

CENTRALIZED ONLINE COUNSELLING PROCEDURE

for

ADMISSION SESSION 2022-23

1. INTRODUCTION

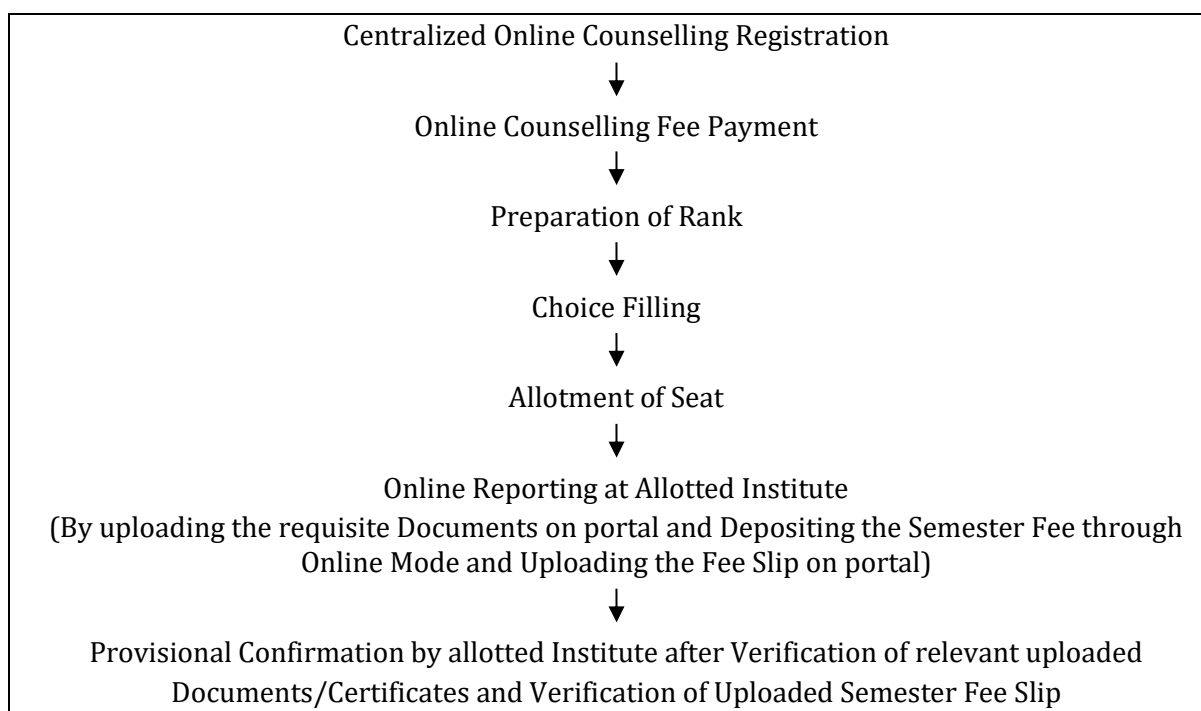
IKGPTU has been appointed as a competent authority to conduct Centralized Online Counselling for making Admissions to the following courses, running in the Campuses / Affiliated Colleges of IKGPTU Jalandhar, MRSPTU Bathinda & PAU Ludhiana, for the Session 2022-23:-

- (i) B. Tech. & B. Tech. Fee Waiver (1st year)
- (ii) B. Tech. & B. Tech. Fee Waiver (2nd Year) (Lateral Entry)
- (iii) B. Pharmacy & B. Pharmacy Fee Waiver (1st year)
- (iv) B. Architecture 1st year
- (v) M. Tech. (Full Time)
- (vi) MBA
- (vii) MCA 1st Year

Note:

- 1. Admission to B.Tech. 1st year course will be made on the basis of inter-se-merit of 10+2 Examination result.
- 2. PAU is participating in Centralized Online Counselling for admission to B.Tech. (Agricultural Engineering) 1st year course (Punjab Residents only) on JEE Main Basis.

2. FLOW CHART TO PARTICIPATE IN CENTRALIZED ONLINE COUNSELLING



Note: All the above activities will be processed as per the Online Counselling Schedule.

