

**STATE LEVEL NODAL AGENCY (SLNA), HARYANA,  
CHANDIGARH-160017**

EOI No. 1

Dated 10-01-2025

**Short Notice Inviting Expression of Interest**

**E.O.I.No.1 January, 2025**

State Level Nodal Agency (SLNA), Haryana invites Expression of Interest (EoI) from Agency/Institution for empanelment of Mid-Term Evaluation of 9 projects of Watershed Development Department of Pradhan Mantri Krishi Sinchayee Yojana (WDC-PMKSY 2.0)

The EoI is to be submitted in closed covers, addressed to “**Chief Executive Officer, State Level Nodal Agency, Haryana, 30 Bays Building, Sector-17, Chandigarh**” by **3:00 PM on 03-02-2025**. **Technical Bid will be opened on 06-02-2025 at 4:00 PM**. However, date and time for opening of Financial Bid will be intimated later on.

A pre-bid conference will be held in the office of Chief Executive Officer, SLNA, Haryana, 30 Bays Building, Sector-17, Chandigarh at **3:00 PM on 24-01-2025**.

EoI documents comprising all details and terms & conditions, can be downloaded from the website [www.haryanarural.gov.in](http://www.haryanarural.gov.in) from **14-01-2025**. The document (s) submitted should be duly signed by the authorized signatory and stamped with the official seal of the supplier on each page. Any Quotation which is submitted without signatures and stamp on each page shall be rejected.

Chief Executive Officer, SLNA, Haryana reserves the right to revise or amend the notice or the Tender Documents, fully or partly; Chief Executive Officer, State Level Nodal Agency (SLNA) reserve the right to reject any or all offers without assigning any reason, thereof.

All subsequent corrigendum, modifications and clarification in respect of this tender will be published on aforesaid websites only. The bidders are advised to visit the aforesaid website regularly regarding corrigendum, modification and clarification in respect of this tender.

  
Director & Special Secretary  
Rural Development Department  
-cum-CEO, SLNA

### SCHEDULE OF EVENT

S.No.	Event	Date	Time
1	<b>START DATE FOR DOWNLOADING EoI DOCUMENT</b>	<b>14-01-2025</b>	<b>onward</b>
2	<b>PRE-BID CONFERENCE at:</b> Office of the Chief Executive Officer, Haryana, Chandigarh, 30 Bays Building, Sector-17, Chandigarh	<b>24-01-2025</b>	<b>3:00 PM</b>
3	<b>LAST DATE FOR SUBMISSION OF EXPRESSION OF INTEREST</b>	<b>03-02-2025</b>	<b>By 3:00 PM</b>
4	<b>Opening of EoI, Technical Bid</b>	<b>06-02-2025</b>	<b>4:00 PM</b>
5	<b>Opening of EoI, Financial Bid</b>	Date and time to be intimated later on	

- 1) If any date specified falls on a holiday, then the next working day or any other day as fixed by the Chief Executive Officer, SLNA Haryana will be considered for the submission and opening of the E.O.I. and the time will remain the same.
- 2) The Schedule indicated above is tentative and the Chief Executive Officer, SLNA, Haryana may change any or the entire schedule under intimation to the interested parties.

**STANDARD FORMS FOR TECHNICAL & FINANCIAL BID**

**FOR**

Empanelment of Agency/Institution for Mid-Term Evaluation of Watershed Development Component of Pradhan Mantri Krishi Sinchayee Yojana (WDC-PMKSY 2.0).

Chief Executive Officer  
State Level Nodal Agency  
Haryana, Chandigarh

# **TECHNICAL PROPOSAL – STANDARD FORMS**

**FORM TECH-1**

**COVERING LETTER**

(On the Letterhead of the bidder)

To,

The Chief Executive Officer,  
State Level Nodal Agency (SLNA),  
30 Bays Building, Sector-17, Chandigarh.  
E-mail ID: [waterslna.drd-hry@gov.in](mailto:waterslna.drd-hry@gov.in).  
Contact: 0172-5018295.

**Sub: Empanelment of Agency/Institutions for Mid-Term Evaluation of Watershed Development Component of Pradhan Mantri Krishi Sinchayee Yojana (WDC-PMKSY 2.0).**

**Ref: EoI No:1**

Dear Sir,

With reference to the above, I/We would like to inform you that having examined the EoI Document and application form including guidelines for submission, scope of work etc., we hereby submit all the necessary information and relevant documents relating the “**Empanelment of Agency/Institutions for Mid-Term Evaluation of WDC-PMKSY 2.0**” for our selection as Bidder.

We understand that the CEO, SLNA reserves the right to reject any application without assigning any reasons thereof. We confirm that our Proposal is valid for a period of six months from (insert Proposal Due Date).

Yours faithfully,

**(Signature of Authorized Person)**

Date:

Seal:

**FORM TECH-2: GENERAL DETAILS OF BIDDERS/AGENCY/INSTITUTION/CONSULTANT**

Name of the Agency/Institution/Consultant:

Address of Registered Office:

Year of Establishment:

Contact Person with Contact Details:

Annual Turnover\* in last three years (in Lakhs)

FY 2020-21:

FY 2021-22:

FY 2022-23:

Average Annual Turnover for above three Financial Years:

\*Financial Statements to be enclosed with PAN Number

Experience in assignment undertaken:

-Number of Years:

-Total assignments:

- All Assignments completed in last 5 years:

-Similar Assignments (Watershed Development, Soil Conservation, Agri. and allied

subjects etc.) completed in last 5 years:

Any Other Relevant Details:

**(Signature of Authorized Person)**

Date:

Seal:

**FORM TECH-3A: BIDDER’S EXPERIENCE IN RELEVANT WORKS (MID-TERM/IMPACT ASSESSMENT/ EVALUATION STUDIES)**

(List projects (not more than 5) in the last five years which are similar to that in the EoI.)

