



## HIGH COURT OF UTTARAKHAND, NAINITAL

### OFFICE MEMORANDUM

No.....<sup>29</sup>...../UHC/IT/CIS/2025,

Date: 07.04.2026

Following directions are being issued in pursuant to the resolution of Hon'ble e-Courts and Digitization Committee of the Hon'ble Court regarding availability of orders/judgments uploaded in the Case Information System (CIS)/National Judicial Data Grid (NJDG)-

- (i) Officials deployed at e-Sewa Kendra of the Hon'ble Court shall check that all Final Orders and Judgments of the **previous week** have been uploaded with correct case credentials and dates after the case is disposed in CIS.
- (ii) In case of discrepancies in case credentials of order/judgment uploaded is revealed or order/judgment is not uploaded, the official shall forward a weekly report with the details of the case to concern PS.
- (iii) Legacy record, when taken up for digitization, if it is found that the final order/Judgment is not available in the CIS, the agency involved in digitization shall send the list of such cases on weekly basis to the e-Sewa Kendra. The Official concerned at e-Sewa Kendra will fetch the digitized copy of final order/Judgment from DMS (Document Management System) and upload it into CIS against the concerned case number.

All concerned are informed accordingly.

By order of Hon'ble Court

  
(Yogesh Kumar Gupta)  
Registrar General

No.....<sup>1698</sup>...../UHC/IT/CIS/2025,

Date: 07.04.2026

Copy forwarded for information to:-

1. P.P.S. /Joint P.P.S. to Hon'ble the Chief Justice.
2. Head P.S./P.S. /P.A. to Hon'ble Judges.
3. All the Registrars/Secretary (HCLSC)/CPC of the Hon'ble Court.
4. All the Joint Registrars/Deputy Registrars of the Hon'ble Court.
5. Deputy Registrar (IT) for uploading on the website.
6. Officer-In charge-NIC.
7. Manager, Data Soft Pvt. Limited, Digitization Centre-Glen thorn.
8. ARO, e-Sewa Kendra for necessary compliance.
9. P.S. to Registrar General.

  
Registrar General