3. PROCEDURE TO PARTICIPATE IN CENTRALIZED ONLINE COUNSELLING

- The Link to participate in Centralized Online Counselling is available at IKGPTU website www.ptu.ac.in under URL <https://ptu.ac.in/admission-2022-23/centralized-online-counseling/> and direct link is available at Counselling website of NIC www.ptu.admissions.nic.in.
- The Counselling procedure defined in this document is for understanding only. The sample screenshots given in this document under Registration Form, Application Form etc. are for reference only. The actual Registration Form, Application Form may vary.
- Candidate must ensure about his/her eligibility as per Government Notifications/ Information Brochure available on University website <https://www.ptu.ac.in/admissions/>.
- Candidates are advised to visit the above mentioned website regularly for updates related to Centralized Online Counselling.

3.1 Filling of Registration Form

- (a) Go to URL <https://ptu.ac.in/admission-2022-23/centralized-online-counseling/> which will lead to NIC website to participate in **Centralized Online Counselling Session 2022-23**.

The screenshot shows the I.K. Gujral Punjab Technical University website. The header includes the university logo, name in Hindi and English, and contact information. The main navigation bar lists various sections like ABOUT, ADMINISTRATION, ADMISSIONS, etc. The central content area is titled 'CENTRALIZED ONLINE COUNSELLING'. On the left, there is a sidebar menu with options like 'ADMISSION 2022-23', 'REGISTRATION MAIN CAMPUS / CONSTITUENT CAMPUSES', and 'Centralized Online Counseling'. The main content area contains the following text:

I.K. Gujral Punjab Technical University will conduct Centralized Online Counselling for admission to AICTE/PCI/COA approved courses for Session 2022-23

As per Admission Notification of Department of Technical Education & Industrial Training, Punjab dated 15-06-2022, the IKGPTU has been authorized as an authority competent to conduct Centralized Online Counselling for making admission to AICTE/PCI/COA courses on the basis of inter-se-merit of qualifying examination, for the Affiliated Colleges/Campuses of the Universities mentioned below:-

- I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR
- MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA : Website Link
- PUNJAB AGRICULTURAL UNIVERSITY, LUDHIANA (For B.Tech. Agri. Engg. 1st year course only) : Website Link

IKGPTU will conduct Centralized Online Counselling of

- B.Tech. 1st Year ■ B.Tech. Lateral Entry ■ B.Pharmacy 1st Year ■ B.Architecture ■ MBA ■ MCA ■ M.Tech. Courses as per schedule given below:

Note : Counselling Registration of ■ B.Tech. Lateral Entry ■ B.Architecture ■ MBA ■ MCA ■ M.Tech. Courses will also start from 18-08-2022. The detailed schedule for these courses will be updated soon.

Click Here to Participate in Centralized Online Counselling 2022-23

I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR
Centralized Online Counselling Schedule for the Session 2022-23

- (b) You can directly approach to counselling website of NIC www.ptuadmission.nic.in. Click the button **Registration for <Specific course Name>**

The screenshot shows the I.K. Gujral Punjab Technical University website with a banner for the 'HAR GHAR TIRANGA' campaign. The banner features the Indian national flag and the text 'HAR GHAR TIRANGA' in large letters, with the dates '13th - 15th August 2022' and a button 'Join the Movement'. Below the banner, there is a 'LATEST NEWS' section with a headline: 'Registration for B.Tech on 10+2 Basis for 1st Year Course of 1st Round will Commence from 18-08-2022'.

(c) Select appropriate course from drop down menu to participate in online counselling.

(d) Press **"New Candidate Registration"** button to open Registration Form.

(e) Read instructions and select **"I Agree"** radio button to proceed further.

(f) The Registration Form will open. Fill the Registration Form and press **"Submit"** button.

Registration Form

Personal Details

Candidate Name

Father Name

Mother Name

DOB

--Day--

--Month--

--Year--

Gender

--Select--

Identity Type

--Select--

Identity No

Contact Details

ISD Code

India (91)

Mobile No

Email Id

Choose your Password

Choose your Password

Confirm Password

Security Pin (case sensitive)

Security Pin

A59B69

Submit

- (g) After Submitting Registration Form, the popup window will open for confirmation “DO you wish to subit?”. Press **Yes** to confirm.

