

**HIGH COURT LEGAL SERVICES COMMITTEE**  
**HIGH COURT OF UTTARAKHAND**

**NOTICE -31**

Applications are hereby invited from practicing advocates for empanelment as Panel Lawyers under the High Court Legal Services Committee (HCLSC), High Court of Uttarakhand, Nainital. Selected advocates will be required to render legal services before the Hon'ble High Court, Tribunals, Boards, or any other Statutory Bodies as assigned.

**Eligibility/Terms for an appointment:**

1. A regular practicing Advocate of High Court of Uttarakhand/Tribunal/Board/any other statutory body, having a minimum three years of experience as an Advocate registered under the Uttarakhand Bar Council.
2. Fee/Honorarium shall be paid as per the existing Rules of Uttarakhand State Legal Services Authority (UKSLSA) and National Legal Services Authority (NALSA).
3. On being nominated, Advocates are required to provide full-time legal service to High Court Legal Services Authority (HCLSC) as and when required.
4. The nomination/appointment can be terminated at any time, as per the discretion of Hon'ble the Chairman, High Court Legal Services Committee (HCLSC).

Each application for empanelment must be accompanied by a formal **Affidavit (Annexure-1)**. This affidavit serves as a sworn undertaking, affirming that the applicant-advocate shall strictly adhere to the **Terms and Conditions** and administrative guidelines detailed in **Annexure-2**.

Application forms duly filled-in must be submitted in the office of the Secretary, High Court Legal Services Committee (HCLSC), Ground Floor- ADR Building, High Court of Uttarakhand, Nainital on or before **12.05.2026 up to 4:00 P.M.**

Duly filled application form may be sent through e-mail at **hclsc-hc@uk.gov.in** or can be submitted in office of HCLSC before the prescribed date & time.

**No applications shall be entertained thereafter.**  
**Incomplete forms shall not be accepted.**  
**For any kind of query kindly contact - 9412979696**

By order of Hon'ble the Chairman, HCLSC

*(Wkushanaha)*  
27.04.2026  
Secretary, HCLSC

No. **2132** /UHC/HCLSC/2026

Dated: April **27** 2026.

**Copy to:**

1. Advocate General, High Court of Uttarakhand, Nainital.
2. District Judge, Nainital, and Dehradun.
3. Secretary DLSA, Nainital, and Dehradun.
4. The President/Secretary, High Court Bar Association, Nainital.
5. Notice Boards of the High Court & Notice Boards of Bar Association.
6. Deputy Registrar (Listing) for publishing the same in the Cause List of High Court.
7. Computer section for uploading in the website.
8. UKSLSA for uploading in the website.
9. Guard File.

**APPLICATION FOR APPOINTMENT AS ADVOCATE UNDER HIGH COURT**

**LEGAL SERVICE COMMITTEE (HCLSC)**

1. Name of the applicant :-.....
2. Name of Father/Husband:-.....
3. Date of Birth :-.....
4. Address :-.....  
.....
5. Contact no.:- (Mandatory).....
6. Email id - (Mandatory) .....
7. Enrolment No. & date of enrolment:-.....  
**(Enclose a self-attested photocopy of the Document)**
8. Membership No. of Uttarakhand High Court Bar Association:-.....  
**(Enclose a self-attested photocopy of the Document)**
9. Preference of Case type/specialization:-.....  
(Civil, Criminal, Revenue, Consumer, Service)
10. Proof of Experience (Mandatory):-.....  
**(Enclose the experience certificate from the Bar Association)**
11. Have you ever been delisted or debarred by the Court, if so, details there of.....  
.....  
**(Enclose the Declaration that no Disciplinary/Criminal proceedings are pending against applicant)**
12. Do you want to provide legal aid/legal advice/legal service without charging any fee/  
Honorarium:-.....
13. Enclose the Copies of at least 10 significant judgments from different categories where you appeared as lead  
counsel.
14. **Enclose the duly filled and attested affidavit, in accordance with the Terms and Conditions specified in  
Annexure-2.**

**Affix recent  
Photograph  
(self signed)**

Practicing at (Kindly tick):

- |  |                                  |
|--|----------------------------------|
| 1) Central/State Administrative Tribunal | 5) GST Tribunal                  |
| 2) Board of Revenue                      | 6) Income Tax Tribunal           |
| 3) Debt Recovery Tribunal                | 7) National Company Law Tribunal |
| 4) Labour Tribunal                       | 8) Or any other statutory body   |

15. Any other information is relevant for your candidature:-.....

I hereby declare that the information furnished is true and correct and that nothing is false and  
nothing material has been concealed.

Date:

Signature of the Applicant

**Certificate**

I.....President/Secretary, High Court Bar Association,  
Nainital verify that the applicant is a member of the abovementioned Bar Association.

President/Secretary

**OR**

I.....Chairman/Authorised person, verify that the applicant is a  
practicing lawyer.

Chairman/ Authorised person.

