

Practice Adopted in Managing the Website Department of School Education and Literacy

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School Education Website

- Content
- Quality
- Security
- Certification

Overview
Best Practices

Government Website

- Government/Department website is considered as a public face of a Government / Department.
- It is the primary means through which citizens and other organizations can access information and services provided by the Government.
- Providing timely and accurate information, making data available to the public, and being responsive to feedback and concerns from citizens

Overall, a well-designed government website can enhance <u>Trust in Government Institutions</u> and improve the delivery of public services. It is an important tool for promoting open government and engaging citizens in the democratic process.

Content Management

Content Management

The Content Publishing Cycle refers to the process of planning, creating, reviewing, and publishing content on a regular basis to meet the needs of our target audience. The cycle can vary depending on the type of content being created, the publishing schedule, and the specific needs of the department.

Managing website content can be a complex task, but here are some general steps we follow:

- Plan your content
- Create your content
- Organize your content
- Publish your content
- Update your content regularly
- Analyze your content

- Engages visitors
- Builds trust and credibility
- Boosts search engine rankings
- Drives conversions
- Establishes your brand voice

Quadrant Based Approach

Content Categorization and Updation

Structured Content Categories, Tags, and Menus helps:

- Visitors to Navigate the site
- Manage and Update the content

1 Daily/Regular

- Highlight
- Press Release
- Photo Gallery
- Circular/Order/Notification
- Social Media

2 Biweekly/Monthly

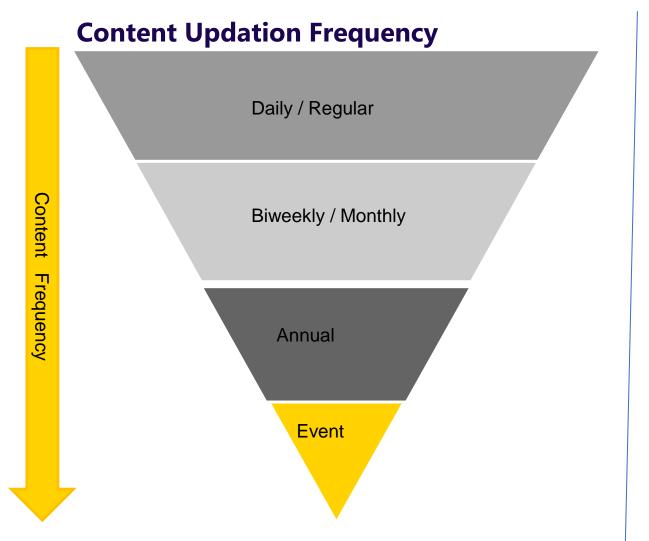
- Who's Who
- Telephone Directory
- Organization Chart
- Documents/Reports
- Tenders
- Upcoming Events...

3 Annual

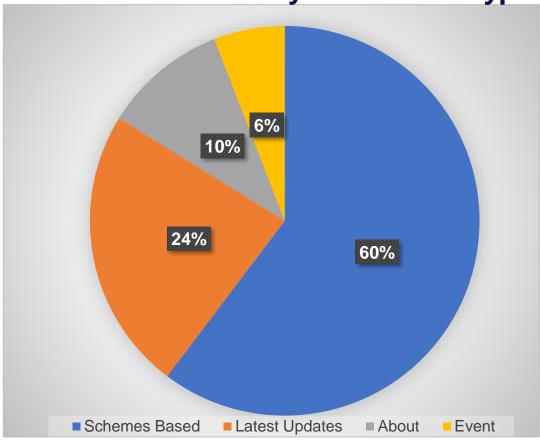
- Schemes Related
- PAB Minutes
- Documents/Reports
- Budgets
- Citizen Charter

Event Based

- Pariksha Pe Charcha
- National Awards to Teachers
- Kala Utsav
- Swachh Bharat Puruskaar







Content Review Process

A content review is the quality assurance process each piece of content should go through before publishing—and periodically review thereafter.