Confirm !!

Do you wish to submit ?

Yes

No

- (h) After this step, Review Page – Registration Form will open

[Home](#)

Review Page - Registration Form

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by pressing '**EDIT**' button or press '**SUBMIT**' button for final submission.

Personal Details

Candidate Name	xxxxxxxxxxxx	Father Name	xxxxxxxxxxxx
Mother Name	xxxxxxxxxxxx	Date of Birth	xxxxxxxxxxxx
Gender	xxxxxxxxxxxx		

Contact Details

Mobile Number	Email ID
xxxxxxxxxxxx	xxxxxxxxxxxx

Account Details

Your Password (Not shown due to security reasons)

Edit

Final Submit

- (i) Press **Final Submit** button to confirm or **Edit** button to make correction (if required).
- (j) After pressing **Final Submit** button the Registration Confirmation SMS & Email will be sent at your registered Mobile Number and Email ID and Application Form will open.

Note:

1. During Registration please fill your details carefully.
2. Name, Father Name, Mother Name & Date of Birth should be same as mentioned in Matriculation Certificate.
3. Please fill your correct Contact & Email ID, as the OTP, confirmation SMS and other updates will be sent on Registered Contact Number and Email ID.
4. Keep your Password safe and don't share it with anyone.

3.2 Filling of Application Form

After **Final Submit** of Registration Form the following screen will open to fill Application Form:-

The screenshot shows a web interface with a blue header bar containing 'Home', 'Change Password', and 'Logout' links. Below the header, the user's name 'Bhavaya' and application number '201240720066' are displayed. On the left, there are three sections: 'Available Services' with links to View Registration Form, Fill Application Form, Fill Qualification Details, Fill Contact Detail, Preview & Final Submit, and Pay Registration Fee; 'Verify Mobile No. & Email Id' with links to Verify Your Mobile Number and Verify Your Email Id; and 'Contact Us' with an email address 'studentcentre@ptu.ac.in'. The main content area features a table titled 'Application Forms' with columns 'Application Forms' and 'Status'. The table lists: Registration Form (Completed), Application Form (Incomplete), Qualification Details (Incomplete), Contact Detail (Incomplete), Final Submit (Incomplete), and Pay Registration Fee (Incomplete). Below the table, a message states: 'You have successfully Registered. Please note down the Application Number for future references. Application Number: 201240720066. Kindly fill the detailed Application Form to complete the Registration Process.' A red button labeled 'Fill Application Form' is at the bottom.

Application Forms	Status
Registration Form	Completed
Application Form	Incomplete
Qualification Details	Incomplete
Contact Detail	Incomplete
Final Submit	Incomplete
Pay Registration Fee	Incomplete

You have successfully Registered.
Please note down the Application Number for future references.
Application Number: 201240720066
Kindly fill the detailed Application Form to complete the Registration Process.

[Fill Application Form](#)

In this Application Form the candidates are required to fill their Personal Details, Academic Details & Contact details i.e. State of Eligibility, Qualification, Category details, address etc.

Note: Options/details to be filled in the Application Form may vary from course to course.

The screenshot shows the 'Application Form' page. On the left, the 'Available Services' section has 'Fill Application Form' highlighted. The main form area contains the following fields: Candidate Name (XXXXXXX), Father Name (XXXXXXX), Mother Name (XXXXXXX), DOB (01 January 2005), Gender (Male), State of Eligibility (--Select--), Category (--Select--), Sub Category Details (Do you belong to Rural Area? --Select--), Do you wish to opt for Tuition Fees Waiver Scheme? (--Select--), Other Information (Have you passed Sikh Religion Examination (SRE)? --Select--), Annual Family Income (--Select--), and Do you have Migration Certificate? (--Select--). A blue 'SAVE & NEXT' button is at the bottom.

Note: Candidates are advised to fill their details carefully, because the seat allotted on the basis of wrong credentials will not be considered by the college at the time of reporting.

