



**Internship Programme 2022-23**  
**Haryana State Biodiversity Board,**  
**Panchkula**



Haryana State Biodiversity Board (HSBB) is an Autonomous Statutory body constituted under the provisions of Biological Diversity Act, 2002 to protect and preserve the biodiversity in the State.

Internship at Haryana State Biodiversity Board, Panchkula will provide short term opportunity for students/ researches to get familiarized with various issues related to Biodiversity conservation, its awareness and collection of data and preparation of People's Biodiversity Registers (PBRs) and preparation of State level database of flora and fauna along with the functioning of HSBB. The intern will receive an orientation to the organization as part of the internship programme, and will be assigned specific areas of work based on the HSBB's mandate. The scope of their work will include gathering of primary and secondary data and consolidating data on biodiversity conservation or carrying out any other task to be assigned to them by HSBB.

**Eligibility:**

- A. Students pursuing Post-graduation or who have completed Post-graduation in any of the following subjects: -
  1. Any subject related to Biodiversity Management/ Conservation/ Taxonomy.
  2. Zoology
  3. Botany
  4. GIS & Remote Sensing/ Environmental Sciences
- B. The students should have obtained 60% or more marks in Graduation/Post Graduation.
- C. The applicant should not be in a regular job either in Public/ Private Sector.
- D. The applicant should not be of more than 30 years of age.
- E. The applicant should be an Indian Citizen.

**No of Positions:** 4 (Tentative)

**Duration:**

A period of minimum of 4 months, extendable to 6 months.

**Certificate of Internship:**

A Certificate will be issued to the Intern on submission of a report and satisfactory completion of the internship.

**How to Apply**

- Interested students may apply only in the prescribed format given in the Annexure.
- Application must contain recommendation of the Head of Institute on official letter head from the Academic Institution where the candidate is pursuing/completed his/her studies.
- The Application in the prescribed format complete in all respects should be sent by Post/ Email

Id: [sbbhry18@gmail.com](mailto:sbbhry18@gmail.com) addressed to the Member Secretary, Haryana State Biodiversity Board (HSBB).

- Application should be super scribed “**Application for Internship-2022-23**”.
- The Application should reach this office latest by 30.08.2022.

### **Selection Procedure:**

The applications received will be scrutinized by the Selection Committee and the selected candidates will be intimated accordingly. While selecting the candidates for internship, the Selection Committee shall give due importance to the academic performance of the applicant and decision of the Selection Committee shall be final and binding and no queries in this regard shall be entertained.

### **Place of Engagement**

The HSBB headquarter is at Panchkula. It has its jurisdiction across the whole State of Haryana. The field team of HSBB consists of Regional Coordinators and District Coordinators. A network of Biodiversity Management Committees has been constituted by HSBB.


The place of engagement of the Intern shall be at the head quarter but the Intern may be attached to any of the offices or asked to undertake field visits for the collection of data.

### **Terms and conditions of engagement:**

1. Remuneration of Rs. 15000 /- per month shall be paid to the Intern.
2. HSBB may terminate the Internship at any time without giving any reasons what so ever.
3. The Intern will not be authorized to use the data collected/ information gained during the internship in any academic publication/research project without the prior approval of HSBB.
4. Joining or completing the Internship programme from HSBB is not an assurance for a job in the organization. This program is only meant for a short-term scientific exposure for young students/ researchers and their capacity building.

### **Check List:**

1. Duly Filled Application Form.
2. Curriculum Vitae.
3. Recommendation letter of the Head of Institution on official Letter head.
4. Self- attested Certificates of Educational Qualifications mentioned in the Application Form.

  
Member Secretary  
HSBB, Panchkula

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Internship Subject applied for:	
Name of the Applicant:	
Father's Name:	
Date of Birth:	
Nationality:	
Residential Address (Permanent):	
Residential Address (Present):	
Mobile:	
Email	

**Educational Qualifications:**

Level	Institution	Subjects	Year of passing	Division	Aggregate percentage of Marks
Matriculation					
12 <sup>th</sup>					
B.Sc.					
M.Sc. (Completed or pursuing)					

1. List of Publications if any (Attach separately):
2. Name of two Referees:
3. CV and list of documents (As per checklist):

**Declaration:**

I hereby declare that the information furnished above is true and correct to the best of my knowledge

Place:

Date:

Name and Signature of Applicant