

# **HIGH COURT OF UTTARAKHAND, NAINITAL**

## **OFFICE MEMORANDUM**

**No. 52/UHC/Admin.A/2025**

**Dated: June 27, 2025**

In supersession of previous orders, regarding constitution of various Committees/Chairperson of various authorities, Hon'ble the Chief Justice has been pleased to constitute various Committees with immediate effect.

List of Committees of Hon'ble Judges (including other Members) is enclosed herewith for information and necessary action.

**By Order of Hon'ble the Chief Justice,**

**Sd/-**

**(Yogesh Kumar Gupta)  
Registrar General**

**No. 4014 /UHC/XVII-28/Admin.A/2015**

**Dated: June 27, 2025**

*Copy forwarded for information and necessary action to:-*

1. *P.P.S. to Hon'ble the Chief Justice with request to place the same before His Lordship for kind perusal.*
2. *P.S./P.A. to Hon'ble the Judges with request to place the same before His Lordship for kind perusal.*
3. *All the Registrars/O.S.D. of the Court.*
4. *Secretary, HCLSC of the Court.*
5. *C.P.C. of the Court.*
6. *Registrar (HC Cadre) of the Court.*
7. *Joint Registrars of the Court.*
8. *Chief Finance Officer of the Court.*
9. *P.S. to Registrar General.*
10. *Deputy Registrars of the Court.*
11. *Section Incharge (Admin.A & A2, Vigilance, Admin.B, Inspection, Accounts, Cash, I.T., Protocol, Mini Secretariat, SCMSC, Stationery, Translation, Recruitment Cell) of the Court.*
12. *Librarian/Management Officer/Protocol Officer of the Court.*
13. *Guard File.*

