

23rd
Annual Report
2006 - 2007



National Institute for the Mentally Handicapped



राष्ट्रीय मानव संसाधन संस्थान
NATIONAL INSTITUTE
of Social Justice
AND HUMAN RIGHTS
Bhopal, Madhya Pradesh

राष्ट्रीय मानव संसाधन संस्थान
NATIONAL MEET
22-23 FEBRUARY
2007

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National Institute for the Mentally Handicapped

(Ministry of Social Justice and Empowerment, Govt. of India),
An ISO 9001 : 2000 Institution

Manovikasnagar, Secunderabad - 500 009. Andhra Pradesh, INDIA.

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Vision

The quality of life of every person with mental retardation is equal to that of other citizens in the country in that they live independently to the maximum extent possible.

Mission

Through constant professional endeavors, empowering the persons with mental retardation to access the state-of-the-art rehabilitation intervention viz., educational, therapeutic, vocational, employment, leisure and social, sports and cultural programmes and full participation.

Value Statement

NIMH values equal opportunity, protection of rights and full participation for the persons with mental retardation. NIMH believes in participation of the persons with disabilities, parents, professionals, employees, and other stakeholders in the rehabilitation programmes that are client focussed.





National Institute for the Mentally Handicapped

(Ministry of Social Justice & Empowerment, Govt. of India)
Manovikasnagar, Secunderabad - 500 009.



ISO 9001 : 2000 Institution

QUALITY POLICY

We excel in building capacities to empower persons with mental retardation.

OBJECTIVES

1. To prepare trained human resources equipped to deliver services through quality models based on life cycle needs.
2. To undertake value added research and development and provide updated documentation and dissemination.

DIRECTOR

Visit of Honourable Minister of State to the Institute

Smt. Subbulakshmi Jagadeesan, Honourable Minister of State for Social Justice and Empowerment, Government of India, visited the Institute on 14th July, 2006. She appreciated the good work being done by NIMH for the welfare of the persons with mental handicap and extended her good wishes to the staff, clients and caregivers. Her comments are given below:

Visiting NIMH and seeing the good work being done here for the welfare of the mentally handicapped people has been a great experience and I deeply appreciate the impressive work being done by the Director, Sri Govinda Rao and his team in the Institute. I am also very impressed and touched by the dedication that the parents of the patients and other stakeholders.

I extend my good wishes to the Director, his team, patients and their caregivers/parents, etc, for their excellent work.

Subbulakshmi Jagadeesan

14.7.06.



Chapter - 1

ABOUT THE INSTITUTE

1.1 Introduction

NIMH has been in existence for the past 23 years, progressing towards building capacities to empower persons with mental retardation. Development of human resources service models, research and development, documentation and dissemination, community - based rehabilitation and extension and outreach programmes have been the major focus of the Institute. Established in the year 1984 by the Ministry of Welfare, (now Ministry of Social Justice and Empowerment) Govt. of India the Institute has its headquarters at Secunderabad with three regional centres in Delhi, Mumbai and Kolkata. It has a Model Special Education Centre in Delhi.

Based on the latest developments and trends in the field, the Institute strives to organise new programmes, expand the existing programmes and innovate through research and development. The National and International collaborations of the Institute in its various activities reflect the global characteristics of the organization.

The Institute focuses on quality in every aspect of its functioning to bring equality and dignity in the lives of persons with mental retardation, which is endorsed by ISO 9001-2000 Certification.







Chapter - 2

OBJECTIVES

2.1 Objectives

NIMH has the following objectives.

- Human Resource Development.
- Research and Development.
- Development of models of care and rehabilitation.
- Documentation and Dissemination.
- Consultancy services to voluntary organizations.
- Community - Based Rehabilitation
- Extension and Outreach programmes.

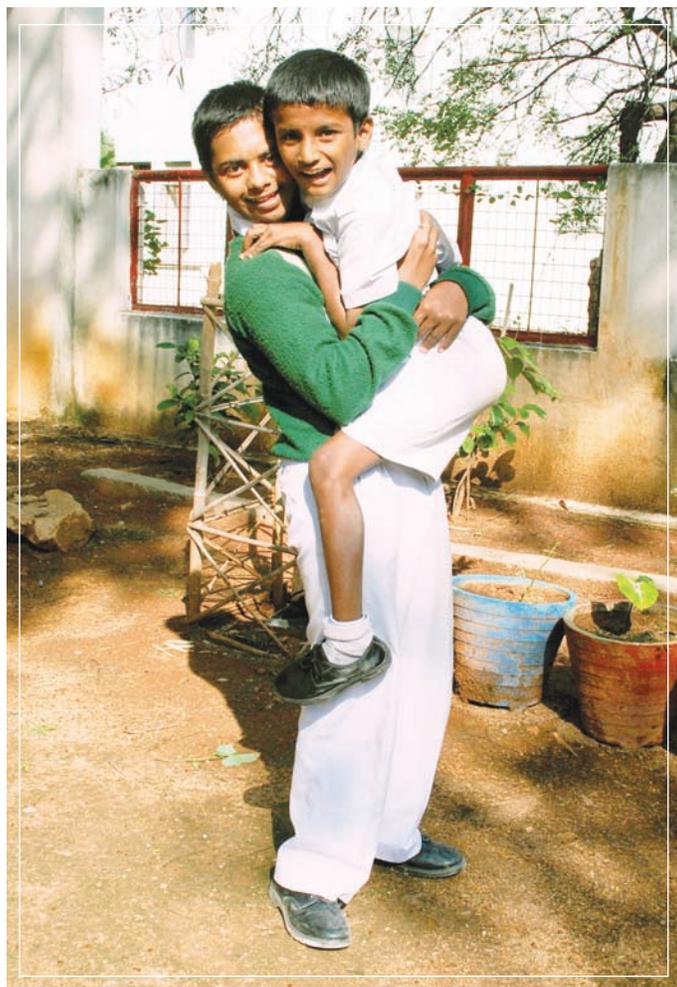
2.2 Organizational setup

NIMH has its headquarters at Secunderabad with its Regional Centres located at Kolkata, Mumbai and New Delhi. The management of Model School for Mentally Deficient Children (renamed as NIMH Model Special Education Centre), New Delhi established by the then Ministry of Social Welfare, Government of India in the year 1964, was entrusted to NIMH in August 1986.

2.3 Significant achievements / New activities:

- Hon'ble Minister of State, SJ&E, Govt. of India, Smt.Subbulakshmi Jagadeesan visited NIMH on 14th July, 2006.
- Diploma in Community Based Rehabilitation recognized by RCI was introduced during the year.
- M.Phil. (Special Education) was introduced during the current academic year with the affiliation from Osmania University, Hyderabad.
- The intake capacity of M.Ed.Spl.Edn. (MR) has been increased from 10 to 25 with the approval of RCI and Osmania University for 2006-07.
- INDO - US Partnership Conference on Information Technology Uses and Needs for Children and Adults with Disabilities was conducted by NIMH at Bangalore during 5-6 Dec' 06 .
- Various training programmes, such as orientation programmes for high school / college students, disability rehabilitation camps were held from 19-30 March, 2007 in the North-East regions.
- About 382 professionals were trained through various long - term programmes.

- Five certificate courses were conducted benefiting 57 professionals.
- Forty two (42) short - term courses on various aspects of mental retardation were conducted for 701 beneficiaries.
- Parent training programmes numbering 114 were conducted benefiting 4613 parents.
- During the year 2006-07, the Institute conducted 31 Awareness Programmes covering 3002 beneficiaries.
- A total of 2393 professionals and students from 114 different Institutes visited NIMH and its Regional Centres during the year.
- The 14th National Meet of Parent Organizations was held during 7-8 January, 2007.
- The 12th National Special Employees Meet was held during 22-23 February, 2007.
- A total of 5080 new clients were provided services at NIMH and its Regional centres.
- A total of 97079 follow - up clients were seen at NIMH and its Regional centres.
- A total of 3008 Aids and Appliances were distributed under the ADIP scheme.
- The Institute brought out 3 new publications during the year.
- A total of 7914 copies of the 83 publications have been sold during the year.
- A total of 12711 professionals and students have utilized the Library services in the year 2006-07.
- As part of the national intensive pulse polio programme, the staff of NIMH administered the medicine for immunizing children of 0-5 years at its headquarters covering 1742 children.
- As part of extension outreach activities 6449 persons have benefitted through CBR programmes





Chapter - 3

HUMAN RESOURCE DEVELOPMENT

To promote human resource development, the Institute conducts the following 12 long - term training programmes in various centres located all over India. The number of enrollment of students during 2006-07 in the respective courses is given below:

Enrollment of Students in 2006-07 :

Sl.No.	Name of the Course	Centres	Students	
			Intake capacity	Enrolment
1.	Diploma in Special Education (Mental Retardation)	6	120	96
2.	Diploma in Vocational Rehabilitation (Mental Retardation)	6	115	81
3.	Diploma in Early Childhood Special Education (Mental Retardation)	3	60	51
4.	Diploma in Community - Based Rehabilitation	1	20	14
5.	Bachelor in Rehabilitation Therapeutics	1	20	10
6.	B.Ed in Special Education (Mental Retardation)	2	40	38
7.	B.Ed in Special Education (Distance Mode)	1	40	40
8.	Postgraduate Diploma in Early Intervention	1	20	10
9.	M.Ed Special Education (Mental Retardation)	1	25	17
10.	Masters in Disability Rehabilitation Administration	1	12	12
11.	M.Phil in Rehab. Psychology	1	12	11
12.	M.Phil. in Special Education (Mental Retardation)	1	10	2

3.1 Diploma in Special Education (Mental Retardation)

This two-year course is aimed at preparing special teachers, who are competent in screening, assessment, education and training for the rehabilitation of the persons with mental retardation, including those with additional disabilities. The conduct of examination has been handed over to RCI and the examinations are being conducted by Manipal University, which is nominated by RCI.



3.2 Diploma in Vocational Rehabilitation (Mental Retardation)

This one - year course prepares vocational instructors in the field of mental retardation, and is offered at six centres viz., NIMH, Secunderabad, Regional Centre, Kolkata, Navjyothi Trust, Chennai, Aashalaya, Bangalore, Shelter, Hooghly, and Janey Centre for Special Education, Kochi.

3.3 Diploma in Early Childhood Special Education (Mental Retardation)

Early Childhood Special Education (ECSE) focuses on children below 6 years of age and has various modes and approaches in imparting training based on the ability of the target group. This could be a home - based training, centre - based training, placement in regular pre-schools, anganwadis and balwadis. This demands training of human resource suitable to reaching out to the families by being a home visitor or itinerant teacher, to manage children with disabilities in regular or special pre-schools. The early childhood special educator is also expected to work as a member in a multi-disciplinary team for designing and managing the curriculum, to enhance inclusion of the disabled children alongside the mainstream population and to work as personnel in DDRCs to provide all these competencies. Diploma in Early Childhood Special Education course was offered at three centres. The examination is conducted by Manipal University.

3.4 Diploma in Community - Based Rehabilitation

This one - year course focuses on development of Community Based Rehabilitation (CBR) management programmes, human resource development training, education, rehabilitation, employment and social development of persons with disabilities. It will promote and conduct research in all areas relating to CBR field management techniques in the area of disability. It will also focus on developing trans-disciplinary models and strategies for social rehabilitation to meet the needs of diverse groups of people with disabilities.

3.5 Bachelor in Rehabilitation Therapeutics

This 4 - year course, affiliated to Indraprastha University is offered at our Regional Centre, New Delhi. This course prepares professionals to be able to provide comprehensive services to persons with mental

retardation. The course has inputs in neurobiology, psychology, special education, speech-language pathology, physiotherapy and occupational therapy.

3.6 B.Ed in Special Education (Mental Retardation)

Keeping in view the need for special teachers at various levels, NIMH conducts one - year B.Ed in Special Education (Mental Retardation) at its headquarters affiliated to Osmania University and at Regional Centre, Kolkata affiliated to Kolkata University.

3.7 B.Ed in Special Education (Distance Mode)

B.Ed. Special Education (Distance Mode) programme, in collaboration with M.P.Bhoj University, Bhopal and Rehabilitation Council of India, New Delhi was conducted at Regional Centre, New Delhi. The course aims to develop professionals to enable them to impart education and training to the persons with mental retardation.



3.8 Postgraduate Diploma in Early Intervention

Children with developmental delays will show significant improvement if they are detected early and professional services rendered at an early age. These services are trans-disciplinary in nature and holistic in approach covering child development, physiotherapy, occupational therapy, speech therapy and family intervention. This course is affiliated to Osmania University, Hyderabad.

3.9 M.Ed. - Special Education (Mental Retardation)

M.Ed. - Special Education (Mental Retardation) course of one year duration affiliated to Osmania University, is aimed at developing professionals at faculty level in special education.

3.10 Masters in Disability Rehabilitation Administration (MDRA)

This 2 - year course affiliated to Jawaharlal Nehru Technological University, Hyderabad was introduced during 2004-05. This four - semester mode is training program designed to prepare qualified and competent disability rehabilitation administrators for successfully managing the disability rehabilitation and research organisations in the country. The course has inputs of disability and rehabilitation from historical, contemporary issues and problem perspectives, professional services and importance, community rehabilitation, project management, organisational development, human resource development, organizational behaviour, social capital, values, ethics, human rights and information technology.

3.11 M.Phil.(Rehabilitation Psychology)

This 2 - year course affiliated to Osmania University prepares professionals to be able to provide comprehensive services to persons with mental retardation. The course has inputs in neurobiology, psychology, special education, speech-language pathology, physiotherapy, occupational therapy and community - based rehabilitation.

3.12 M.Phil. in Special Education (MR):

M.Phil. Special Education (Mental Retardation) is a one - year course affiliated to Osmania University and approved by the Rehabilitation Council of India. Special education is an emerging field with the human resource requirement having increased in the past decade. Based on the changing trends in the philosophy of education of persons with mental retardation, research in the field of mental retardation is warranted and to undertake such activities qualified professionals are required. The M.Phil Special Education (Mental Retardation) programme prepares candidates to take up research and training of manpower in the field of mental retardation.

3.13 Certificate Courses

Feedback from the field indicated that there is a need for intensive training on therapeutics, assessment and transition to special teachers who are to handle the day - to - day training programmes for the children with mental retardation. This is in the direction of strengthening and making the special teachers and other professionals capable of delivering quality services. During 2006-07, *five* such programmes were conducted at NIMH, Secunderabad & RC, Delhi benefiting 57 professionals, the details of which are given below.



Details of certificate courses conducted during 2006-07

Sl.No	Title	Centre	Date	Beneficiaries
1.	Certificate course on therapeutics intervention in MR	NIMH RC, Delhi	15th May, -30th June, 2006	4
2.	Certificate Course in Community Rehabilitation	NIMH HQ	4 th Sept – 22 nd Sept, 06	20
3.	Certificate course for special educators on therapeutic aspects of MR	NIMH HQ	30th Oct, 06 – 24th Nov, 06	11
4.	Certificate course in Psychological Assessment	NIMH HQ	01 st Nov, 06 – 30 th Nov, 06	15
5.	Certificate course in Psychological Assessment	NIMH RC, Delhi	15 th Dec, 06 – 15 th Jan, 07	07

3.14 Short term courses

The short - term training programmes are essentially designed as in-service training for professionals and personnel working in the field of rehabilitation for persons with mental retardation to meet their training needs. During the year 2006-07, the Institute conducted 42 short - term training programmes throughout the year covering 701 beneficiaries. All the short - term programmes conducted for a period of one week or more for professionals registered with RCI, are equivalent to Continuing Rehabilitation Education programme (CRE) of RCI. The details of short term courses are given in Annexure-1.



3.15 National/Regional/State level programmes

3.15.1 Indo-US Conference on Information Technology Uses And Needs for Children and Adults with Disabilities:

The Institute organized the Indo-US Conference on Information Technology at Bangalore from 5-6 December, 2006 in collaboration with Parent Advocacy Coalition for Educational Rights (PACER), Minneapolis, Minnesota, USA and Indo - US Science and Technology Forum, New Delhi. The programme was co-sponsored by Handicapped Children's Rehabilitation Association, New Delhi and Christian Children's Fund, New Delhi. The objective of the programme was to bring about an interface among professionals in the area of disabilities, experts in Information Technology (IT), various agencies in IT, government officials at State and Central level and persons with disabilities.



A total of 12 participants from the United States – nine from disability, two from IT, one from the government attended the programme. There were 114 delegates from India out of whom 38 were resource persons (19 from disability, 15 from IT and 4 from government sector) and 76 were participants (48 from disability sector, 18 from IT, and 5 from government and 5 persons with disabilities).

3.15.2 The 14th National Parent Meet

The 14th National Meet of Parents Organizations was organized by NIMH in collaboration with PARIVAAR & Parents of Hope on 7-8 January 2007 at Durgapur, West Bengal. A total of 136 Parents, representing 42 associations under PARIVAAR Federation participated in the Meet. The programme was inaugurated by the Chief Guest Shri Mrinal Bannerjee, Minister In-charge, Power & Labour, Govt. of West Bengal.

The meet had 7 technical sessions which deliberated on the following themes: National Policy on Disability, Roles and Responsibilities of Parents' Organizations, 11th Five Year Plan – Expectations of the Disability sector, Amendment of the Persons with Disabilities Act (1995), Other Legislations pertaining to Disability, Social Mobilization, Community preparation and Convergence and Doctors, teachers and childhood disability.

During the meet, Premalatha Peshawaria National Award for the year 2006 was presented to Behala Bodhyan, the parents' association from Kolkata. On the occasion of 14th National Parents' Meet, a Souvenir was brought out and was released by the chief guest along with the special edition of "PARIVAAR NEWS".

The meet concluded with the valedictory function with the declaration that the 15th National parents' meet will be held at Bhubaneswar on 8-9 December 2007.

3.15.3 The 12th National Special Employees Meet

The 12th National Special employees' meet was held at NIMH, Secunderabad during 22-23 February, 2007. A total of 127 special employees from 38 organizations participated. A total of 42 different work activities were displayed during the event. Prominent dignitaries, VIP's and Managing Director Setwin, Hyderabad graced the occasion. Prospective employers from corporate bodies of Hyderabad and Secunderabad witnessed the event. This National meet emphasized the social responsibility of corporate sector and provided an opportunity to showcase the abilities of persons with Mental Retardation.





Chapter - 4

RESEARCH AND DEVELOPMENT

Research and Development is one of the important objectives of NIMH. The Institute has undertaken research projects in collaboration with various national and international agencies such as US-India Rupee Fund, UNICEF, UNDP, ICSSR and S&T Mission Mode, in addition to Institute's own funded projects . So far, 52 research projects have been completed.

4.1 Research projects completed

During 2006-07, following 2 projects were completed.

4.1.1 Development of Manual on Vocational Training

The project on Development of Manual on Vocational Training for persons with mental retardation was completed. As per the objectives, checklists for assessing work behaviour, specific job skills and work - related academics have been prepared. On the basis of the problems faced by the persons with mental retardation while performing the activities, adaptive devices/ job aids have been developed to enhance their performance. For ensuring quality and quantity of the product and carrying out the tasks in a systematic manner, a model workstation by incorporating ergonomic aspects has been fabricated. Self-instructional materials in the form of CDs were prepared for the accessibility of information to the larger community (parents, teachers and rehabilitation personnel's). For dissemination of information on vocational training pamphlets, brochures and activity posters were prepared. The report is been Prepared.



4.1.2 Research in mental retardation in India- A Study

The objective of the project was to compile various research studies in the field of mental retardation conducted by professionals and organizations in India. This research project is completed by including a total of about 1200 research studies which included case studies, concept papers and research papers. It was observed that there is a need for studies in Vocational areas and issues related to adults with Mental Retardation.

