



हरियाणा राज्य जैव विविधता बोर्ड, पंचकूला
Haryana State Biodiversity Board, Panchkula



S.C.O. No. 206, 2nd Floor, Sector-14, Panchkula, Haryana

Email: sbbhry18@gmail.com, Website: sbb.haryanaforest.gov.in, Contact No. 0172-4046984, 2930434

No. HSBB/198-206

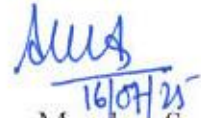
Dated: 17/07/2025

To

1. Principal Chief Conservator of Forests (HoFF)
C-18, Van Bhawan, Sector-6, Panchkula
2. Director General, AYUSH
Near Youth Hostel, Sector-3, Panchkula
3. Director General, Agriculture
Krishi Bhawan, Sector-21, Panchkula
4. Director General, Animal Husbandry
Pashudhan Bhawan, Sector-2, Panchkula
5. Director General, Horticulture
Sericulture Complex, Sector-21, Panchkula
6. Director, Forest Research Institute,
New Forest, Dehradun
7. Director, Wildlife Institute of India
Chandrabani, Dehradun
8. Director, National Bureau for Plant Genetic
Resources, Pusa Campus, New Delhi
9. Director, National Bureau for Animal Genetic
Resources, Makrampur Campus,
GT Road Bye Pass, Karnal

Subject:- 15th Meeting of the Haryana State Biodiversity Board.

With reference to the subject mentioned above, please find enclosed minutes of the 15th meeting of Haryana State Biodiversity Board held on 16.06.2025 at 11.00 AM in hybrid mode under the chairmanship of Sh. Randeep Singh Jauhar, Chairman, Haryana State Biodiversity Board in the committee room of HSBB for information and necessary action.


16/07/25

PCCF-cum-Member Secretary
Haryana State Biodiversity Board
Panchkula

**MINUTES OF THE 15TH MEETING OF HARYANA STATE
BIODIVERSITY BOARD HELD ON 16.06.2025 AT 11.00 AM IN
THE COMMITTEE ROOM OF HSBB, PANCHKULA**

Haryana State Biodiversity Board

Date: 16th June, 2025

Time: 11.00 AM

The 15th Board Meeting of the Haryana State Biodiversity Board (HSBB) was convened under the chairmanship of Sh. Randeep Singh Jauhar, Chairman, HSBB, in hybrid mode on 16th June, 2025, at 11:00 AM.

The list of participating Members/Officers is attached as **Annexure-A**.

The meeting began with introductions. Sh. Atul J. Sirsikar, IFS, Member Secretary, HSBB, welcomed the Chairman and all members and provided an overview of the Board's activities in Haryana.

Agenda-wise discussions were held in detail, and the following decisions were taken:

Agenda Item No. 15.1: Confirmation of the Minutes of the 14th Board Meeting held on 26th November 2024

The minutes of the 14th Board Meeting were presented by the Member Secretary. The Board confirmed the minutes of the meeting held on 26.11.2025.

Agenda Item No. 15.2: Action Taken Report (ATR) on Decisions of the 14th Board Meeting

The ATR of the 14th Board Meeting, placed at Annexure-B of the agenda items, was reviewed.

The members expressed satisfaction and approved the same.

Agenda Item No. 15.3: Lease Deed for HSBB Office Accommodation

The Member Secretary informed the Board that the HSBB office was leased for three years (01.06.2022 to 31.05.2025) at a monthly rent of ₹1,01,361/-, which has now expired. As per Clause No. 3 of the lease deed, the office building may be leased again under the same terms for another three years.

The Board approved the renewal of the lease deed with a 15% increase in rent for the period 01.06.2025 to 31.05.2028.

Agenda Item No. 15.4: Approval of Balance Sheets for Financial Years 2021–22, 2022–23, and 2023–24 in Revised Format

The Member Secretary informed the board that M/s Jolly Associates, Chartered Accountants, have been engaged to prepare the Balance Sheets in the new format provided by the Office of the Principal Accountant General (Audit) for the Financial Years 2021–22, 2022–23, and 2023–24.

The Board approved the same.

Agenda Item No. 15.5: Creation of Posts for Haryana State Biodiversity Board.

The Member Secretary apprised the Board of a detailed proposal for creating 55 posts, submitted via U.O. No. HSBB/199 dated 30.05.2024. A letter from the Additional Chief Secretary (Environment, Forests & Wildlife Department) regarding submission of the proposal in agenda note format with justification has been received.

