



हरियाणा राज्य जैव विविधता बोर्ड, पंचकूला

Haryana State Biodiversity Board, Panchkula



S.C.O. No. 206, 2nd Floor, Sector-14, Panchkula, Haryana

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No. HSBB/ 33-41

Dated: 10/04/2024

To

1. Principal Chief Conservator of Forests (HoFF)
C-18, Van Bhawan, Sector-6, Panchkula
2. Director General, AYUSH
Near Youth Hostel, Sector-3, Panchkula
3. Director General, Agriculture
Krishi Bhawan, Sector-21, Panchkula
4. Director General, Animal Husbandry
Pashudhan Bhawan, Sector-2, Panchkula
5. Director General, Horticulture
Sericulture Complex, Sector-21, Panchkula
6. Director, Forest Research Institute,
New Forest, Dehradun
7. Director, Wildlife Institute of India
Chandrabani, Dehradun
8. Director, National Bureau for Plant Genetic
Resources, Pusa Campus, New Delhi
9. Director, National Bureau for Animal Genetic
Resources, Makrampur Campus,
GT Road Bye Pass, Karnal

Subject:- Minutes of 12th Meeting of the Haryana State Biodiversity Board.

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With reference to the subject mentioned above, please find enclosed Minutes of the 12th meeting of Haryana State Biodiversity Board held under the chairmanship of Sh. Randeep Singh Jauhar, Chairman, Haryana State Biodiversity Board in the committee room of HSBB on 15.03.2024 at 11.00 AM for information and necessary action.

Member Secretary
Haryana State Biodiversity Board
Panchkula

MINUTES OF THE 12TH MEETING OF HARYANA STATE BIODIVERSITY BOARD HELD ON 15.03.2024 AT 11.00 AM IN THE COMMITTEE ROOM OF HSBB AT PANCHKULA.

The 12th Meeting of Haryana State Biodiversity Board was held under the Chairmanship of Sh. Randeep Singh Jauhar, Chairman, HSBB in the Committee Room of HSBB on 15.03.2024 at 11.00 AM.

The members of the Board attended this meeting both virtually and physically. The list of officers who attended the meeting is annexed at **Annexure-A**.

At the outset, Sh. Ghanshyam Shukla, IFS, Member Secretary, HSBB welcomed the Chairman and all the members of the Board.

Agenda wise discussion was held in detail and following decisions were taken during the meeting:

Agenda Item No. 1: To Confirm the Minutes of the 11th Meeting of the Board.

The Minutes of the 11th Meeting of the Board was presented by Member Secretary before the board. The board confirmed the Minutes of 11th Meeting held on 12.04.2023.

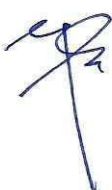
Agenda Item No. 2: Action Taken report on the Minutes of 11th Board meeting .

The Action Taken Report (ATR) of 11th Meeting was presented before the members. The members expressed their satisfaction and confirmed the same.

Agenda Item No. 3: To apprise members of the appointment of new Chairman, HSBB.

Sh. Ghanshyam Shukla, IFS, Member Secretary introduced the newly appointed Chairman, HSBB, Sh. Randeep Singh Jauhar to the members of the Board.

The members welcomed Sh. Randeep Singh Jauhar as new Chairman of HSBB.



Agenda Item No. 4: To take note of the engaging of personnel for HSBB.

Member Secretary of the Board explained in detailed that since a long time, the Board is suffering from acute shortage of staff. Dr. Amit Kumar from WII, Dehradun suggested that required number of staff for the Board should be worked out and these posts should be created first. Dr. Manoj Kumar from Horticulture reiterated that if required proposals may be sent to HPSC or HSSC for permanent staff recruitment in the Board. The Chairman and Member Secretary were of opinion that an organizational structure should be framed and accordingly a detailed proposal for creating various categories of posts should be sent to Government. The proposal was approved by the Board.