4.2 On-going Research Projects:

As on March, 2007, there are 11 on going research projects, as per the details given below:

4.2.1 Early intervention to infants and toddlers with disabilities in rural areas

The objectives of the project include development of Tools for assessment of specific needs of infants and toddlers with development delays in rural areas and development of an intervention



package for use by professionals and parents. The objectives of the project have been fulfilled. Experts from various fields, such as Pediatricians, Ophthalmologists, Speech therapists and Audiologists, Orthopedists, Occupational therapists, Physiotherapists, Psychologists and Child Development specialists, have validated the intervention package. The suggested modifications have been incorporated and the modified intervention package has been field tested by PHC doctors and also professionals at NIMH, Early intervention unit. The package has been re-modified based on the feedback and the final copy of the intervention package is getting ready for printing.

4.2.2 Effect of cognitive behavioural intervention among parents of persons with mental retardation for managing depression

The objective of the project is to develop and test the efficacy of Cognitive Behavioural Intervention package for managing depression of parents of persons with mental retardation.

A brochure on Cognitive Behavior Therapy for parents has been developed, the pilot study conducted and the final study is in the process of completion.



4.2.3 Emotion recognition training for persons with mental retardation

The objective of the project is to assess the emotion recognition ability of the persons with mental retardation and develop a training module to help persons with mental retardation to identify emotions of others effectively so as to improve their social adaptation.

The study involves development of an emotional recognition assessment tool which includes photographs and audio clippings. Standardization of the tool has been completed. The training package developed is to be implemented on the sample.

4.2.4 Cognitive training for children with mental retardation

The project aims to identify deficits in cognitive processes in children with mental retardation and train them in cognitive strategies to enhance their cognitive competencies. The outcome of the project is to develop a cognitive training package for children with mental retardation.

The baseline assessment of the study sample has been done. Cognitive training package has been developed. Initial tryout on cognitive training in attention, concentration and memory has been carried out.

4.2.5 Development of a simple tool for intellectual assessment of persons with mental retardation

The objective of the study is to develop an intellectual assessment tool to assess the cognitive abilities of persons with mental retardation. The tool should be simple and quick to administer. Multi-centric studies have to be carried out covering all the four zones Northern, Southern, Eastern and Western to ensure cultural representation of all parts of the country.

To meet the objective of the project, the following two regional workshops were conducted:

One Regional Workshop (East) was held at NIMH Regional Centre, Kolkata on 8 & 9 August 2005. Another expert committee meeting was held on 10 July 2006 at Nirman Bhavan, New Delhi. The members discussed the feasibility of developing assessment methodology at two levels, one comprising of simple and quick assessment which can be used for certain common concessions and the other consisting of detailed assessment for other concessions, like, property, marriage and divorce. Field trial is in progress.

4.2.6 Development of an Assessment Tool for Persons with Autism

Meetings on developing an assessment Tool for Autism were held at NIMH on 21 & 22 June 2006. A total of 39 professionals attended on 21 June 2006 and 31 professionals attended on 22 June 2006. Based on the deliberations of this, a second meeting was held at NIMH on 23 August 2006. Fifteen (15) experts attended the meeting.

During October 2006, an item pool for developing an assessment tool for Autism was finalised and a working manual for field testing was developed and sent to the members of the expert committee for final evaluation and subsequent field trial. Presently field trial is completed and the data has been received from selected organizations. The assessment tool will be finalized after analyzing the feedback data.

4.2.7 Computer software for DDRC beneficiaries under ADIP scheme

The primary objective of this study is to develop a software package for documenting the demographic disability and assessment details and also the details on the services including distribution of aids and appliances to the beneficiaries of the DDRC under NIMH. It is also expected that through this software duplication of beneficiaries could be avoided.

4.2.8 Rehabilitation services for persons with mental retardation and also having visual impairment

The objectives of the project are, to develop appropriate tools to test the visual acuity of persons with mental retardation, to develop appropriate checklist for functional assessment and a training package for the rehabilitation of persons with mental retardation having visual impairment – low vision and blindness and to develop a manual for the training of professionals to test visual acuity of persons with mental retardation and trainers for the rehabilitation of persons with mental retardation having visual impairment. The project is in progress.



4.2.9 Awareness campaign for prevention of occurrence of disabilities in India

The project aims at creation of awareness in the society on the provisions of: a) Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act., 1995, b) The National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999.

4.2.10 Analysis of Non-government organizations of excellence in the area of mental retardation

Human resource development to rehabilitate persons with mental retardation is regulated with standards established in curriculum, infrastructure, trainer qualification and evaluation system, and research. If equality, non-discrimination and community participation has to be ensured, quality of services needs to be evaluated. It is a basic right of the person with disability to receive quality services. Qualitative analysis of organizations of excellence is one way of arriving at indices for quality measurement. With this end in view, the present study is aimed to analyse the indicators of quality among the non-government organizations considered as best in their services to persons with mental retardation.

Currently, the organizations were contacted and consent from the organizations are being received for participation in the project. Qualitative data collection is in progress.

4.2.11 Orthopedic Problems in Persons with Mental Retardation and their Physiotherapy Management including Surgical Intervention

This project was undertaken with the objective to make the parents aware of the orthopedic problems present in the persons with mental retardation; its surgical, preoperative and postoperative physiotherapy management. As persons with mental retardation will have many physical problems and they lead to orthopedic problems. Currently the illustrations, layout of the draft is in progress.





Chapter - 5

NIMH PUBLICATIONS

The total number of original publications are 87 as on 31st March 2007, The three new publications released in 2006-07, are

- Drooling and its Management.
- Home instructions on Physiotherapy – In the field of MR.
- Teaching & Training materials on Physiotherapy.- In the field of MR.

The sale and distribution of NIMH publications during the year 2006-07 is presented in the following table.

Table: Sale and Distribution of NIMH Publications

Sl.No.	Title	Number
01	Publications (83 Titles)	7914
02	Video films (VHS / CD format)	183
03	Software programmes	54







Chapter - 6

SERVICE MODELS

6.1 General services

The Institute provides assessment and evaluation services ranging from case history taking, physical and medical examinations, intellectual and developmental assessment, special educational assessment, therapeutic needs assessment, vocational assessment and basic biochemical screening and examination to intervention. A programme plan for home - based training and demonstrations are given to parents for home management. During 2006-07 a total of 5080 clients as against 4801 in 2005-06 were seen at NIMH, Secunderabad and at Regional Centres located in New Delhi, Kolkata, Mumbai and in North Eastern region.



The details of services provided to new clients during the year 2006-07 as against 2005-06 are shown in the following table.

TABLE : Services provided to new clients during the year 2006-07.

Sl.No.	Service	2005-06	2006-07
1	General Service	4801	5080
2	Medical	3750	4372
3	Early Intervention Services	821	1131
4	Physiotherapy/ Ortho.	1303	1185
5	Biochemistry	1716	1835
6	Speech & Audiology	1751	1742
7	EEG	349	264

8	EMG	362	148
9	Multiple Disability	457	447
10	Nutrition	161	131
11	Hydrotherapy	458	196
12	Special Education	3744	4349
13	PMR	35	38
14	Autism and MR	113	133
15	Sensory	39	52
16	CAI	509	781
17	Group activity	205	289
18	Mobile/ HBT	595	101
19	Psychological Assessment	4494	5065
20	Behaviour Modification	2386	2912
21	Parent counseling	4524	5263
22	Vocational Assessment	502	392
23	Workstation (VT)	186	76
24	Occupational Therapy	1052	1038
25	Resource room (Vis.Act)	1220	481
26	Family Cottages	333	286

6.2 Special services

Special services are aimed at augmenting home - based training by developing management plans for implementation. For persons coming from outstation, family cottage facility is made available. Wherever necessary, appropriate referrals are provided to the clients to obtain services from the local institutions, while the periodic consultation at NIMH continues. The back up support to special services is provided through direct training, supply of folders, posters and books at nominal cost brought out by the Institute for information and guidance of parents and family members and organisation of parent training programmes at regular intervals. During the year 97,079 follow - up clients were seen in the special services as against 91,807 clients in the previous year as shown in the following table.



Apart from services, the other support services rendered by the institute for parents and professionals are training programmes, supply of information material, viz books, folders, posters etc. developed at NIMH which are made available at a reasonable cost.



TABLE : Follow up clients seen during the year 2006-07

Sl.No.	Service	2005-06	2006-07
1	Medical	12514	10571
2	Early Intervention Services	13670	14067
3	Physiotherapy/ Ortho.	5055	5086
4	Speech & Audiology	4746	3731
5	Multiple Disability	1313	2258
6	Nutrition	151	111
7	Hydrotherapy	793	728
8	Special Education	8710	11387
9	PMR	536	1148
10	Autism and MR	816	1776
11	Sensory	1033	1065
12	CAI project	3451	2566
13	Group activity	4258	4031
14	Mobile/ HBT	1984	1398
15	Psychological Assessment	5244	5254
16	Behaviour Modification	5125	6229
17	Parent counseling	9138	10021
18	Vocational Assessment	485	21
19	Workstation (VT)	9286	11336
20	Occupational Therapy	1884	3229
21	Resource room (Vis.Act)	465	96
22	Family Cottages	1150	970
	Total	91807	97079

6.2.1 Medical services:

Clients registered at NIMH go through case history, clinical examination for the purpose of general health assessment and clinical diagnosis. Medical management is individualized and need - based and includes imparting information and treatment for associated conditions like epilepsy, hyperkinetic behaviour, nutritional deficiencies, infections, hormonal deficiencies, mental illness etc. Drugs are provided for epilepsy, hyperkinesia and mental illness free of cost to clients belonging to families with low income. Appropriate referrals are made wherever necessary.



6.2.2 Physiotherapy services

This unit caters to persons with mental retardation associated with motor problems such as cerebral palsy, abnormal motor patterns, movement disorders, loco-motor abnormalities, congenital abnormalities etc. After a detailed assessment, intervention programmes are planned to meet individualized needs. Therapeutic interventions are of eclectic nature and include exercises, hydrotherapy, correction of postures and movement disorders, gait training, enhancement of overall development, motor training and adaptation for vocational purposes. Clients requiring assistive devices and appliances and / or surgery are referred to appropriate centers and agencies.

6.2.3 Early Intervention services

Early Intervention Services cater to children of 0-3 yrs who are at risk or have developmental delays. The services focus on prevention, remediation and treatment to foster all round development. The services offered are child centered and family - oriented provided by a multi-disciplinary team of experts. The child receives individualized intervention consisting of physiotherapy, occupational therapy, speech and language therapy, child development, paediatrics and psycho - social and family interventions. Early intervention services also offer parent training programmes, parent motivation programmes, group therapy, play therapy, individualized guidance and counselling. Appropriate referrals are also made.



6.2.4 Biochemistry services

At NIMH, Medical services are supported by the facility of a Biochemistry Laboratory to carry out Biochemical investigations (Metabolic screening) to identify biochemical or metabolic disorders related to MR such as aminoacidopathies, glycogen storage disorders and mucopolysaccharidoses etc., and routine biochemical tests to check general health wheel and in diagnosis, treatment, counselling and monitoring.

6.2.5 Speech pathology and audiology services

Delayed development of speech and language is one of the features of mental retardation. Many children also present a variety of hearing defects. Those clients requiring services are taken up for detailed assessment. A Speech and language intervention package is developed to meet the individual needs . Parents are guided to carry out the intervention at home under the advice of the professionals.

6.2.6 Electroencephalogram

The Electroencephalogram (EEG) is a basic procedure used for understanding the physiology of the brain. It is helpful in identifying the pathological changes seen in the structure and function of different areas of the brain. The main objective of the procedure is to diagnose the types of seizures and various epileptic syndromes. EEG is an essential procedure of a comprehensive diagnostic workup of the persons with mental retardation having any neurological deficits. EEG is also used to assess or monitor the effectiveness of the treatment. It helps in deciding the type and duration of the medication to be used for epilepsy. The prevalence of epilepsy among the persons with mental retardation (30%) is high in comparison with that in the normal population (1%).



6.2.7 Electromyelography (EMG)

The Electromyelography (EMG) records the electrical changes in the nerve potentials. It gives information about the functioning of sensory and motor nerve status of persons with mental retardation.

It helps to find if the out reflex mechanism is intact/interrupted and to identify the functioning of the nerves, spinal cord and brain. Based on the result of the EMC, the therapy Programme is designed on which the nerve sensation, functioning of muscles and joint movement is identified.

Then the therapy can be given by exciting of sensation the activity of nerves. Repetition of sensory mechanism will help to regain sensation if there is a loss and reduced sensation. If there is damage at the motor nerve spinal levels, by repeating the reflex mechanism, muscle contraction can be enhanced. Repeated muscle contraction helps to develop muscle power, which in turn will assist in developing joint stability.

6.2.8 Services for Persons with Multiple disabilities

Children with mental retardation having additional problems such as hearing impairment, visual impairment and physical impairment are provided special attention in this service. A team of multidisciplinary professionals provide comprehensive services. A Special clinic for orthopedic services is available every Thursday.



6.2.9 Nutrition

All cases registered at NIMH are assessed for nutritional status using anthropometric measurements (height and weight). Those cases identified as 'bad' are provided nutritional advice.

6.2.10 Hydrotherapy services

Hydrotherapy is a mode of treatment for persons with mental retardation, particularly those suffering from joint pains, swellings, stiffness, muscle weakness, and spasticity. The Institute provides hydrotherapy services to the persons with mental retardation having various physical problems.



6.2.11 Special education services

Children with mental retardation are assessed for current level of functioning in various skill areas such as self-help skills, gross and fine motor skills, functional reading and writing skills, time, money and related cognitive skills. Parents are involved in all stages of assessment, planning of an individualised educational programmes and in the implementation of IEP. Various learning aids and appliances appropriate to Indian context are utilised. Computer - assisted training modules are also utilised for needy clients to speed up efficiency of the special education services.

6.2.12 “MANORANJANAM” - Resource room for persons with profound mental retardation

Though the service programmes for persons with mental retardation have increased over the years, very few organizations offer services to persons with profound mental retardation. Persons with profound mental retardation require more specialized services and personnel to train them, as majority of the children with profound mental retardation suffer from physical disability and some of them even suffer from epilepsy apart from mental retardation.



However, research studies on education of children with profound mental retardation indicate that a systematic training of children with profound mental retardation can make them capable of learning basic skills. This reduces their dependence on others to some extent. In view of this, the Institute has started a resource room called “Manoranjanam” during this year to train children with profound mental retardation .

6.2.13 Autism and Mental Retardation

It is estimated that 75% of persons with autism are mentally retarded. As the children with mental retardation and autism are found in schools for children with mental retardation, it is essential that appropriate educational services should be provided to them to achieve ‘zero rejection’. To meet this end , exclusive services for persons with autism and mental retardation have been initiated. The Project staff are trained in managing autism to provide individualized attention to implement IEP and small group instruction programme. In addition, they provide consultancy support to the teachers in the regular schools and special schools. Children are receiving such services under the project titled “Service Models for Children with Mental Retardation and Autism”. In addition, they are enrolled in special schools or regular schools, as the case may be, so as to give them the group experience also.

6.2.14 Mental retardation and sensory impairments

Children with mental retardation having sensory impairment in vision and/or hearing require special education in addition to group training. As both the senses of vision and hearing are impaired in them, the training methods and materials require adaptations. Keeping this in view, exclusive services for such children were started. These children get individualized attention from the trained teachers in addition to their classroom experience. Environmental modifications are made to meet their specific

needs. As a result of this experience, a manual for deaf blindness was developed by NIMH in collaboration with Voice and Vision Taskforce.

6.2.15 Computer - assisted instruction

The Department of Special Education has developed six (6) software packages suitable for persons with Mental Retardation. The titles of package are “My Country”, “Community Utilization”, “Health and safety” and “Living and Non - living” “Literacy” and “Numeracy”, to enhance their academic learning. Regular services are being offered to persons registered at the Institute and students of special school in order to orient them on computers and their suitable software with minor adaptations. In view of neuromotor problem associated with mental retardation, computer software packages have been developed with adaptations and hardware peripherals to help children with mental retardation.

6.2.16 Group activity

Group activity services are provided to children with mental retardation referred from general service till they get regular admission in Special Education Center. These services are provided in the afternoon for three different age groups.

6.2.17 Psychological assessment

Cases registered at NIMH go through Psychological Assessment, which includes developmental assessment, intellectual assessment, and assessment of adaptive behaviour. A battery of tests are administered to ascertain the level of retardation. Based on the adjustments, individualized intervention programmes are formulated. Psychological assessment reports are issued to help the parents to get the disability certificate and to avail benefits and concessions given to persons with mental retardation by the Government from time to time.



6.2.18 Behaviour modification services

Persons with mental retardation having problematic behaviours like head banging, self-biting, self-injuring, excessive crying and etc., are offered services. After a detailed assessment, information on frequency, severity of behaviour problems, functional analysis is recorded to find out the factors leading to such behaviours. The programme is developed and parents are given instructions on suitable interventions in the event of occurrence of the target behaviour. Follow - up takes place at regular intervals to ensure the progress.

6.2.19 Parent counselling services

Apart from tackling misconceptions of parents, guidance is also given to understand the nature of mental retardation and the needs of the children at different stages of life so as to promote harmonious development of the child in the family setting. Emotional problems of the parents are also addressed to enable them to cope with the person with mental retardation in the family.

6.2.20 Vocational training

Socio-economic rehabilitation of persons with mental retardation is promoted through services of vocational training and job placement. Adults with mental retardation are placed in generic training initially and on-the-job training subsequently. On the job training varies from one client to another depending upon the job opportunities available to the client in the locality where he lives. Long - term support is provided to the client till he/she is able to carry on the job independently at the job site.



6.2.21 Workstations for vocational training of persons with mental retardation

There are about 1,000 organizations imparting special education to persons with mental retardation in the country. These organizations provide educational services to persons with mental retardation in the age range of 5-18 years. Post-school programmes aimed at vocational training are comparatively less in number. Among the few vocational training centres, most are offering shelter - based training. As such, no prescribed norms are available for a systematic and regularized pattern of vocational training programme. To streamline the



process of vocational training, NIMH has initiated workstations to have a phase - wise training programme for persons with mental retardation. After the assessment of generic skills of the persons with mental retardation, a management plan is made to stimulate the cognitive, motor, communication and social functioning and then place them in different workstations. At the workstations, initially, the person



with mental retardation is given exposure to varied settings to develop work skills and work behaviour. After the successful completion of training for a period of six months, in generic skill training, specific skill training and independent skill training, the trainees are placed in open/supportive/self-supportive/sheltered employment. While on training, efforts are made to identify jobs and intimate the parents or to pursue future placement.

6.2.22 Occupational therapy

Occupational therapy unit caters to the needs of persons with Mental Retardation, associated conditions and other pervasive developmental disorders. This service mainly addresses issues such as developing performance components, improving specific sensory, motor, cognitive perceptual skills and promoting independent living. Clients requiring services are taken up for a detailed evaluation and a specific intervention programme is developed according to the individuals needs. Those in need of assistive and adaptive devices are guided to appropriate centers. Necessary guidance and support is provided for the caretakers to continue the intervention at home .

6.2.23 Resource room for assessment of visual acuity of persons with mental retardation

The condition of mental retardation with visual disability is not very uncommon. But the assessment of visual disability in persons with mental retardation poses difficulty in terms of assessment as well as in management. It is felt that an accurate assessment of the persons with mental retardation having visual disability will definitely contribute in bringing out the best of their potentials. It is also important to be aware of their abilities as well as their



limitations owing to this multiple disability. Therefore, to conduct a systematic study to measure the degree of visual disability in persons with mental retardation, a resource room for assessing visual acuity of persons with mental retardation was established so as to plan a better management programme.

