

### Public Notice


The Forest & Wildlife Department, Govt. of Haryana proposes to issue Haryana Wood Based Industries (Establishment and Regulation) Rules, 2021 in compliance of Hon'ble Supreme Court order and guidelines issued by Ministry of Environment, Forest and Climate Change in year 2016 and 2017.

The draft rules are being uploaded at the departmental website ([haryanaforest.gov.in](http://haryanaforest.gov.in)) for the information of the public likely to be affected thereby; and notice is hereby given that the said draft rules shall be taken into consideration on or after the expiry of a period of 15 days from the date of uploading the draft rules on website.

Any person interested in making any suggestion or objection on the proposal contained in the draft rules, may forward the same in writing for consideration to the Government within a period of 15 days to the Member Secretary, State Level Committee, Van Bhawan, Sector - 6, Panchkula, Haryana or send it to the Email address at [apccfforestyry@gmail.com](mailto:apccfforestyry@gmail.com) or [apccfforesty5601@gmail.com](mailto:apccfforesty5601@gmail.com).

No. WBI/1251

Dated: 4-8-21,

  
Member Secretary  
State Level Committee for WBI,  
Haryana, Panchkula

HARYANA GOVERNMENT  
FOREST AND WILDLIFE DEPARTMENT  
NOTIFICATION

The \_\_\_\_\_, 2021

No. \_\_\_\_\_ .- WHEREAS, Haryana Government, Forest Department made the Haryana Forest Regulation of Wood-based Industries Rules, 2005 for regulation of Wood-based Industries in the State of Haryana and the same were published in the Haryana Government Gazette (Extraordinary) dated the 31<sup>st</sup> October, 2005;

AND WHEREAS, in compliance of the directions contained in order dated the 5<sup>th</sup> October, 2015 passed by the Hon'ble Supreme Court of India in Writ Petition (Civil) No.202 of 1995, in the matter of T.N. Godavarman Thirumulpad Versus Union of India and others, the Ministry of Environment, Forest and Climate Change, Government of India made the Wood-Based Industries (Establishment and Regulation) Guidelines, 2016 and the same were published in the Gazette of India, Extraordinary, dated the 11<sup>th</sup> November, 2016;

AND WHEREAS, the Ministry of Environment, Forest and Climate Change, Government of India has amended the said guidelines and the same were published in the Gazette of India, Extraordinary, dated the 11<sup>th</sup> September, 2017;

AND WHEREAS, the Wood-Based Industries (Establishment and Regulation) Guidelines, 2016 require the States to bring their existing rules in conformity to these guidelines as amended from time to time;

Now, therefore in exercise of the powers conferred by sub-section (1) read with sub-section (2) of section 41, sections 42, 51 and 76 of the Indian Forest Act, 1927 (Central Act 16 of 1927), the Governor of Haryana hereby makes the following rules for the establishment and regulation of Wood Based Industries in the State of Haryana, namely:-

Short title and commencement.

1. (1) These rules may be called the Haryana Wood Based Industries (Establishment and Regulation) Rules, 2021.
- (2) They shall be applicable to the whole of the State of Haryana.
- (3) They shall deem to have come into effect from the date of notification of the Wood Based Industries (Establishment and Regulation) Guidelines, 2016.

Definitions.

2. (1) In these rules, unless the context otherwise requires,-
- (a) “Act” means the Indian Forest Act, 1927 (Central Act 16 of 1927);
  - (b) “Competent Authority” means Deputy Conservator of Forest or Divisional Forest Officer holding the charge of Territorial Forest Division;
  - (c) “Form” means form appended to these rules;
  - (d) “license” means a license granted under these rules;
  - (e) “Primary Units” means units which use unprocessed wood such as saw mills, peelers, chipping units (having drum chipper which can process round logs) etc. or any other form such as Sandal, Katha Wood and Charcoal. Those wood based industrial units which operate with a band saw or re-saw or a round saw or circular saw of more than 60 centimeter diameter using round logs of species of domestic origin other than the ones declared as agroforestry species or notified as agricultural produce and/or exempted from the regime of felling regulations;
  - (f) “Protected Area” shall have the same meaning as assigned to it under the Wildlife (Protection) Act, 1972 (Central Act 53 of 1972);
  - (g) “registration” means a registration granted under these rules;
  - (h) “forest” means any forest area notified under the provisions of Indian Forest Act, 1927 (Central Act 16 of 1927) or other areas categorized as forests by the Hon’ble Supreme Court;
  - (i) “round log” means piece of wood in its natural form, having mid girth of thirty centimeter or more under bark and shall include such round log even after its bark has been removed or its surface has been dressed, manually or by using a band saw or any other machine or equipment to make its cross section square or near to square for the purpose of ease in its transportation or storage;
  - (j) “Saw Mill” means plants and machinery in a fixed structure

- or enclosure, for conversion of round logs into sawn timber;
- (k) “sawn timber” means beams, scantling, planks, battens and such other product obtained from sawing of a round log;
- (l) “Schedule” means a schedule appended to these rules;
- (m) “Secondary Units” means those wood based industrial units having machinery which take the wood from Primary Units for further processing such as standalone press without band saw and peeling machine, standalone slicer without peeling machine, units producing particle boards, Medium Density Fibre, Particle Board, Block Board, Paper Pulp, Rayon, Plywood pasting units without peeling;
- (n) “State Government” means the government of the State of Haryana.
- (o) “State Level Committee” means a committee constituted by the State Government under rule 3;
- (p) “Territorial Forest Division” means concerned territorial forest division of the State of Haryana;
- (q) “Wood Based Industry” means any industry which processes wood as its raw material (saw mills/veneer/plywood or any other form such as sandal, katha wood etc.).