The Member Secretary proposed sending a revised proposal, incorporating suggestions from Board members. Dr. Manoj Kumar recommended inclusion of technical roles such as horticulturists, agricultural experts, and veterinary surgeons. Dr. Abhishek, Scientist at FRI, emphasized including biodiversity-related qualifications.

The Board decided that a revised proposal incorporating these suggestions would be sent.

Agenda Item No. 15.6: Engagement of Chartered Accountant for Audit of Accounts for Financial Year 2024–25

It was informed that the internal audit of Haryana State Biodiversity Board accounts for the Financial Year 2024–25 is due. Letter has been sent to CA firms for inviting quotations vide this office letter No. HSBB/142 dated 10.06.2025. The action taken for the engagement of the Chartered Accountant will be placed before the BoD in the next meeting.

The board approved the engagement of CA for Internal Audit of Accounts for Financial Year 2024-25.

Agenda Item No. 15.7: Reconsidering the decision taken on Agenda No.14.4 in 14th Board Meeting.

The Member Secretary apprised the Board regarding Agenda Item No. 14.4 discussed during the 14th Board meeting held on 26.11.2024 wherein the board had decided to conduct the several studies /initiatives for promotion of biodiversity and its management. In view of the current position of technical and field staff available with HSBB, it was proposed the board may reconsider and deliberate on the essentiality of carrying out these studies/ assessment

Sh. Ghanshyam Shukla, IFS, PCCF (Development), suggested prioritizing one or two studies. Dr. N.H. Mohan, Director, NBAGR, recommended keeping this as a recurring agenda item with ATR reviewed in each meeting. The Chairman directed that prioritization of the studies/ activities be carried out and important ones may be pursued in future.

Agenda Item No. 15.8: Termination of Services of TDU, Bangalore (Technical Support Group)

Member Secretary informed the members that Haryana State Biodiversity Board had engaged seven Technical Support Groups (TSGs) for training Biodiversity Management Committees (BMCs) and preparing People's Biodiversity Registers (PBRs) in November 2020. The University of Trans-Disciplinary Health Sciences and Technology, Bangalore (TDU) is entrusted with task of PBR preparation in Palwal, Nuh and Rohtak districts. During periodic review meetings, it was observed that TDU, Bangalore, has not been performing as per the Terms and Conditions of the MoU signed with HSBB. Community participation in preparing PBRs has been minimal. Out of a total of 717 PBRs, TDU has submitted only 37 PBRs of Palwal district duly validated by BMC and 75 in soft copy till date. No PBRs of Nuh and Rohtak districts have been submitted by the TSG. A Show Cause notice was also issued to TDU to explain their position. In response, TSG has also submitted their reply.

It was decided that a final timeline should be obtained from TSG for submission the PBRs. If there is no progress as per the timeline given, the Board may decide to terminate the services of TSG and take legal action if needed.

Agenda Item No. 15.9: Any Other Agenda Item with the Permission of the Chair.

The following points were also discussed with the permission of Hon'ble Chairman, HSBB:

- 1. Biodiversity Heritage Sites (BHS):** The matter was taken up by the Board in its 14th Board meeting vide point No. 14.4.11. Sh. Vinod Kumar, Consultant to Chairman, has been assigned the task of identification of Biodiversity Heritage Site (BHS). He has visited 19 different sites in Haryana and submitted report in HSBB. Sh. Vinod Kumar put forward a proposal to constitute an Expert Committee to proceed further in the matter.

The Board members approved the proposal of constitution of Expert Committee for Identification and finalization of BHS in Haryana so that proposal can be sent to the govt. accordingly.

- 2. Animal Crossing Corridor:** Sh. Vikram, Consultant, explained the matter that the dense forest connecting Rajaji National Park and Kalesar National Park allows for movement of Wildlife between two protected areas. This corridor is crucial for maintaining genetic diversity and providing suitable habitats for various species including elephants and tigers. Specifically Kalesar National Park in Haryana is contiguous with Simbalbara National Park in Himachal Pradesh and these two are connected to Rajaji National Park in Uttarakhand through this dense forest corridor area. This connection is vital for animals like elephants, which have been observed migrating between Rajaji and Kalesar National Parks. This corridor is lifeline for

sustaining regional biodiversity in the Shivalik Landscape. Thus it is desirable to protect this corridor by declaring it as Biodiversity Heritage Site.

The Board agreed to the proposal as above.

3. **Biodiversity Forest at Kohliwala:** In this regard, discussion was held regarding progress of development of Biodiversity Forest at Kohliwala, Yamunanagar. Member Secretary apprised the members about the NGT orders 24.09.2024 wherein the Hon'ble Court has made the following decision by issuing instruction on 12.09.2024:

"40. With regard to Panchayati land/Shamlat land in respect whereof Gram Panchayat Bhudkala has proposed development of Biodiversity Park, expeditious decision shall be taken by authorities concerned as such development will protect land from any possible illegal mining or felling of trees in area concerned.