6.2.24 Family cottage services

The facility of family cottage is available for the families coming from far-off places and availing services at NIMH. They can stay for a period of two weeks and receive professional services and training such as skill training, individual family counselling, management of problem behaviours, speech-language therapy, medical advice, physiotherapy, recreational activities and other needed help. During their stay at these cottages parents have the opportunity to concentrate on the needs of the child while being away from their daily routine chores.

6.2.25 Genetic clinic

Parents seeking expert advice regarding the probability of occurrence of genetic or birth defects in the future offspring are offered services of genetic counselling. For biochemical, chromosomal and cytogenetic investigations, the clients are referred to collaborating institutions such as Institute of Genetics, CDFD and Centre for Cellular and Molecular Biology located at Hyderabad. A team of medical and genetic experts offer counselling services.

6.2.26 Resource room for slow learners

A large number of students with borderline intelligence or mild mental retardation attend regular schools. However, they require additional support to cope with the mainstream education which is not currently being provided in special schools. To bridge the gap, NIMH has started a resource room for slow learners where such children get additional support beyond their school hours. The resource room teacher also works in coordination with the regular class teacher so that there is a continuity in the training. Under the funding support of UNDP a resource manual was developed by the project team to support education of children with disability under Sarva Siksha Abhiyan.

6.2.27 Resource room for open basic education coaching for NIOS examination

The National Institute of Open Schooling (NIOS) has started “Open Basic Education Programme through Distance Education Mode” and has accredited centers throughout the country. Many children with mild mental retardation and borderline intelligence do not have access to education facility as they do not fit into the special school system and face difficulty to cope with regular educational demands. These children benefit from “Open Basic Education” programme under NIOS because of the simplified, phased-out system of learning. This will also bridge the gap between special school and regular school systems. With this in view, the Institute started a resource room service to train children with borderline intelligence and mild mental retardation, who can appear and qualify for the Open Basic Education programme under NIOS.

6.2.28 Mobile services for persons with mental retardation in the un-reached areas

Some of clients living in twin cities and registered at NIMH have difficulty in attending services due to financial problems, inability to travel long distances and mobility problems in children. In addition, some persons with mental retardation are unable to utilise the services for lack of awareness of the facilities. To reach out to such persons and provide services, the Institute has initiated mobile services for the follow - up cases in and around twin cities of Hyderabad and Secunderabad. The Institute vehicle goes to different localities in twin cities along with trained special educators and teaching - learning material (TLM) to provide services to the persons with mental retardation living in that area. The bus is equipped with necessary TLM and space to provide training.

6.3 Parent training programmes

The objective of this programme is to involve parents in care, management and training of their children. The Programme also encourages mutual support among parents and exchange of ideas and information. During the year a total of 114 parent training programmes were conducted benefiting 4613 parents. This also includes parents trained during the master trainers' programme conducted by the Institute. Details of the programmes conducted during the year are given in Annexure-II.





Chapter - 7

SPECIAL EDUCATION CENTRE

Special Education Centre serves as a laboratory for the training programmes of human resource development of the Institute. The special education center has been established to serve as a lab to provide practical exposure to the pre-service and in-service trainees.

The center has an enrollment of 100 children in the age range of 3 years to 18 years including children with varying degrees of mental retardation ranging from mild to profound levels. In addition, exclusive units for education of children with additional disabilities such as autism and sensory impairment are established so as to see that children with all levels and combinations of mental retardation are admitted to the school and the trainees have an opportunity to deal with various problems of mental retardation.

SEC- Regular School Activities:

- New admissions of 37 students and 73 old students for the year 2006- 2007.
- The class-wise Parent-Teacher meetings were conducted periodically during the year.
- SEC - 14 students of Independent group were taken on an Educational Tour to Delhi from 26.2.2007 to 4.3.2007 accompanied by 4 staff members.
- SEC – 34 children with their parents as escorts from the Dependent group were taken on an Educational Tour from 27.2.2007 to 2.3.2007 accompanied by 4 staff members.



Participation in Competitions :

- On 18.11.2006 a Painting and Colouring competition was conducted at Salar Jung Museum, Hyderabad. Two students participated and received participation certificates.

- On 30.11.2006 Aathmeeya Manasika Vikas Kendram conducted 10th Inter - District Sports Competition at Sarojini Cricket Fitness Academy, Baglingampally, Hyderabad. Forty - eight (48) students participated and 3 staff members accompanied the children. The students secured 5 second prizes, 4 third prizes and the Special Employees' Best Award was given to Mr.S.Ramesh, Tabla Master, SEC, NIMH.



- On 16.12.2006 Leekhadeep, Hyderabad conducted Special Meet for Mentally Challenged Persons of Twin Cities at Madhuranagar, Hyderabad. Students participated in sports and cultural programmes and were given participation certificates. The students were accompanied by two teachers.

- About 18 students from SEC participated in the DDVTRC-AMS-Inter School competitions for Mentally Challenged on 4.1.2007 at Andhra Mahila Sabha, Vidyanagar, Hyderabad and secured one first prize, two second prizes and three third prizes. Two teachers accompanied the children.

- SEC conducted Annual Sports Competition on 22.3.2007, One hundred twenty two (122) students participated in 18 events in which 32 students from group activity. Students were divided into 5 groups as per the age and abilities. Each age group had dependent and independent grouping. There were four events for dependents and 4 for independent groups, each group has first, second, third prizes and token of participation.

SEC – Summer Camp :

- Summer Camp was organized for 15 days from 8.5.2006 to 26.5.2006. In all 175 children attended the summer camp. On an

average 11-12 students per day took part in summer camp and prepared decorative materials. A display of materials was organized on 12.5.2006

National Open School

NIMH provided special coaching classes for primary level students with learning problems and mental retardation. During 2006-07, a total of 14 children benefited through this programme.



Chapter - 8

NIMH MODEL SPECIAL EDUCATION CENTRE (MSEC), NEW DELHI

MSEC had a number of activities during the year including service activities, training programmes and participation in inter - school events.

The number of children enrolled for year 2006 - 07 is 105. Eight (8) were residential and 97 were non-residential students. About 34 Students were admitted and 28 students were discharged.

Within the center, 318 counseling sessions were given to families on specific areas, mostly related to their children's progress and problems in the classrooms, 312 sessions were held with parents visiting the center for information and guidance, out of which 92 sessions were related to behavior modification.



Orientation to professionals:

MSEC provided orientation to 99 visiting professionals from different disciplines during the year.

Orientation to parents:

- The center organized an Orientation programme for the parents of the students newly admitted to the center in the current academic session on 17th August 2007. Thirty parents attended the orientation.
- A parent training programme on Behavior Modification to a group of 60 parents was organized on 26.03.07.

Training Programs Organized by MSEC:

Principal and Staff of the center made a detailed plan of a series of need - based training programs from the entire year based on feedback from previous workshops. Care was taken to ensure that repetition from the previous years was avoided. The following training programs were organized by NIMH-MSEC for professionals:

Sl.No.	Training Programmes	Date	Participants
1	Effective management and maintenance of work behaviour in persons with mental retardation in their work environment.	28 Aug – 01 Sept 06	15
2	Training Programme on Counselling and Guidance	30 Oct. – 03 Nov 06	11
3	Strategies of management of behavior in special and inclusive settings for persons with special needs	21 Nov – 25 Nov 06	12
4	Training Programme on Transition from school to work.	22 Jan – 27 Jan 2007	15
5	Yoga and mental retardation	26 Feb – 02 Mar 07	8

Other Events:

- Special Olympics Bharat organized a zonal level basketball tournament on 8/9/2006 in which 5 teams were short-listed; one team included 7 students of NIMH-MSEC. The said team participated and won two matches against Balwant Rai Mehta Vidya Bhawan and Laxman Public School, New Delhi, respectively. MSEC team stood second in the state level match played in Jamia Milia Islamia on 13th September 2006.
- Educational tours were organized to the Children's' Park, and Rajghat in November 2006. Children visited Surajkund Craft Mela at Haryana as well as the Yamuna Biodiversity Park..
- Ten children of NIMH-MSEC bagged the third position in the Athletics and games in the Delhi Women's Championship 2007 held at the Jawaharlal Nehru stadium, New Delhi from 19th- 21st March 2007. The school team also won Merit Prizes in Athletics events.
- Students of MSEC also proved their mettle in the use of software by winning merit prizes in the 4th inter school computers festivals organized by VSAJ.
- NIMH-MSEC participated an innovative dance drama and painting competition, as part of the annual ability utsav organized by YMCA. The MSEC team was lauded for its innovative presentation and props and bagged the first prize.
- Master Rohit Sharma, of NIMH-MSEC participated in a talent search contest titled Kala Parva 2006 organized by an NGO Geetanjali, New Delhi. Rohit did the school proud by winning a consolation prize in the final competition held on 21st December 2006, New Delhi.



Chapter - 9

CONSULTANCY & TECHNICAL SUPPORT

9.1 Rehabilitation Council of India

The staff of the Institute participated in the meeting of Rehabilitation Council of India in developing and evaluating curricula for various courses. The staff also inspected the training centers for recognition by RCI.

9.2 Technical Appraisal of NGO applications for Grant-in-aid from Government of India

Under this scheme to promote voluntary action for the persons with disabilities, Ministry of Social Justice & Empowerment gives grants to the non-governmental organizations in the country. At the request of the Ministry of Social Justice & Empowerment, the Institute undertook technical evaluation of various programmes implemented by NGO's. During the year, NIMH conducted technical evaluation of NGO's and submitted the reports.

9.3 Special Employment Cell

During 2006-07, Five (5) persons with disabilities were registered with the Special Employment Cell set up at NIMH.

9.4 Pulse Polio Immunization

As part of the national intensive pulse polio programme, the staff of NIMH organized the pulse polio immunization programme for children of 0-5 years at its headquarters covering 1742 children.





Chapter - 10

DOCUMENTATION & DISSEMINATION

The Institute has a well - equipped resource centre with adequate collection of books and journals in the area of mental retardation and allied fields. The Institute supplies photocopies of journal articles, distributes NIMH publications, videocassettes and floppies, provides routine library services, prepares reading lists and newspaper clippings and provides information services through the internet.

The Institute publishes NIMH Newsletter quarterly and “Mentard bulletin” bimonthly and distributes them to a large number of professionals, organisations, parents and others concerned with mental retardation. The Newsletter is sent to all the NGOs working in the field of Mental Retardation, Parent Organizations, Members of Parliament, Universities, State Welfare Directorates and other government departments. The details of the service activities under Documentation & Dissemination for the year 2006-07 are given below.



Publications and Material Development:

S.No.	Title	Number
Sale / Distribution:		
1	Newsletter	5190
2	Mentard Bulletin (<i>against annual subscription</i>)	1308

Other Activities:

1	New books procured	384
2	Select contents	23
3	Content alerts	51
4	Newspaper clippings	190
5	Journals reviewed	123
6	Books issued	6749
7	Books consulted	69703
8	Visitors	12711
9	Photocopies	114082
10	Digitization of Books	19
11	Internet Services	4521

10.1 Posters and Flip charts

The Institute continues to undertake public awareness programmes such as printing posters, publishing information materials, and flip charts for grass roots level workers to identify disabilities.

10.2 Digitization

All the NIMH publications in English and Hindi have been digitized and made available on LAN for the benefit of the staff and students of NIMH. Digitization of 19 books have been completed during 2006-07 and digitization of the remaining library books is under process.





Chapter - 11

Extension & Outreach Programmes

11.1. District Disability Rehabilitation Centres (DDRCs)

The District Disability Rehabilitation centres have the following objectives:

- To manufacture and assemble aids and appliances, and to distribute them to the needy persons through ADIP scheme.
- To provide information services to persons with disabilities.
- To undertake services, training programmes for personnel in the field of disability rehabilitation and promote CBR mode of services.

11.1.1 Services provided at the Centre

- Detailed assessment and evaluation of needs of persons with disabilities in the following areas:
 - Fabrication of Orthotic /Prosthetic aids
 - Hearing evaluation & Hearing aids
 - Speech - Language services
 - Physiotherapy Services
 - Occupational Therapy Services
 - Medical services, issue of disability certificates
 - Special Education
 - Vocational Training
 - Counselling services
- Information on benefits under various schemes.
- Information on referral services wherever necessary.
- Manufacture, trial fitment, final fitment and training in the use of aids and appliances.



Details of new clients and follow - up visits and assistive devices distributed during the year 2006-07

Disability	New clients	Follow-up visits	Assistive devices distributed under ADIP
OH	6097	2748	1542
MH	995	1546	138
HH	2635	1280	815
VH	1536	588	512
Others	511	592	1
Total	11774	6754	3008

- A total of Rs.14,510,604/- was spent for the year 2006-07 under distribution of ADIP Scheme.

11.1.2 Training programmes :

The training programmes conducted in all DDRCs during the year 2006-07 are shown below :

Details of programmes conducted during 2006-07

Name of the Programme	Programmes	Beneficiaries
Grass roots level workers, teachers and others	24	1536
Parent training programmes	5	503
Special programme for persons with disabilities	10	694
Total	39	2733

11.1.3 Camps

During the year under report, DDRCs conducted 91 (screening and follow up) camps covering 10642 persons with disabilities.



11.2 Establishment of District Early Intervention Centres

Establishment of Early Intervention centers has been taken up in a phased manner. As approved in the 79th meeting of the Executive Council, in the initial phase 4 centers in the State of Andhra Pradesh were established in Tirupati, Kadapa, Vizag and Karimangar during October/November, 2006. Supportive activities such as training programmes, awareness/ sensitization programmes and clinical work is in progress.

11.3 Programmes in North Eastern Region:

NIMH is constantly engaged in organizing programmes and activities and enhancing services in the North East region. NIMH has translated and printed activity books, manuals, flip charts, folders and posters to be used by teachers, professionals, parents and NGOs in all north east languages and distributed them free of cost to all the States. Distribution of publications is a continuous process in consultation with local Government organization and NGO's.

The translation and printing work of flip charts on Creation of Awareness were accomplished in English, Assamese, Manipuri and Mizo languages. The flip charts on Prevention & Creation of Awareness and Rehabilitation printed in North Eastern languages were distributed as follows:

Materials	No. of books
Flip charts	936
Workbooks	79
Book (Moving forward)	568
Stimulation materials	52
Books (Functional Academics)	17
Brochures(NIMH)	379

Printing work of the following publications in five NE languages is in process

1. RAPID – Reaching and Programming for Identification of Disabilities, 2003
2. Normal visual development in infants
3. Functional Assessment Checklist & progress report
4. Organisation of Special school
5. MR – A manual for Psychologists
6. Behaviour assessment scales
7. BASIC – MR record booklet
8. BASAL – MR

During November 2006, as a part of the Project in Assam, the material on “Creation of awareness, early detection and prevention of disabilities” was printed in Assamese. About 24,500 kits containing the above material were dispatched to 13 districts in Assam.

Training Programme

A team headed by Dr.Saroj Arya conducted various training programmes, orientation programmes for high school and college students, camps in the district and rural areas in the North East region from 19-30 March 2007.

Title	Organised By	Period/Date	Place	Beneficiaries
Training Programme On Rehabilitation of Persons with Disabilities for Govt. Officials, Professionals and NGOs.	Educational (SW&SE) Department, Govt. of Tripura in Collaboration with NIMH	23-25 May'06	SIPARD, Agartala, Tripura	61

11.4 Placement of students (Internship):

As part of extension and outreach programmes, NIMH and its Regional Centres take up placement of students from other institutes for internship in their Master level programmes. During 2006-07, 330 students from 80 institutes were placed in different departments of NIMH.

11.5 Community - Based Programmes:

NIMH conducted the following Community - Based Programmes during 2006-07.

Programme	No. of Programmes	Beneficiaries
Training to Grass roots workers / Teachers	48	3273
Awareness Programmes	08	1239
Parent Training Programmes	22	1937



11.6 Orientation Programmes:

NIMH and its Regional Centres provide Orientation to the Visiting Professionals every year. A total of 2393 visitors from 114 Institutes benefited through this programme during 2006-07.

11.7 Awareness programmes

It is an established fact that if awareness is created in the young minds, it will have a positive influence on them in understanding disability and rehabilitation. This will create conditions where the youth can empathize with and also identify persons with disabilities and seek appropriate help which will have a long - term effect on the society. The feedback indicated that a positive mind set has been created among the youth towards disabilities and rehabilitation. During the year 2006-07, the Institute conducted 31 Awareness Programmes covering 3002 beneficiaries.





Chapter - 12

ADMINISTRATION

12.1 Staff strength and implementation of reservation policy

The revised post based rosters as per Government of India, Ministry of Personnel & Training, Dept. of Personnel, Public Grievances and Pension contained in O.M.No.36012/2/96-Estt.(Res.), dated 02.07.1997 were adopted and followed. As on 31st March 2007 ,the total number of posts and reservation made is given under:

Sl.No.	Group	Sanctioned Strength	Total filled	SC(%)	ST(%)	OBC(%)
NIMH HQ & Regional Centers						
1.	A	26+26 *	23	3(13.04)	1(4.34)	4(17.39)
2.	B	19	18	2(11.11)	1(5.55)	0
3.	C	48	46	4(8.69)	5(10.86)	6(13.04)
4.	D	14	13	2(15.38)	0	0
	Total	133	100	11	7	10
NIMH MSEC, New Delhi						
1.	A	1	1	0	0	0
2.	B	1	1	0	0	0
3.	C	22	22	4(18.18)	1(4.54)	1(4.54)
4.	D	9	5	5(100.00)	0	0
	Total	33	28	9	1	1

** 26 posts were newly created in March, 2005 and the recruitment action is under process*

12.2 Grant of study leave

During the period under report, Shri K.Ventaka Subba Reddy, Physiotherapy Assistant, Ms.A.Suvarna Bai, Special Education Teacher and Shri T.Sreedhar, Statistical Assistant were granted Study leave for pursuing higher studies in the field of mental retardation.

12.3 Activities and achievements of vigilance unit:

The quarterly, half yearly and annual returns of vigilance cases were sent to various vigilance authorities as per Government of India directions.

The Vigilance Awareness Week during the year 2006-07 was organized from 06.11.2006 to 10.11.2006. Messages/posters on Anti-Corruption were put in prominent places and a Pledge was taken on 07.11.2006. Various competitions viz., slogan writing, essay writing, posters with messages in English, Hindi, Elocution and skits were held.

12.4 Staff training

The Institute recommended and provided staff training to 10 members during the academic year 2006-07. The details are given below.