Annexure-1

BEFORE THE SECRETARY, HIGH COURT LEGAL SERVICES COMMITTEE

(HCLSC)

HIGH COURT OF UTTARAKHAND AT NAINITAL

**AFFIDAVIT**

I, \_\_\_\_\_, S/o / D/o / W/o  
\_\_\_\_\_, aged about \_\_\_\_\_ years, R/o  
\_\_\_\_\_

do hereby solemnly affirm and declare on oath as under:

1. That I am a legal practitioner enrolled with the State Bar Council and am currently practicing before the Hon'ble High Court of Uttarakhand at Nainital.
2. That I have applied for empanelment as a Panel Advocate with the High Court Legal Services Committee (HCLSC) for the upcoming term.
3. That I have received, read, and fully understood the "**Terms and Conditions for Empanelling**" as prescribed and detailed in **Annexure-2** of the empanelment notification.
4. That I hereby solemnly undertake to abide by all the rules, guidelines, professional standards, and administrative protocols as described in **Annexure-2** in their entirety.
5. That I am aware that any non-compliance, negligence, or breach of the terms and conditions stipulated in **Annexure-2** shall render me liable for removal from the panel and/or any other action as deemed fit by the Committee.
6. That I affirm that all information provided in my application for empanelment is true and correct to the best of my knowledge.

\_\_\_\_\_  
**DEPONENT**

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**VERIFICATION**

I, the above-named deponent, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.

Verified at Nainital on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

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**DEPONENT**

## Annexure-2

### Terms and Conditions For Empanelling

#### 1. Compliance & Reporting

- **Documents/Files Receiving:** The panel advocate shall receive the file along with documents from the HCLSC office within the 24 hours of issuing nomination letter.
- **Portal Management:** The panel advocate shall be responsible for the regular and timely updation of case statuses on the **National Legal Services Authority (NALSA)** portals and as directed by HCLSC.
- **Monthly Progress Report (MPR):** A comprehensive Monthly Progress Report must be submitted by the panel advocate to HCLSC without fail, detailing the status of all assigned matters.
- **Record Keeping:** Maintenance of an updated physical Register for all allocated cases is mandatory and subject to periodic review.
- **Submission of Bills:** All claims for professional fees and reimbursable expenses must be formally submitted **within 60 days** of the final disposal of the matter to ensure timely processing and settlement.
- **Document Restitution:** Upon the final disposal of a matter, panel advocates are required to return all case-related documents to the HCLSC concurrently with the submission of their final professional bill for processing.
- **Resignation from Panel and File Transfer:** A panel advocate wishing to withdraw from the panel must provide a formal 30-day notice period. During this timeframe, the advocate is required to return all active and disposed case files to the HCLSC to ensure the seamless transition of legal representation.
- **Mandatory Participation in Training Programmes:** It is mandatory for empanelled advocate to attend and actively participate in training programs, workshops, and sensitization sessions as mandated by the **HCLSC**.

#### 2. Communication & Timelines

- **Mandatory Communication:** The panel advocate must respond to all official communications and instructions from the committee and will convey the status of the case to the concerned client within 24 hours of regular Case hearing.
- **Mandatory Jail Visits:** It is mandatory for designated panel advocates to conduct regular, mandatory visits to prisons as scheduled by the **HCLSC**.
- **Direction's Compliance:** All filings, applications, and legal documents must be preferred strictly in accordance with the timelines and directions issued by HCLSC.

#### 3. Performance Standards & Review

- **MMC Monitoring:** The performance and conduct of the panel advocate will be subject to regular review by the Monitoring and Mentoring Committee (MMC).

- **Performance Audits:** The committee reserves the right to conduct performance audits and evaluations to ensure the quality of legal representation.

#### **4. Client Relations & Professional Conduct**

- **Requirement for Regular Interaction with clients :** To ensure the seamless delivery of legal aid services, especially for incarcerated individuals, panel advocates are mandated to engage in regular digital interactions .
- **Conduct with Clients:** Panel advocates are mandated to uphold the highest standards of professional ethics, ensuring absolute fidelity to legal aid beneficiaries and **maintaining the core values of the HCLSC** through honest, transparent, and diligent representation.
- **Substitution of Counsel:** Requests for a change of lawyer by a client, or any replacement of counsel, are strictly subject to the Secretary's scrutiny and discretion.
- **Declaration of Non-association:** Panel Advocates are required to submit a Declaration of Non-Association with all case documentation. This formal statement serves to affirm that the advocate maintains no personal, financial, or professional conflict of interest regarding the case or the parties involved, thereby ensuring the integrity and impartiality of the legal proceedings.
- **Concurrent Private Practice:** Panel advocates are permitted to maintain their private legal practice, provided such engagements do not create a conflict of interest with the legal aid beneficiaries or impede the diligent discharge of their professional duties to the HCLSC.

#### **5. Administrative Integration**

- **Active participation in Lok Adalats:** All panel advocates are **mandated** to actively participate in and provide their professional services for Lok Adalats as and when required by the HCLSC.
- **Assimilating Protocols:** Panel advocates are expected to fully assimilate into the administrative workflow of the committee, ensuring that legal aid services are delivered seamlessly and in line with institutional goals.

#### **6. Preferential Empanelment for Humanitarian Service**

- The HCLSC shall accord **priority and preference** to those advocates who demonstrate a dedicated commitment to **humanitarian service** and the pro bono spirit.