



# **HARYANA STATE BIODIVERSITY BOARD**



## **Expression of Interest (EoI)**

### **For conducting Training and Capacity Building for reconstituted Biodiversity Management Committees (BMCs)**

#### **Background:**

Haryana State Biodiversity Board was constituted vide Government notification No. S.C.106/C. A. 18/2002/S. 22/2006 dated 14.11.2006 under sub-section (1) of Section 22 of the Biological Diversity Act, 2002. The main objectives of the Board include;

- Conservation of biodiversity,
- Sustainable use of its components and
- Fair and Equitable sharing of the benefits arising out of the use of biological resources, knowledge and for matters connected therewith or incidental thereto.

In accordance with section 41 (1) of the Biological Diversity Act, 2002, every local body (viz: Panchayat Block Samiti, Zila Parishad etc.) is required to constitute Biodiversity Management Committees (BMCs) in order to achieve above mentioned objectives. In compliance with this provision, HSBB, in coordination with the Panchayati Raj Department, Government of Haryana, has facilitated the constitution of 6,444 BMCs across the State. Subsequently, 6,477 BMCs have been reconstituted at the levels of Gram Panchayats, Blocks, Municipalities, and Zila Parishads under the supervision of HSBB.

Despite this progress, ensuring the effective activation and operationalization of these newly reconstituted BMCs remains a significant challenge, particularly in the context of implementing the provisions of the Biological Diversity Act, 2002 (as amended in 2023). To address this, HSBB proposes to undertake a rapid, cluster-based outreach and capacity-building programme aimed at strengthening the functional effectiveness of BMCs. The programme will focus on enhancing awareness, building institutional capacity, and supporting the implementation of statutory mandates at the grassroots level.

Accordingly, HSBB invites Expressions of Interest (EoI) from eligible agencies, including registered NGOs, Technical Support Groups, Cooperative Societies, Universities, and Educational Institutions. The empanelled agencies will work across different regions of Haryana to support activation, capacity building, awareness generation, and implementation of statutory mandates, acting as a vital link between HSBB and BMCs.

#### **Objective of EoI:**

- Strengthen BMCs' capacity to conserve biodiversity, implement the Biological Diversity Act (2002 & 2023 amendment), and promote sustainable livelihoods.
- Improve knowledge on biodiversity laws, local resource management, Access and Benefit Sharing (ABS), and conservation strategies.

#### **Scope of Assignment:**

- Conduct cluster-based (6-7 BMCs) training & capacity-building for BMCs (Gram Panchayat, Block, Municipality levels). Ensure adequate participation of women in all programmes.
- Promote awareness, prepare training materials, facilitate ABS
- Logistics: venue, training kits (bag, notepad, pen), refreshments, banners

- Reporting: submit Inception Report, Progress Reports, and Final Completion Report with documentation (attendance, photos, proceedings).
- Scheduling: Prepare and submit a detailed schedule for all training and capacity-building programs in advance.

**Duration:** 12 months (extendable based on performance).

**Eligibility (Pre-Qualification):**

- Registered NGO/Trust/Society/Company/Partnership.
- 3 years experience in biodiversity, forestry, agriculture, or natural resource management.
- Prior engagement with State Biodiversity Boards or Forest Departments preferred.
- Key personnel: Graduates/ Post graduates in Life Sciences, Agriculture, Forestry, Environmental Science, or related fields.

**Submission Details:**

- Submit hard copy of EoI duly completed in Form I and II along with supporting documents) by 16<sup>th</sup> April, 2026, 4:00 PM.
- Address: Member Secretary, HSBG, SCO-206, 2<sup>nd</sup> floor, Sector-14, Panchkula.
- Late EOIs will not be accepted.

# Format for EoI for imparting Training and Capacity building of BMCs

## Form-I

### 1. Organizational Information

S. No.	Particulars	Details
1.	Name & address of the Organization / Agency (including e-mail, telephone)	
2.	Type of Organization (NGO / Trust / Society / Company / Institution etc.) Supporting Registration Certificate must be attached	
3.	Registration Number and Date of Registration	
4.	Registration Act (Societies Act / Trust Act / Companies Act etc.)	
5.	PAN Number	
6.	GST Number (if applicable)	
7.	Website (if available)	
8.	Total Years of Experience	
9.	Areas of Expertise (Biodiversity / Environment / Forestry / Agriculture / Livelihood etc.)	

### 2. Details of Relevant Experience :

*(Including Training & Capacity Building Programmes for BMCs, Self-Help Group, and Joint Forest Management Committees (JFMCs); Biodiversity Assessment & Documentation; Awareness & Outreach Activities; Livelihood Promotion etc.)*

Sr. No.	Name of Project	Client / Department	Duration	Nature of Work

**Note:** Relevant supporting documents must be attached as proof of experience.

### 3. Details of Technical Services Rendered in Haryana or other States

**Note:** Relevant supporting documents must be attached as proof of experience.

### 4. Details of Key Personnel (Brief background of resource person in the field of BMC training, PBR preparation, capacity building program etc.)

S. No.	Name	Position	Qualification	Experience	Area of Expertise

Note: CVs of all key personnel must be attached.

### 5. Self-Certification / Declaration *(To be submitted on the letterhead of the Agency)*

**FORM-II**

**CERTIFICATE**

(To be submitted on the Letterhead of the Organisation)

**UNDERTAKING**

I, ..... am duly authorized to give the following undertaking on behalf of my organisation:

- (a) I am submitting all the documents pertaining to my organisation as per the requirements of the EOI.
- (b) All the information and documents submitted in response to the EOI are true, correct, and authentic as per the records of the organisation.
- (c) In case any document or information submitted by the organisation is found to be false, incorrect, or not in conformity with the terms and conditions of the EOI, the Haryana State Biodiversity Board (HSBB) may reject the application and take appropriate action as deemed fit.

Place:

Date: \_\_\_\_\_

Signature of Authorized Signatory: \_\_\_\_\_

Name:

Name of Organization:

(Seal of the Organization)