- Dr.(Smt.)Jayanthi Narayan, Deputy Director (Admn.) was sponsored for five - day workshop on ISO-9000-2000 QMS Lead Auditor organized by NQWA, UK (India Operations) in association with Choda Leadership Centre from 23-27 May 2006.
- Smt.Nibedita Patnaik, Lecturer in Special Education was sponsored to conduct training programme for Special Educators at Male (Maldives) from 03rd-11th June, 2006 organised by Care Society.
- Smt.Janhavi, Principal, NIMH MSEC, New Delhi was sponsored for Indo US Conference on Autism held on 14th –15nd September, 2006 at New Delhi.
- Smt. Pranita P.Madkaikar, O/I, NIMH RC, Mumbai was sponsored for the workshop on " Training the Trainer" organized NCQM at Mumbai from 13-15, Nov, 06
- Shri C.Suresh, Library Clerk was sponsored for the workshop on "Application of Information Technology in Library Management" organized by Institute of Public Enterprise at O.U.Campus from 20th to 25th November, 06.
- Shri Sampat Singh, Hindi Typist was sponsored for the workshop on "Official language management, policy implementation", conducted by NIMH at Nainital from 1st to 3rd November, 06.
- Shri B.Suryaprakasam, Statistical Officer was sponsored for the 24th Annual National Conference of Indian Society for medical statistics organized PSG Institute of medical sciences and research at Coimbatore from 1st to 3rd December, 06

- Shri P.Sammaiah, Workshop Supervisor was sponsored for the training course on managerial skills for scientific & Technical officers organized by Institute Secretariat Training & Management at New Delhi from 18th to 29th December, 06.
- Dr.S.H.K.Reddy, IDO was sponsored for International Conference on Digital Libraries jointly organized by the Energy and Resources Institute and Department of Culture, Ministry of Tourism and Culture at New Delhi from 5th to 8th December, 06.
- Shri D.Laxmaiah, Speech Pathologist was sponsored for the two day orientation programme on ASSR organized by AYJNIHH SRC at Secunderabad from 28th to 29th December, 06.

12.5 Hindi implementation

Every effort was made to achieve targets set by the Government of India, Ministry of Home Affairs in the Annual Programme 2006-07 for transacting the official work of the Union, in Hindi.

As per Section 3(3) of the Official Languages Act, all the required documents were issued both in Hindi and English. The letters received in Hindi were replied to in Hindi only. The question papers pertaining to various examinations of the courses affiliated to the Institute were prepared in bilingual and the candidates were given option to write their answers in Hindi.

With a view to propagating and promoting usage of Official Language in the official work, Hindi Fortnight was celebrated from 1 to 14 September, 2006. During the fortnight, in order to acquaint the staff members of the Institute about the Official Language Act 1963 and Official Language Rules 1976 and other relevant orders issued from time to time programs were organized and posters displayed. During the fortnight, competitions in Hindi translation, typing, development of posters, noting and drafting, poetry, slogan, essay etc., were conducted. The winners of the competitions were given prizes during a function organized on 14th September, 2006. Two staff members were granted cash award for writing more than 10,000 words in Hindi as per the Government of India orders. Articles in Hindi were included in the NIMH official newsletter. The Institute took part in the meetings organized by the Town Official Language Implementation Committee, Hyderabad-Secunderabad.

During the year under report, four meetings of the Rajbhasha Karyanvayan Samithi were held on 27.6.2006, 5.10.2006, 28.12.2006 and 21.5.2007.

12.6 Construction of buildings

- **Construction of Millennium block at NIMH, Secunderabad:**
In order to provide adequate space for running the master level courses and to meet the demands of space for increased R&D activities, the competent authority has approved the construction of the building. The estimated cost submitted by the CPWD, Hyderabad for Rs.63.00 lakhs covering 720 sq.mts was also approved. The CPWD started the construction work during the month of April-2007 and is in progress.

- Construction of Prasanna Kuteeram at NIMH, Secunderabad:**
 There is a need for a training - cum - information hall for the parents who avail the services of the family cottages. Accordingly the competent authority has approved the training - cum - information hall in the ground floor with guest house facility in the first floor to accommodate VIP suites and for participants of various HR and R&D programmes at the Institute. The estimated cost of the building is Rs.36.00 Lakhs covering of 105 M² in the ground floor for the hall and 260 M² in the first floor for the 10 guest rooms. The work was started by the CPWD in the month of April-2007 and the work is in progress.
- Works at MSEC– RC-NIMH, New Delhi:**
 The permanent building for MSEC and RC-NIMH was proposed to be constructed at Noida, Sector-40. The design drawings of the building have been approved by the competent authority. The work was started by the CPWD in the month of 2007 and is in progress.
- Works at RC-NIMH, Navi Mumbai:**
 The drawings approved by the competent authority are submitted to the CIDCO for clearance. The clearance from the CIDCO has been obtained. The estimated amount of Rs.269.79 lakhs submitted by the CPWD is forwarded to the Ministry for approval.
- Works at RC-NIMH, NIEPMD, Muttukadu, Chennai:**
 The existing buildings have been renovated and the service activities started. The CPWD has submitted the estimate for an amount of Rs.29,58,76,000/-. The proposal has been forwarded to the Ministry for approval.

12.7 Council Meetings

The following council meetings of the Institute were held during 2006-07.

Sl.No.	Meeting	Number	Date	Place
1.	Executive Council	78 th	08-07-2006	NIMH, Secunderabad
2.	Executive Council	79 th	29-09-2006	VIMHANS, New Delhi
3.	Executive Council	80 th	15-12-2006	IPH, New Delhi
4.	Executive Council	81 st	21-03-2006	IPH, New Delhi
5.	General Council	27 th	15-11-2006	MSJ&E, New Delhi

12.8 Minister's visit

- Hon'ble Minister of State, MSJ & E, Smt.Subbulakshmi Jagadeesan visited NIMH on 14th July, 2006.



Chapter - 13

Annual Accounts and Audit Report for the year 2006-2007

The financial position of the Institute for the year 2006-07 is as given under:

1. Opening Balances	(a) Plan fund	Rs.	268.32 lakhs
	(b) ADIP fund		84.52 lakhs
	Total (a+b)		<u>352.84 lakhs</u>
2. Grants from Ministry	(a) Plan		971.00 lakhs
	(b) Non-Plan		277.00 lakhs
	i. Total (a+b)		<u>1,248.00 lakhs</u>
	(c) ADIP		150.00 lakhs
	Total (i + c)		1,398.00 lakhs
3. Receipts from other sources-	(a) Pilot Project		164.87 lakhs
	(b) CRC, Bhopal		26.60 lakhs
	(c) Indo_US conference		10.54 lakhs
	(d) Other loans & advances		59.41 lakhs
	Total (a to d)		261.42 lakhs
4. Internal Receipts			79.70 lakhs
Grand Total (1+2+3+4)			2,091.96 lakhs

All these amounts totaling upto Rs.2,091.96 lakhs as receipts were credited to the Institute's Savings Bank accounts in Public Sector Banks.

Out of the amount of Rs.2,091.96 lakhs, a sum of Rs.1,607.38 lakhs was spent during the year under report on planned programmes as per objectives and of plan and non-plan activities, leaving a balance of Rs.484.58 lakhs.

The Balance sheet as on 31.03.2007, Income and Expenditure Account for the year 2006-07, Schedules 1-25 as per the format and the Receipts and Payments Account for the year 2006-07 of the Institute along with the audit certificate are attached to this annual report.

Audit Certificate



प्रधान महालेखाकार (सिविल लेखा परीक्षा) का कार्यालय
आंध्र प्रदेश, हैदराबाद - 500 004.

OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (CIVIL AUDIT)
ANDHRA PRADESH
HYDERABAD - 500 004.

AUDIT CERTIFICATE

दिनांक / Date : 03-01-2008

I have audited the attached Balance Sheet of National Institute for the Mentally Handicapped, Secunderabad as at 31 March 2007 and the Income and Expenditure Account and Receipts and Payments Account for the year ended on that date. Preparation of these financial statements is the responsibility of the Institute's management. My responsibility is to express an opinion on these financial statements based on my audit.

I have conducted my audit in accordance with applicable rules and the auditing standards generally accepted in India. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. I believe that my audit provides a reasonable basis for my opinion.

Based on our audit, I report that :

1. I have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purposes of our audit;
2. Subject to the major observations given below and detailed observations in the Audit Report annexed herewith, I report that the Balance Sheet and the Income and Expenditure Account/Receipts and Payments Account dealt with by this report are properly drawn up and are in agreement with the books of accounts.

➤ **Continuous short capitalisation of completed works amounting to Rs 95 lakh resulted in understatement of Fixed Assets and Overstatement of Loans and Advances (Comment No.2.1.1 (i))**

➤ **Incorrect accounting of advances as final expenditure resulting in overstatement of Expenditure and understatement of Current Assets Loans and Advances by Rs 69.57 lakh (Comment No.3.1)**

3. In my opinion and to the best of my information and according to the explanations given to me :

- (i) the accounts give the information required under the prescribed format of accounts;
- (ii) the said Balance Sheet, Income and Expenditure Account/Receipts and Payments Account read together with the Accounting Policies and Notes thereon, and subject to the significant matters stated above and other matters mentioned in the Audit Report annexed herewith, give a true and fair view.

- a. In so far as it relates to the Balance Sheet of the state of affairs of the **National Institute for the Mentally Handicapped**, Secunderabad as at 31 March 2007; and
- b. In so far as it relates to the **Income and Expenditure Account** of the **Surplus** for the year ended on that date.

Place : Hyderabad

Date : 03-01-2008


(S.B. PILLAY)
Principal Accountant General
(Civil Audit)

Phone Nos. : 23236811 to 23236819

GRAMS : ANDHRAAUDIT
E-mail : pag@ap.nic.in

Fax No. : 040-23234157
040-23215185

Audit Report on the accounts of National Institute for the Mentally Handicapped, Secunderabad for the year 2006-07

1. Introduction

National institute for the Mentally Handicapped (Institute), Secunderabad was established in the year 1984 as a Registered Society. The organisation has three Regional Centres at Mumbai, Kolkata and New Delhi and a Model Special Education Centre at New Delhi.

1.1 The aims and objectives of the Institute are to

- Conduct, sponsor, coordinate or subsidize research into all aspects of education and rehabilitation of the Mentally Handicapped.
- Undertake, sponsor, coordinate or subsidize research into Biomedical Engineering leading to effective evaluation of aids or suitable surgical or medical procedures or the development of new aids;
- Undertake to sponsor training of trainers and teachers, employment of officers, psychologists, vocational counsellors and such other personnel as may be deemed necessary by the Institute for promoting the education, training or rehabilitation of the Mentally Handicapped: and
- Distribute or promote or subsidize the manufacture of prototypes and distribution of any or all aids designed to promote any aspects of the education, rehabilitation or therapy of the Mentally Handicapped.

1.2 Audit of the accounts of the Institute has been re-entrusted to the Comptroller and Auditor General of India for a further period of five years from 2004-05 to 2008-09 under Section 20(1) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971.

1.3 Sources of Finance:

During the year 2006-07 the Institute received a grant of Rs 12.48 crore (Rs 9.71 crore under Plan and Rs 2.77 crore under Non-plan) and Rs 3.53 crore from other sources (GOI Pilot Project - Rs 1.65 Crore, - ADIP Scheme - Rs 1.50 crore, Grant for Indo-US Workshop - Rs 0.11 crore, CRC, Bhopal - Rs 0.27 crore etc.,).

In addition to the above, the Institute has earned Rs 1.38 crore as internal and other receipts during the year.

Out of the grants and other receipts received during the year including the unspent balance of Rs 1.75 crore under Plan pertaining to previous year, the Institute utilized Rs 9.49 crore leaving unutilised grant of Rs 3.73 crore under Plan as on 31 March 2007.

Comments on accounts

Revision of accounts

The Institute revised its accounts in the light of audit observations. As a result, the excess of income over expenditure has increased by Rs 21.86 lakh.

2 Balance Sheet**2.1 Assets****2.1.1 Fixed Assets - Rs 15.68 crore**

- (i) Despite commented upon in the previous years Audit Report, the Institute did not capitalize the works valued Rs 95.00 lakh completed and put to use. This resulted in understatement of Fixed Assets by Rs 95.00 lakh and also understatement of depreciation by Rs 1.90 lakh.
- (ii) Physical Verification of the Fixed Assets as well as Stores and Stock was not conducted by the Institute during the year. As a result, the correctness or otherwise of the value of the Fixed Assets and Stores and Stock included in the Annual accounts could not be verified in audit.

3 Income and Expenditure Account**3.1 Expenditure - Rs 10.05 crore**

The Institute had incorrectly accounted for the following Advances made during the year as final expenditure resulting in overstatement of expenditure and under statement of current Assets under Loans and Advances.

Sl.No	Name of the Account	Amount of advance which has been treated as final expenditure. (Rs.)
1.	Unspent Grants under ADIP Scheme available with DDRCs	2028503
2.	Financial Assistance. to NGOs for establishment of Early Intervention Centres (UCs awaited)	1581000
3.	Financial Assistance to TTCs (UCs awaited)	3347653
	Total	6957156

4. General

- Cash book balances in respect of other District Disability Rehabilitation Centre (DDRCs) (Viz., Gulbarga, Kozhikode, Thriuvananthapuram and Mandya) could not be verified as the records/cash books were not made available to audit.

5. Notes on Accounts and Significant Accounting Policies

- The Institute did not integrate GPF accounts with the main account. As a result, the Consolidated Financial Statements did not present a complete picture.
- The Institute did not disclose the investment policy adopted as required by common format of accounts. Further, schedule containing the details of FDR Number, period of investment, Name of the Bank etc., as required in the common format of accounts was not appended to the annual accounts.
- The Institute did not disclose the policy regarding the valuation of closing stock of medicines in the annual accounts as prescribed in the common format of accounts.
- The action plan to take up internal audit of Regional Centres is yet to be evolved.

6. Management Letter

Deficiencies warranting attention of management, which are not included in the audit report, have been brought to the notice of the director through a management letter issued separately for remedial/corrective action.

(S.B. PILLY)
Principal Accountant General
(Civil Audit)

**NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED SECUNDERABAD
 PARA-WISE COMMENTS ON AUDIT REPORT ON THE ACCOUNTS FOR THE YEAR
 2006-07 ISSUED BY PAG, AP, HYDERABAD**

<p>1. Introduction:</p> <p>National Institute for the Mentally Handicapped, Secunderabad was established in the year 1984 as a Registered Society. The organization has three Regional Centers at Mumbai, Kolkata and New Delhi and a Model Special Education Centre at New Delhi.</p>	<p>No Comments. Factual information.</p>
<p>1.1 The aims and objectives of the Institute are to:</p> <ul style="list-style-type: none"> • Conduct, Sponsor, Coordinate or subsidize research into all aspects of education and rehabilitation of the Mentally Handicapped. • Undertake, Sponsor, coordinate or subsidize research into biomedical engineering leading to effective evaluation of aids or suitable surgical or medical procedures or the development of new aids. • Undertake to sponsor training and teachers, employment of officers, psychologists, vocational counselors and such other personnel as may be deemed necessary by the Institute for promoting the education, training or rehabilitation of the Mentally Handicapped and; • Distribute or promote or subsidize the manufacture of prototypes and distribution of any or all aids designed to promote any aspects of the education, rehabilitation of therapy of the Mentally Handicapped. 	<p>No Comments. Factual information.</p>
<p>1.2 Audit of the accounts of the Institute has been entrusted to the Comptroller and Auditor General of India for a further period of five years from 2004-05 to 2008-09 under Section 20(1) of the Comptroller and Auditor General's (Duties, powers and Conditions of Service) Act, 1971.</p>	<p>No Comments. Factual information.</p>

<p>1.3 Source of Finance</p> <p>During the year 2006-07, the Institute received a grant of Rs. 12.48 crore (Rs. 9.71 crore under Plan and Rs. 2.77 crore under Non-Plan) and Rs. 3.53 crore from other sources (GOI Pilot Project Rs. 1.65 crore, - ADIP Scheme – Rs. 1.50 crore. Grant for Indo-US Workshop Rs. 0.11 crore, CRC, Bhopal – Rs. 0.27 crore etc.). In addition to the above, the Institute has earned Rs. 1.38 crore as internal and other receipts during the year.</p> <p>Out of the grants and other receipts received during the year including the unspent balances of Rs. 1.75 crore under Plan pertaining to previous year, the Organization utilized Rs. 9.49 crore leaving unutilized grant of Rs. 3.73 crore under Plan as on 31st March 2007.</p>	<p>No Comments. Factual information.</p>
<p>Comments on accounts Revision of accounts</p> <p>The Institute revised its accounts in the light of audit observations. As a result the excess of income over expenditure has increased by Rs.21.86 lakh.</p>	<p>No Comments. Factual information.</p>
<p>2 Balance Sheet 2.1. Assets 2.1.1. Fixed Assets Rs. 15.68 Crore</p> <p>(i) Despite commented upon in the previous years Audit Report, the Institute did not capitalize the works valued Rs.95.00 lakh completed and put to use. This resulted in understatement of Fixed Assets by Rs.95.00 lakh and also understatement of depreciation by Rs.1.90 lakh.</p>	<p>It is stated that the value of completed works worth Rs.95.00 as worked out by the audit in the year 2005-06 have been re-examined and it is found that certain discrepancies exist. As such the review of the total works completed has been taken up with the CPWD, Hyderabad. Soon after the completion of the review, the actual expenditure will be worked out with reference to the completion certificates and cost of works completed. The value of such works completed will be incorporated in the annual accounts for the year 2007-08.</p>
<p>(ii) Physical verification of the Fixed Assets as well as Stores and Stock was not conducted by the Institute during the year. As a result of this, the correctness or otherwise of the value of the fixed Assets and Stores and stock included in the Annual Accounts could not be verified in audit.</p>	<p>It is stated that the physical verification of the fixed assets as well as stores and stock could not be completed by 31st March, 2007. As such the fact that the physical verification of assets, stores and stock is in progress has been mentioned in the notes forming part of accounts. The results of the action taken on the physical verification reports for the year 2006-07 will be incorporated in the accounts for the year 2007-08.</p>

<p>3. Incomes and Expenditure Account 3.1. Expenditure – Rs. 10.05 crore</p> <p>The Institute had incorrectly accounted for the following advances made during the year as final expenditure resulting in overstatement of expenditure and understatement of current Assets under Loans and Advances.</p> <table border="0"> <tr> <td>1. Unspent Grants under ADIP Scheme available with DDRCs</td> <td style="text-align: right;">20,28,503</td> </tr> <tr> <td>2. Financial Assistance to NGOs for establishment of Early Intervention Centres (UCs awaited)</td> <td style="text-align: right;">15,81,000</td> </tr> <tr> <td>3. Financial Assistance to TTCs (UCs awaited)</td> <td style="text-align: right;">33,47,653</td> </tr> </table>	1. Unspent Grants under ADIP Scheme available with DDRCs	20,28,503	2. Financial Assistance to NGOs for establishment of Early Intervention Centres (UCs awaited)	15,81,000	3. Financial Assistance to TTCs (UCs awaited)	33,47,653	<p>(1) With respect to unspent balance of Rs.20,28,503 under ADIP scheme, it is stated that the release of funds for this particular ADIP scheme is not related to plan or non-plan funds. It is a separate scheme. Actually these amounts are released to DDRCs elsewhere in the country for their day-to-day operations for conducting various programs treating the releases as expenditure. If these balances are also brought to the account, the working results of the Institute will be otherwise. Hence, these are not brought to advances account. From the next year, the entire ADIP account will be shown as a separate account in the Receipts and Payments Account only for clarity.</p> <p>(2&3) With regard to the financial assistance for establishment of Early Intervention Centres and Teacher Training Centres, it is stated that based on the requirements, the amounts are generally being released to these centres for their day-to-day expenditure. By the end of the financial year, the financial assistance released will generally be exhausted. Only thing is that they could not send the Utilization Certificates exactly by 31st March every year. Hence, these amounts are taken in the accounts as expenditure. From the financial year 2007-08, a note to the effect that the Utilization Certificates and audited statement of accounts are yet to be received for the financial assistance released, will be mentioned.</p>
1. Unspent Grants under ADIP Scheme available with DDRCs	20,28,503						
2. Financial Assistance to NGOs for establishment of Early Intervention Centres (UCs awaited)	15,81,000						
3. Financial Assistance to TTCs (UCs awaited)	33,47,653						
<p>4. General Cash book balances in respect of other District Disability Rehabilitation Centres (DDRCs) (Viz., Gulbarga, Kozhikode, Thiruvananthapuram and Mandya) could not be verified as the records/cash books were not made available to audit.</p>	<p>It is stated that the records of the centres namely Gulbarga, Kozhikode, Thiruvananthapuram and Mandya will be obtained and shown to audit at the time of checking of accounts for the year 2007-08. It is also stated that the correct balances available or expenditure incurred by the centres will also be shown to the audit and taken to accounts accordingly.</p>						
<p>5. Notes on Accounts and Significant Accounting Policies The Institute did not integrate GPF accounts with the main account. As a result, the Consolidated Financial Statements did not present a complete picture.</p>	<p>The fact of not incorporating the GPF accounts with the main accounts are mentioned in the Notes forming part of accounts. However, efforts are being made to integrate GPF accounts in the main account from the year 2007-08 and onwards subject to approval by the competent authorities.</p>						