(2) Words and expressions used herein but not defined shall have the same meanings respectively assigned to them in the Indian Forest Act, 1927 (Central Act 16 of 1927).

Constitution of  
State Level  
Committee.

3. (1) The State Government shall constitute a State Level Committee consisting of the following members, namely:-

1	Principal Chief Conservator of Forests (Head of Forest Force).	Chairperson
2	Principal Chief Conservator of Forests-cum- Chief Wildlife Warden.	Member
3	A representative of the Regional Office of the Ministry of Environment, Forest and Climate Change, Government of India.	Member
4	Additional Principal Chief Conservator of Forests (Forestry).	Member Secretary
5	Additional Principal Chief Conservator of Forests (Development), Haryana.	Member

6	Chief Conservator of Forests (Hqrs.) Haryana.	Member
7	Representative of Haryana Forest Development Corporation, not below the rank of Chief General Manager.	Member
8	Director, Industries and Commerce Department, Haryana or his representative.	Member

(2) The State Level Committee may co-opt any number of other officers working in the Forest Department and also officers from the Agriculture and Farmers Welfare Department, Haryana and Revenue and Disaster Management Department, Haryana.

(3) The State Level Committee shall invite one representative to be nominated by the Saw Mill Association, as a special invitee to each and every meeting of the State Level Committee.

(4) The State Level Committee shall meet at least once in three months.

(5) The quorum of the meeting shall be at least fifty percent of the permanent members including Chairman.

Powers and functions of State Level Committee.

4. The State Level Committee shall,

- (i) assess the availability of timber for Wood Based Industries every five years;
- (ii) assess quantity of different raw material requirement for Wood Based Industry which may be sustainably harvested from trees outside forest areas in the State;
- (iii) assess annual requirement of timber and other forest produce in the domestic markets in the State;
- (iv) maintain a database of timber and other raw materials utilized by each Wood Based Industry permitted to establish and operate in the State during each financial year;
- (v) approve appropriate locations for setting up of Wood Based Industry;
- (vi) approve the name of Wood Based Industry which may be considered for grant of fresh license or enhancement of the existing licensed capacity in case the State Level Committee is satisfied that timber is available legally for the said new Wood Based Industry (such as trees outside forest, forests etc);

- (vii) ensure that the amount lying with the Forest Department as Corpus Fund (recovered from Wood Based Industry) shall be utilized for the cause of forestry and afforestation only.
- (viii) grant of fresh registration certificate/license or enhancement of the existing licensed capacity/transfer of units/change of ownership or any other issue pertaining to license/registration, in case the State Level Committee is satisfied that wood is available legally for the said Wood Based Industries (such as Trees outside forest, Forests, etc.);
- (ix) to recommend to the State Government the various fee for grant of license, registration and green fee from time to time;
- (x) examine and make appropriate recommendation or any other matter referred by the State Government to the Ministry of Environment, Forest and Climate Change, Government of India;

Estimated annual consumption of timber.

5. For the purpose of assessing the timber requirement of the Saw Mills, the annual requirement of round log for Saw Mills of different capacities may be fixed by the State Level Committee based on the criteria approved by the Central Empowered Committee of the Hon'ble Supreme Court of India in the year 2007.

Restriction on establishment of Wood Based Industry.

6. (1) No person shall establish, expand installed capacity or operate any Wood Based Industry unless the same is registered and a license/registration is obtained under these rules.

(2) No license/registration shall be granted to the industry situated within five hundred meters of aerial distance from boundary of nearest forests or protected areas, excluding roadside/railway side/canal side strip Protected Forest;

Provided that a Wood Based Industry may be established in an Industrial Estate or a Municipal area, irrespective of the aerial distance from the boundary of nearest reserved forest or protected area.

(3) No Wood Based Industry shall be granted license/registration, if it is located within the notified distance delineated for Eco Sensitive Zones, for each of the protected area, and as specified in the respective notification

on Eco Sensitive Zones for each of such protected areas of the State:

Provided that nothing contained in these rules shall apply to the ordinary operations of domestic carpentry, furniture making units, wooden toy and handicraft making units, packaging making units and firewood depots, which do not use or have the facility for sawing, converting, cutting and processing round timber.

Exemption of License.

7. The following Wood Based Industries not using round logs of domestic origin or operating without a band saw or re-saw or circular saw up to thirty centimeter diameter shall not require license, namely:-

- (a) sawn timber, cane, bamboo, reed, plywood, veneers or imported wood procured from legitimate sources;
- (b) black board, medium density fibre board or similar wood based products procured from legitimate sources;
- (c) round log/timber from species declared as agroforestry/agricultural crops or exempted from the purview of section 4 of Punjab Land Preservation Act, 1900 (Punjab Act 2 of 1900):

Provided that the State Level Committee may allow installation of circular saw of diameter up to sixty centimeter in such industries which have specialized requirement.