Instructions Regarding Filling of Application Form

- (i) During filling Application Form Name, Father Name, Mother Name, DOB & Gender will be prefilled and same as entered in Registration Form.
- (ii) **State of Eligibility:** Select “**State of Eligibility**” carefully as per your eligibility. You will be allowed to participate either in Punjab State (85% Quota) or Other State (15% Quota). According to this selection further options will be displayed.

Note: *PAU is participating in counselling for making admissions under Punjab Quota only.*

- (iii) **Category:** Select your Category as per your eligibility. You should have relevant certificate if any reserved category is opted. There are 15 types of categories for the candidates participating under Punjab State (85% Quota) and 3 types of categories for the candidates participating under Other State (15% Quota). According to the selected Category further Sub-Categories will be displayed. Candidates are advised to go through the Information Brochure available on website www.ptu.ac.in to get the details of Categories and Sub-Categories.
- (iv) **Do you belongs to Rural Area?** : This option is applicable for Punjab residents for admission to B.Tech. 1st year course at Guru Nanak Dev Engineering College, Ludhiana only. Candidates belonging to Rural Area of Punjab can avail benefit of Rural Area Seat in addition to his / her reserved category (i.e. SC/ST, BC, Sports etc.).

Note: *To avail the benefit of Rural Status, a candidate must have completed 5 years of schooling (should have passed 5th / 8th / 10th or 10+2 examination during these 5 years of schooling) from the school located in Rural Area of Punjab and also residing at Rural Area of Punjab. The student should have carry Rural Education Certificate as well as Punjab Rural Area Certificate, issued by the respective authority. For more details, please correspond with concerned college or refer to Information Brochure available at website www.ptu.ac.in.*

- (v) **Do you wish to Opt for Tuition Fee Waiver Scheme?** : Select **Yes** or **No** for Tuition Fee Waiver Scheme as per your eligibility. Those candidates whose parent’s annual family income from all sources is **less than 8 lacs**, can opt for Tuition Fee Waiver scheme. He/She has to produce the income certificate (of current year) regarding the same at the time of admission. For details please check Tuition Fee Waiver notification available on University website www.ptu.ac.in.

Note:

- *Tuition Fee Waiver Scheme is applicable under IKGPTU & MRSPTU for Punjab Residents only. This scheme is not applicable for PAU.*
- *Tuition Fee Waiver Scheme is available under B.Tech. & B.Pharmacy (1st Year & Lateral Entry both), MBA and MCA Courses only.*
- *Tuition Fee Waiver Scheme is applicable only for those Economical Weaker students of Punjab whose annual family income (from all sources) is less than 8 lakhs, for the FY 2020-21. The beneficiary has to submit the requisite documents (in original) at the time of admission.*
- *The SC/ST students eligible for Post Matric Scholarship Scheme are advised NOT to select Tuition Fee Waiver scheme option. Because, if the TFW seat is allotted, the beneficiary can not avail for post matric scholarship Scheme.*
- *Tuition Fee Waiver seats are very limited (5% of intake) and issued as per guidelines of AICTE/PCI/Punjab Govt.*

- Student admitted under Tuition Fee Waiver Scheme and such a beneficiary shall not be allowed to change institution or course under any circumstances.
- Tuition Fee waiver Scheme shall be applicable for complete duration of the course.
- The student availing Tuition Fee Waiver seat will not be entitled to avail financial assistance under any other Government Scheme whatsoever. However, he / she shall be eligible for any scholarship available on competition / merit basis.
- The Tuition Fee Waiver Scheme shall be limited to tuition fee as prescribed by the State Government. All other fee except tuition fees will have to be paid by the beneficiary.

(vi) **Have you passed Sikh Religion Examination (SRE)?** : This option is applicable for Sikh minority students who have qualified Sikh Religion Exam conducted by SGPC in year 2020. If this option is selected as “Yes” then candidate will be asked to enter SRE Roll Number.

Sikh Minority Seats are available under B.Tech. 1st year course at Guru Nanak Dev Engineering College, Ludhiana & Baba Banda Singh Bahadur College of Engineering & Technology, Fatehgarh Sahib only. The details are available in the Information Brochure of IKGPTU uploaded at University website www.ptu.ac.in as well as on Institute website www.bbsbec.ac.in / www.sre.bbsbec.ac.in.