<p>The Institute did not disclose the investment policy adopted as required by common format of accounts. Further, schedule containing the details of FDR No., period of investment, Name of the Bank, as required in the common format of accounts was appended to the annual accounts.</p>	<p>It is stated that the Institute has no investments so far. However, it had 3 fixed deposit for which the amounts are received from the donors for a particular purpose i.e., for award of Gold Medals to the best students in respective disciplines. It is opined that these amounts are not exactly to be treated as investments or earmarked fund since these are not the funds of the Institute. However, as suggested by the audit, the policy of investment of these donations will be mentioned in the accounts after obtaining the approval of the competent authority.</p>
<p>The Institute did not disclose the policy regarding the valuation of closing stock of medicines in the annual accounts as prescribed in the common format of accounts.</p>	<p>As suggested by the audit, the Institute will disclose the policy regarding valuation of closing stock of medicines in the annual accounts as prescribed in the common format of accounts from the year 2007-08.</p>
<p>The action plan to take up internal audit of Regional Centers is yet to be evolved.</p>	<p>As suggested by the audit, action plan to take up internal audit of Regional Centres is being evolved.</p>
<p>Management Letter</p>	
<p>1. Outstanding advances worth Rs.1.41 crore are to be reviewed.</p>	<p>The basis for arriving the figure of Rs.1.41 crores is not available. However, the outstanding advances amounting to Rs.14.01 crores is comprising of (a) Rs.0.83 crores towards advances to employees, which are being recovered on monthly basis regularly, (b) Rs.13.21 crores pertaining to advances to CPWD Rs.12.73 crores, DDRCs Rs.0.25 crores and others Rs.0.24 crores, which are being regularly watched and are recovered/adjusted wherever necessary, and (c) 0.02 crores, which are pre-paid expenses which are adjustable in the accounts.</p>
<p>2. Incorrect account of making charges of Thula Anantha Sarswathi Gold medal under Plan Funds instead of Endowment Fund – Rs.8,350/-.</p>	<p>The fact is that the amount of Rs.8,350/- has to be met from the Endowment Fund as observed by the audit. However, as on 31st March, the amount could not be withdrawn as the period of encashment is otherwise i.e., beyond 31st March. As such the expenditure was incurred from the Plan funds and shown as advances recoverable. This will be rectified during the year 2007-08.</p>

3. Misclassification of Electrical Items worth Rs.12,826/- as Furniture.	This will be rectified in the accounts for the year 2007-08.
4. Non-integration of GPF Account with Main Accounts.	As already stated in the reply to the audit report, efforts will be made to integrate the GPF accounts in the main account subject to approval of the competent authority.
5. Operation of Savings Banks Account with Punjab National Bank, bearing no Interest.	The fact of non-earning of interest on the amounts in the savings bank with PNB has already been furnished to the audit. It is stated that the bank authorities have clearly stated that no interest will be given on the amounts released by the Ministry as budget allocation.
6. Lack of Sound Investment Policy in respect of GPF Balances.	At present the GPF amounts are put in a flexi-deposit account, which earns the interest at 6% and above, which is higher than the interest on savings bank account. In earlier years the GPF amounts are put in a Special Deposit Scheme with State Bank of India, which earns the interest equivalent to the interest to be given on the GPF subscriptions. Now, that scheme is withdrawn by the State Bank of India. As such these amounts are put in a bank in flexi-deposit account to earn more interest. However, efforts are being made to invest these amounts in other areas where the interest will be more, subject to approval of the competent authority.
7. Incorrect printing of the title for Schedule – 12 & 13 as ‘Schedule forming part of Balance Sheet’ instead of ‘Schedule forming part of Income and Expenditure Account’.	This will be rectified in the accounts for the year 2007-08 and onwards.

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
BALANCE SHEET AS AT 31st MARCH, 2007

		(Amount in Rs.)	
CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Current Year	Previous Year
CORPUS/CAPITAL FUND	1	353,863,922	340,358,927
RESERVES AND SURPLUS	2	12,852,116	0
EARMARKED/ENDOWMENT FUNDS	3	303,034	0
SECURED LOANS AND BORROWINGS	4	0	0
UNSECURED LOANS AND BORROWINGS	5	0	0
DEFERRED CREDIT LIABILITIES	6	0	0
CURRENT LIABILITIES AND PROVISIONS	7	3,126,108	3,466,200
TOTAL		370,145,180	343,825,127
ASSETS			
FIXED ASSETS	8	156,831,583	270,379,218
ADD: PRIOR PERIOD ADJUSTMENTS IN ASSETS			
INVESTMENTS-FROM EARMARKED/ENDOWMENT FUNDS	9	250,000	0
INVESTMENTS-OTHERS	10	0	0
CURRENT ASSETS, LOANS, ADVANCES ETC.	11	213,063,597	73,445,909
MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)			
TOTAL		370,145,180	343,825,127
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

Sd/-
ACCOUNTS OFFICER

Sd/-
DEPUTY DIRECTOR (ADMN)

Sd/-
DIRECTOR

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31ST MARCH, 2007

(Amount in Rs.)

INCOME	Schedule	Current Year	Previous Year
Income from Sales/Services	12	364,951	0
Grants/Subsidies	13	134,422,567	186,624,605
Fees/Subscriptions	14	5,545,655	5,237,315
Income from Investments(Income on Invest. From earmarked/ endow. Funds transferred to Funds)	15	53,034	0
Income from Royalty, Publication etc.	16	790,895	921,295
Interest Earned	17	1,266,606	478,620
Other Income	18	469,236	1,024,324
Increase/(decrease) in stock of Finished goods and works-in-progress	19	7,176,808	
TOTAL (A)		150,089,752	194,286,159
EXPENDITURE			
Expenditure on Program & Services	20	48,418,186	32,085,801
Establishment Expenses	20A	11,023,944	41,225,951
Other Program Expenditure	20B	21,410,560	101,775,993
Other Administrative Expenses etc.	21	14,131,676	13,988,121
Expenditure on Grants, Subsidies etc.	22	0	0
Interest	23	0	0
Depreciation (Net Total at the year-end - corresponding to Schedule 8)		5,532,353	9,626,599
TOTAL (B)		100,516,719	198,702,465
Balance being excess of Income over Expenditure (A-B)			
Transfer to Special Reserve (Specify each)			
Transfer to/from General Reserve			
BALANCE BEING SURPLUS/(DEFICIT)		49,573,033	-4,416,306
CARRIED TO CORPUS/CAPITAL FUND			
SIGNIFICANT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

Sd/-

Sd/-

Sd/-

ACCOUNTS OFFICER

DEPUTY DIRECTOR (ADMN)

DIRECTOR

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007
 (Amount in Rs.)

SCHEDULE 1 - CORPUS/CAPITAL FUND:	Current year		Previous Year
	Balance as at the beginning of the year		340,358,927
Add: Contributions towards Corpus/Capital Fund		0	36,068,038
Less: Prior period adjustment		340,358,927	344,775,233
		36,068,038	0
Add/(Deduct): Balance of net income/(expenditure) transferred from the Income and Expenditure Account		304,290,889	344,775,233
		49,573,033	-4,416,306
BALANCE AS AT THE YEAR-END		353,863,922	340,358,927

SCHEDULE 2 - RESERVES AND SURPLUS	Current year		Previous Year
	1. <u>Capital Reserve:</u>		
As per last Account		6,068,038	
Addition during the year		6,784,078	
Less: Deductions during the year		0	
2. <u>Revaluation Reserve:</u>			
As per last Account		0	
Addition during the year		0	
Less: Deductions during the year		0	0
3. <u>Special Reserves:</u>			
As per last Account		0	
Addition during the year		0	
Less: Deductions during the year		0	0
4. <u>General Reserve:</u>			
As per last Account		0	
Addition during the year		0	
Less: Deductions during the year		0	0
TOTAL	NIL	12,852,116	NIL

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 3 - EARMARKED/ENDOWMENT FUNDS	FUND-WISE BREAK UP				TOTALS	
	Fund WW	Fund XX	Fund YY	Fund ZZ	Current Year	Previous Year
a) Opening balance of the funds	250,000				0	0
b) Additions to the Funds:					0	0
i. Donations/grants					0	0
ii. Income from investments made on account of funds	53,034				0	0
iii. Other additions (specify nature)					0	0
TOTAL (a+b)	303,034	0	0	0	303,034	NIL
C. Utilisation/Expenditure towards objectives of funds						
I. Capital Expenditure	0				0	0
- Fixed Assets					0	0
- Others					0	0
Total					0	0
ii. Revenue Expenditure	0				0	0
- Salaries, Wages and allowances etc.					0	0
- Rent					0	0
- Other Administrative expenses					0	0
Total					0	0
TOTAL (c.)	0	0	0	0	0	NIL
NET BALANCE AS AT THE YEAR-END (a + b - c)	303,034	0	0	0	303,034	NIL

Notes

- 1) Disclosures shall be made under relevant heads based on conditions attaching to the grants
- 2) Plan Funds received from the Central/State Governments are to be shown as separate Funds and not to be mixed up with any other Funds

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 4 - SECURED LOANS AND BORROWINGS:	Current Year		Previous Year	
1. Central Government		0	0	0
2. State Government (Specify)		0	0	0
3. Financial Institutions		0	0	0
a) Term Loans		0	0	0
b) Interest accrued and due				
4. Banks:				
a) Term Loans		0	0	0
- Interest accrued and due		0	0	0
b) Other Loans (specify)		0	0	0
- Interest accrued and due		0	0	0
5. Other Institutions and Agencies		0	0	0
6. Debentures and Bonds		0	0	0
7. Others (Specify)		0	0	0
TOTAL	NIL	NIL	NIL	NIL
Note: Amounts due within one year				

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 5 - UNSECURED LOANS AND BORROWINGS	Current Year	Previous Year
1. Central Government		0
2. State Government (Specify)		0
3. Financial Institutions		0
4. Banks:		
a) Term Loans		0
b) Other Loans (specify)		0
5. Other Institutions and Agencies		0
6. Debentures and Bonds		0
7. Fixed Deposits		0
8. Others (Specify)		0
TOTAL	NIL	NIL

Note: Amounts due within one year

SCHEDULE 6 - DEFERRED CREDIT LIABILITIES	Current Year	Previous Year
a) Acceptances secured by hypothecation of capital equipment and other assets		0
b) Others		0
TOTAL	NIL	NIL

Note: Amounts due within one year

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

	Current Year		Previous Year	
SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS				
A. CURRENT LIABILITIES				
1. Acceptances				
2. Sundry Creditors				
a) For Goods	3,126,108	3,126,108	3,466,200	3,466,200
b) Others				
3. Advances Received				
4. Interest accrued but not due on :				
a) Secured Loans/borrowings				
b) Unsecured Loans/borrowings				
5. Statutory Liabilities:				
a) Overdue				
b) Others				
6. Other current Liabilities				
TOTAL (A)	3,126,108	3,126,108	3,466,200	3,466,200
B. Provisions				
1. For Taxation	0	0	0	0
2. Gratuity	0	0	0	0
3. Superannuation/Pension	0	0	0	0
4. Accumulated Leave Encashment	0	0	0	0
5. Trade Warranties/Claims	0	0	0	0
6. Others (Specify)	0	0	0	0
TOTAL (B)	0	0	0	0
TOTAL (A + B)	3,126,108	3,126,108	3,466,200	3,466,200

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

DESCRIPTION	GROSS BLOCK			DEPRECIATION			NET BLOCK		As at the Previous year end
	Prior to 01.04.1999	After 01.04.1999	Total as on 31.03.06	%	As on 31.03.2006	For the year 2006-07	Deletions for the year 06-07	Net Current year-end	
A. FIXED ASSETS:									
1. LAND:									
a) Free hold	959,520	2,037,763	2,997,283		0	0	0	2,997,283	2,997,283
b) Lease hold	0	28,793,138	28,793,138		427,218	295,155	872,519	28,347,837	28,215,774
Sub-Total	959,520	30,830,901	31,790,421		427,218	295,155	872,519	31,345,120	31,213,057
2. BUILDINGS:									
a) On Freehold Land	59,138,694	604,543	59,743,237		0	12,091	70,517	59,672,720	59,684,811
b) On Leasehold Land	0	0	0	2%	0	0	0	0	0
c) Ownership Flats/Premises	0	0	0		0	0	0	0	0
d) Superstructures on Land not belonging to the entity	0	39,590,000	39,590,000	2%	4,319,546	824,914	5,144,460	36,101,197	35,270,454
Sub-Total	59,138,694	40,194,543	99,333,237		1,655,657	837,005	5,214,977	95,773,917	94,955,265
3. PLANT MACHINERY & EQUIPMENT									
	13,577,523	4,121,849	17,699,372		0	382,249	2,191,561	15,208,451	15,890,060
4. OFFICE EQUIPMENT									
	0	2,652,098	2,652,098	10%	366,187	328,410	694,597	2,589,502	2,285,911
5. ELECTRIC INSTALLATIONS									
	0	1,200,247	1,200,247	10%	224,705	159,205	383,910	1,208,143	1,054,277
6. TUBEWELLS & W.SUPPLY									
	0	360,114	360,114	10%	91,276	58,324	149,600	433,644	268,838
7. COMPUTER/PERIPHERALS									
	0	5,685,077	5,685,077	20%	3,283,345	1,041,566	4,324,911	1,927,826	2,322,997
Sub-Total	13,577,523	14,019,385	27,596,908		1,814,597	1,969,755	7,744,580	21,367,565	21,822,083

Continued on next page

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

DESCRIPTION	GROSS BLOCK			DEPRECIATION			NET BLOCK						
	Prior to 01.04.1999	After 01.04.1999	Total as on 31.03.06	Addition for 2006-07	Deletion for 2006-07	As on 31.03.2007	%	As on 31.03.2006	For the year 2006-07	Deletions for the year 06-07	Total	Net Current year-end	As at the Previous year end
A. FIXED ASSETS:													
8. VEHICLES	2,229,902	873,164	3,103,066	0	0	3,103,066	15%	2,955,136	107,525		3,062,661	40,405	147,930
9. FURNITURE, FIXTURES	5,790,045	2,728,279	8,518,324	1,081,262	0	9,599,586	10%	777,441	517,569		1,295,010	8,304,576	7,740,883
10. LIBRARY BOOKS	5,653,965	6,502,891	12,156,856	1,805,344	0	13,962,200	100%	12,156,856	1,805,344		13,962,200	0	0
11. OTHER FIX. ASSETS (TV SPOTS)	4,971,084	115,000	5,086,084	0	0	5,086,084	100%	5,086,084	0		5,086,084	0	0
Sub-Total	18,644,996	10,219,334	28,864,330	2,886,606	0	31,750,936		20,975,517	2,430,438		23,405,955	8,344,981	7,888,813
TOTAL OF CURRENT YEAR	92,320,733	95,264,163	187,584,896	6,784,078	299,360	194,069,614		31,705,678	5,532,353	0	37,238,031	156,831,583	155,879,218
PREVIOUS YEAR	92,721,697	89,218,253	181,939,950	6,088,038	423,092	187,584,896		22,079,079	9,721,096	94,497	31,705,678	155,879,218	
<i>(Note to be given as to cost of assets on hire purchase basis included above)</i>													

- (a) The cost of Rs.959520/- represents the land admeasuring 19.20 Acres sold by Government of Andhra Pradesh through TCAD in 1983-84 to NIMH(HO), Secunderabad. A part of the land has been given to AYJNHH SRC, Hyderabad free of cost at the instance of the Ministry for construction of their own buildings
- (b) The addition of Rs.2037763/- in the free hold land represents the land sold by CIDCO, Mumbai to NIMH Regional Centre, Mumbai
- (c) The lease hold land represents the land admeasuring 7120.30 Sq.Mts. acquired from Noida at a cost of Rs.2,92,20,356/- for a lease period of 99 years. The cost on this lease hold land is being written off over the lease period of 99 years.
- (d) The buildings at Kolkata for NIMH Regional Centre and AYJNHH Regional Centre were constructed on the land given by NIOH, Kolkata free of cost.
- (e) The buildings of Rs.5,97,43,237/- includes cost of tube wells and water supply systems which could not be bifurcated.
- (f) Vehicles, library books and other fixed assets acquired prior to 01.04.1999 have also been depreciated fully.
- (g) As per the accounting policies, the assets acquired after 01.04.1999 are to be depreciated. The assets acquired prior to 01.04.1999 are also being depreciated in accordance with the suggestion given by the Internal Audit i.e., Institute of public Auditors of India, Hyderabad Chapter. Based on this suggestion, the vehicles, library books and other fixed assets have been fully depreciated in the earlier years in as much as the life of the assets were completed. The assets - Plant, Machinery and Equipment and Furnitures and Fixtures valued at Rs.1,93,67,568/- will be depreciated only after 31.03.2008 by which time the life of the assets would be expired. In respect of buildings, the value of Rs.5,91,38,694/- acquired prior to 01.04.1999 will be analyzed and depreciation will be provided from 2007-08 onwards.
- (l) The cost of fixtures at Rs.1,51,795/- has been written off during the year 2007-08 in which they were procured as per the accounting policies.

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 9 - INVESTMENTS FROM EARMARKED/ENDOWMENT FUNDS	Current Year	Previous Year
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Nonds		
5. Subsidiaries and joint Ventures		
6. Others (to be specified)	250,000	
TOTAL	250,000	NIL

SCHEDULE 10 - INVESTMENTS - OTHERS	Current Year	Previous Year
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and joint Ventures		
6. Others (to be specified)		
TOTAL	NIL	NIL

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

	(Amount in Rs.)	
	Current year	Previous Year
SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.		
A. CURRENT ASSETS:		
1. <u>Inventories:</u>		
a) Stores and Spares		
b) Loose Tools		
c) Stock-in-trade	7,176,808	7,176,808
Finished Goods		
Work-in-progress		
Raw Materials		
2. <u>Sundry Debtors:</u>		
a) Debts Outstanding for a period exceeding six months		
b) Others	5,500	8,605
3. <u>Cash balances in hand</u> (including cheques/drafts and imprest)	5,500	8,605
4. <u>Bank Balances:</u> (Annexure-2)	65,229,777	47,322,251
a) <u>With Scheduled Banks:</u>		
- On Current Accounts		
- On Deposit Accounts (includes margin money)		
- On Savings Accounts		
b) <u>With non-Scheduled Banks</u>		
- On Current Accounts		
- On Deposit Accounts (includes margin money)		
- On Savings Accounts	0	344,967
5. <u>Post Office - Savings Accounts</u>	0	344,967
TOTAL (A)	72,412,085	47,675,823

* Closing stock of library books and medicines have been valued as on 31.03.2007 and exhibited under inventories in current assets.