Registration of Wood Based Industry.

8. (1) Notwithstanding anything contained in rule 7, all the Wood Based Industries shall be registered with the State Level Committee and shall be regulated as per the orders issued by the State Government from time to time:

Provided that such Wood Based Industries submit an undertaking to the effect that they shall utilize round log/timber only obtained from species declared as agroforestry/agricultural crops and/or exempted from the purview of the felling and transit regulations in the State and procured from legitimate sources.

(2) Any person desiring registration of Wood Based Industry shall make an online application to the State Level Committee for obtaining a License/Registration in Form-I along with such fee, as specified by State Government in the Schedule.

(3) On receipt of an application under sub-rule (2) online portal, the State Level Committee shall forward it to the Competent Authority/DFO who in turn shall make such inquiry as he deems fit and after satisfying himself subject to the guidelines issued by the State Government/Central Government from time to time, recommends the application with his comments to the State Level Committee.

(4) The State Level Committee, subject to the fulfilment of all relevant conditions, may approve the application:

Provided that the State Level Committee shall have the powers to reject the application, if, any discrepancy is noticed in the application and/or the supporting documents at any point of time during application process or even after grant of registration.

(5) No registration to a Wood Based Industry shall be approved without obtaining prior permission of the State Level Committee.

(6) Existing Wood Based Industries which have been granted license prior to the notification of these rules and qualify the criteria for registration of units not requiring license shall make an application to the Competent Authority along with a fresh undertaking to the effect that it fulfill such criteria.

(7) The Competent Authority shall issue a Registration certificate, in the name of the industry assigning it a unique registration number, in Form II.

(8) Any change in the details of registration like the change of name of proprietor or managing director, address, capacity, source of wood, species used, increase in capacity shall be made by the industry by applying online after paying requisite fees which may be accepted by the State Level Committee within three months of such application. However, the name of the industries and unique registration number shall not be changed. In case, the name of industry requires to be changed, then the old registration shall be cancelled and a fresh registration of the newly named industry shall be applied for.

(9) Notwithstanding anything contained in these rules, the State Level Committee may determine and specify the procedure and mechanism for



License to Wood Based Industry.

approval of new registrations, as it may deem fit and in accordance with the provisions contained in the guidelines/rules.

9.(1) All Primary Units mentioned in rule 2 (1) (e) are required to be licensed under these rules.

(2) Any person desiring to obtain license for Wood Based Industry shall make an online application to the State Level Committee for obtaining a license in Form-I along with such fee, as specified in the schedule.

(3) On receipt of an application under sub rule (2) online portal, the State Level Committee shall forward it to the Competent Authority/DFO who in turn shall make such enquiry as he deems fit and after satisfying himself subject to the guideline issued by the State Government/Central Government from time to time recommends the application with his comments to the State Level Committee.

(4) The State Level Committee, based on the periodic assessment of wood availability in the State as stipulated in the guidelines, and subject to the fulfilment of all relevant conditions, may approve the application for license:

Provided that availability of wood other than that obtained from the agroforestry species in the State shall be considered and accounted for only against the licenses granted to the Wood Based Industry:

Provided further that the State Level Committee shall have the powered to reject the application, if, any discrepancy is noticed in the application or the supporting documents at any stage of time during application process or even after grant of license.

(5) No license to a Wood Based Industry shall be approved without obtaining the prior permission of the State Level Committee.

(6) The State Level Committee for the purpose of approval of licenses shall consider the availability of wood in the State as mentioned above and shall account for against the application only for those Primary Units which require license.

(7) Notwithstanding any thing contained in these rules, the State Level Committee may determine and specify the procedure and mechanism for approval of new license, as it may deem fit and in accordance with the

Grant of license or registration.

provisions contained in the guidelines/rules.

10. (1) The State Level Committee will seek applications from desiring individuals online portal and forward it further to Competent Authority/ Divisional Forest Officer incharge Territorial Division to carry out necessary verifications. After receiving recommendations from Competent Authority, the State Level Committee shall issue a letter of offer to the applicant stipulating all the terms and conditions for grant of license or registration, as the case may be.

(2) Every person who has been issued letter of offer under sub-rule (1), shall submit the letter of acceptance, in such form, along with such fee and within a period of thirty days or such period, as may be specified by the State Level Committee. If the letter of acceptance is not submitted along with the requisite fee within the stipulated period, the application shall be liable to be cancelled and the processing fees shall be forfeited.

(3) The State Level Committee after receipt of the acceptance letter along with the requisite fees, direct the Competent Authority to grant license in Form-II.

(4) Every person who has been granted license or registration shall set-up and establish the Wood Based Industry within the time specified by the State Level Committee and intimate to the Competent Authority regarding establishment of such industry. The Competent Authority after completing satisfactory due diligence and having satisfied with the setup of unit along with machinery in accordance with the license or registration issued, shall report the same to the State Level Committee:

Provided that if an applicant fails to set-up and establish an industry within the stipulated period, the license or registration shall be liable to be cancelled.