Agenda Item No. 5: To take note of the reconstitution of Biodiversity Management Committees (BMCs).

The Board approved the proposal of re-constitution of Biodiversity Management Committees (BMCs) in Haryana by engaging the TSGs already working with the Board.

Agenda Item No. 6: To approve the budget for the financial year 2024-25.

The Board approved the budget provisions of Rs. 10.00 crore to be made for the year 2024-25.

Agenda Item No. 7: To approve the Balance Sheets of HSBB for the year 2022-23.

The Board approved the Balance Sheet of HSBB for the year 2022-23.

Agenda Item No.8: To take note of Engaging Chartered Accountant for Internal Audit of Accounts of HSBB for the year 2023-24.

The Board approved the hiring of the services of M/s Jolly Associates Chartered Accountant for Statutory Audit of Accounts of HSBB for the year 2023-24.



Agenda Item No. 9: To take note of Token Diwali Gift to employees /contractual employees of HSBB.

The Board approved the Diwali Token Gifts of Rs. 1000/- per employee already given during the Financial Year 2023-24.

During discussion the members expressed their opinion that the amount of Rs. 1000/- appeared to be at lower side and it needed appropriate enhancement. The Board Members agreed to the proposals subject to such provisions being made in other Boards of State Government.

Agenda Item No. 10: Any other Agenda Item with the permission of the chair.

Member Secretary of the Board placed following addition agenda items after taking permission of Worthy Chairman: -

(i) Revision of PBR Rates:

The issue of enhancement of amount fixed for preparation of PBR was discussed among members of the Board at greater length. It was agreed that a suitable enhancement is certainly required due to the fact that a long time has passed. The members suggested that it should be done by the Board after having detailed discussion with the TSGs and doing internal assessment apart from going through various provisions in initial advertisement of the task and MoU signed by TSGs.

(ii) Validation of PBRs submitted by TSGs.

The members of the Board agreed that validated PBRs submitted by the TSGs may be reviewed on sample basis by a Committee to be constituted by the Board before its final acceptance.

Worthy Chairman suggested that validated PBRs may be uploaded to website for general public and if required, comments offered by public may be incorporated in a particular PBR to make it really a dynamic document.


(iii) To Approve the honorarium sanctioned by the Government for the employees of ACS, Environment, Forest & Wildlife Department for the year 2023-24 and to the staff working in HSBB office.

The issue was deliberated in detail among members of the Board. Some of the members expressed to check the applicability of honorarium to the staff of administrative officers other than HSBB. Sh. Chanderpal Singh, Assistant put up papers of approval/sanction of honorarium amount. The members arrived at the view to look into rule provision before disbursing.

The meeting ended with thanks of the chair.



Member Secretary
HSBB, Panchkula



Chairman
HSBB, Panchkula

Annexure - A

List of members of Board who attended the 12th meeting of Haryana State Biodiversity Board held on 15.03.2024 at 11.00 AM

Sr. No.	Name of Officer	Designation	Name of Department/ Institution	Mode
1.	Sh. Randeep Singh Jauhar	Chairman	HSBB	Physical
2.	Sh. Ghanshyam Shukla, IFS	Member Secretary	HSBB	Physical
3.	Dr. Manoj Kumar	Joint Director	Horticulture Dept.	Physical
4.	Dr. Parveen Kumar	Dy. Director	Agri. & FW Deptt.	Physical
5.	Sh. Ram Sardial	Chartered Accountant	Jolly Associates	Physical
6.	Dr. Chandan Dua	Ayurveda Doctor	AYUSH	Virtual
7.	Dr. Amit Kumar	Scientist- D	Wildlife Institute of India	Virtual
8.	Dr. Saket K. Niranjana	Principal Scientist	NBAGR, Karnal	Virtual
9.	Sh. Yashpal Jangra, HFS	ACF (FC) o/o PCCF	Forest Department	Virtual
10.	Sh. Chander Pal Singh	Assistant	HSBB	Physical