- Website is an Agenda Item of Senior Officers Meeting (SOM)
- Bureau Wise defined the Role and Responsibility a clear understanding of who's responsible for completing the review and approval process.
- Content Audit After every six moths list of the content which has not been updated with more than 1 /2/3 .. Years is shared with all the bureaus head.
- Feedback Regular review and updation of the website based on feedback

Keep: All good with no updates required. In this category, we look the content for "Press Releases, Latest Updated, Circulars/orders/Notifications, Photo Gallery and Videos".

Keep and Revise: Some updates are required to maintain or improve the quality of the content. In this category, we look the content for About Us, Schemes, Who's Who, Contact Us, Organization Chart etc

Remove or Archive: To archive content, so it's no longer on the site but still available. In this Category we look the "Tender, Advertisement, Upcoming Events". However, Auto Archival is already automated for time specific content.

New Content – need to create

Content Approval Process

CMS based approval:

- DRAFT Content upload on staging environment
- Nodal Officer reviews the page on CMS site and approve or moderate this.

Note: Not currently in-use

Email based approval:

- Link along with content shared through mail for approval
- After approval content is publish

Note: A Separate mail box is created for receiving and approving of any content. This has been done after discussion with STQC.

Content Archival

A content Archival Policy is a set of guidelines that follows to manage the preservation and retention of content. Well defined automated system to move the content in archival section.

Auto Archival Section:

- Press Releases (60 Days)
- Latest Updates (60 Days)
- Circular / Orders / Notifications (60 Days)
- Tenders (As per expiry date)
- Advertisement (As per expiry date)
- Photo Gallery (12 Months)



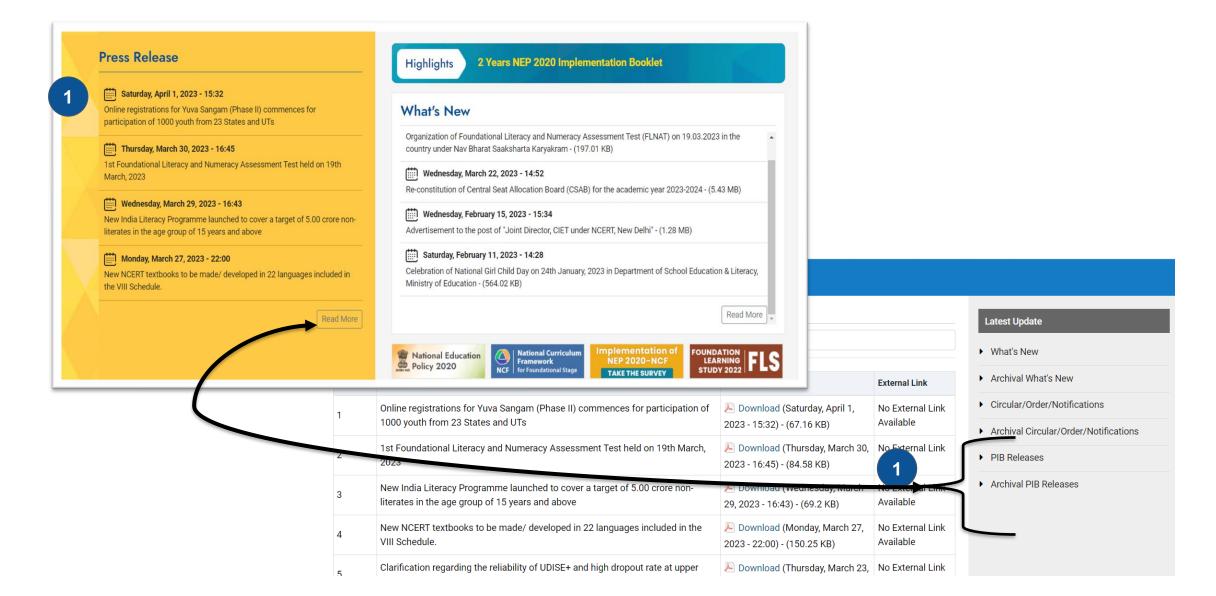
Types of Information displayed under Contact:

- Web Information Manager
- Minister's Office
- Secretary Office
- Seniors Officers details along with work allocations
- Telephone Directory

Ensuring Up-to-date contact:

- This section comes under first quadrant i.e daily / regular update
- Responsible division/ section (Establishment division) communicating the updates
- Pro-active updation based on Transfer/Joining/Additional responsibility Order received

Daily / Regular Content Updation Section



Scheme Section

SCHEMES



Samagra Shiksha

The Union Budget, 2018-19, has proposed to treat school education holistically without segmentation from pre-nursery to Class 12... Read more



PM POSHAN Scheme

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Samagra Shiksha

Home > Samagra Shiksha > Samagra Shiksha

The Union Budget, 2018-19, has proposed to treat school education holistically without segmentation from pre-nursery to Class 12. Samagra Shaksha - an overarching programme for the school education sector extending from pre-school to class 12 has been, therefore, prepared with the broad or goal of improving school effectiveness measured in terms of equal opportunities for schooling and equitable learning outcomes. It subsumes the three cretwhile Schemes of Sarva Shiksha Abhiyan (SSA), Rashtriya Madhyamik Shiksha Abhiyan (RMSA) and Teacher Education (TE). The scheme trea is school education as a continuum and is in accordance with Sustainable Development Goal for Education (SDG-4). The scheme not only provides support for the implementation of the RTE Act but has also been aligned with the recommendations of National Education Policy (NEP) 2020 to ensure that all children have access to quality education with an equitable and inclusive classroom environment which should take care of their diverse background, multilingual needs, different academic abilities and make them active participants in the learning process.

This sector-wide development programme/scheme would also help harmonise the implementation mechanisms and transaction costs at all levels, particularly in using state, district and sub-district level systems and resources, besides envisaging one comprehensive strategic plan for development of school education at the district level. The shift in the focus is from project objectives to improving systems level performance and schooling outcomes which will be the emphasis of the combined Scheme along-with incentivizing States towards improving quality of education



Schemes

- Overview
- Guidelines
- Circular/Orders/Notifications
- ICT Interventions
- PAB Minutes
- Events
- Photo Gallery

द्विभाषी सामग्री / Bilingual Content

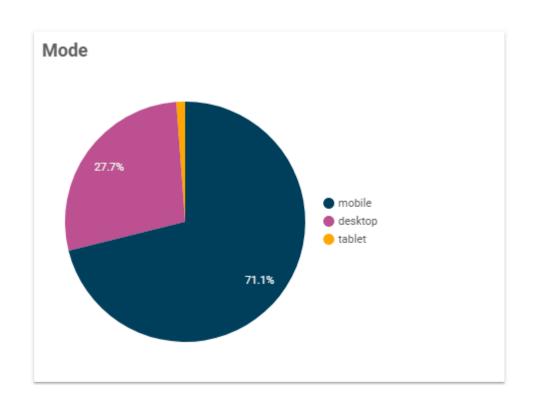
Website is Bilingual – Currently in Hindi and English

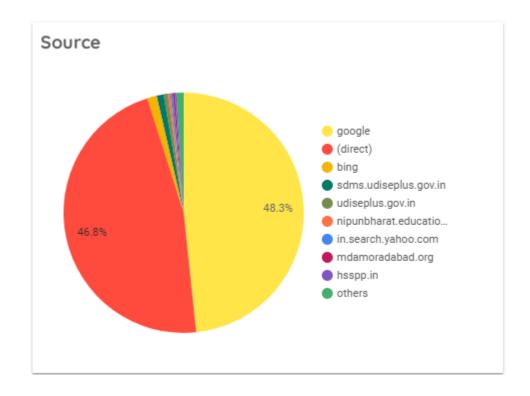
Some Key Issue:

- Bilingual Content is not fully sync with English
- All Orders / Circulars / Notifications received are only in English
- Banners Images

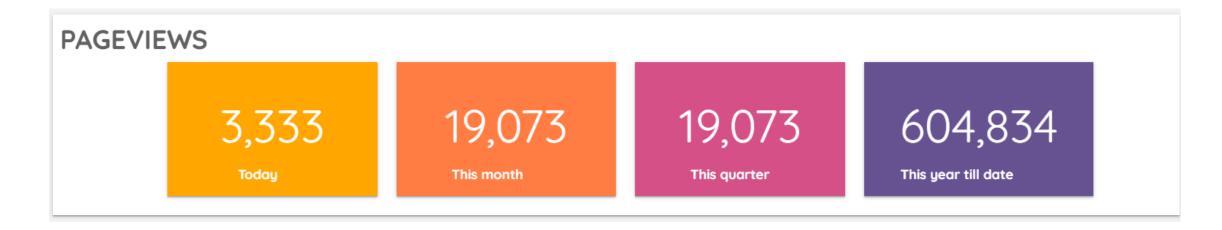
Step Taken:

- Trying to get all Circular / Order Notification in soft format
- Changing to Hindi Site as a default every month for few days
- Making URL also in Hindi
- Promoting the use of :
- Bhashini
- C-DAC Machine Aided Translation

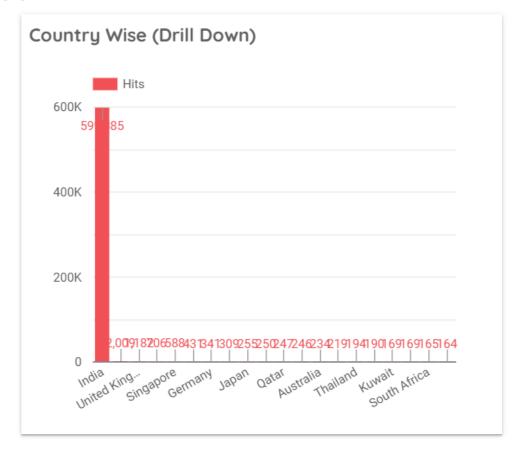


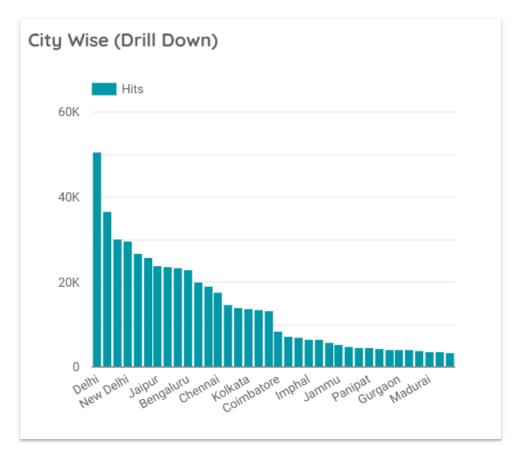


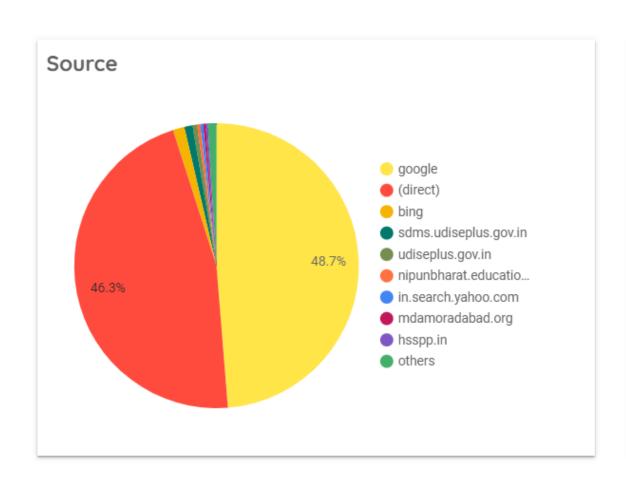


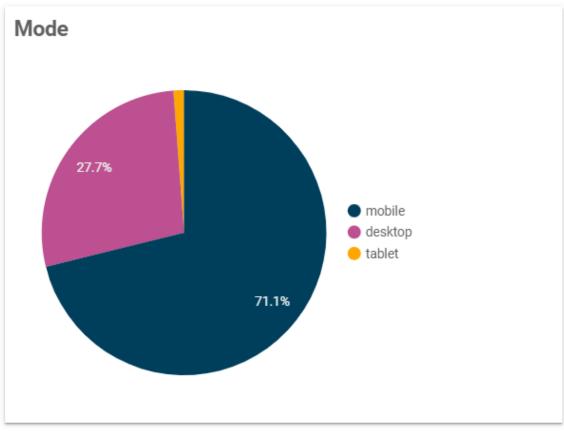


ACCESS









Quality

Feedback Monitoring

Separate Section on Website Feedback and Grievances

Online Feedback:

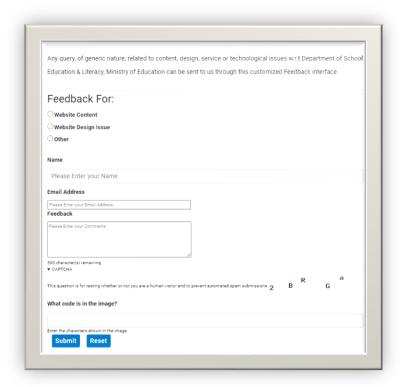
Received online feedback on Content, Design Related

Feedback discussed and incorporated according

Provision to view and reply feedback given to WIM

Grievances:

CPGRAMS link provided for any grievances



Performance Monitoring

Website performance monitoring is crucial for maintaining the quality of a website and ensuring a good user experience. Here are some steps we can take for website performance monitoring:

- Page Load and Response
- CMS Configuration
- Deployment Architecture
- UI/UX, User Journey
- DB Tuning
- Server Performance
- OS and CMS Patch Update
- Version Update
- Hardware
- Free Disk Space

- **Website Traffic** -Website traffic is an important performance indicator for the success of your online presence.
- Monitoring Tool: Choose a website monitoring tool that meets your needs and budget. Some popular options include Google Analytics, Pingdom, GTmetrix, and more

Social Media Integration

Social media feeds a valuable tool for ministry, and individuals looking to increase their online presence, engagement, and visibility.

We have already integrated social media platforms feed into our Website:

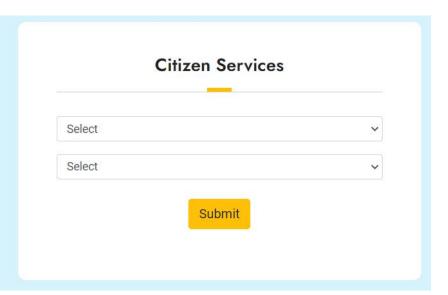
- Facebook
- tweeter
- YouTube
- Webcast

An Agency has been engaged by Ministry to manage their social media

Social Media Integration





















Social Media Integration

Home

About Us ▼

Documents & Reports

Statistics

Autonomous Bodies

Dashboard 2 *

Right to Education

States & UTs

Budget *

Physical Education; (xiv) Monitoring and Programme Management and (xv) National Component. It is proposed that preference in the interventions would be given to Educationally Backward Blocks (EBBs), LWEs affected districts, Special Focus Districts (SFDs), Border areas and the 117 Aspirational districts.

The main emphasis of the Scheme is on improving quality of school education by focussing on the two T's - Teacher and Technology. The strategy for all interventions under the Scheme would be to enhance the Learning Outcomes at all levels of schooling. The scheme proposes to give flexibility to the States and UTs to plan and prioritize their interventions within the scheme norms and the overall resource envelope available to them. Funds are proposed to be allocated based on an objective criteria based on enrolment of students, committed liabilities, learning outcomes and various performance indicators.

