7
21.	Training programme on "Autism Spectrum Disorder"	NIMH,Secunderabad	7 th -11 th Nov,05	28
22.	Training Programme on "Communication impairment in Hearing Impairment, Mental Retardation, SLI and AVTIM"	NIMHRC,New Delhi	21st - 25th Nov,05	11
23.	Consultation for Training Children with Mental Retardation	NIMHRC,Mumbai	23rd Nov,05	2
24.	Vocational Training and Employment	NIMH,MSEC,New Delhi	7-11 Nov,05	9
25.	Training Programme for Counselors and School Teachers on Orientation Programme on Mental Retardation	NIMHRC,New Delhi	26th- 30th Dec,05	10
26.	Training programme on "Learning Disability"	NIMH,MSEC,New Delhi	1st Dec,05	20
27.	Training programme on Recent Trends in Special Education	NIMHRC,Kolkata	12th-16th Dec,05	17
28.	Master Training programme on Parent training	NIMH, Secunderabad	23 December, 2005	15
29.	Training Programme for Physiotherapists/ Occupational Therapists in associated physical problem of persons with Mental Retardation	NIMH,Secunderabad	2nd - 6th Jan,06	14
30.	Training Programme on Communication aspects of Mental Retardation for Special Educators of children with Hearing Impairment	NIMH,Secunderabad	2nd - 6th Jan,06	15
31.	Disability Identification and Rehabilitation	CRC,Bhopal	12th Jan,06	50
32.	Medical Rehabilitation for Persons with Disability	CRC,Bhopal	15th Jan,06	50

S.No.	Title	Centre	Date	Participants
33.	Workshop on "Learning can be fun"	NIMHRC,Mumbai	16th-20th Jan,06	4
34.	Training Programme for Special Educators on Transition from School work".	NIMH,Secunderabad	31st Jan - 3rd Feb.06	16
35.	One day seminar on Auditory Physiology-Clinical Practice and Rehabilitation with Special Focus on Mental Retardation.	NIMH,Secunderabad	10th Feb.06	135
36.	Training Programme on Rehabilitation Psychology	NIMHRC,Kolkata	27th Feb - 3rd Mar 06	30
37.	Work shop on "Stress Management" for Special Educators and Professionals	NIMHRC,Mumbai	6th-10th Feb.06	8
38.	Training Programme on Rehabilitation Psychology on Mental Retardation.	NIMHRC,New Delhi	20th-24th Feb,06	5
39.	Recent Trades and Technologies in Vocational Training and Employment	NIMH,MSEC,New Delhi	27th Feb,06	30
40.	Training Programme on Vocational Training & Employment	NIMH,Secunderabad	24th-28th Mar,06	13
41.	Training Programme on Vocational Training & Employment	NIMH,Secunderabad	13th-17th Mar,06	14
42.	Work shop on Legal Provisions for persons with Mental Retardation for Professionals and Parents	NIMHRC,Mumbai	20th Feb,06	80
	Total			935
43-254	Orientation Programmes for Professionals (212 programmes)	NIMH HQ , RCs and MSEC	Throughout the year	3306
255-356	Orientation Programmes conducted at DDRCs (102 programmes)	All DDRCs	Throughout the year	8298
357-381	Training Programmes for persons with Disabilities (25) at DDRCs	All DDRCs	Throughout the year	2797
382-413	Training programme in North East (32 programmes)	Northeast	Throughout the year	4075
	Grand Total			19411

Annexure - II

Parent Training Programmes in 2005-06

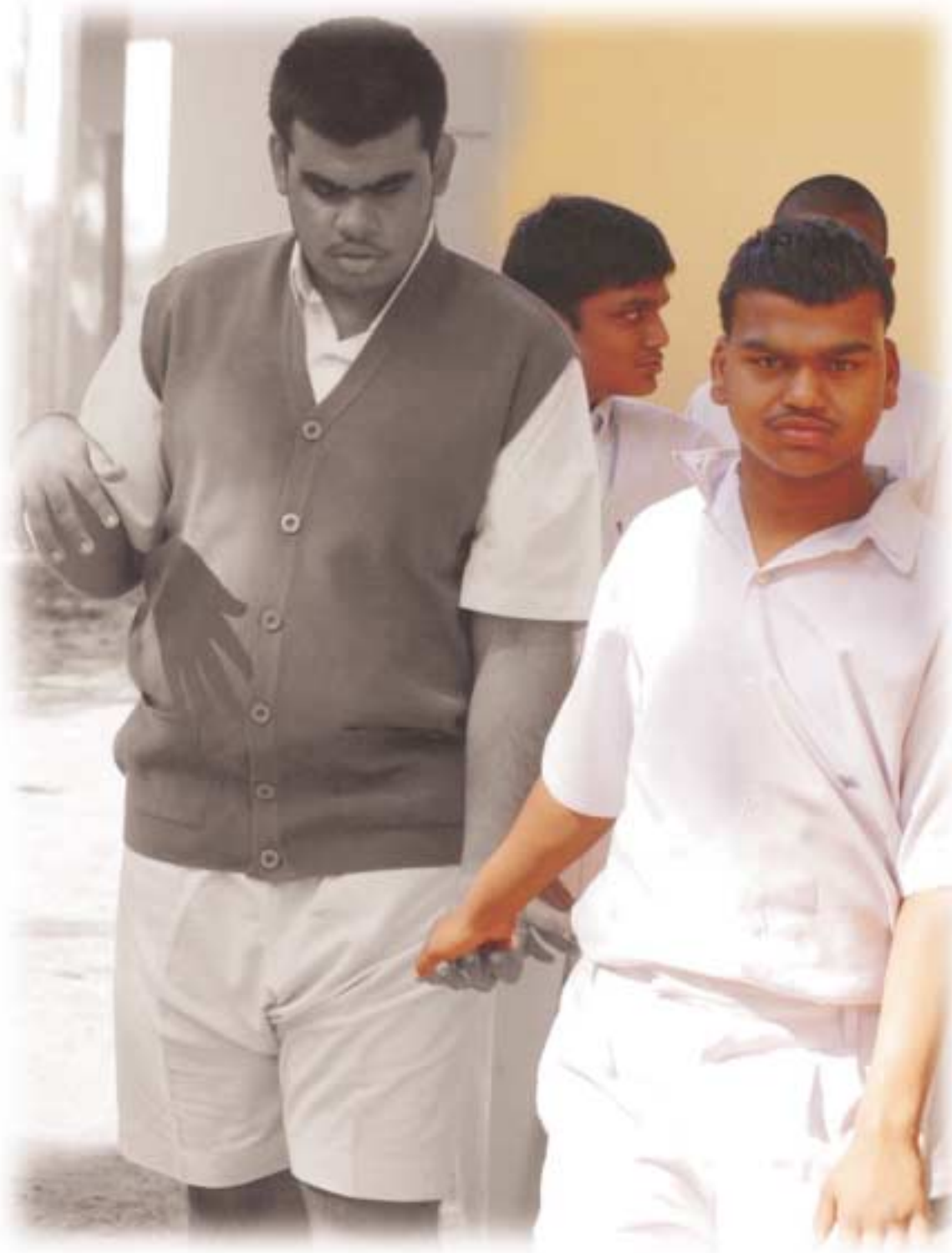
Sl.No	Centre	Date	Beneficiaries
1	NIMH, Secunderabad	06.04.05	8
2	NIMH, Secunderabad	13.04.05	6
3	NIMH, RC Kolkata	11.04.05	27
4	NIMH, Secunderabad	27.04.05	7
5	NIMH, RC Kolkata	28.04.05	15
6	NIMH, Secunderabad	03.05.05	12
7	NIMH, Secunderabad	04.05.05	8
8	NIMHRC, New Delhi	06.05.05	19
9	NIMHRC, Kolkata	10.05.05	25
10	NIMH, Secunderabad	11.05.05	7
11	NIMHRC, New Delhi	12.05.05	18
12	NIMH, Secunderabad	18.05.05	4
13	NIMH, Secunderabad	25.05.05	6
14	NIMHRC, Kolkata	27.05.05	17
15	NIMH, Secunderabad	27.05.05	15
16	NIMHRC, Kolkata	03.06.05	25
17	CRC, Bh opal	07.06.05	25
18	NIMH, Secunderabad	09.06.05	8
19	NIMH, Secunderabad	10.06.05	5
20	NIMHRC, Kolkata	10.06.05	15
21	NIMH, Secunderabad	15.06.05	5
22	NIMH, Secunderabad	16.06.05	7
23-24	NIMH, Secunderabad	20.06.05	59
25-26	NIMH, Secunderabad	21.06.05	67
27	NIMH, Secunderabad	22.06.05	65
28	NIMHRC, New Delhi	22.06.05	17
29	NIMHRC, Kolkata	24.06.05	18
30	NIMH, Secunderabad	28.06.05	10
31	NIMH, Secunderabad	30.06.05	13
32	NIMH, Secunderabad	05.07.05	8
33	NIMHRC, New Delhi	08.07.05	21