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2007

(Amount in Rs.)

	Current year		Previous Year	
SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.				
B. LOANS, ADVANCES AND OTHER ASSETS				
1. <u>Loans:</u>				
a) Staff	8,316,316	8,316,316	8,894,345	8,894,345
b) Other Entities engaged in activities/objectives similar to that of the Entity				
c) Others (specify)				
2. <u>Advances and other amounts recoverable in cash</u> <u>or in kind or for value to be received:</u>				
a) On Capital Account				
b) Prepayments				
c) Others	132,335,196	132,335,196	6,975,741	6,975,741
3. <u>Income Accrued:</u>				
a) On Investments from Earmarked/Endowment Funds				
b) On Investments - Others				
c) On Loans and Advances	0	0	9,900,000	9,900,000
d) Others (includes income due unrealised-Rs.....)				
4. <u>Claims Receivable</u>				
TOTAL (B)	140,651,512	140,651,512	25,770,086	25,770,086
TOTAL (A + B)	213,063,597	213,063,597	73,445,909	73,445,909

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD / YEAR ENDED 31st March 2007

(Amount in Rs.)

SCHEDULE 12 - INCOME FROM SALES/SERVICES	Current Year	Previous Year
1) <u>Income from Sales</u>		
a) Sale of Finished Goods		
b) Sale of Raw Material		
c) Sale of Scraps		
2) <u>Income from Services</u>		
a) Labour and Processing Charges		
b) Professional/Consultancy Services		
c) Agency Commission and Brokerage		
d) Maintenance Services (Equipment/Property)	364,951	
e) Others (Specify)		
TOTAL	364,951	NIL

SCHEDULE 13 - GRANTS/SUBSIDIES (Irrevocable Grants & Subsidies Received)	Current Year	Previous Year
1) Central Government		
2) State Government(s)	108,115,922	136,900,000
3) Government Agencies		
4) Institutions/Welfare Bodies		
5) International Organisations		
6) Others (Specify)		
(i) Prior period adjustment - Difference in closing balance of ADIP Scheme	35,200,999	49,724,605
(ii) Prior period adjustment - Grants utilized for capital items during 2005-06	71,684	
(iii) Less: Prior period adjustment/CRC Bhopal grant	-6,068,038	
	-2,898,000	
TOTAL	134,422,567	186,624,605

Sd/-

ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EMPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

	(Amount in Rs.)	
	Current year	Previous Year
<u>SCHEDULE 14 - FEES/SUBSCRIPTIONS</u>		
1) Affiliation Fee	90,250	829,500
2) Course Fee (Diploma, Degree, PG, and Certificate Courses)	5,455,405	4,407,815
3) Entrance Fees		
4) Annual Fees/Subscriptions		
5) Seminar/Program Fees		
6) Consultancy Fees		
7) Others (specify)		
<u>TOTAL</u>	5,545,655	5,237,315

Note - Accounting Policies towards each item are to be disclosed

	Investment from Earmarked Fund		Investment-Others	
	Current year	Previous Year	Current year	Previous Year
<u>SCHEDULE 15 - INCOME FROM INVESTMENTS</u>				
(Income on Invest. From Earmarked/Endowment Funds transferred to Funds)				
1) Interest				
a) On Govt. Securities				
b) Other Bonds/Debentures	53,034			
2) Dividends:				
a) On Shares				
b) On Mutual Fund Securities				
3) Rents				
4) Others (Specify)				
TOTAL	53,034	NIL	NIL	NIL

TRANSFERRED TO EARMARKED/ENDOWMENT FUNDS

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC.	Current Year	Previous Year
1) Income from Royalty	74,295	17,810
2) Income from Publications	716,600	903,485
3) Others (specify)		
TOTAL	790,895	921,295
SCHEDULE 17 - INTEREST EARNED	Current Year	Previous Year
1) On Term Deposits:		
a) With Scheduled Banks	467,657	
b) With Non-Scheduled Banks		
c) With Institutions		
d) Others		
2) On Savings Accounts:		
a) With Scheduled Banks	772,915	478,620
b) With Non-Scheduled Banks		
c) With Institutions		
d) Others	26,034	
3) On Loans:		
a) Employees/Staff		
b) Others		
4) Interest on Debtors and Other Receivables		
TOTAL	1,266,606	478,620

Note: Tax deducted at source to be indicated

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

(Amount in Rs.)

	Current Year	Previous Year
SCHEDULE 18 - OTHER INCOME		
1) Profit on Sale/disposal of Assets		
a) Owned assets		
b) Assets acquired out of grants, or received free of cost		756,313
2) Expost Incentives realized	0	25,224
3) Fees for Miscellaneous Services	0	242,787
4) Refunds	469,236	
5) Miscellaneous Income		
TOTAL	469,236	1,024,324
SCHEDULE 19 - INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS AND WORK IN PROGRESS		
a) Closing stock		
- Finished Goods	7,176,808	
- Work-in-progress		
b) Less: Opening Stock		
- Finished Goods	0	
- Work-in-progress		
NET INCREASE/(DECREASE) [a-b]	7,176,808	NIIL

Sd/-
 ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007
(Amount in Rs.)

SCHEDULE 20 - EXPENDITURE ON PROGRAM AND SERVICES	Current Year	Previous Year
Human Resource Development (Annexure-7)	14,466,779	15,144,142
Research and Development	6,965,021	2,374,567
Development of Service Models	4,463,675	3,504,752
Consultancy Services	875,050	864,199
Documentation and Dissemination	15,100,958	2,753,932
Extension and Outreach Services	6,348,630	7,374,986
Staff Welfare Expenses	94,171	69,223
Hindi Training Programmes	103,902	0
Total	48,418,186	32,085,801

SCHEDULE 20A - ESTABLISHMENT EXPENSES	Current Year	Previous Year
a) Salaries and Wages	22,538,296	20,822,695
b) Allowances and Bonus	2,856,590	1,388,468
c) Expenses on Employees' Retirement and Terminal Benefits add: Prior period adjustment	2,771,779	0
d) Others (specify): Payment to P&G A/c.	1,872,067	19,014,788
e) Less: Prior period adjustment - Transfer of amount to P&G Account	-19,014,788	
TOTAL	11,023,944	41,225,951

SCHEDULE 20B - OTHER PROGRAM EXPENSES	Current Year	Previous Year
a) North East States (Annexure-8)	11,642,194	3,194,645
b) ADIP Scheme	14,197,928	32,714,324
c) Pilot Project	17,259,915	36,007,547
d) CRC, Bhopal	0	8,170,000
e) Other expenditure	0	689,477
f) Transfer to ADIP Account	0	21,000,000
g) Less: Prior period adjustment - Trans. of amount to ADIP Account/Other Expenditure	-21,689,477	
TOTAL	21,410,560	101,775,993

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
 Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES ETC.	Current Year	Previous Year
1. Expenditure on Support Services	4,909,672	4,665,589
2. Electricity and Power	1,729,666	1,497,292
3. Insurance	51,031	103,810
4. Repairs and Maintenance	2,565,792	2,860,329
5. Vehicles Running and Maintenance	1,144,827	977,356
6. Postage, Telephones and Communication Charges	1,260,087	1,333,298
7. Printing and Stationery	835,432	1,090,804
8. Travelling and conveyance Expenses	504,481	565,268
9. Auditors Remuneration	181,190	55,560
10. Internal Auditor - Consultation Charges	210,000	150,000
11. Loss on sale of Assets	134,680	0
12. Advertisement and Publicity	275,610	227,804
13. Refunds	0	0
14. Miscellaneous Expenditure	329,208	461,011
TOTAL	14,131,676	13,988,121

Sd/-
ACCOUNTS OFFICER

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of Entity: National Institute for the Mentally Handicapped, Secunderabad
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

(Amount in Rs.)

SCHEDULE 22 - EXPENDITURE ON GRANTS, SUBSIDIES ETC.	Current Year	Previous Year
a) Grants given to Institutions/Organisations		
b) Subsidies given to Institutions/Organisations		
TOTAL	NIL	NIL

Note: Name of the Entities, their Activities along with the amount of Grants/Subsidies are to be disclosed

(Amount in Rs.)

SCHEDULE 23 - INTEREST	Current Year	Previous Year
A) On Fixed Loans		
b) On Other Loans (including Bank Charges)		
c) Others (Specify)		
TOTAL	NIL	NIL

sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD

ACCOUNTING POLICIES

Accounting policies for the Institute to be followed from the accounting the year of 1999-2000 and onwards in order to maintain proper books of account with respect to:

- a) All sums of money received and expending and matters in respect of which the Receipts and Expenditure took place;
 - b) All sums of Revenues/Income received/recoverable and expenditure paid/payable;
 - c) All sales & Purchases of goods; and
 - d) All Assets & Liabilities; to give a true and fair view of the affairs of the Institute.
1. The books of Accounts of the Institute will be kept on accrual basis to ensure the accomplishment of its essential features namely (a) revenue is recognised as it is earned irrespective of whether cash is received or not; and (b).Expenses are matched against such revenues.
 2. Since the Books of Accounts are to be kept on accrual basis the cut-off date will be reckoned as 15th April.
 3. The Books of Accounts of the Institute are to be kept according to the Double Entry System of Book Keeping.
 4. For proper identification & maintenance, codification of accounting heads has to be carried out.
 5. The Statement of Accounts of the Institute are to be prepared in the following format.
 - i) Receipts and Payments Account for the year.....
 - ii) Income and Expenditure Account for the year.....
 - iii) Balance Sheet as on 31st March.....

Explanation:

- i) Receipts and Payments Account
 - a) All the actual Receipts are accounted for
 - b) All the actual Payments are accounted for
- ii) Income and Expenditure Account

In addition to accountal of each item of actual Receipts and Payment the accrued income and outstanding Liabilities are to be added to each head of Account for proper presentation and to know the overall position of income and expenditure.

iii) Balance Sheet as on 31st MarchLiabilities

- 1) Capital
- 2) Reserves
- 3) Secured Loans
- 4) Unsecured Loans
- 5) Current Liabilities

Assets

- 1) Fixed Assets less Depreciation
- 2) Investments
- 3) Current Assets, Loans & Advances
- 4) Miscellaneous expenditure (to the extent not written off)
- 5) Income and Expenditure Account

Note: Schedules forming part of the Accounts wherever necessary are to be prepared and enclosed to the Accounts.

6. Depreciation:

Hitherto no depreciation was providing on the Assets acquired by the Institute with the grants-in-aid received from the Government of India, Ministry of Social Justice & Empowerment. However, at the instance of Audit, depreciation has to be provided on all the Assets. If the depreciation is provided right from the year 194-85 the expenditure on such depreciation will eat away the capital fund of the Institute. It therefore warrants a policy decision for providing depreciation. Accordingly the following guidelines are to be followed in providing the depreciation

- i) To provide depreciation on the Fixed Assets acquired on or after 01-04-1999 on yearly basis.
- ii) To adopt the system of "Straight line Method" instead of "Written Down vale Method" as per Sl.No.32 indicated Income Tax Act.1961.
- iii) The life of each Asset and rates of depreciation under "Straight line Method" are as indicated hereunder
 - a) Land : No depreciation
 - b) Temporary Building like Sheds and wallpartitions : No-life-100% depreciation to be provide for
 - c) Permanent Building like Office & Residential Qrts : 50 years of life 2% depreciation
 - d) Plant Machinery & Equipment
 - 1) AC Plant : 10 years - 10%
 - 2) Machinery : 10 years - 10%
 - 3) (a) Office Equipment : 10 years - 10%
including audio and video
 - (b) Computers : 05 years - 20%
 - e) Furniture, Fixture & Fittings
 - 1) Furniture : 10 years - 10%
 - 2) Fixture & Fittings : No life - 100%
 - f) Transport Vehicles : 06 years - 15%
 - g) Library Books & Journals : No life - 100%
 - h) T.V. Sports : No life - 100%

Explanation:

1.A. Buildings

- i) Any expenditure incurred on the construction of new Buildings, additions and alternations to the existing Buildings will be reckoned as Asset and added to the value of Assets.
- ii) Any amount of expenditure less than Rs.5,000/- on additional and alternations to the existing Buildings will be treated as revenue expenditure and will be written off during the year of expenditure.
- iii) Any amount of expenditure incurred on Repairs and Maintenance will be treated as revenue expenditure and written off during the year of expenditure. Examples: White wash, colouring, replacement, repairs etc.

B. Plant and Machinery and Equipment.

- i) Any expenditure incurred on Plant, Machinery and Equipment amounting Rs.2,500/- and above will be treated as capital expenditure and the same will be treated as Asset during the year. Any amount of expenditure below Rs.2,500/- will be treated as revenue expenditure and written off during the year of expenditure.
- ii) Any expenditure incurred on repairs, replacements and maintenance will be treated as revenue expenditure and will be written off during the year of expenditure

C. Furniture (Fixture) and Fittings

- i) Any amount of expenditure incurred on furniture will be capitalised and added to the Asset provided such expenditure is Rs.1,000/- and above.
- ii) The cost of repairs will be treated as revenue expenditure and the same will be written off during the year.
- iii) Any amount of expenditure incurred on Fixtures will be treated as revenue expenditure and the same will be written off during the year.

D. Transport Vehicles:

- i) Any amount of expenditure incurred on major repairs including labour on Transport Vehicles will be added to the Asset provided such expenditure is Rs.20,000/- and above and the same will be treated as Asset.
- IV. Depreciation will be provided for the entire year irrespective of the date of the procurement/acquisition of the Asset.

NOTES FORMING PART OF THE ANNUAL ACCOUNTS

1. The Annual Accounts prior to 2002-03 were compiled in the format of (i) Receipts and Payment Account, (ii) Income and Expenditure Account and (iii) Balance Sheet. From the year 2003-04 and onwards, accounts are being compiled in the prescribed format for the Central Autonomous Bodies (Non-profit organizations and Similar Institutions) as approved by the Executive Council in their 70th meeting held on 23.02.2005, as under:
 - (a) Balance Sheet as at the end of 31st March, 2007.
 - (b) Income & Expenditure Account for the year 2006-07.
 - (c) Schedules 1-25 as per the format forming part of the Accounts.
 - (d) Receipts & payment account for the 2006-07.
2. Fixed Assets - Assets shown after 01.04.1999 have been depreciated as per the accounting policies. However, the assets acquired prior to 01.04.1999 i.e., transport vehicles, library books and other fixed assets were fully depreciated so far in order to exhibit the true and fair view of the state of the affairs of the Institute. In the ensuing years, action will be taken for other assets also.
3. The accounts have been prepared on accrual basis.
4. Depreciation is being provided on straight line method on the assets acquired on or after 01.04.1999 as per accounting policies. The same principle was also applied for the assets fully depreciated so far which are acquired prior to 01.04.1999.
5. Accounting policies have been prepared and they are being followed.
6. Deposits with P&T of Rs.96,090/- have to be analysed for write off.
7. The fixed assets less depreciation stood at Rs.15,68,31,583/-.
8. Out of the total receipts of Rs.33,68,43,340/- (which includes opening balances, grants-in-aid, grants for specific purposes, receipts from other organizations, loans and advances and internal receipts), the amount spent on various activities is Rs.27,16,08,063/- leaving a balance of Rs.6,52,35,277/-.
9. The physical verification of the assets and stores for the year 2006-07 is in progress.
10. The utilization certificate for the grants released by the Ministry for the year 2006-07 were furnished and there are no pending utilization certificates.
11. The figures have been regrouped wherever necessary.
12. The closing balance of GPF and CPF are worked to Rs.1,97,07,575/- as on 31.03.2007. However, these are not brought to the main accounts.
13. The comments issued by the Audit (Principal Accountant General-Civil, Andhra Pradesh, Hyderabad) for the year 2005-06 have been taken care of wherever necessary in the accounts for 2006-07 as replied.

Sd/-

ACCOUNTS OFFICER

A. SUNDRY CREDITORS FOR THE YEAR 2006-07

Sl. No.	Details	Opening Balance as on 01.04.06	Additions during the year	Total	Payment during the year	Closing Balance as on 31.03.07
1	Recreation Club	32,035	0	32,035	0	32,035
2	EMD	592,850	50,000	642,850	365,000	277,850
3	Auditors Remuneration	0	90,595	90,595	0	90,595
4	Internal Audit - Consultation Charges	0	75,000	75,000	0	75,000
5	Security Deposits	288,911	536,021	824,932	303,459	521,473
6	GSLIC	28,650	233,880	262,530	224,660	37,870
7	NPC - AYJNIHH	220,500	0	220,500	0	220,500
8	Security Services	113,924	131,380	245,304	113,924	131,380
9	Sanitation and Cleaning	85,417	87,436	172,853	85,417	87,436
10	Horticulture & Plumbing	84,083	82,311	166,394	84,083	82,311
11	Repairs and Maintenance	1,776,630	471,380	2,248,010	1,061,052	1,186,958
12	Caution Money Deposit	230,700	310,100	540,800	169,700	371,100
13	Others (DVTE-MR - Bhutan Student)	12,500	0	12,500	12,500	0
14	NIEPMD - Course Fee/Fes.Advance	0	11,600	11,600	0	11,600
	TOTAL	3,466,200	2,079,703	5,545,903	2,419,795	3,126,108

Contingent Liability: As against the payment of Rs.62,05,583/-, an amount of Rs.30,05,583/- has been paid to CPWD. The balance of Rs.32,00,000/- is shown as contingent liability since payment is uncertain. Hence, no provision has been made.