(5) Every person who has been granted license or registration under these rules shall obtain necessary permissions or license or registration, as may be applicable under the Factories Act 1948 (Central Act 63 of 1948) and all other such laws and regulations of Central and State Government or Local Authorities, as the case may be, which are in force from time to time.

(6) Issuance of letter of offer or grant of license or registration to any

person shall not confer any right to seek exemptions/relaxations in obtaining various permissions and it shall be the responsibility of such person to meet the stipulated requirements of various processes related to obtaining clearances/permissions from various departments/authorities.

(7) All Wood Based Industries shall follow all environment and other regulations prescribed by the State Pollution Control Board, Central Pollution Control Board and Ministry of Environment, Forest and Climate Change, as applicable to these Industries under the Environment (Protection) Act, 1986 (Central Act 29 of 1986) and other Central and State Acts.

Validity of license or registration.

11. Every license or registration granted under these rules shall remain valid for such period not exceeding five years from the date of issue or renewal, as the case may be.

Renewal of license or registration.

12. (1) Any person who has been granted license or registration under these rules, may apply on online portal to Competent Authority for renewal of the license or registration in Form-III within a period of three months before the expiry of the period for which such license or registration was granted to him.

(2) On receipt of an application, the Competent Authority shall make such inquiry, as he deems fit and after satisfying himself that such an application is in accordance with the guidelines issued by the State Government from time to time forward his recommendations along with verification and comments to the State Level Committee within a period of thirty days from receipt of such application.

(3) The State Level Committee, based on the verification done and comments submitted by the Competent Authority and subject to the fulfillment of all relevant conditions, may approve the application for renewal of license or registration and send it to the Competent Authority to grant of renewal of license or registration in Form-IV:

Provided that the State Level Committee shall have the powers to reject the application, if, any discrepancy is noticed in the application or the supporting documents at any stage of time during application process or even after grant of renewal of license or registration.

(4) No license or registration to a Wood Based Industry shall be renewed without obtaining the prior approval of the State Level Committee.

(5) The Competent Authority shall renew the license or registration after obtaining the approval of the State Level Committee.

Fee.

13. The person seeking license or registration, renewal or transfer of license or registration under these rules, shall pay such amount of fees as specified by the State Government from time to time as mentioned in Schedule "A" hereto.

Transfer of license or registration on sale or succession.

14. (1) Any person who has been granted license or registration under these rules may apply for transfer of the license or registration to the State Level Committee.

(2) On receipt of an application on online portal from State Level Committee, the Competent Authority shall make such inquiry as he deems fit and after satisfying himself that such an application is in accordance with the guidelines issued by the Government from time to time, submit the application along with verification and comments and the relevant documents to the State Level Committee within a period of thirty days from the receipt of such application.

(3) The State Level Committee, based on the verification done and comments submitted by the Competent Authority and subject to the fulfillment of all relevant conditions and the relevant documents in order, may approve the application for transfer of license or registration and forward it to the Competent Authority to grant transfer of license or registration:

Provided that the State Level Committee shall have the powers to reject the application, if, any discrepancy is noticed in the application or the supporting documents at any stage of time during application process or even after grant of transfer of license or registration:

Provided further that the State Level Committee shall not ordinarily grant approval for transfer of such license or registration except in the following circumstances:-

- (a) application for transfer of the license or registration has been made after the expiry of five years period from the date of

issue of such license or registration;

- (b) application for transfer of the license or registration has been made before the expiry of five years period from the date of issue of such license or registration on the grounds of inheritance and succession or division of business;
- (c) application for transfer of the license or registration has been made before the expiry of five years period from the date of issue of such license or registration and the licensee or registrant is willing to pay such amount in lieu of premature transfer as may prescribed in the Schedule hereto these rules.

(4) Transfer of license on sale/succession etc. shall be done only with the prior approval of the State Level Committee.

(5) The Competent Authority shall transfer the license or registration in favour of the licensee or registrant after obtaining the approval of the State Level Committee and in accordance with the procedure prescribed by the State Level Committee in this regard.

Re-location of  
Wood Based  
Industry.

15. (1) Any person desiring to relocate any Wood Based Industry shall give an application to the Competent Authority in regard to re-location. The Competent Authority on receipt of an application shall give his comments to Conservator of Forests/Chief Conservator of Forests who may submit the application along with his comments to the State Level Committee, which may enquire, or if it deems right may allow re-location of Wood Based Industry from one place to another.

(2) No re-location of Wood Based Industries shall be allowed into area prohibited under these rules.

(3) The total number of machines used and annual capacity of the industry before re-location shall not be increased.

(4) The machine types shall not be changed from one type to another.

(5) The Wood Based Industry machinery and premises shall not be leased to any person/firm without the prior approval of the State Level Committee.

Appeal.

16. (1) If an authorized officer refuse to issue, or renew, or revoke a license granted under these rules or refuse to relocate or transfer a Wood Based Industrial unit, he shall do so by an order communicated to the applicant or holder, as the case may be, giving reasons in writing for such refusal or revocation.