(The following information should be provided in the format below for each reference assignment for which your firm, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted by the Employer stated below).

<b>Assignment name:</b>	<b>Approx. Value of the contract (in `):</b>
<b>Country: Location within country:</b>	<b>Duration of assignment (months):</b>
<b>Name of Client:</b>	<b>Total Number of person handled the assignment:</b>
<b>Address:</b>	<b>Approx. Value of the services provided by your firm under the contract (in `)</b>
<b>Start date (month/year): Completion date (month/year):</b>	<b>Number of professional person- months provided by the joint venture partners or the Sub-Consultants:</b>
<b>Name of joint venture partner or sub- Consultants, if any for the assignment:</b>	
<b>Name of senior regular full-time employees of the firm involved and functions performed (indicate most significant profiles such as project Director/ Coordinator, Team Leader):</b>	
<b>Narrative description of Project:</b>	
<b>Description of actual services* provided in the assignment:</b>	

**\* Copy of Work order/ completion certificate to be submitted**

**(Signature of Authorized Person)**

Date:

Seal:

**FORM TECH - 3B: BIDDER’S EXPERIENCE IN OTHER SIMILAR WORKS  
(SOCIO ECONOMIC SURVEY WORKS ETC.).**

List similar other projects (not more than 5) conducted in the last five years. These study should be in the field of socio-economic impact/evaluation or survey works etc.

(The following information should be provided in the format below for each reference assignment for which your firm, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted by the Employer stated below)

<b>Assignment name:</b>	<b>Approx. Value of the contract (in `):</b>
<b>Country: Location within country:</b>	<b>Duration of assignment (months):</b>
<b>Name of Client:</b>	<b>Total Number of person-months of the assignment:</b>
<b>Address:</b>	<b>Approx. Value of the services provided by your firm under the contract (in `)</b>
<b>Start date (month/year): Completion date (month/year):</b>	<b>Number of professional person- months provided by the joint venture partners or the Sub-Consultants:</b>
<b>Name of joint venture partner or sub- Consultants, if any for the assignment:</b>	
<b>Name of senior regular full-time employees of the firm involved and functions performed (indicate most significant profiles such as project Director/ Coordinator, Team Leader):</b>	
<b>Narrative description of Project:</b>	
<b>Description of actual services* provided in the assignment:</b>	

**\* Copy of Work order/ completion certificate to be submitted**

**(Signature of Authorized Person)**

Date:

Seal:



**FORM TECH-4: DESCRIPTION OF APPROACH, METHODOLOGY FOR PERFORMING THE ASSIGNMENT (AS PER THE DETAILS MENTIONED IN THE TECHNICAL EVALUATION CRITERIA)**

- a) **Technical Approach and Methodology:** -In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of details of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.
- b) **Work Plan to deliver the tasks as per the desired timelines.**
- c) **Organization and Personnel:** -In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support personnel. You shall also specify if you will be the lead firm in a joint venture or in an association with Sub- Consultants. For joint ventures, you must attach a copy of the joint venture agreement.)

**FORM TECH-5: TEAM COMPOSTION AND TASK ASSIGNMENT/ JOBS**

Professional Staff (Key Professional)

<b>Sr. No.</b>	<b>Name of the Staff</b>	<b>Qualifications /degree</b>	<b>Area and duration of Expertise</b>	<b>Name of the Firm/Institution/ Agency</b>	<b>Position/Task Assigned</b>

**FORM TECH 6: CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF (It should contain CV of each staff engaged/separately)**

1. Proposed Position:  
(For each position of key professional separate form Tech- 6 will be prepared):
2. Name of Firm:  
(Insert name of firm proposing the staff):
3. Name of Staff:  
(Insert full name):
4. Date of Birth:
5. Nationality:
6. Education:  
(Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment):
7. Membership of Professional Association:
8. Other Training:
9. Countries of Work Experience:  
(List countries where staff has worked in the last ten years):
10. Languages (for each language indicate proficiency: good, fair, or poor in speaking, reading, and writing):
11. Employment Record:  
(Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.):  
From(Year)                      To (Year):  
Employer:  
Positions held:
12. Detailed Tasks Assigned  
(List all tasks to be performed under this Assignment/job)
13. Work Undertaken that Best illustrates Capability to handle the Tasks Assigned  
(Among the Assignment/Jobs in which the staff has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point12.)  
Name of Assignment/Job or project.  
Year  
Location:  
Employer:  
Main project features:  
Positions held:  
Activities performed:

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experiences. I understand that any willful mis-statement described herein may lead to my disqualification or dismissal, if engaged.

**(Signature of Authorized Person)**

Date:

Seal:

# **FINANCIAL PROPOSAL – STANDARD FORMS**

**FINANCIAL BID**

**Name of the Work: Empanelment of Agency/Institutions for Mid-Term Evaluation of Watershed Development Component of Pradhan Mantri Krishi Sinchayee Yojana (WDC-PMKSY 2.0).**

<b>Sr. No</b>	<b>Description of work</b>	<b>Cost (in INR) Per project as well as total Cost of 9 Projects</b>	<b>GST (in INR)</b>	<b>Total Cost (in INR)</b>
1.	Final Quote for submission of the Final Mid-Term Evaluation of 9 Projects of WDC-PMKSY 2.0 under Watershed Development Component- Pradhan Mantri Krishi Sinchai Yojana (WDC-PMKSY 2.0).			
Total Amount (in Words)				

- The rate quoted by the agency per project will be applicable for all districts without any change.

**(Signature of Authorized Person)**

Date:

Seal: