

**OFFICE OF  
PRINCIPAL CHIEF CONSERVATOR OF FORESTS, HARYANA**

**Forest Department, Government of Haryana**

C-18, Van Bhawan, Sec.6, Panchkula Tel./Fax +91 172 2563988 Email:cfplg@yahoo.com

---

No. : MIS/23

Dated : 16-01-2025

To

1. All Chief Conservator of Forests (Territorial)
2. All Conservator of Forests (Territorial)
3. All Deputy Conservator of Forests/Divisional Forest Officers( Territorial)

**Sub: Revision of notifying time-lines for different levels of e-services of Forest Department.**


**Ref.: MIS/304 dated 25-06-2020.**

--

With reference to the subject mentioned above, this is to inform that internal time lines have been revised vide Additional Chief Secretary to Govt. Of Haryana Forest Department Memo No. 111-Ft-1-2025/311, Chandigarh, dated 15-01-2025 (Copy enclosed) for processing of applications of following two eservices:-

- 1.) **Permission for felling of trees in areas notified under general section-4 of Haryana Land and Preservation Act, 1900 (Punjab Act II of 1900)**
- 2.) **NOC in respect of Haryana Land and Preservation Act, 1900 (Punjab Act, II of 1900) or Forest or Restricted lands**

You are requested to implement these internal time lines while processing of applications of eservices mentioned above.

  
APCCF (Forestry), Panchkula  
O/o Principal Chief Conservator of Forests (HoFF)  
Haryana, Panchkula

From

Additional Chief Secretary to Govt. of Haryana,  
Forest Department.

To

Principal Chief Conservator of Forests (HoFF),  
Haryana, Panchkula.

Memo No. 111-Ft-1-2025/311  
Chandigarh, dated the 15/01/2025

Subject: Revision of notified time line for different levels of eservice of  
Forest Department.

Ref.: Your single file U.O. No. PS/PCCF/645, dated 23.12.2024

----

Forest Department has implemented two e-Services 1.) Permission for felling of trees in areas notified under general section-4 of Haryana Land and Preservation Act, 1900 (Punjab Act II of 1900) 2.) NOC in respect of Haryana Land and Preservation Act, 1900 (Punjab Act, II of 1900) or Forest or Restricted lands. They have been notified under Haryana Right to Service Act, 2014 vide Government notification No. 7/31/2014-3AR, dated 15.02.2016. Internal time line for the services has been issued vide Memo No. 482-Ft.-1-2020/3247, Chandigarh dated the 08.06.2024. Due to amendment of Names of services and increase of Right to Service (RTS) days from 15 days to 30 days, it has been decided to revise internal time lines for different levels of two services of Forest Department: accordingly the internal timelines for above mentioned two e-Services have been fixed as under:-

Continued. 2/.....

**1) Permission for felling of trees in areas notified under general section-4 of Haryana Land and Preservation Act, 1900 (Punjab Act II of 1900)**

Name of Service	Level	Time Line (No. of Working Days)	Designated Officer	First Grievances Redressal Authority	Second Grievances Redressal Authority
Permission for felling of trees in areas notified under general section-4 of Haryana Land and Preservation Act, 1900 (Punjab Act II of 1900)	Forwarding the application to Range Officer (RO) after receiving from the applicant (Level -1)	4 days	Divisional Forest Officer (DFO)	Chief Conservator of Forests (CCF)/ Conservator of Forests(CF)	Additional Principal Chief Conservator of Forests (APCCF) Forestry
	Submitting the application to DFO by RO after inspection (Level-2)	14 days	Range Officer (RO)	Divisional Forest Officer (DFO)	Chief Conservator of Forests (CCF)/ Conservator of Forests(CF)
	Final Approval/Rejection by DFO ( Including sanction from CCF/CF , If needed) (Level-3)	12 days	Divisional Forest Officer (DFO)	Chief Conservator of Forests (CCF)/ Conservator of Forests(CF)	Additional Principal Chief Conservator of Forests (APCCF) Forestry
<b>Total working days= 30</b>					

**2) NOC in respect of Haryana Land and Preservation Act, 1900 (Punjab Act, II of 1900) or Forest or Restricted lands.**

Name of Service	Level	Time Line (No. of Working Days)	Designated Officer	First Grievances Redressal Authority	Second Grievances Redressal Authority
NOC in respect of Haryana Land and Preservation Act, 1900 (Punjab Act, II of 1900) or Forest or Restricted lands	Approval/Rejection by DFO after receiving application (Level -1)	30	Divisional Forest Officer (DFO)	Chief Conservator of Forests (CCF)/ Conservator of Forests(CF)	Additional Principal Chief Conservator of Forests (APCCF) Forestry
<b>Total working days= 30</b>					

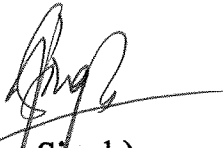
Additional Chief Secretary to Govt. of Haryana  
Forest and Wildlife Department

Endst. No. 111-Ft-1-2025/319.

Chandigarh, dated the 15/01/2025

A copy is forwarded to the following for information and necessary action please:-

1. The Chief Secretary to Govt. Haryana (AR Branch)
2. Additional Chief Secretary to Govt. Haryana, Industries & Commerce, Haryana.
3. The Chief Commissioner, Right to Service Commission, Haryana, SCO No. 38 & 39 (2<sup>nd</sup> & 3<sup>rd</sup> Floor), Sector-17-A, Chandigarh.
4. All Deputy Commissioners (in State of Haryana).



(Jeet Singh)

Superintendent (Ad. Br.)

*for* Additional Chief Secretary to Government of Haryana,  
Environment, Forest and Wildlife Department.