(vii) **Qualification Details** : The option to fill qualification details varies from course to course

The screenshot displays the 'Qualification Details' section of the IK Gujral Punjab Technical University B.Tech Counselling portal. The page header includes the university logo, name, and contact information. The user is logged in as Dheeraj Kumar with application number 201240700007. The left sidebar lists available services, including 'Fill Qualification Details'. The main form area is divided into three sections: 'Class 10th or Equivalent Marks Details', 'Class 12th or Equivalent Marks Details', and 'Subject Wise Marks Details'. The 'Class 10th' section shows 'Passed' status for 2018, with a CGPA of 9.00. The 'Class 12th' section shows 'Passed' status for 2020, with a percentage of 90.00. The 'Subject Wise Marks Details' section lists subjects like Physics, Chemistry, Mathematics, Biology, and Computer Science, with their respective passing status, maximum marks, and obtained marks. At the bottom, there are 'PREVIOUS' and 'SAVE & NEXT' buttons.

(viii) Contact Details :

Home Change Password Logout

Name: Dheeraj Kumar Application No: 201240700007

Available Services

- View Registration Form
- View Application Form
- View Qualification Details
- **Fill Contact Detail**
- Preview & Final Submit
- Pay Registration Fee

Verify Mobile No. & Email Id

- Verify Your Mobile Number
- Verify Your Email Id

Contact Us

studentcentre@ptu.ac.in
Jalandhar Punjab
+919478098012

Contact Details

Correspondence Address

Premise No./Name Sub Locality/Colony (Optional)
Locality/City/Town/Village Country
State District
Pin Code

Permanent Address

☐ Same As Correspondence Address
Premise No./Name Sub Locality/Colony (Optional)
Locality/City/Town/Village Country
State District
Pin Code

PREVIOUS SAVE & NEXT

(ix) Preview and Final Submit :

Sub Locality/Colony (Optional) Green Park, Wari Souda
Locality/City/Town/Village Kapurthala
Country India
State PUNJAB
District KAPURTHALA
Pin Code 144601
Mobile Number 904***792

Confirm !!

These credentials will be used for seat allotment. So kindly verify carefully before submission.
Once submitted, these credentials can not be changed again.

Do you wish to final submit ?

Yes No

District KAPURTHALA
Pin Code 144601

Declaration

☒ I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief. Any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read the information bulletin and understood all the procedures.

PREVIOUS SAVE & FINAL SUBMIT

(x) Pay Registration/Counselling Fee :

Home Change Password Logout

Name: Dheeraj Kumar Application No: 201240700007

Available Services

- View Filled Form
- **Pay Registration Fee**

Verify Mobile No. & Email Id

- Verify Your Mobile Number
- Verify Your Email Id

Contact Us

studentcentre@ptu.ac.in
Jalandhar Punjab
+919478098012

Application Forms	Status
Registration Form	Completed
Application Form	Completed
Qualification Details	Completed
Contact Detail	Completed
Final Submit	Completed
Pay Registration Fee	Incomplete

Please note down the Application Number for future references.
Application Number: 201240700007

Pay Registration Fee

3.3 Counselling Fee Payment

To participate in Centralized Online Counselling every participating candidate has to pay Counselling Fee of Rs. 2,000/- (Non Refundable) for each course. If any candidate wants to apply for counselling of two separate courses (e.g. for both B.Arch. & B.Tech. courses), then he/she has to pay Rs. 4,000/- in total (Rs. 2,000/- for each course separately). If any candidate submits the counselling fee in the 1st round of counselling and also wish to participate in 2nd round of counselling, then he/she need not to pay counselling fee again to participate in 2nd round.