41. We are also informed that a Biodiversity Board is operating in State of Haryana and land in question, proposed to be developed as Biodiversity Park, is a huge land, therefore, for its development, if a decision is taken in favour of development of said land as Biodiversity Park, involvement of Biodiversity Board shall also be made and further action may be taken in consultation thereof."

The Board authorized the Member Secretary, HSBB for further necessary action.

4. **OSD to Chairman:** The Member Secretary, HSBB informed the members that in HSBB there is no regular staff. Only 3 posts i.e. Chairman, Member Secretary and Private Secretary are sanctioned from which one post of Private Secretary is vacant. For administrative and ministerial work of HSBB, 31 employees are engaged on contractual basis through HKRNL. Sh. Vikram Pal is assisting Hon'ble Chairman, HSBB in his routine official works. For the purpose he has to visit different Govt. offices and even needs to make correspondence and coordinate for miscellaneous works of HSBB.

In view of above, the Board recommended Sh. Vikram Pal as OSD to Chairman (without Pay) and his term be co-terminus with the tenure of Chairman, HSBB. It was decided that a proposal may be sent to Government for the same.

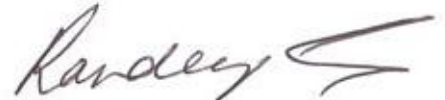
5. **Biodiversity Wardens/Mitras:** The Member Secretary, HSBB informed the Board that this matter has been discussed in the 14th meeting of the Board and now the present proposal regarding nomination of the interested persons as Biodiversity Wardens/Mitras may please be considered. The Board discussed the proposal and directed that it would be appropriate that the draft guidelines/SOP for nomination of Biodiversity Wardens/Mitras on honorary basis may first be formulated which can be submitted to the Board of Directors for its consideration in the next meeting.

6. Access and Benefit Sharing Scheme: The Member Secretary apprised the board that in the state of Himachal Pradesh appropriate notification for Access and Benefit Sharing Scheme under the relevant rules has been issued and DFOs have been empowered for granting Access and Benefit Sharing with local BMCs and proposed that the similar regulations can be made for the state of Haryana. This matter was also discussed in the 14th meeting of the Board. The Board after detailed discussion directed the Member Secretary to study the provisions in this regard which can be submitted to the Board of Directors for its consideration in the next meeting.

The meeting ended with thanks to the Chair.



Atul.J. Sirsikar
Member Secretary
HSBB, Panchkula



Randeep Singh Jauhar
Chairman,
HSBB, Panchkula

ANNEXURE - A

LIST OF MEMBERS OF BOARD ATTENDED THE 15th MEETING OF HARYANA STATE BIODIVERSITY BOARD HELD ON 16.06.2025 AT 11:00 AM

Sr. No	Name of Officer	Designation	Name of Department/ Institution	Mode
1.	Sh. Randeep Singh Jauhar	Chairman	HSBB	Physical
2.	Sh. Atul J. Sirsikar, IFS	Member Secretary	HSBB	Physical
3.	Sh. Ghanshyam Shukla, IFS,	PCCF (Development)	Forest Department	Physical
4.	Dr. Manoj Kumar	Joint Director	Horticulture	Physical
5.	Dr. Narender Thakral	Veterinary Surgeon (H.Q.)	Animal Husbandry & Dairying	Physical
6.	Dr. N.H. Mohan	Director	National Bureau of Animal Genetic Resources	Virtual
7.	Dr. Saket Niranjn	Principal Scientist		Virtual
8.	Sh. Mohit	Agriculture Consultant	AYUSH, Haryana	Virtual
9.	Dr. Amit Kumar	Scientist - D	Wildlife Institute of India	Virtual
10.	Dr. Abhishek Verma	Scientist - C	Forest Research Institute of India, Dehradun	Virtual
11.	Sh. Vijay S. Sihag	A.D.O	Department of Agriculture and Farmers welfare	Physical

The following officers/officials also attended the meeting:

Sr. No	Name of Officer	Designation	Name of Department/ Institution	Mode
1.	Smt. Anita, HFS	ACF (H.Q)	HSBB	Physical
2.	Sh. Vinod Kumar	Consultant to Chairman	HSBB	Physical
3.	Sh. Vikram Pal Singh	Consultant	--	Physical
4.	Sh. Niranjn	Manager	Jamna Auto Industries Ltd., Yamunanagar	Physical