



Directorate Environment & Climate Change, Haryana
Haryana Climate Change Knowledge Cell
S.C.O. 1-3 (2nd Floor), Sector-17D, Chandigarh

Performa for submission of Budget Proposal

Purpose:

Theme:

1. Name of the participating Organization/Institution/University/College/School/NGO

2. Major activities & area of expertise (2-3 lines)

a. Postal address

Name: _____

Complete Address: _____

Tehsil _____ **District** _____ **Pin Code** _____

b. Telephone/Mobile/email address of Nodal Officer/Official

Contact Person Name: _____

Mobile Number: _____

Email Id: _____

3. Background Information about the theme

4. Proposed activities details (Expert lecture/Exhibition/Student Contest/Field visit/Documentation of Climate Change/Any other)

5. Target Groups (General Public/Students/Rural communities, etc.)

6. No. of Participants

7. Methodology for mobilization of participants

8. Tentative Date & Venue

9. Resource material, (to be prepared or distributed)

10. Proposed head wise budget along with justification

The total budget will be approx.only

Sr.no.	Particulars	Estimated Amount (Rs.)
Total		

11. Details for cheque/DD preparation for release of funds (in favour of, payable at.....).

Account Holder Name: _____

Account Number: _____

IFSC Code : _____

12. Expected outcome of the proposed activity

Place: _____

Date: _____

**Signature & office seal of Competent Authority
 Organization/Institution/University/College/School/NGO
 on every page of the proposal**