Important Note

- (i) Before registering and making fee payment for Centralized Online Counselling, it must be ensured that you have read and understood the eligibility criteria of participating universities for respective course and Category.
- (ii) To participate in the Centralized Online Counselling every candidate belonging to 85% quota and 15% quota, irrespective of his/her category, shall have to deposit Online Counselling fee of Rs. 2000/- (Non-Refundable).
- (iii) Only the candidates, who have deposited counselling fee, will get the Rank and can fill choices as per schedule available on IKGPTU website www.ptu.ac.in.
- (iv) If any candidate has deposited fee in the first round of counselling and also wants to participate in 2nd round, then he/she need not to pay counselling fee again to participate in second round of counselling.
- (v) The counselling fee once paid will neither refund nor transfer to any other course.

3.4 Rank Preparation

The Rank will be prepared on the basis of credentials filled by the registered candidates in the Application Form, provided the candidate has deposited online counselling fee after filling the Application Form.

Note: The Rank will be prepared as per rule and regulations of Participating Universities and notifications issued by Punjab Government from time to time.

3.5 Choice Filling

After getting Rank the **Available Choices** will be shown to registered candidates as per their category and filled credentials.

The screenshot displays the user interface of the IK Gujral Punjab Technical University counselling portal. At the top, the university's name and logo are visible, along with the text 'B.Tech Counselling on the Basis inter-se-merit of 10+2 Exam 2020 (Demo Counselling)'. A navigation bar includes a 'Home' link and buttons for 'Change Password' and 'Logout'. Below the navigation bar, the user's name 'Dheeraj Kumar' and application number '201240700007' are shown. The main content area is divided into two sections. On the left, under 'Available Services', there is a list of links: 'Candidate Profile', 'Available Choices', 'Choice Filling & Locking' (marked with a green 'NEW' tag), 'Fee Payment Details', and 'Seat Allotment Result' (also marked with a green 'NEW' tag). On the right, under 'Current Choice Filling & Locking Status', there are four colored boxes: a blue box for 'Total Available Choices' with the value '325', an orange box for 'Filled Choices' with the value '0', a purple box for 'Unfilled Choices' with the value '325', and a green box for 'Choice Locking Status' with the value 'Unlocked'.

Under **Choice Filling and Locking Link** the candidate can select any number of choices. It is advised to arrange the selected choices in the order of your preference. The following options are available under Choice Filling tab:-

1. Up-Down button to move the selected choices one step up or down.
2. With swap choices option selected choices can be interchanged.
3. Delete option to remove unwanted or wrongly selected choice.
4. After selecting the desired choices the final step is to lock the selected choices

IK Gujral Punjab Technical University
 B.Tech Counselling on the Basis inter-se-merit of 10+2 Exam 2020 (Demo Counselling)

Name: Dheeraj Kumar
 Application No: 201240700007

[Home](#)
[Choice Filling](#)
[Manage Filled Choices](#)
[Choice Interchange](#)
[Choice Rearrange](#)
[Multiple Deletion](#)
[Lock Choice](#)
[Logout](#)

All Institute Types
 All Institutes
 All Programs

Enter Institute Name/Address/Pin Code or Program Name to Filter
 [Filter](#)
[Clear All Filter](#)

Available Choice(s) View With :
 ☐ Institute Address
 ☐ Type of Institute

Total available choice(s) : 316

Institute	Program	Action
Amritsar College of Engg. and Tech., G.T. Road near Manawala, Amritsar - 143001 (UGC Autonomous College)	Electrical Engineering	Add
Amritsar College of Engg. and Tech., G.T. Road near Manawala, Amritsar - 143001 (UGC Autonomous College)	Mechanical Engineering	Add
Amritsar College of Engg. and Tech., G.T. Road near Manawala, Amritsar - 143001 (UGC Autonomous College)	Computer Science & Engineering	Add
Amritsar College of Engg. and Tech., G.T. Road near Manawala, Amritsar - 143001 (UGC Autonomous College)	Electronics & Communication Engineering	Add
Anand College of Engineering & Management, Opposite Rail Coach Factory, Sultanpur, Distt Kapurthala	Civil Engineering	Add

Filled Choice(s)
 [Save and Continue](#)
[Save and Go to Home](#)