(2) Any person aggrieved by the decision taken by the State Level Committee may file an appeal before the concerned Regional Office of the Central Government in the Ministry of Environment, Forest and Climate Change seeking appropriate relief within sixty days.

(3) Head of Regional Office shall within sixty days of filing the appeal pass appropriate order.

(4) If, for any reason, any person is aggrieved by the orders so passed in the appeal, he may prefer an appropriate petition/application/appeal in the Hon'ble High Court having jurisdiction over the concerned State/UT.

Maintenance of record.

17. (1) Every Wood Based Industry shall maintain proper record of the receipt and disposal of timber in accordance with Form-V(A) and V(B).

(2) The Wood Based Industry shall produce the record for scrutiny and checking of the timber, whenever it is required by the Competent Authority or any other officer authorized by him.

(3) In case the industry do not use the installed capacity to the full effect, the State Level Committee may take appropriate remedial actions including modification of license capacity and even revoking of license in case the industry is not using its optimal capacity continuously for a period of two years which is extendable up to three years at the discretion of the State Level Committee.

Power to search the premises.

18. The State Level Committee or the Competent Authority or any other officer authorized by him, may at any time, enter the premises of any Wood Based Industry to ascertain the genuineness of the license or to check the timber.

Revocation of license or registration.

19. Notwithstanding anything contained in these rules, the State Level Committee or the Competent Authority, where it has reasons to believe that

a Wood Based Industry is operating in contravention of the provisions of these rules/guidelines or conditions of the license or registration or is indulging in activities prejudicial to the interest of forest conservation, he may after giving an opportunity of being heard, cancel, suspend or revoke the license or registration granted under these rules.

Penalty. 20. Any contraventions of these rules shall be liable to penalty/punishment prescribed under section 77 of the Indian Forest Act, 1927 (Central Act 16 of 1927).

Repeal and saving. 21. The Haryana Forest Regulation of Wood Based Industries Rules, 2005 including notification no. S.O. 34/H.F.R.W.B.I.R. 2005/ R.6/2006 dated 10.03.2006 and Haryana Forest Management of Wood Based Industries Revolving Corpus Fund Rules, 2009 are hereby repealed:

Provided that such repeal shall not,-

- (a) revive anything not in force or existing at the time at which the repeal takes effect; or
- (b) affect the previous operation of the rules so repealed or anything duly done or suffered there under; or
- (c) affect any right, privilege, obligation or liability acquired, accrue or incurred under the rules so repealed; or
- (d) affect any penalty, forfeiture or punishment incurred in respect of any offence committed against the rules so repealed; or
- (e) affect any investigation, legal proceeding or remedy in respect of any such right, privilege, obligation, liability, penalty, forfeiture or punishment as aforesaid:

Provided further that any such investigation, legal proceeding or remedy may be instituted, continued or enforced, and any such penalty, forfeiture or punishment may be imposed as if the Haryana Forest Regulation of Wood Based Industries Rules, 2005 had not been notified.

**FORM-I**

*[See rules 8,9]*

APPLICATION FOR LICENSE/REGISTRATION TO SET UP AND OPERATE WOOD BASED INDUSTRIES

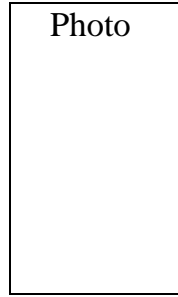
To

Member Secretary,  
State Level Committee,  
Wood Based Industries.

Subject:- Application for new license/registration to establish and operate Wood Based Industries/Timber Depot.

1. Applicant

- (i) Name /Firm :
- (ii) Type of Applicant :
- (iii) Nature of Ownership :
- (iv) Name of Owner :
- (v) Father's name :
- (vi) Date of birth :
- (vii) Permanent Address :
- (viii) Present Address :
- (ix) Phone Number/Mobile Number :
- (x) Email :
- (xi) PAN/GST Number :
- (xii) Aadhar Number :





2. The proposed Unit :
- (i) Name :
- (ii) Location/Address :
- (iii) Forest Range/Division :
- (iv) District :
- (v) Distance from Nearest Reserved Forest :
3. Type and category of the unit to be set up (*Tick mark whichever is applicable*):
- (a) Saw Mill                      (b) Veneer Mill                      (c) Plywood Industry
- (d) Standalone Chipper              (e) Standalone Slicer              (f) Standalone Press
- (g) Medium Density Fibre/High Density Fibre              (h) Particle Board/Block Board/Paper Pulp/Rayon
- (i) Medium Density Fibre/High Density Fibre and Particle Board/Block Board
- (j) Katha Units (k) Charcoal Unit              (l) Timber Depot
- (m) Others
4. Raw material to be used (*Tick mark whichever is applicable*):
- (a) Wood from legal source      (b) Sawn timber/materials from licensed saw-mills
5. Detail of Forest produce to be store in Wood Based Units and Depots.
6. Details of machinery to be installed (Saw, Peeler, Chipper etc.)

