



हरियाणा राज्य जैव विविधता बोर्ड, पंचकूला
Haryana State Biodiversity Board, Panchkula



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No. HSBB/ 1612

Dated 01/12/21

To

1. Principal Chief Conservator of Forests, Haryana
2. Director General,
Agriculture & Farmers Welfare Department, Haryana
3. Director General, Animal Husbandry & Dairying Department, Haryana
4. Director General, Horticulture Department, Haryana
5. Director General, AYUSH Department, Haryana
6. Director, Forest Research Institute, Dehradun.
7. Director, Wildlife Institute of India, Dehradun
8. Director, National Bureau of Plants Genetic Resources,
Pusa Campus, New Delhi
9. Director National Bureau for Animals Genetic Resources
Makranpur Campus, GT Road Bye Pass, Near Basant Vihar, Karnal.

Subject : Minutes of the 8th Meeting of the Haryana State Biodiversity Board.

Ref: This office letter No. HSBB/1560-68 dated 18.11.2021 & HSBB/1582-90 dated 24.11.2021.

With reference to the subject mentioned above, please find enclosed the Minutes of the 8th Meeting of Haryana State Biodiversity Board held at 11.00 AM on 29.11.2021 under the Chairmanship of Sh. Vineet Kumar Garg, IFS, Chairman, HSBB in the Committee Room of HSBB for information and necessary action.

Encl: As above.


Scientific Officer

For Chairman, HSBB, Panchkula

MINUTES OF THE 8TH MEETING OF HARYANA STATE BIODIVERSITY BOARD HELD ON 29.11.2021 AT 11.00 AM

The 8th Meeting of Haryana State Biodiversity Board was held under the Chairmanship of Sh. Vineet Kumar Garg, IFS, Chairman, HSBB in the Committee Room of HSBB on 29.11.2021 at 11.00 AM.

The list of Members who attended the meeting is annexed at Annexure-A.

Sh. Ghánshyam Shukla, IFS, Member Secretary, HSBB welcomed all the Members of the Board.

Agenda wise discussion was held and following decisions were taken:

Agenda Item No. 1: To Confirm the Minutes of the 7th Meeting of the Board.

The Minutes of the 7th Meeting of the Board had been sent to all the Members vide office letter dated 01.03.2021. No comments have been received. Action Taken Report on the 7th Meeting of the Board was presented. The Board confirmed the Minutes and Action Taken Report on the Agenda Item No. 1 to 10 of the 7th Meeting of the Board held on 25.02.2021.

Agenda Item No. 2: To approve the Balance Sheets of HSBB for the years 2018-19, 2019-20 & 2020-21.

The Balance Sheets for the financial years 2018-19, 2019-20 and 2020-21 of Haryana State Biodiversity Board were presented before the Members of the Board. These Balance Sheets were explained to the Members by the Chairman, HSBB.

The Board approved the Balance Sheets of HSBB prepared by the Chartered Accountants for the years 2018-19, 2019-20 and 2020-21.

Agenda Item No. 3. To take note of the Audit of Accounts of HSBB.

As per Section 34 of the Biological Diversity Act, 2002, the Audit of Accounts of HSBB has to be done by Principal Accountant General (PAG) of the State. The PAG, Haryana has not so far done Audit of Accounts of HSBB.

The Board hired the services of M/s Minocha and Minocha & M/s Jolly Associates, Chartered Accountants (CA) to conduct Audit of Accounts of HSBB for the financial years 2018-19, 2019-20 and 2020-21. The firms conducted Audit of Accounts and submitted the Audit Reports for these years, which are to be submitted to the Government and PAG, Haryana.

The CA presented the Audit Reports before the Members of the Board. The Board approved the Audit Reports of HSBB for the financial years 2018-19, 2019-20 and 2020-21.

Agenda Item No. 4: To take note of the engagement of a Scientific Officer (Contractual Basis).

The Board approved the engagement of Sh. Prakash Mehta to the post of Scientific Officer.

During discussion, the Member Secretary, HSBB informed the Members that a Representation has been submitted by Sh. Prakash Mehta regarding upgradation of his post to the rank of Senior Scientific Officer, enhancement of his honorarium to the tune of Rs.1,00,000/- per month and extend his Contract initially for three years.

In this regard Dr. V.P.Uniyal, WII, Dehradun stated that the officer has joined HSBB 4-5 months earlier and his contract is already upto August, 2022, so there is no need to extend it for three years. Other Members were of the view that we should follow the rules/ regulations/ policies of the State Government regarding extension in tenure, enhancement in honorarium, upgradation of post as Senior Scientific Officer. The Members also advised that Annual Increments may be considered for all the officers/ officials of the Board. In this context the Member Secretary informed the Board Members that one retired HFS officer from Forest Department, Haryana is also working as Scientific Officer in HSBB. The Members had been informed that Smt. Ruchi Kaushal, Scientific Officer having an experience of more than 20 years was given Rs.85,000/- as honorarium per month.

After thorough discussion, the Board decided to enhance the honorarium to be given to Sh. Prakash Mehta from Rs. 45,000/- to Rs.60,000/- per month and also to extend the contract period from one year to three years. The issue regarding upgradation of his post was kept pending.