**By order,**

**Joint Registrar-I**

**List of Committees as finalized by Hon'ble the Chief Justice**

S. No.	Name of the Committee & its Composition	Remarks
01	<b><u>Administrative Committee</u></b>  Hon'ble the Chief Justice Hon'ble Senior Judge (J-1) Hon'ble the next Senior Judge (J-2)	<ol style="list-style-type: none"><li>1. Service conditions and disciplinary matters of Judicial Officers from the stage of acceptance or non-acceptance of report of the Inquiry Officer, if appointed, and imposition of punishment.</li><li>2. General Administration including: <b>(a)</b> Conduct Rules;<b>(b)</b> Probation, Regularization and Confirmation; <b>(c)</b> Seniority; <b>(d)</b> Promotions; <b>(e)</b> Review for continuation in service beyond 50, 55 and 58 years subject to approval of Full Court; and <b>(f)</b> Alteration of Service Rules.</li><li>3. All issues relating to alienation/ transfer/ surrender of immovable properties under the control of High Court.</li><li>4. Grant of Selection Grade and Super Time Scale subject to approval of Full Court.</li></ol> <p><b>NOTE:</b></p> <ul style="list-style-type: none"><li>• All decisions (Minutes) in respect of major punishments pertaining to item No. 1 shall be placed before the Full Court for approval. Similarly, all decisions (Minutes) in respect of item No. 2(d) shall be placed before the Full Court for approval. The decisions (Minutes) with regard to alteration of service rules shall also be placed before the Full Court for approval.</li><li>• The decisions (Minutes) in respect of other matters shall be circulated to all the Hon'ble Judges for information. Hon'ble Judges may, by letter to Hon'ble the Chief Justice, seek reconsideration of any matter.</li><li>• In meetings relating to the continuation of an officer in service beyond 50, 55 and 58 years, the concerned Portfolio Judge shall also participate.</li></ul> <ol style="list-style-type: none"><li>5. Recruitment to the cadre of District Judges in the State Judicial Service.</li><li>6. Transfers and postings of District Judges and Civil Judges (Sr. Div.).</li><li>7. Appointment of Civil Judges (Sr.Div.) to the Assured Career Progression Scales.</li></ol> <p><b>NOTE:</b></p> <p>The Hon'ble Chief Justice, in consultation with anyone or all of the Judges constituting the Committee, may transfer any Judicial Officer on administrative grounds.</p> <ol style="list-style-type: none"><li>8. Recruitment to the cadre of Civil Judges (Jr.Div.) in the State Judicial Service.</li><li>9. Transfers and postings of Civil Judges (Jr. Div.).</li><li>10. Appointment of Civil Judges (Jr.Div.) to the Assured Career Progression (ACP) Scales.</li></ol> <p><b>NOTE:</b></p> <p>The Chief Justice, in consultation with anyone or all of the Judges constituting the Committee, may transfer any Judicial Officer on administrative grounds.</p> <li>11. Matter pertaining to creation or shifting of District Courts at all levels.</li> <p><b>NOTE:</b></p> <ul style="list-style-type: none"><li>• Examine the necessity of establishing or shifting of District Courts at all levels and make appropriate recommendations.</li><li>• Examine and deal with representations made by Bar Associations for establishing or shifting of District Courts.</li><li>• Transfer of cases and jurisdiction of District Courts and distribution of work.</li><li>• Any other important matter of the district judicial administration except vigilance.</li><li>• In meeting relating to the matters pertaining to creation or shifting of District Courts, Hon'ble Administrative Judge of the concerned district will be an ex-officio member of the Committee.</li></ul> <ol style="list-style-type: none"><li>12. To look into the grievances of the High Court employees and Judicial Officers.</li></ol>
02	<b><u>Vigilance Committee</u></b>  Hon'ble the Chief Justice Hon'ble Administrative Judge	To consider the representations of the Judicial Officers of the subordinate courts made within one month from the date of communication to them of the Adverse Remarks, if any, recorded by the District Judge concerned.
03	<b><u>Committee for Framing / Drafting / Vetting Rules pertaining to High Court and Subordinate Courts</u></b>  Hon'ble Mr. Justice Manoj Kumar Tiwari Hon'ble Mr. Justice Alok Kumar Verma Hon'ble Mr. Justice Subhash Upadhyay	<p><b>NOTE:</b></p> <p>The Committee shall also examine the Petition(s)/ Counter(s)/ Rejoinder(s)/ Affidavits etc. to be filed on behalf of the High Court.</p>
04	<b><u>Committee for recruitment of new staff and promotion of the Officers and Officials in the establishment of the High Court</u></b> Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Alok Kumar Verma Hon'ble Mr. Justice Pankaj Purohit	