Serial Number	Type of machines with size	Quantity	Capacity in Horse Power	Installed capacity in cubic meter (annual)	
				Round logs	Sawn timber
1					
2					
3					
4					
5					
6					

7. Detail of land proposed for setup of unit.

- (a) Area: \_\_\_\_\_ (b) Location: \_\_\_\_\_  
(c) Allotment/Plot Number \_\_\_\_\_ (d) Village: \_\_\_\_\_  
\_\_\_\_\_ (e) Town/City: \_\_\_\_\_  
(f) District: \_\_\_\_\_ (g) Name of the Industrial Estate: \_\_\_\_\_

8. Documents to be uploaded (*Tick mark whichever is applicable*):

- (a) Address Proof.  
(b) Applicant Photo  
(c) Identity Proof (Pan Card, Aadhar Card, Driving License or Voter Card).  
(d) Registration Certificate of the Firm/Society/Partnership or Company.  
(e) Location map of the unit showing the approach.  
(f) Document showing ownership/allotment of land.

Declaration:

- (1) I, \_\_\_\_\_ Proprietor/Managing Director of \_\_\_\_\_ situated at \_\_\_\_\_ declare that the aforesaid details are true to my knowledge and no information has been concealed from being disclosed that if found false subsequently, my application for license may be rejected.
- (2) I do hereby undertake that I shall comply with all the laws/rules/decisions relevant to the establishment and operation of Wood Based Industries unit and all the directions issued by the State Level Committee, Wood Based Industries Haryana, other government authorities and the Courts including the officers authorized by the State Level Committee as per Wood Based Industries (Establishment and Regulation) Guidelines, 2021.

Signature of Applicant/Aadhar One Time Password  
verification.

## FORM-II

[See rules 8 and 9]

### PROFORMA FOR GRANTING LICENSE/REGISTRATION TO SETUP AND OPERATE WOOD BASED INDUSTRIES

Photo

License/Registration Number: \_\_\_\_\_

Date \_\_\_\_\_

License is hereby granted to Shri/Smt/Ms/Firm  
\_\_\_\_\_ (in block letters) S/o, W/o, D/o  
\_\_\_\_\_ Resident of \_\_\_\_\_

\_\_\_\_\_ (hereinafter to be referred as License holder)  
to establish a Wood Based Industry under the provisions of Haryana Wood Based Industries  
(Establishment and Regulation) Rules, 2021 as per following details and subject to conditions  
given on the reverse of the Form:-

1	Name of the unit			
2	Category of the unit			
3	Nature of ownership			
4	Location of the Unit with latitude/longitude			
5	Postal address of the unit	Plot Number		
		Village		
		District		
		Pin code		
6	Distance from nearest Reserved Forest			
7	Details of machinery and power sanctioned	Serial Number	Machinery with size	Capacity (Horse Power)
		1		
		2		
		3		
		4		
		5		

8	Capacity of the unit	_____ Cubic meter of round logs annually _____ Cubic meter of sawn timber annually
9	Source of raw material	
10	Amount of License/Registration fee paid	Rupees _____ vide Receipt Number _____
11	Validity of License	From _____ To _____

Date:

Signature, name and designation of

Place:

Issuing Authority with Seal

#### Conditions:

- 1 The license shall be valid for a period of five (5) years from \_\_\_\_\_ to \_\_\_\_\_ and may be renewed as prescribed under the rules.
- 2 The licensee shall not alter the location of the Wood Based Industry without obtaining prior permission in writing to the Divisional Forest Officer concerned.
- 3 The Wood Based Industrial Unit shall be subjected to inspection at any time by any authorized Forest Officer.
- 4 The Wood Based Industrial Unit shall keep and maintain registers, documents and accounts in the form as required under these rules.
- 5 The Wood Based Industrial Unit licensed for a particular category shall not be converted into any other category without obtaining a fresh license.
- 6 The capacity of the Wood Based Industrial Unit shall not be enhanced or any new machinery other than those mentioned in the license shall not be installed without the prior approval of the State Level Committee.
- 7 The location or building of the Wood Based Industrial Unit mentioned in the license shall not be shifted without the prior approval of the State Level Committee.
- 8 The name of the Wood Based Industrial Unit mentioned in the license shall not be changed without the approval/permission of the State Level Committee.
- 9 The license or ownership of the wood based industrial unit shall not be transferred without the prior permission of the State Level Committee.
- 10 The premises of the Wood Based Industries including the yard for storage shall be enclosed within a fence fitted with proper gates.
- 11 All the round timber, sawn timber and wastage shall be properly stacked for facilitating stock taking and inspection of supervisory Forest staff.

12 It shall be the personal responsibility of the licensee to obtain all necessary statutory permission/clearance from the concerned department/agencies/authorities

**Note:** If the unit is found to have installed/operate any machine for which the license is not issued to the unit, permission given by the State Level Committee, Wood Based Industries, Haryana in respect of such unit shall be deemed to have been withdrawn/cancelled.

Date:

Place:

(Signature, name and designation of Issuing Authority with Seal)

**FORM-III**

*[See rule 12]*

**PROFORMA FOR APPLICATION FOR RENEWAL OF  
LICENSE/REGISTRATION FOR WOOD BASED INDUSTRIES**

To

Member Secretary,  
State Level Committee,  
Wood Based Industries.