The Scheme will help improve the transition rates across the various levels of school education and aid in promoting universal access to children to complete school education. The integration of Teacher Education would facilitate effective convergence and linkages between different support structures in school education through interventions such as a unified training calendar, innovations in pedagogy, mentoring and monitoring, etc. This single scheme will enable the SCERT to become the nodal agency for conduct and monitoring of all in-service training programmes to make it needfocused and dynamic. It would also enable reaping the benefits of technology and widening the access of good quality education across all States and UTs and across all sections of the Society.

For more details, click here: https://samagra.education.gov.in

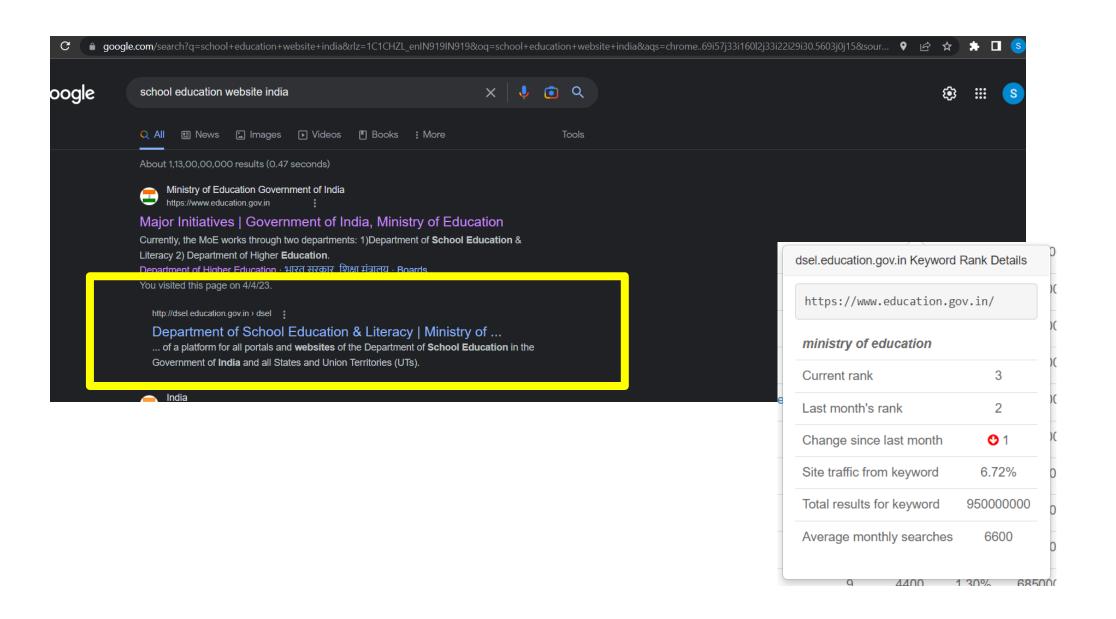








Last Updated by Admin on Wednesday, February 8, 2023



Security Compliance

DoSEL website comply with various laws and regulations related to data protection, accessibility, and other aspects. Ensuring compliance can be a challenge that requires ongoing monitoring and updates.

Application Security Audit - ✓ Compliance

Process initiate before 3 months of expiry of Audit Certificate

SSL - ✓ Implemented

Global CA SSL procured and implemented

STQC - ✓ Certified

Process to make the website compliance used to start before 6 months expiry of GIGW Certificate

W3C - ✓ Compliance

Process to make the website compliance used to start before 6 months expiry of GIGW Certificate