Total Filled Choices : 9
 Total saved choice(s) : 0

Institute	Program	Choice No.	Remove	Up	Down
Akila Educational & Research Society Group of Institutions, Akila Kalan, Distt. Bathinda	Civil Engineering	1	Remove	Up	Down
Akila Educational & Research Society Group of Institutions, Akila Kalan, Distt. Bathinda	Electrical Engineering	2	Remove	Up	Down
Akila Educational & Research Society Group of Institutions, Akila Kalan, Distt. Bathinda	Mechanical Engineering	3	Remove	Up	Down
Akila Educational & Research Society Group of Institutions, Akila Kalan, Distt. Bathinda	Computer Science & Engineering	4	Remove	Up	Down
Aman Bhalla Institute of Engineering & Technology	Civil Engineering	5	Remove	Up	Down

After saving the choices you will get a confirmation message. At the end of saving choices you have to lock the saved choices. The saved choices (if unlocked), will be locked automatically at the closing time of Choice Filling.

3.6 Result Declaration

Candidates can check his/her result from his/her login account on the date of Result Declaration. The provisional allotment letter will be available in the login account of eligible candidates. Such Candidates will also be informed by SMS. After getting counselling result the candidates require to upload requisite documents on counselling portal for provisional verification at College level.

Note: The allotment of seat is purely provisional. The final confirmation will be done as per University guidelines.

The seat allotted on the basis of wrong credentials filled by the candidate, will be cancelled at the time of reporting and the student will not have right to claim on this seat.

3.7 Online Reporting in the Allotted Institute

In view of the guidelines issued by State Govt. related to COVID-19 pandemic, the process of reporting will be done online. For this, the Candidate will require to upload the following Scanned documents (Coloured copy) on counselling portal from their login account, after the provisional allotment of seat:-

Sr. No.	Course	Documents Required for uploading on Online Counselling Portal for Verification by Colleges
1.	Common for All Courses	1. 10 th DMC 2. Residential Certificate (Domicile or another valid Address Proof) 3. Reserved Category Certificate (as Applicable) 4. Passport Size Photograph 5. Migration Certificate of Qualifying Exam (if selected as Yes at the time of registration) 6. Income Certificate (as Applicable)
2.	B.Tech. 1 st year	1. Sikh Religion Exam Score Card (If Qualified) 2. DMCs of 10+2 / Diploma
3.	B.Tech. 2 nd year (Lateral Entry)	1. DMCs of Diploma / B.Sc. 2. DMC of 10+2 if Diploma in Lateral Entry 3. Income Affidavit/Certificate (if admitted under Tuition Fee Waiver Scheme)

Sr. No.	Course	Documents Required for uploading on Online Counselling Portal for Verification by Colleges
4.	B.Pharmacy. 1 st year	1. DMCs of 10+2 / Diploma 2. Income Affidavit/Certificate (if admitted under Tuition Fee Waiver Scheme)
5.	B.Architecture	1. NATA Score Card 2. DMCs of 10+2 / Diploma
6.	MBA	1. DMCs of Graduation 2. Income Affidavit/Certificate (if admitted under Tuition Fee Waiver Scheme)
7.	MCA	1. DMCs of Graduation 2. Income Affidavit/Certificate (if admitted under Tuition Fee Waiver Scheme)
8.	M.Tech.	1. DMCs of B.Tech. Course 2. DMCs of Diploma, if Graduation done on the basis of Lateral Entry

Documents required by PAU at the time of Online/offline Counselling for verification

1. Provisional Seat allotment letter.
2. Residence Certificate of Punjab or Union Territory of Chandigarh for 85% seats.
3. 10th DMC showing Mother Father's Name and Date of Birth.
4. DMC of 10+2 with min aggregate 50% marks (in non-medical).
5. Character Certificate after 10+2 from school/college last attended.
6. Reserved Category Certificate (as applicable).
7. Income Certificate from only those Scheduled Caste students whose parents income is less than Rs. 2,50,000 p.a. and students who are under post-matric scholarship scheme.
8. Performa for Income Certificate for SC category under Post Matric Scholarship Scheme.
9. PAU may call the allotted candidate for verification of original documents and medical examinations as per procedure laid / followed by PAU, Ludhiana for other UG programme being run by PAU, Ludhiana.