Subject:- Application for renewal of license/registration of Wood Based  
Industries/ Timber Depot.

I hereby declare that the Wood Based Industrial Unit under License  
No.\_\_\_\_\_dated \_\_\_\_\_ issued by the \_\_\_\_\_ has  
been functioning in the same location, building with permitted installed capacity and  
using permitted raw material and under the same ownership as per the license and  
have not violated any of the conditions of license during its currency. The validity of  
license/registration is up to \_\_\_\_\_. The detail of the license/registration of Wood  
Based Industries is given as under:-

- 1. Applicant :**
- (i) Name / Firm :
- (ii) Type of Applicant :
- (iii) Nature of Ownership :
- (iv) Name of Owner :
- (v) Father's name :
- (vi) Date of birth :
- (vii)Permanent Address :
- (viii)Present Address :
- (ix) Phone Number/Mobile Number :
- (x) Email :
- (xi) PAN/GST Number :

(xii) Aadhar Number :

**2. Detail of existing unit**

(i) License/Registration number :

(ii) Date of Issue :

(iii) Valid Up to :

(iv) Existing Location :

(v) Whether transferred or not :

(v) If Yes, ( Specify Death Case, Ownership Transfer etc. and date of such Transfer)

(vii) License/Registration issuing authority:

**3. Type and category of the unit (Tick mark whichever is applicable):**

(a) Saw Mill (b) Veneer Mill (c) Plywood Industry (d) Standalone Chipper (e) Standalone Slicer f) Standalone Press (g) Medium Density Fibre/High Density Fibre (h) Particle Board/Block Board/Paper Pulp/Rayon (i) Medium Density Fibre/High Density Fibre and Particle Board/Block Board (j) Katha Units (k) Charcoal Unit (l) Timber Depot (m) Others

**4. Details of existing machinery installed (Saw, Peeler, Chipper etc.):**

Serial number	Type of machines with specification/size	Quantity	Capacity in Horse Power	Installed capacity in cubic meter (annual)	
				Round logs	Sawn timber
1					
2					
3					
4					
5					
6					

5. Documents to be uploaded (*Tick mark whichever is applicable*):

- (a) Address Proof.
- (b) Applicant Photo
- (c) Identity Proof (Pan Card, Aadhar Card, Driving License or Voter Card).
- (d) Registration Certificate of the Firm/Society/Partnership or Company.
- (e) Registration Certificate of the unit in Industries Department.
- (f) Location map of the unit showing the approach.
- (g) Document showing ownership/allotment of land.
- (h) Copy of existing License
- (i) Copy of transferred certificate (if applicable)

I hereby apply for the renewal of the license/registration for a further term as provided in the Haryana Wood Based Industries (Establishment and Regulation) Rules, 2021.

Date:

Place:

(Signature of the Licensee)



## FORM-IV

[See rule 12]

### PROFORMA FOR RENEWAL LICENSE/REGISTRATION FOR WOOD BASED INDUSTRIES

Photo

License Number \_\_\_\_\_ dated \_\_\_\_\_ is hereby renewed in favour of Sh./Smt/Ms/Firm/ \_\_\_\_\_ under the provisions of Haryana Wood Based Industries (Establishment and Regulation) Rules, 2021 as per following details and subject to conditions given on the reverse of the form.

1	Name of the Licensee/Registrant			
2	Father's name			
3	Address of the Licensee/ Registrant			
4	Nature of ownership			
5	Name of the unit			
6	Category of the unit			
7	Postal address of the unit	Plot Number		
		Village		
		District		
		Pin code		
8	Details of machinery And power sanctioned	Serial Number	Machinery with size	Power
		1		
		2		
		3		
		4		
5				
9	Capacity of the unit	_____ Cubic meter of round logs annually _____ Cubic meter of sawn timber annually		
10	Source of raw material			

11	Amount of fee paid	Rupees _____ vide Receipt No. _____ dated _____	
12	Validity of Renewed License/Registration	From	To

Date:

Place:

(Signature, name and designation of Issuing Authority with Seal)

**Note:** Same conditions for grant of license in Form II shall apply and to be printed on the reverse of this renewed License/Registration.

**FORM-V (A)**

*[See rule 17]*

Form of Register showing Receipts of Forest Produce in Wood Based Industry and Depot

Date of Receipt	Details of Forest Produce received				Species
	Source	Transit Permission Number	Date	Issued by	
(1)	(2)	(2b)	(2c)	(2d)	(3)

Quantity of Forest Produce (Class/Numbers in case of Poles, Bamboos, Plywood etc. And Tonnes in case of Fuel wood		Quantity of Sawn Sizes or other finished products obtained	Remarks
Numbers	Cubic Meters	Numbers/cubic meter	
(4a)	(4b)	(5)	(6)

**FORM-V (B)**

*[See rule 17]*

Form of Register showing the disposal of Forest Produce in the Wood Based Industry and Depot

Date of Disposal	Species	Details of Forest Produce disposed		
		Numbers	Cubic Meter	Permit number
(1)	(2)	(3a)	(3b)	(3c)

To whom disposed (Destination and Address)	Remarks (Cash Bill number etc.)
(4)	(5)