Agenda Item No. 5: To take note of the recovery of an amount of Rs. 2,03,585 /- from Himalayan Institute of Sustainable Environment & Research Society, Dehradun.

The Members of the Board approved the proposal of recovery of Rs.1,38,585/- from Himalayan Institute of Sustainable Environment & Research Society (HISERS), Dehradun (Technical Support Group) against the recovery of Rs. 2,03,585/- as full and final.

Agenda Item No. 6: To take note of the recovery of Rs.13,60,220 from Wildlife Institute of India, Dehradun.

The Member Secretary, HSBB informed the Members of the Board that an amount of Rs. 13,60,220 was to be recovered from Wildlife Institute of India, Dehradun whereas WII has deposited Rs.11,42,166/- in the accounts of the Board and a balance of Rs.2,18,034 is still to be recovered from the Institute. WII has submitted the Statement of Expenditure but has not explained about the excess amount spent.

After discussion, this issue was deferred for the next meeting.

Agenda Item No.7: To take note of Token Diwali Gift to employees / contractual Employees of HSBB.

The Board approved Diwali Gifts @ Rs. 525 for the year 2020-21 and Rs.1000/- for the year 2021-22 to the employees of the Board. The Board also approved honorarium of Rs.5000 to Rs.9000 to the officers/ officials of HSBB for the current financial year.

The Board also approved an expenditure of Rs.12,705/- incurred on sweets distributed to the staff of HSBB on the occasion of Diwali.

Agenda Item No.8: To take note of Workshop on Skill Development on Biodiversity Documentation & Preparation of PBRs.

A 2 Days Workshop on Skill Development on Biodiversity Documentation & Preparation of PBRs was held in Conference Hall of PWD Rest House at Panchkula on 21 & 22.10.2021 in which Experts/ Resource Persons of different fields from reputed Institutions/ Universities/ Departments were invited to deliver their lectures and impart PBR Format wise training to TSGs/ District Coordinators to facilitate them to improve the quality of PBRs. The Experts/ Resource Persons were provided Boarding & Lodging, TA & DA, Honorarium, Transportation etc. An expenditure of Rs.7,85,000/- was incurred on the arrangements of this Workshop.

The Board approved the expenditure of Rs.7,85,000/- incurred on the Workshop held on 21 & 22.10.2021. The Members desired that more such Workshops should be held for skill development of all the stakeholders.

Agenda Item No.9: Revision of Rates for preparation of PBRs.

The Technical Supports Groups (TSGs) had been engaged to prepare People's Biodiversity Registers (PBRs) of Gram Panchayats, Zila Prishads, Municipal Committees at a cost of Rs.25,000/- per PBR. Due to COVID-19 pandemic situation, this amount was reduced from Rs.25,000/- to Rs.20500/-. The TSGs represented to HSBB in this regard and requested to enhance the cost of preparation of one PBR in view of cost of Rs. 1,00,000/- per PBR fixed by NBA.

The Board approved the proposal of HSBB to restore the previous amount of Rs.25,000/- per PBR.

Agenda Item No.10: Any other agenda with the permission of the chair.- Strengthening of HSBB.

An additional Agenda regarding engagement of Technical Menpower at HSBB Headquarter and also in field in order to strengthen the HSBB was placed before the Members of the Board.

The Board approved engagement of Technical Menpower with specialization in Agriculture, Botany, Zoology, Law, Finance/ Accounts, ABS, IT, Education/Awareness & Computer Operators at the Headquarters and 4 Regional Coordinators in the Field for better implementation of the provisions of the Biological Diversity Act, 2002 and for strengthening of the Board.

The Board also approved dis-engagement of less performing District Coordinators and engagement of suitable candidates as their replacement.

The meeting ended with a vote of thanks to the Chair.

Annexure-A

**LIST OF OFFICERS WHO ATTENDED 8th MEETING OF HARYANA STATE
BIODIVERSITY BOARD HELD ON 29.11.2021 AT 11.00 AM**

S.No.	Name of Officer	Designation	Name of department/ organization	Attended in person/ virtual
1.	Sh. Vineet Kumar, Garg, IFS	Chairman	HSBB	In person
2.	Sh. Ghanshyam Shukla, IFS	Member Secretary	HSBB	In person
3.	Sh. Ram Sandial	Auditor	Jolly Associate	In person
4.	Dr. Manoj Kumar	Joint Director	Horticulture	In person
5.	Dr. Anil Kumar	Dy. Director	Agriculture & FW	In person
6.	Dr. Narender Thukral	Under Secretary	Animal Husbandry & Dairying	In Person
7.	Dr. Anup Chandra	Representative	FRI, Dehradun	Virtual
8.	Dr. Madhu Tantia	Representative	Director NBAGR, Karnal	Virtual
9.	Dr. Kailash Bhatt	Director	NBPGR, New Delhi	Virtual
10.	Dr. V.P. Uniyal	Scientist -G	WII, Dehradun	Virtual
11.	Dr. Kulwinder Singh, HFS	DFO (Hqrs.)	Forest	In person
12.	Dr. Pratiksha Bhatia	DAO (Hqr.)	AYUSH	In person
13.	Sh. Prakash Mehta	Scientific Officer	HSBB	In person