


HARYANA STATE BIO-DIVERSITY BOARD, PANCHKULA

NO. 98-101
Dated: 30.1.2019

1. Shri Gulshan Ahuja, IFS (Retired)
Chairman,
State Bio-Diversity Board,
Haryana.
2. Shri Jagdish Chander, IFS
Member Secretary,
State Bio-Diversity Board,
Haryana.
3. Shri R.K. Sharma, HFS (Retired)
Scientific Officer
Special Invitee.
4. Shri Malkit Singh, HFS (Retired)
Scientific Officer
Special Invitee.

Subject: Minutes of the 2nd Meeting of the Haryana State Biodiversity Board.

Please find enclosed herewith a copy of the Minutes of the 2nd meeting of the Board to be held on 24th January, 2019 at 04:00 p.m. in the Committee Room of Haryana Agro Industries Corporation Limited, Bays No.15-20, Sector-4, Panchkula.


30.1.19
PCCF-cum-Member Secretary,
Haryana State Bio-Diversity Board
Panchkula. 29.1.2019

Encls: As above.

Minutes of the 2nd Meeting of the Haryana State Biodiversity Board, held on 24th January, 2019 at 04.00 PM under the Chairmanship of Shri Gulshan Ahuja, IFS (Retired) Hon'ble Chairman at Panchkula.

Present:-

- | | | |
|----|---|------------------|
| 1. | Shri Gulshan Ahuja, IFS (Retired) | Chairman |
| 2. | Shri Jagdish Chander, IFS | Member Secretary |
| 3. | Shri R.K. Sharma, HFS (Retired) Scientific Officer | Special Invitee |
| 4. | Shri Malkit Singh, HFS (Retired) Scientific Officer | Special Invitee |

Shri Gulshan Ahuja, Chaired the meeting, who after ascertaining that the quorum being present, called the meeting to order and started transacting the business.

Item No. 1: To confirm the minutes of the 1st meeting of the Board.

The Board confirmed the minutes of the 1st meeting of the Board held on 14th December, 2018.

Item No. 2: Purchase of Computer.

The Board was apprised that a computer with accessories is urgently required for the functioning of the Board. It was discussed in the Board that the computer can be purchased either placing the purchase order on Gem Portal or purchased through HARTRON. As the Member Secretary of the Board is not yet registered on the Gem Portal, hence keeping in view of the urgency, it was decided in the meeting that computer with accessories be purchased from HARTRON. The cost limit will not exceed as permitted by the Government.

Item No. 3: Powers of the Member Secretary.

It was decided in the meeting that the Member Secretary being equivalent to the post of PCCF in the Forest Department shall exercise the same Administrative and Financial Powers as exercised by the Principal Chief Conservator of Forests in the Forest Department.

Item No. 4: Appointment of Drawing and Disbursing Officer.

It was discussed that in the absence of a regular Gazetted Officer in the Board, Shri R.K. Sharma, HFS, who retired as a Gazetted Officer in the Forest Department and has been appointed by the Board on contract basis

may be appointed as DDO in the board till the Board gets a regular Gazetted Officer. It was also decided that demand may be sent to the Government to appoint a regular in service HFS Officer in the Board to function as DDO and for other administrative works. It was also apprised in the meeting that a case for creation of posts is already pending with the Government, wherein it has already been proposed for creation of posts of two HFS Officer for the Board.

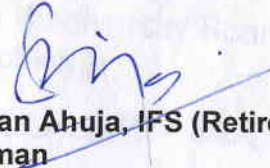
In addition, it was also decided that following additional posts may be got created for smooth functioning of the Board and revised proposal may be sent accordingly in addition to the proposal sent earlier:-

- | | | |
|----|-----------------------|---|
| 1. | Systematist (Zoology) | 1 |
| 2. | Systematist (Botany) | 1 |
| 3. | Data Entry Operator | 1 |
| 4. | Driver | 1 |
| 5. | Chowkidar | 1 |

There being no other item for discussion, the meeting ended with a vote of thanks to the chair.



**Jagdish Chander, IFS
Member Secretary**



**Gulshan Ahuja, IFS (Retired)
Chairman**