Sd/-
ACCOUNTS OFFICER

Annexure-2
Schedule-11ANATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
CLOSING BALANCES OF CASH, BANK AND POST OFFICE AS ON 31.03.2007

Sl. No.	Cash on Hand	Cash at Bank A/c.Nos.16 & 25	Post Office A/c 128413	Post office A/c 760258	P & G A/C A/c.15546	ADIP Scheme A/c.21404	TOTAL
1	-	30,398,043	-	-	16,776,806	9,325,696	56,500,545
2	2,500	2,311,359	-	-	-	-	2,313,859
3	-	2,703,985	-	-	-	-	2,703,985
4	2,000	627,782	-	-	-	-	629,782
5	1,000	3,086,106	-	-	-	-	3,087,106
TOTAL	5,500	39,127,275	-	-	16,776,806	9,325,696	65,235,277

Sd/-
ACCOUNTS OFFICER

LOANS AND ADVANCES

Sl. No.	Details	Opening Balance as on 01/04/2006	Loans/Payments made during 2006-2007	Total	Loans Recovered During 2006-2007	Net Balance as on 31/03/2007
1	Loans and Advances to employees					
1.1	House Building advance	7,442,316	0	7,442,316	762,127	6,680,189
1.2	Conveyance advance	1,263,952	252,700	1,516,652	448,146	1,068,506
1.3	Computer advance	34,602	542,000	576,602	168,906	407,696
1.4	Festival and Fan advance	153,475	67,500	220,975	61,050	159,925
	Total	8,894,345	862,200	9,756,545	1,440,229	8,316,316
2	Advances and Other amounts Recoverable in cash or kind					
2.1	Advances to staff for programs	1,211,975	54,766	1,266,741	1,202,175	64,566 (Annx.4)
2.2	DDRCs	5,264,814	200,000	5,464,814	2,971,611	2,493,203 (Annx.5)
2.3	Advances with CPWD	114,300,000	13,000,000	127,300,000	0	127,300,000 (Annx.6)
2.4	Earmarked Fund	0	8350	8,350	0	8,350
2.5	AYJIHH - Kolkata buildings	0	1502792	1,502,792	0	1,502,792
2.6	NIRTAR	402,862	0	402,862	402,862	0
2.7	RCI Meeting Expenses	0	111,661	111,661	0	111,661
2.8	Advances/Recoveries	0	689,477	689,477	0	689,477
	Total	121,179,651	15,567,046	136,746,697	4,576,648	132,170,049
3	Prepaid Expenditure					
3.1	Deposits with P&T	96,090	0	96,090	0	96,090
3.2	Insurance	0	54,612	54,612	0	54,612
3.3	Repair and Maintenance - AMC	0	14445	14,445	0	14,445
	Total	96,090	69,057	165,147	0	165,147
	Grand Total	130,170,086	16,498,303	146,668,389	6,016,877	140,651,512

Sd/-
ACCOUNTS OFFICER

Annexure-4
Schedule 11-BNATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
OUTSTANDING ADVANCES WITH STAFF MEMBERS
FOR ORGANISING PROGRAMS - 2005-06

Opening Balance		1,211,975	
Less: Adjusted		1,202,175	
Balance		9,800	
Add: Advances during 2006-07			
(a) RC, Kolkata	10466		
(b) HQ - HRD/LTC	41000		
(c) RC, Mumbai - TA/DA	3300	54,766	
TOTAL		64,566	
Name	Amount	Expend.	Cash
Mr.Ganesh Sheregar	19,900	14528	5,372
Mr.V.S.Ramachandran	9,800	0	9,800
Mr.T.Pitchaiah	29,000	0	29,000
Mr.T.Pitchaiah	40,000	0	40,000
Mr.P.Mahaveer Singh	3,500	2600	900
Mr.G.Sri Krishna	4,500	4500	0
Mr.G.Sri Krishna	3,000	3000	0
Mr.G.Sri Krishna	40,575	39448	1,127
Mr.G.Sri Krishna	400,000	47741	352,259
Mr.Sampat Singh	4,200	4200	0
Dr.Saroj Arya	70,000	70000	0
Dr.Saroj Arya	400,000	372986	27,014
Mr.G.Mahender Reddy	12,000	11870	130
Mr.T.C.Siva Kumar	22,000	20155	1,845
Mr.A.Murali Krishna	15,700	15700	0
Mr.T.Chakravarthy	9,500	9500	0
Mr.A.Venkateswara Rao	3,300	3300	0
Mr.Z.Lakshmana Murthy	3,300	3300	0
Mr.G.V.Reddy	116,500	114437	2,063
Mr.U.Vinod Kumar	5,200	5200	0
TOTAL	1,211,975	742,465	469,510
HRD/LTC		22,755	
SPORTS		43,948	
NORTH EAST PROGRAMS		490,727	
TA/DA		30,628	
SWA/SAL/LTC		139,537	
VRM		11,870	
STAFF TRAINING		3,000	
TOTAL		742,465	

Sd/-
ACCOUNTS OFFICER

DETAILS OF ADVANCES WITH DDRCS

		Balance as on 01.04.2006	Releases during 2006-07	Expenditure during 2006-07	Balance as on 31.03.2007
1	NIMH HQ	0	0	0	0
3	Gulbarga	31906	0	31,906	0
4	Madurai	0	0	0	0
5	Kozhikode	5266	0	5,266	0
6	Thrissur	0	0	0	0
7	Thiruvananthapuram	63967	0	63,967	0
8	Thoothukudi	0	0	0	0
9	Ujjain	0	0	0	0
10	Wardha	0	0	0	0
11	Mandya	211827	200,000	411,827	0
12	Karimnagar	648265	0	278,467	369798
13	Dewas	619263	0	582,297	36966
14	Satna	929972	0	927,934	2038
15	Damo	624755	0	281,446	343309
16	Bastar	1105437	0	177,463	927974
17	Jashpur	1024156	0	211,038	813118
18	Indore	0	0	0	0
TOTAL		5,264,814	200,000	2,971,611	2,493,203

Sd/-
ACCOUNTS OFFICER

Annexure-6

**NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
ADVANCES/DEPOSITS WITH CPWD**

Sl. No.	Date of Deposit	Amount of Deposit (Rs.)	Purpose	Remarks
A. CPWD, MUMBAI				
	27.02.2004	3,500,000	For construction of buildings of NIMH RC	Work is yet to start
Total		3,500,000		
B. CPWD, HYDERABAD				
	12.07.2000	500,000	For construction of additional buildings at Headquarters	Works are under progress
	20.10.2000	500,000		
	24.09.2001	50,000		
	27.09.2001	450,000		
	28.02.2001	200,000		
	22.03.2002	500,000		
	10.06.2002	300,000		
	12.09.2002	300,000		
	04.02.2003	1,000,000		
	01.08.2003	2,000,000		
	27.02.2004	15,000,000		
Total		20,800,000		
C. CPWD, NOIDA				
	24.12.2004	30,000,000	For construction of buildings of NIMH MSEC and NIMH RC	Work yet to be started
	28.02.2005	20,000,000		
	31.03.2005	10,000,000		
	24.01.2006	30,000,000		
	28.12.2006	13,000,000		
Total		103,000,000		
GRAND TOTAL		127,300,000		

Sd/-
ACCOUNTS OFFICER

GRANTS/SUBSIDIES

1) Central Government		PLAN	NON-PLAN
1	3-1/2006-NI-I, Dt.24.05.2006		9,400,000
2	3-1/2006-NI-I, Dt.20.06.2006	30,000,000	
3	3-1/2006-NI-I, Dt.08.08.2006		10,000,000
4	3-1/2006-NI-I, Dt.30.11.2006	53,000,000	
5	3-18/2006-NI-I, Dt.13.12.2006	4,200,000	
6	3-1/2006-NI-I, Dt.13.03.2006		8,300,000
TOTAL		87,200,000	27,700,000
TOTAL			114,900,000
Less: Grants utilized for capital items			6,784,078
TOTAL			108,115,922
7) Others (Specify)			
1	Grants for development of material for creation of awareness under pilot project		16,487,270
2	Grant from MSJ&E, New Delhi under ADIP Scheme		15,000,000
3	Grant for Indo-US Workshop on IT		1,053,729
4	CRC, Bhopal		2,660,000
TOTAL			35,200,999

Sd/-
ACCOUNTS OFFICER

Annexure-8

**NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
ADIP Scheme**

Expenditure incurred from 01.04.2006 to 31.03.2007

Sl. No.	Name of the DDRC Centre	O H	V H	H H	M H	Camps Exp. & Admn. Exp.	Camps	Total
1	Madurai	3,342,637	3,355	1,189,925	-	-	-	4,535,917
2	Karimnagar	2,348,575	1,655	957,445	-	-	200,000	3,507,675
3	Mandya	456,247	-	107,550	-	-	100,000	663,797
4	Satna	-	-	-	-	-	-	-
5	Jashpur	330,971	-	-	-	-	-	330,971
6	Bastar	-	-	-	-	-	-	-
7	Damoh	115,400	-	-	-	-	-	115,400
8	Dewas	225,760	-	-	-	-	-	225,760
9	CRC, Bhopal	-	-	-	-	-	3,100,000	3,100,000
10	NIEMPD, Chennai	139,784	-	102,500	-	-	-	242,284
11	Andaman & Nicobar	281,479	-	227,085	-	-	-	508,564
12	Nizamabad District	492,702	-	-	-	-	-	492,702
13	Kadapa District	425,906	-	-	-	-	-	425,906
14	Alappuzha District	269,017	-	-	-	-	-	269,017
15	Head Qrts.	2,875	-	-	-	89,736	-	92,611
	Total	8,431,353	5,010	2,584,505	-	89,736	3,400,000	14,510,604

ANALYSIS

Opening Balance as on 01.04.2006 Rs. 8,523,624

Transfer from DDRC, TVM ADIP A/c. Rs. 312,676

Grant-in-Aid under ADIP during 06-07 Rs. 15,000,000

23,836,300

Expenditure for the year 2006-07 Rs. 14,510,604

Balance carried forward (2007-08) Rs. 9,325,696

Sd/-
ACCOUNTS OFFICER

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 2006-07

RECEIPTS	2005-06	2006-07	PAYMENTS	2005-06	2006-07
TO					
OPENING BALANCE			BY		
a. Cash on hand	6,700	8,605	HUMAN RESOURCE DEVELOPMENT	15,169,642	14,493,374
b. Cash at bank	6,192,706	26,477,994	RESEARCH AND DEVELOPMENT	1,874,567	6,965,021
c. Cash at post office	344,967	344,967	DEVELOPMENT OF SERVICE MODELS	3,549,827	4,419,727
d. Pension & Gratuity Fund A/c.	26,488	19,079,824	CONSULTANCY SERVICES	864,199	875,050
Interest of prior period	0	1,104	DOCUMENTATION & DISSEMINATION	4,610,499	16,906,302
e. NIMH ADIP Scheme	13,166,264	8,451,940	EXTENSION AND OUTREACH SERVICES	8,926,905	3,577,019
Cancellation of Cheque under ADIP	0	71,684	NORTH EAST SERVICES	4,064,645	11,151,467
Grants in Aid	158,200,000	124,800,000	Land	427,218	427,218
NIMH ADIP Scheme	28,000,000	15,000,000	Buildings	64,090	152,866
Grants for specific purpose	38,632,500	16,437,270	Advances to CPWD works	30,000,000	16,005,583
Receipts from other organizations	2,898,000	2,660,000	Equipment	3,272,564	1,799,597
Rec. of loan/advance from emp.	1,647,029	1,440,229	Furniture	850,461	1,081,262
Other Receipts for adjustment	2,064,415	4,428,651	ADIP Scheme	32,714,324	14,197,928
Bank Interest & Post office A/c.	440,072	798,949	NIEPMD Expenditure	35,112,493	114,787,507
Internal Receipts	7,296,673	7,170,737	Advances recoverable/adjustable	51,018,424	4,472,935
NIEPMD, Chennai	41,800,000	108,100,000	Pilot Project	36,007,547	17,259,915
DDRCs grants/computers/OT-PT Equip.	1,050,000		ESTABLISHMENT EXPENDITURE		
Transfer of receipts to P&G Fund A/c.	19,014,788		Salaries, wages and allowances	23,105,054	25,756,590
Interest on P&G Fund A/c.	38,548	467,657	Pension and Gratuity	1,872,067	2,771,779
Grant for Indo US Conference on IT		1,053,729	Loans and advances to employees	442,200	862,200
			Support services	4,602,430	4,501,668
			Contingent expenditure	2,288,277	2,243,989
			Other office expenditure	5,618,387	6,899,066
			CASH AND BANK BALANCES		
			Cash on Hand	8,605	5,500
			Cash at Bank	26,477,994	39,127,275
			Cash at Post Office	344,967	0
			Cash at Pension & Gratuity Account	19,079,824	16,776,806
			Cash at ADIP Account	8,451,940	9,325,696
Total Rs.	320,819,150	336,843,340		320,819,150	336,843,340

Sd/-
Accounts Officer

Sd/-
Deputy Director(Admn.)

Sd/-
Director

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
STATEMENT OF RECEIPTS FOR THE YEAR 2006-07

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
1	Opening Balance	1,200	2,500	1,000	2,000	1,905	8,605	8,605
a)	Cash on hand						0	
b)	Cash at bank							
(i)	PNB A/c No.1	6,262,961	669,851	627,648	286,469	562,954	8,409,883	8,409,883
(ii)	PNB A/c No.2	18,068,111					18,068,111	18,068,111
(iii)	SBOP A/c No.20						0	26,477,994
c)	Post Office						0	
(i)	A/c No.128413(HPO)	100,712					100,712	
(ii)	A/c No.760258 (MYN)	244,255					244,255	344,967
d)	Pension & Gratuity fund A/c.	19,080,928					19,080,928	19,080,928
e)	NIMH ADIP Scheme	8,451,940					8,451,940	
f)	Receipt of cancellation of cheque	71,684					71,684	8,523,624
2	Grants in Aid	124,800,000	8,000,000	6,000,000	3,500,000	5,500,000	147,800,000	147,800,000
2A	ADIP Grants-in-aid	15,000,000					15,000,000	15,000,000
2B	NIEPMD Grants	108,100,000					108,100,000	108,100,000
3	Grants for specific purposes (Pilot Project)	16,487,270	427,218				16,914,488	16,914,488
4	Receipts from other organizations (crrc)	2,660,000					2,660,000	2,660,000
4A	DRRC Grants for Indo-US Workshop on IT	1,053,729					1,053,729	1,053,729
4B	Transfer of receipts to P&G A/c.						0	0
5	Interest from Bank & P.O. A/c.						0	0
(i)	SBOP A/c No.20	651,960	30,288	37,581	15,114	37,972	772,915	772,915
(ii)	PO A/c No.128413(HPO)	26,034					26,034	798,949
(iii)	P&G Account	467,657					467,657	467,657
6	Recoveries of Loans & Advances	1,412,029	26,400		1,800		1,440,229	1,440,229
7	Internal Receipts						0	
(i)	Affiliation fee	90,250					90,250	
(ii)	Course fee	3,172,654	26,500	745,800	621,598	819,608	5,386,160	
(iii)	Examination fee	67,760					67,760	
(iv)	Sale of DSE (MR) Notes	1,485					1,485	
(v)	Spl. Edn. Center & School fee	51,230	23,493				74,723	
(vi)	General Services	167,563	366	32,918	15,183	89,312	272,058	
(vii)	Library	678,316	5,450		5,000		716,600	
(viii)	Guest House	87,500				1,745	89,245	
(ix)	Family Cottage	18,170					18,170	
(x)	Staff Qtrs./Staff car	188,977	21,942				210,919	
(xi)	Quarters Garbage	1,251					1,251	
(xii)	Sale of Tenders	600					600	
(xiii)	Royalties	74,295					74,295	
(xiv)	Playground rent	8,000					8,000	
(xv)	Donations	6,000	500				6,500	
(xvi)	Leave Salary and Pension Contribution	114,282					114,282	7,137,478
(xvii)	GSLIC	231,630	2,250				233,880	
(xviii)	Scholarship	50,815					50,815	
(xix)	EMD	50,000					50,000	
(xx)	Caution Money Deposit	207,100		33,500	42,000	27,500	310,100	
(xxi)	NIMH Recreation Club	0					0	
(xxii)	Refunds	3,783,856					3,783,856	
(xxiii)	Other Miscellaneous	23,258	1,623	6,201		1,907	32,989	
	TOTAL	332,015,462	9,238,381	7,484,648	4,489,164	7,042,903	360,270,558	360,270,558

NATIONAL INSTITUTE FOR THE MENTALLY HANDICAPPED, SECUNDERABAD
STATEMENT OF EXPENDITURE FOR THE YEAR 2006-07

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
1	HUMAN RESOURCE DEVELOPMENT	3,347,653					3,347,653	
a)	Fin.asst. to Teacher Training Centres	6,623,632		1,281,750	1,297,793	1,045,281	10,248,456	
b)	Long term courses	28,873					28,873	
c)	Certificate courses	543,236	36,737	30,082	135,246	123,091	868,392	
d)	Short term courses	0					0	14,493,374
e)	Professional Development Programme	6,965,021					6,965,021	6,965,021
2	RESEARCH AND DEVELOPMENT							
a)	DEVELOPMENT OF SERVICE MODELS							
b)	Early intervention services	625,918					625,918	
c)	Services	1,295,845	93,057	1,350	271,666	547,855	2,209,773	
d)	Medicines	1,405,970	1,005		20		1,406,995	
e)	Sports and cultural programmes	137,777	4,418	7,909	17,561	9,376	177,041	4,419,727
3	CONSULTANCY SERVICES							
a)	National level workshops/seminars	499,350					499,350	
b)	NGOs inspection and guidance	375,700					375,700	875,050
4	DOCUMENTATION & DISSEMINATION							
a)	Creation of awareness	12,232,495		35,426	5,106	25,575	12,298,602	
b)	Information technology	1,084,071			54,682		1,138,753	
c)	Library books	1,498,777	3,377	235,007	9,740	58,443	1,805,344	
d)	Documentation	777,818		1,418	874	74,425	854,535	
e)	Publication and reprinting	795,660			13,408		809,068	16,906,302
6	EXTENSION AND OUTREACH SERVICES	3,474,790		102,229			3,577,019	3,577,019
7	PLAN INFRASTRUCTURE							
a)	Land	427,218	427,218				854,436	854,436
b)	Buildings	0		152,866			152,866	152,866
c)	Advances to CPWD	16,005,583					16,005,583	16,005,583
d)	Equipment	1,445,002	66,136	103,976	46,839	137,644	1,799,597	1,799,597
e)	Furniture	529,846		59,187	60,204	432,025	1,081,262	1,081,262
f)	Transport vehicles	0					0	0
8	ADIP Expenditure	14,197,928					14,197,928	14,197,928
9	NIEPMD Expenditure	114,787,507					114,787,507	114,787,507
10	Pilot Project	17,259,915					17,259,915	17,259,915
11	NIMH MSEC, NEW DLEHI	8,000,000					8,000,000	8,000,000
12	REGIONAL CENTRES	15,000,000					15,000,000	15,000,000
13	NORTH EAST SERVICES	11,027,923		17,232		106,312	11,151,467	11,151,467
14	SALARIES, WAGES & ALLOWANCES							
a)	Salaries	13,924,764	4,467,321	2,031,585	934,644	923,261	22,281,575	
b)	Wages	100,050	68,993	900	75,169	11,609	256,721	
c)	Over time allowances	78,227	9,460	6,705	1,806	2,838	99,036	
d)	Reimbursement of Tuition Fee	22,080	7,080	960	480	2,226	32,826	
e)	Reimbursement of medical expenditure	1,888,752	142,690	162,747	1,550	34,996	2,230,735	
f)	Leave travel concession	231,108	34,046	68,514	2,428	18,360	354,456	
g)	Travelling allowances	274,719	22,373	72,562	13,173	27,243	410,070	
h)	Staff training	77,257			13,914		91,171	25,756,590
	TOTAL	256,990,465	5,383,911	4,372,405	2,956,303	3,580,560	273,283,644	273,283,644

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI (6)	RC, KOLKATA (7)	G. TOTAL (8)	S. TOTAL (9)
i)	Pension and gratuity	2,771,779					2,771,779	2,771,779
j)	Loans and advances						0	0
i)	House building advance	0					0	0
ii)	Conveyance advance	252,700					252,700	
iii)	Computer advance	542,000					542,000	
iv)	Festival advance	43,500	18,000	4,500	1,500		67,500	
v)	Fan advance	0					0	
vi)	Other advances	0					0	862,200
15	SERVICES							
a)	Sanitation and cleaning	1,307,852	218,679	5,043	34,990	15,007	1,581,571	
b)	Security services	1,477,327	426,510				1,903,837	
c)	Horticulture	745,584	460	3,617			749,661	
d)	Electrical, plumbing, catering	266,599					266,599	4,501,668
16	CONTINGENT EXPENDITURE							
a)	POL	594,140	67,639	53,668	13,144	50,314	778,905	
b)	VRM	267,124	64,369	22,549			354,042	
c)	Stationery and printing	663,211	21,123	39,949	38,632	72,526	835,432	
d)	Advertisement	275,610					275,610	2,243,989
	OTHER EXPENDITURE							
a)	Electricity	1,409,009	244,842	60,865	14,950		1,729,666	
b)	Honorarium and remuneration	700		2,806			3,506	
c)	Insurance	94,226	11,417				105,643	
d)	Repair and maintenance to:							
i)	Buildings	1,117,734	18,347	9,108	653,635	13,261	1,812,085	
ii)	Equipment	502,322	8,386	62,584	44,662	85,155	703,109	
iii)	Furniture	41,734	8,092		8,420	7,317	65,563	
iv)	Electrical	119,205	16,931	6,793	1,382	11,094	155,405	
v)	Maintenance, material and labour	397,236	8,948	12,738	950	13,875	433,747	
e)	Postage and telephones							
i)	Postal expenses	493,237	8,401	11,075	17,978		530,691	
ii)	Telegrams	27,573					27,578	
iii)	Telephones	516,265	29,123	69,751	27,599	59,080	701,818	
f)	Audit fee	225,595					225,595	
g)	Uniforms	1,298		617	299	1,077	3,291	
h)	Hospitality	24,216	767	17,447	2,118	880	45,428	
i)	Local conveyance	27,785	14,530	1,863	13,401	9,504	67,083	
j)	Transport	0					0	
k)	Miscellaneous Expenditure							
i)	Xerox	18,162	2,529				20,691	
ii)	Newspapers and periodicals	69,254	2,067	8,159	5,102	4,372	88,954	
iii)	Hindi programmes	103,902					103,902	
iv)	Legal expenses	10,726	9,121				19,847	
v)	Other miscellaneous	18,312	7,591	15,126	9,326	5,109	55,464	6,899,066
	TOTAL	14,425,922	1,207,872	408,258	888,079	348,571	17,278,702	17,278,702