Standard Process for Managing the website

- **Regularly updating content:** Keeping our website up-to-date with fresh, relevant content that's of interest to our target audience. This helps improve search engine rankings and keep visitors engaged.
- Ensuring Security: Ensuring the security of this data and preventing cyber-attacks is a major challenge that requires advanced security measures.
- Technology Upgradation: Always keep track on Server level patches / OS Updated including DRUPAL Framework update. This also include the timely migration to the latest version of the DRUPAL.
- Broken Link: A broken link on a website is a hyperlink that leads to a non-existent or inaccessible page. Weekly running tools to check broken link
- Regular Content Updation
- Regular Backing of Website
- Optimized our website for search engines by using relevant keywords, Meta descriptions, and other SEO tactics to improve our search engine rankings.
- Regularly testing website functionality: Tested our website regularly to make sure that all
 pages are loading properly, links are working, and forms are submitting correctly.
- Policies for Copyright, Hyperlink, Privacy, Archival, Disclaimer is defined

Recognition



Winner of PLATINUM Award for the Best Government Website



SCHOOL EDUCATION & LITERACY

Universal access to quality education is fundamental for developing an equitable and just society, promoting national development, scientific advancement, national integration, and cultural preservation. Department of School Education and Literacy through its autonomous/Statutory bodies, i.e. CBSE, KVS, JNV, NIOS, NCERT and NCTE and its centrally sponsored scheme of Samagra Shiksha, PM Poshan, Padhna Likhna Abhiyan ...

More About Us



Shri Dharmendra Pradhan Hon'ble Education Minister

Press Release

Saturday, April 1, 2023 - 15:32

Online registrations for Yuva Sangam (Phase II) commences for participation of 1000 youth from 23 States and UTs

Thursday, March 30, 2023 - 16:45

1st Foundational Literacy and Numeracy Assessment Test held on 19th March, 2023

Wednesday, March 29, 2023 - 16:43

New India Literacy Programme launched to cover a target of 5.00 crore nonliterates in the age group of 15 years and above

Monday, March 27, 2023 - 22:00

New NCERT textbooks to be made/ developed in 22 languages included in the VIII Schedule.

Read More

Highlights

Design and Architecture Framework for Education Ecosystem Registry

What's New

Friday, March 24, 2023 - 21:25

Organization of Foundational Literacy and Numeracy Assessment Test (FLNAT) on 19.03.2023 in the country under Nav Bharat Saaksharta Karyakram - (197.01 KB)

Wednesday, March 22, 2023 - 14:52

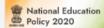
Re-constitution of Central Seat Allocation Board (CSAB) for the academic year 2023-2024 - (5.43 MB)

Wednesday, February 15, 2023 - 15:34

Advertisement to the post of "Joint Director, CIET under NCERT, New Delhi" - (1.28 MB)

Saturday, February 11, 2023 - 14:28

Celebration of National Girl Child Day on 24th January, 2023 in Department of School Education & Literacy, Ministry of Education - (564.02 KB)









SCHEMES



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SPECIAL INITIATIVES



National Education Policy 2020



NIPUN Bharat (FLN)



National Curriculum Framework Na



National Achievement Survey



PM SHRI Schools



Swachh Vidyalaya Initiative



Right to Education



STARS Project

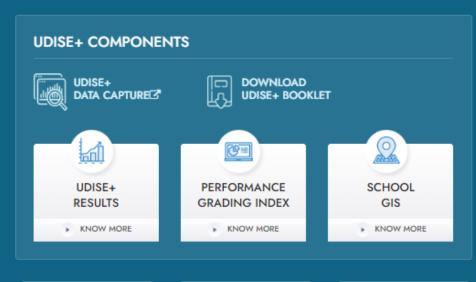


Manodarpan



Covid-19

ICT INITIATIVES







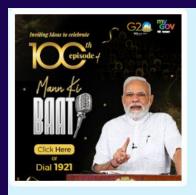




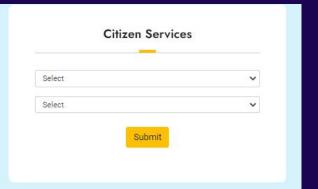












OUR GALLERY

PHOTO & VIDEO

