## Schedule “A”

*[See rule-13]*

### A. One-time payment for grant of license/registration.

Name of Category	One Time Payment Amount (in Rupees)	Remarks
Saw Mill Vertical Band Saw per Saw	Twenty thousand	
Saw Mill Horizontal Band Saw per Saw	Two Lacs	
Veneer Mill	Six lacs	For per four feet peeler. (One Time Payment amount shall proportionately increase with length and number of peeler. Additional one-time payment applicable, if, slicer is applied).
Plywood Unit	Fifteen Lacs	per press of any size and ten daylight. Additional one-time payment of sixty thousand per daylight after ten daylight in each press. Applicant can opt for Chipper additionally. One time payment for Chipper shall be applicable.
Standalone Chipper	Three Lacs	
Standalone Slicer	Six Lacs	For one slicer of size eight feet or less.
Standalone Press	Six Lacs	per standalone press of any size and ten daylight. Additional one-time payment of sixty thousand per daylight after 10 daylight in each press.
Medium Density Fibre/High Density Fibre	Thirty Lacs	
Particle Board/Block Board/Paper Pulp/Rayon	Twenty Lacs	
Medium Density Fibre/High Density Fibre and Particle Board/Block Board	Fifty Lacs	
Katha Unit	Six Lacs	
Charcoal Unit	Two Lacs	

## B. License/Registration Fee and Renewal Fee

<b>Name of Unit</b>	<b>License/ Registration Fee ( in Rupees)</b>	<b>Renewal Fee (in Rupees)</b>
Saw Mill with Vertical Band Saw	10000/-	5000/-
Saw Mill with Horizontal Band Saw	20000/-	10000/-
Veneer Mill	40000/-	20000/-
Plywood Unit	50000/-	25000/-
Standalone Chipper	10000/-	5000/-
Standalone Slicer	20000/-	10000/-
Standalone Press	40000/-	20000/-
Medium Density Fibre/High Density Fibre	50000/-	25000/-
Particle Board/Block Board/Paper Pulp/Rayon	50000/-	25000/-
Medium Density Fibre/High Density Fibre and Particle Board/Block Board	75000/-	40000/-
Katha Unit	20000/-	10000/-
Charcoal Units	15000/-	7500/-
Depot	10000/-	5000/-

### C. Transfer fee for change of ownership.

Name of Unit	Sale/Division of Business/ Merger (in Rupees)
Saw Mill with Vertical Band Saw	10000/-
Saw Mill with Horizontal Band Saw	20000/-
Veneer Mill	40000/-
Plywood Unit	50000/-
Standalone Chipper	10000/-
Standalone Slicer	20000/-
Standalone Press	40000/-
Medium Density Fibre/High Density Fibre	50000/-
Particle Board/Block Board/Paper Pulp/Rayon	50000/-
Medium Density Fibre/High Density Fibre and Particle Board/Block Board	75000/-
Katha Unit	20000/-
Charcoal Units	7500/-
Depot	10000/-

- Note:**
1. No transfer fee shall be charged for when change of ownership is due to inheritance transfer.
  2. Amount equivalent to fifty percent of one time payment relevant to the category shall have to be paid additionally along with transfer fee if transfer is before the expiry of five years period from the date of issue of license/registration except in case of inheritance/division of business or merger.

**D. Fee for change of ownership and location.**

<b>Name of Unit</b>	<b>Sale/Division of Business/ Merger(in Rupees)</b>
Saw Mill with Vertical Band Saw	20000/-
Saw Mill with Horizontal Band Saw	40000/-
Veneer Mill	80000/-
Plywood Unit	100000/-
Standalone Chipper	20000/-
Standalone Slicer	40000/-
Standalone Press	80000/-
Medium Density Fibre/High Density Fibre	100000/-
Particle Board/Block Board/Paper Pulp/Rayon	100000/-
Medium Density Fibre/High Density Fibre and Particle Board/Block Board	150000/-
Katha Unit	40000/-
Charcoal Unit	25000/-
Depot	20000/-

**Note: 1.** No fee shall be charged when change of ownership/location is due to inheritance transfer.

2. Amount equivalent to fifty percent of onetime payment relevant to the category shall have to be paid additionally along with transfer fee if transfer is before the expiry of five years period from the date of issue of license/registration except in case of inheritance/division of business or merger.



**E. Processing fee at the time of application.**

<b>Name of Unit</b>	<b>Amount (in Rupees)</b>
Saw Mill with Vertical Band Saw	5000/-
Saw Mill with Horizontal Band Saw	10000/-
Veneer Mill	20000/-
Plywood Unit	25000/-
Standalone Chipper	5000/-
Standalone Slicer	10000/-
Standalone Press	20000/-
Medium Density Fibre/High Density Fibre	25000/-
Particle Board/Block Board/Paper Pulp/Rayon	25000/-
Medium Density Fibre/High Density Fibre & Particle Board/Block Board	40000/-
Katha Unit	10000/-
Charcoal Unit	7500/-
Timber Depot	5000/-

**Dr. G. ANUPAMA**  
Principal Secretary to Government, Haryana,  
Forest and Wildlife Department.