Sl.No. (1)	Item of Receipt (2)	NIMH HQ (3)	MSEC (4)	RC, DELHI (5)	RC, MUMBAI,RC, (6)	KOLKATA (7)	G.TOTAL (8)	S.TOTAL (9)
18	REPAYMENT/LOANS AND ADVANCES							
a)	E MD	190,000					190,000	
b)	GSLIC	224,660					224,660	
c)	Receipts for repayment	3,545,370			15,000	10,466	3,555,836	
d)	Refund of Caution Money Deposit	138,500				16,200	169,700	
	Refund of Security Deposit		332,739				332,739	
e)	CRC, Bhopal	0					0	
f)	Transfer to P&G Account	0					0	
g)	Kolkata Buildings to AYJNIIH	0					0	4,472,935
19	CLOSING BALANCE							
a)	Cash on hand	0	2,500		2,000	1,000	5,500	5,500
b)	Cash at bank						0	
(I)	PNB A/c No.1	26,321,770	2,311,359	2,703,985	627,782	3,086,106	35,051,002	
(ii)	PNB A/c No.2	4,076,273					4,076,273	
(iii)	SBOP A/c No.20						0	39,127,275
c)	Post Office						0	
(i)	A/c No.128413(HPO)	0					0	
(ii)	A/c No.760258 (MVN)	0					0	0
d)	Pension & Gratuity fund A/c.	16,776,806					16,776,806	16,776,806
e)	ADIP Account	9,325,696					9,325,696	9,325,696
	TOTAL	60,599,075	2,646,598	2,703,985	644,782	3,113,772	69,708,212	69,708,212
	GRAND TOTAL	332,015,462	9,238,381	7,484,648	4,489,164	7,042,903	360,270,558	360,270,558

Sd/-
Accounts Officer

APPENDIX - A

List of Members of General Council

1. Dr.(Smt.) Veena Chhotray, IAS
Secretary to Govt. of India
Ministry of Social Justice & Empowerment
Shastri Bhavan
New Delhi 110 001
From 31.8.2006
2. Smt. Sarita Prasad, IAS
Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan
New Delhi 110 001
Upto 30.08.2006
3. Shri Ashish Kumar
Deputy Director General
Govt. of India
Ministry of Social Justice & Empowerment
Shastri Bhavan
New Delhi-110 001
From 01.01.2007
4. Shri G.N.Pegu, I.A.S.
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment
Shastri Bhavan,
New Delhi 110 001
Upto 31.12.2006
5. Shri Mrutunjay Sahoo
Joint Secretary & Financial Adviser
Government of India
Ministry of Power, Social Justice & Empowerment,
Room No.405,
Shram Shakti Bhawan, Rafi Marg,
New Delhi 110 001

6. The Joint Secretary
Dept. of Education
Ministry of Human Resource Development
Shastri Bhavan
New Delhi 110 001
7. Joint Secretary to Govt of India
Dept of Health
Ministry of Health & Family Welfare
Nirman Bhavan
New Delhi 110 001
8. Principal Secretary to Govt of A.P.
Dept. of Medical & Health
Secretariat H Block, 1st Floor,
Hyderabad 500 022
9. Principal Secretary to Govt. of A.P
Dept of Women Development and Child Welfare
Secretariat H Block, Ground Floor, Room No.27
Hyderabad - 500 022
10. Director General of Employment & Training
Ministry of Labour
Shram Shakti Bhavan
New Delhi 110 001
11. Prof.K.C.Panda
Retd. Principal,
RIE, Chhataru, D-25,
Maitri Vihar Chandrasekharapur,
Bhubaneswar, Orissa
12. Prof. C.L.Kundu,
For Vice-Chancellor,
Himachal Pradesh University,
Sector-14, 1238, Faridabad, Haryana
13. Shri George Kutty Kareparampil
Kerala Federation of the Blind,
Training Centre for the Teachers of VH,
Kerala
14. Shri Syed Akram Jamil
A-35, Jawahar Park, Devli Road,
Khanpur New Delhi-110 062
15. Shri Mekala Subba Rao
Mekalavari Street, Wynchipet
Vijayawada-520 001
16. Dr L. Govinda Rao
Director NIMH
Secunderabad-500 009

APPENDIX - B

List of Members of Executive Council

1. Shri Ashish Kumar
Deputy Director General and Joint Secretary Incharge (DD)
Govt. of India
Ministry of Social Justice & Empowerment
Shastri Bhavan
New Delhi-110 001. From 01.01.2007
2. Shri.G.N.Pegu, IAS
Joint Secretary to Govt of India
Ministry of Social Justice & Empowerment,
Shastri Bhavan,
New Delhi 110 001 Up to 31.12.2006
3. Shri Mrutunjay Sahoo
Joint Secretary & Financial Adviser
Government of India,
Ministry of Power, Social Justice & Empowerment,
Room No.405, Shram Shakti Bhawan,Rafi Marg,
Shastri Bhawan, NEW DELHI 110 001
4. Dr.J.N.Chaudhry
D-123, Defence Colony
New Delhi – 110 035
5. Shri Sher-uz-Zaman Khan,
415, Shahzada Bagh, Inder Lok,
Delhi – 110 035.
6. Dr.L.Govinda Rao
Director NIMH
Manovikas nagar
Secunderabad 500 009

APPENDIX - C

List of Members of Academic Committee

1. Dr. Shoba Srinath
Prof. of Psychiatry
Dept. of Psychiatry NIMHANS,
Bangalore – 560 029
2. Prof. S.Hariharan
Former Principal & Professor
HOD-PMR Medical College
Thryambakkam, 2-1/68(1),
Near G.G. Hosptial Medical College,
Thiruvananthapuram – 695 011.
3. Prof. K.S. Sudheer Reddy
Chairman,
Board of Studies, Special Education,
Osmania University, Tarnaka,
Hyderabad – 500 007.
4. Prof. (Mrs.) Neeraja Shukla
Prof. & Head
Dept of Education of Groups with
Special Needs, NCERT,
Sri Aurobindo Marg,
New Delhi – 110 016.
5. Prof. M. Jayaram
Director AIIISH,
Manasagangothri,
Mysore – 570 006.
6. Prof. Mallika Banerjee
Dept. of Psychology Kolkata University,
Flat No. 4, Lake view
Cooperative Housing Society,
P-203/B, Block-B,
Kolkata – 700 089
7. Prof. Anupam Basu
Head,
Dept. of Computer Science and
Engineering
IIT, Kharagpur,
Kharagpur – 721 302.
8. Prof.M.S.Bhat
Director,
School for Management Sciences
Jawaharlal Nehru Technological
University,
Kukatpally,
Hyderabad – 500 072.
9. Dr. L. Govinda Rao
Director,
NIMH,
Secunderabad

APPENDIX - D

List of Members of Ethics Committee

1. Director
A.P Judicial Academy
City Civil Courts Compound
Secunderabad 500 003
2. Director
National Institute of Nutrition
Tarnaka
Hyderabad 500 007
3. Dr.Jayanthi Narayan
Deputy Director (Admn)
NIMH, Secunderabad
4. Dr.L.Govinda Rao
Director
NIMH
Manovikasnagar
Secunderabad 500 009

ANNEXURE - I

SHORT TERM TRAINING PROGRAMMES 2006 -07

Sl. No	Name of the Short Term Course	Place	Date	Days	Participants
1	Training Programme for Special Teachers and Vocational Instructors on Development of Job Modules for Adolescents with Mental Retardation	NIMH, Secunderabad	17th April,06 - 21st April,06	5	10
2	Training programme on Vocational Training & Employment	NIMH, Secunderabad	24th April,06- 28th April,06	5	7
3	Workshop on Low cost Furniture	NIMH-RC, Mumbai	10th April,06- 14th April,06	5	38
4	Workshop on Aids Awareness	NIMH-RC, Mumbai	11th April,06- 14th April,06	5	38
5	Training Programme on Community Based Rehabilitation of persons with Mental Retardation	NIMH-RC, New Delhi	24th April,06- 28th April,06	5	10
6	Certificate course on therapeutic intervention in MR	NIMH, Secunderabad	15th May,06 - 30th June,06	15	4
7	Training programme on Prevention Early Identification & Early Intervention	NIMH, Secunderabad	26th June,06- 30th June,06	5	23
8	Training programme on communication aspects of Autism	NIMH, Secunderabad	10th July,06- 14th July,06	5	21

9	Master Trainers Training Programme on Counseling in Rehabilitation	NIMH, Secunderabad	17th July,06-21 July,06	5	14
10	Master Trainers Training Programme on Parent Training	NIMH, Secunderabad	14th Aug,06-25th Aug,06	12	8
11	Training Programme for Nodal Officers & Officials of DDRC's	NIMH, Secunderabad	7th Aug,06-11th Aug,06	5	6
12	Training Programme on Vocational assessment, guidance and training	NIMHRC, New Delhi	21st Aug,06-25th Aug,06	5	14
13	Training Programme for Sarva Shiksha Abhiyan teachers	NIMHRC, New Delhi	28th Aug,06-1st Sep,06	5	37
14	CRE programme on Behaviour Modification for persons with Mental Retardation	NIMHRC, Mumbai	21st Aug,06-25th Aug,06	5	29
15	Vocational Training and Employment: Effective Management and Maintenance of work behaviour in persons with mental retardation in their work environment	NIMH-MSEC	28th Aug,06-1st Sep,06	5	14
16	Certificate Course in Community Rehabilitation	NIMH, Secunderabad	4 th Sept – 22 nd Sept, 06	20	3
17	Training Programme on Behaviour Modification for Professionals	NIMH, Secunderabad	18th Sep,06-22nd Sept,06	5	23
18	Training Programme for Professionals on therapeutic aspects of Mental Retardation	NIMH, Secunderabad	25th Sep,06-29th Sep,06	5	10
19	Training Programme on therapeutic aspects of Mental Retardation	NIMH, Secunderabad	25th Sep,06-29th Sep,06	5	10
20	Training Programme on Curriculum Development for persons with Mental Retardation	NIMH, Secunderabad	11th Sep,06-15th Sep,06	5	22

21	Work shop on Play Therapy	NIMH, Secunderabad	25th Sept,06	1	30
22	Orientation Programme on Rehabilitation Psychology	NIMHRC Kolkata	4th Sept,06- 8th Sept,06	5	14
23	Specific Intervention Strategies for the children with Autism	NIMHRC, New Delhi	23rd Oct, 06- 28th Oct, 06	5	06
24	Yoga & Mental Retardation	NIMH MSEC, New Delhi	30 th Oct, 06- 03 rd Nov, 06	5	08
25	Certificate course for Special Educators on therapeutic aspects of MR	NIMH, Secunderabad	30th Oct,06- 24th Nov,06	25	11
26	Certificate course in Psychological Assessment	NIMH, Secunderabad	01 st Nov, 06- 30 th Nov, 06	30	15
27	Training Programme on children with Profound Mental Retardation	NIMH, Secunderabad	13th Nov, 06- 17th Nov, 06	5	08
28	Development and use of teaching learning material for the children with Mental Retardation	NIMH-RC, New Delhi	13 th Nov, 06- 17 th Nov, 06	5	32
29	Counseling & Guidance	NIMH MSEC, New Delhi	21 st Nov,06- 25 th Nov, 06	5	11
30	Masters Trainers programme on Parents Training	NIMH, Secunderabad	04 th Dec, 06- 15 th Dec, 06	12	9
31	Certificate course in Psychological Assessment	NIMH RC, New Delhi	15 th Dec, 06- 15 th Jan, 07	30	7
32	5 days CRE on Occupational Therapy	NIMH-RC, Mumbai	04 th Dec, 06- 08 th Dec, 06	5	27
33	Strategies of management of behaviour in special and inclusive settings for persons with special needs	NIMH-RC, New Delhi	22 nd Jan, 06- 27 th Jan, 06	5	12
34	Training programme on Vocational Training & Employment	NIMH, Secunderabad	8 th Jan, 07- 12 th Jan, 07	5	15

35	Training programme on Developmental Disabilities	NIMH-RC, New Delhi	26 th Feb, 07-2 nd Mar, 07	5	25
36	Continuing Rehabilitation Education on Early Intervention	NIMH – RC, Kolkata	26 th Feb, 07-02 nd Mar, 07	7	07
37	Masters Trainers Programme for Resource Teachers from SSA, A.P	NIMH, Secunderabad	06 th Feb, 07-9 th Feb, 07	4	23
38	Transition from school to work	NIMH- MSEC, New Delhi	26 th Feb, 07-2 nd Mar, 07	5	14
39	Induction Training for Community Development workers and coordinators on Disability and inclusion Development	NIMH, Secunderabad	21 st Mar,07-30 th Mar,07	10	34
40	Master Trainers programme on parents training Secunderabad	NIMH,	5 th Mar,07-	12	10
41	Short term Training programme on Early Intervention	16 th Mar,07 NIMH-RC, Kolkata	27 th Feb,07-3 rd Mar,07	5	08
42	Short term training programme on inclusive education	NIMH-RC, Kolkata	19 th Mar,07-23 rd Mar,07	5	17
			Total		701

43-156	Orientation programmes for visiting professionals		114 programmes		2393
157-187	Awareness Programmes		31 Programmes		3002
188-235	Training Programmes through CBP from HQ		48 Programmes		3723
236-270	Training programme through DDRC's & NE		35 Programmes		2291
			Grand Total		12110

ANNEXURE - II

PARENT TRAINING PROGRAMMES

Sl.No	Place	Date	Beneficiaries
1	NIMH, Secunderabad	12.4.06	7
2	NIMH, Secunderabad	18.4.06	8
3	NIMH, Secunderabad	25.4.06	9
4	NIMH-RC, Mumbai	14.4.06	10
5	NIMH-RC, New Delhi	21.04.06	21
6	NIMH-RC, Kolkata	13.4.06	15
7	NIMH-RC, Kolkata	28.4.06	30
8	NIMH ,Secunderabad	3.5.06	15
9	NIMH, Secunderabad	12.5.06	13
10	NIMH, Secunderabad	17.05.06	11
11	NIMH, Secunderabad	25.5.06	16
12	NIMH-RC ,New Delhi	26.05.06	23
13	NIMH-RC, Kolkata	12.05.06	15
14	NIMH-RC, Kolkata	26.05.06	16
15	NIMH, Secunderabad	7.6.06	8
16	NIMH, Secunderabad	15.6.06	9
17	NIMH, Secunderabad	22.06.06	12
18	NIMH, Secunderabad	29.06.06	10
19	NIMHRC, Kolkata	16.6.06	30
20	NIMHRC, Kolkata	30.06.06	20
21	NIMHRC, New Delhi	16.06.06	21
22	NIMH, Secunderabad	3.07.06	15
23	NIMH, Secunderabad	12.07.06	12
24	NIMH, Secunderabad	27.07.06	9
25	NIMH, Secunderabad	08.08.06	8

26	NIMH, Secunderabad	14.08.06	9
27	NIMH, Secunderabad	24.08.06	10
28	NIMH, Secunderabad	22.08.06-24.08.06	29
29	NIMH, Secunderabad	22.08.06-24.08.07	260
30	NIMH, Secunderabad	22.08.06-24.08.08	227
31	NIMHRC, Kolkata	11.08.06	25
32	NIMHRC, Kolkata	25.08.06	10
33	NIMH, Secunderabad	25.08.06	18
34	NIMH, Secunderabad	7.9.06	15
35	NIMH, Secunderabad	21.09.06	25
36	NIMH, Secunderabad	11.09.06	20
37	NIMH, Secunderabad	28.09.06	16
38	NIMHRC, New Delhi	22.09.06	21
39	NIMHRC, Kolkata	08.09.06	35
40	NIMHRC, Kolkata	21.09.06	16
41	NIMH, Secunderabad	24.10.06-25.10.06	16
42	NIMH, Secunderabad	26.10.06-27-10.06	65
43	NIMHRC, Kolkata	13.10.06	15
44	NIMHRC, Kolkata	27.10.06	16
45	NIMHRC, New Delhi	06.10.06	16
46	NIMHRC, New Delhi	13.10.06	13
47	NIMH, Secunderabad	05.10.06	10
48	NIMH, Secunderabad	12.10.06	8
49	NIMH, Secunderabad	19.10.06	10
50	NIMH, Secunderabad	30.10.06	12
51	NIMH, Secunderabad	08.11.06	15
52	NIMH, Secunderabad	16.11.06	8
53	NIMH, Secunderabad	22.11.06	22
54	NIMH, Secunderabad	29.11.06	07
55	NIMHRC, New Delhi	17.11.06	23
56	NIMHRC, Kolkata	10.11.06	18
57	NIMHRC, Kolkata	24.11.06	29
58	NIMH, Secunderabad	12.12.06-14.12.06	33
59	NIMH, Secunderabad	12.12.06-14.12.06	63

60	NIMH, Secunderabad	12.12.06-14.12.06	188
61	NIMHRC, New Delhi	22.12.06	27
62	NIMH, Secunderabad	08.12.06	10
63	NIMH, Secunderabad	13.12.06	10
64	NIMH, Secunderabad	21.12.06	40
65	NIMHRC, Kolkata	15.12.06	38
66	NIMHRC, Kolkata	29.12.06	29
67	NIMH, Secunderabad	16.01.07	08
68	NIMH, Secunderabad	24.01.07	09
69	NIMH, Secunderabad	17.01.07	06
70	NIMH, Secunderabad	29.01.07	05
71	NIMHRC, Mumbai	17.01.07	15
72	NIMHRC, Kolkata	12.01.07	25
73	NIMHRC, Kolkata	25.01.07	12
74	NIMHRC, New Delhi	19.01.07	18
75	NIMH, Secunderabad	07.02.07	12
76	NIMH, Secunderabad	15.02.07	08
77	NIMH, Secunderabad	26.02.07	25
78	NIMHRC, Kolkata	09.02.07	15
79	NIMHRC, Kolkata	23.02.07	25
80	NIMHRC, New Delhi	28.02.07	23
81	NIMH, Secunderabad	07.03.07	7
82	NIMH, Secunderabad	14.03.07	8
83	NIMH, Secunderabad	13.03.07-15.03.07	35
84	NIMHRC, Kolkata	09.03.07	15
85	NIMHRC, Kolkata	23.03.07	25
86	NIMHRC, Kolkata	11.03.07	10
87	NIMHRC, New Delhi	23.03.07	27
Total			2173
88-92	Through DDRC's	5 programmes	503
93-114	Through CBP from HQ	22 programmes	1937
Grand Total			4613







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