After provisional online verification of the uploaded documents the link to upload the Admission Fee Slip will be activated in the candidate login. The candidate will have to submit the applicable semester fee in the College's Bank Account (as details mentioned in the allotment letter) through online mode and have to upload the Admission Fee slip (record of transaction of Fee payment) from his/her login. After verification of Admission Fee Slip by the Allotted Institute the seat will be confirmed provisionally.

This whole process, i.e. provisional verification and provisional confirmation of allotted seat, is to be done within the prescribed period. If candidate do not report or the allotted seat is not confirmed within the prescribed period, then the allotted seats shall be stand cancelled and the candidates shall not have any right to claim on the seats, whatsoever. It is in the interest of the candidates to report at the earliest to the allotted College.

3.8 Withdrawal of Seat

Candidate can withdraw his/her confirmed seat during reporting period of each round or within 7 days from the last date reporting of last round of counselling. (Please read Refund Rules available in Information Brochure of IKGPTU)

4. PARTICIPATION IN 2ND ROUND OF COUNSELLING

- (a) The Candidates falling under 85% Punjab quota and 15% Other States quota, irrespective of Got Seat or Not Got Seat in the 1st Round of Counselling or could not participate in the earlier round after depositing counselling fee, can participate in the 2nd round of Centralized Online Counselling with same counselling fee.
- (b) The New Candidates need to follow the complete procedure (as mentioned earlier) to participate in 2nd round of Centralized Online Counselling.
- (c) The Candidates who have participated in 1st Round of counselling and wish to participate in 2nd round of counselling, those candidates require to login to their Account with their counselling Roll No. & Password in which the popup page will open to take the consent of concerned candidate to participate in 2nd round of counselling. By confirming Registration form the candidate will be considered in 2nd round and further activities will be done as per counselling schedule. Rest procedure will be same as of 1st round of counselling (except deposition of counselling fee).
- (d) If the candidate participates in 2nd round after confirming his/her allotted seat of previous round and the candidate is allotted new seat in 2nd Round, then the previous allotted seat to the candidate will be cancelled automatically and the candidate will have no right on previously allotted seat. In this case upgraded allotment letter will be issued. The candidate will report in the old allotted institute alongwith upgraded allotment letter to cancel his/her seat and to refund the submitted fee and also report in the new allotted institute to confirm his/her admission in the prescribed period. In case the new seat is not allotted in 2nd Round then the seat allotted in previous round will be retained to candidate.

5. OTHER IMPORTANT INFORMATION

- (a) The whole procedure defined in this document is for understanding only. This screenshots given in this document under Registration Form, Application Form etc. is a sample for reference. Actual Registration Form & Application Form may vary from the given samples.
- (b) Rank will be prepared as per rule and regulations of Participating Universities and notifications issued by Punjab Government from time to time.
- (c) Candidate must ensure about his/her eligibility as per Government Notifications/ Information Brochure available on website www.ptu.ac.in.
- (d) Candidates are advised to visit the above mentioned website regularly for updates related to Centralized Online Counselling.
- (e) After allotment of seat the Candidates will upload the requisite documents on counselling portal for verification by respective College and confirming provisional admission. The final verification at University level will be done after the COVID-19 Pandemic is normalize.
- (f) The details regarding the total number of seats in a particular college is available in the Information Brochure uploaded at website www.ptu.ac.in under Admissions 2022-23 link.
- (g) Tuition Fee Waiver Scheme is applicable under IKGPTU & MRSPTU for Punjab Residents only. This scheme is not applicable for PAU.
- (h) In case of Tuition Fee Waiver Scheme, Total number of seats will be 5% over and above the sanctioned intake of the course.
- (i) In case of non availability of candidates in Tuition Fee Waiver Scheme, the same shall not be given to any other category of applicants.

- (j) Student admitted under Tuition Fee Waiver Scheme and such a beneficiary shall not be allowed to change institution or course under any circumstances
- (k) Tuition Fee waiver to a student shall be applicable for the complete duration of the course.
- (l) The student availing Tuition Fee Waiver seat will not be entitled to avail financial assistance under any other Government Scheme whatsoever. However, he / she shall be eligible for any scholarship available on competition / merit basis.