Sl.No	Centre	Date	Beneficiaries
34	NIMH, Secunderabad	13.07.05	8
35	NIMHRC, Kolkata	15.07.05	10
36	NIMH, Secunderabad	18-19 July,05	8
37	NIMH, Secunderabad	20.07.05	5
38	NIMHRC, New Delhi	20.07.05	11
39	NIMH, Secunderabad	25.07.05	6
40	NIMHRC, Kolkata	29.07.05	15
41	NIMH, Secunderabad	11.08.05	5
42	NIMHRC, New Delhi	12.08.05	13
43	NIMHRC, Kolkata	12.08.05	20
44	NIMH, Secunderabad	18.08.05	5
45	NIMH, Secunderabad	25.08.05	6
46	NIMHRC, Kolkata	26.08.05	21
47	NIMHRC, N.Delhi	01.09.05	36
48	NIMH, Secunderabad	07.09.05	9
49	NIMH, Secunderabad	08.09.05	6
50	NIMHRC, Kolkata	09.09.05	18
51	NIMH, Secunderabad	13.09.05	8
52	NIMH, Secunderabad	17.09.05	15
53	NIMHRC, Mumbai	21.09.05	27
54	NIMHRC, Kolkata	23.09.05	25
55	NIMHRC, New Delhi	23.09.05	17
56	NIMH, Secunderabad	24.09.05	6
57	NIMH, Secunderabad	26.09.05	7
58	NIMH, Secunderabad	27.09.05	8
59	NIMH, MSEC, New Delhi	29.09.05	22
60	NIMH, Secunderabad	04.10.05	6
61	NIMH, Secunderabad	07.10.05	7
62	NIMHRC, Kolkata	07.10.05	15
63	NIMH, Secunderabad	10.10.05	7
64	NIMH, Secunderabad	18.10.05	8
65-66	NIMH, Secunderabad	18-20 Oct,05	107
67	NIMHRC, New Delhi	21.10.05	21
68	NIMH, Secunderabad	27.10.05	8
69	NIMH, Secunderabad	10.11.05	8
70	NIMH, Secunderabad	16.11.05	6
71	NIMH, Secunderabad	24.11.05	25

Sl.No	Centre	Date	Beneficiaries
72	NIMH, Secunderabad	29.11.05	12
73	CRC, Bhopal	10.11.05	22
74	CRC, Bhopal	25.11.05	45
75	NIMHRC, New Delhi	29.11.05	15
76	NIMHRC, Mumbai	14.11.05	3
77	NIMHRC, Kolkata	11.11.05	15
78	NIMHRC, Kolkata	25.11.05	15
79	NIMH, Secunderabad	15.12.05	10
80	NIMH, Secunderabad	23.12.05	18
81	NIMH RC, Kolkata	23.12.05	45
82-83	NIMH, Secunderabad	21.12.05	232*
84	NIMH, Secunderabad	28.12.05	6
85	NIMH, Secunderabad	29.12.05	8
86	NIMHRC, New Delhi	04.01.06	6
87	NIMHRC, New Delhi	18.01.06	8
88	NIMHRC, New Delhi	20.01.06	21
89-90	NIMHRC, New Delhi	23.01.06	19
91	NIMHRC, Kolkata	10.02.06	17
92	NIMHRC, Mumbai	10.02.06	9
93	NIMHRC, New Delhi	17.02.06	23
94	NIMHRC, Kolkata	24.02.06	25
95	NIMH, Secunderabad	02.03.06	12
96	NIMH, Secunderabad	07.03.06	10
97	NIMH, Secunderabad	13.03.06	20
98	NIMH, Secunderabad	29.03.06	8
	Total		1741
99-152	Parents Training Programmes conducted at DDRCs (54 programmes)	Throughout the year	1053
153-154	Through CBP from HQs (2 programmes)	Throughout the year	115
155-163	At North East (9 programmes)	Throughout the year	444
	Grand Total		3353

* Includes parents trained during the master trainers training programme on parent training.





National Institute for the Mentally Handicapped

(Ministry of Social Justice & Empowerment, Government of India)

An ISO 9001:2000 Institution

Manovikasnagar, Secunderabad - 500 009, Andhra Pradesh, INDIA.

Phone : 040-27751741 Fax : 040-27750198

E-mail : hyd2_dirnimh@sancharnet.in Website : www.nimhindia.org