05	<p><b><u>Building and Infrastructure Committee for the High Court</u></b></p> <p>Hon'ble the Chief Justice Hon'ble Senior Judge (J-1)</p>	<p><b><u>NOTE:</u></b></p> <p>For administrative and financial approval of all construction related works in the High Court.</p>
06	<p><b><u>Building and Infrastructure Committee for the District Courts</u></b></p> <p>Hon'ble the Chief Justice Hon'ble the second Senior Judge (J-2) Hon'ble the Administrative Judge</p>	<p><b><u>NOTE:</u></b></p> <p>All the projects will be placed first before concerned Administrative Judge and recommendations/remarks of Administrative Judge will be placed before Chairman of the concerned Committee. Thereafter, report of the Committee will be placed before Hon'ble the Chief Justice for final approval.</p>
07	<p><b><u>Committee for Library, Calendar &amp; Publication of Newsletter and Annual Reports</u></b></p> <p>Hon'ble Mr. Justice Manoj Kumar Tiwari Hon'ble Mr. Justice Rakesh Thapliyal Hon'ble Mr. Justice Alok Mahra</p>	<ol style="list-style-type: none"> <li>Purchase and subscription of books, journals, periodicals, case law databases (CDs and internet based) for the Hon'ble Judges, High Court and District Courts.</li> <li>Management of libraries in the High Court and District Courts.</li> <li>Preparation of annual calendar for the High Court and Subordinate Courts.</li> <li>Collection and Compilation of data for Publication of Annual Report of Hon'ble High Court of Uttarakhand on its official website.</li> </ol> <p><b><u>NOTE:</u></b></p> <ul style="list-style-type: none"> <li>A Sub-committee comprising of Registrar (Judicial), Registrar, OSD SLSA Uttarakhand, Registrar (HC Cadre), one P.S./P.A. of the Court (as per availability) shall collect and compile the data for publication of Annual Report of Hon'ble High Court of Uttarakhand.</li> </ul>
08	<p><b><u>Purchase, Finance &amp; Budget Committee</u></b></p> <p>Hon'ble the Chief Justice Hon'ble Mr. Justice Manoj Kumar Tiwari Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Alok Kumar Verma Chief Finance Officer, High Court</p> <p><i>(CFO of the Court shall participate only in the meetings regarding Purchase and Finance)</i></p>	<ol style="list-style-type: none"> <li>Purchase of all articles, including new Vehicles, by the High Court and District Courts in excess of the powers already delegated to the unit heads in respect of District Courts.</li> <li>Approval of expenditure by the High Court in excess of ₹ 3 Lakhs.</li> <li>Annual Maintenance contracts.</li> </ol> <p><b><u>NOTE:</u></b></p> <ul style="list-style-type: none"> <li>Approval for expenditure of the Hon'ble High Court upto ₹50,000 (Rupees Fifty Thousand) shall be obtained from the Registrar General, as per the Procurement Rules.</li> <li>Approval for expenditure of the Hon'ble High Court which exceeds ₹50,000 (₹ Fifty Thousand) and does not exceed ₹ 3.00 lakh shall be obtained from Hon'ble the Chief Justice.</li> <li>No old furniture shall be discarded without prior sanction of the Committee.</li> </ul> <ol style="list-style-type: none"> <li>Preparation of annual budget of the High Court and revised estimates.</li> <li>Supervising preparation of annual budget of each District Court.</li> <li>Monitoring budgetary expenditures of the High Court and District Courts.</li> </ol>
09.	<p><b><u>e-Courts and Digitization Committee</u></b></p> <p>Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Rakesh Thapliyal Hon'ble Mr. Justice Subhash Upadhyay</p>	<ol style="list-style-type: none"> <li>Computerization of the High Court and District Courts, including court rooms and registry functions.</li> <li>Data entry of all case records.</li> <li>Establishing Judicial Service Centres.</li> <li>Video conferencing between all Courts and Jails.</li> <li>Management of websites of the High Court and District Courts.</li> <li>Establishing e-Court in the High Court and to start e- filing.</li> <li>Purchase of computer software &amp; hardware, Annual maintenance of software &amp; hardware and purchase of computer stationery and recommendation of allocation /transfer of funds to various Government Organization/ Authorities / Agencies for this purpose including e-Courts Project.</li> </ol>
10	<p><b><u>State Court Management System Committee</u></b></p> <p>Hon'ble Mr. Justice Manoj Kumar Tiwari Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Alok Kumar Verma Registrar General Principal Secretary (Law)-cum-LR Director, UJALA</p>	<p><b><u>NOTE:</u></b></p> <p>The Committee shall also monitor the implementation of the resolutions passed in the Chief Justices' Conferences.</p>

11	<p><b><u>Committee for General Administration of District Courts</u></b></p> <p>Hon'ble Mr. Justice Manoj Kumar Tiwari Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Ashish Naithani</p>	<ol style="list-style-type: none"> <li>1. Transfers and Postings of the Administrative Officers.</li> <li>2. Appeals and revisions pertaining to inter-se seniority, promotion, pay fixation, probation, regularisation, confirmation, Selection Grade of the staff of the District Courts.</li> <li>3. Transfer of an individual from one unit to another unit.</li> <li>4. Conversion of contingency employees to regular employees.</li> <li>5. To consider the grievances and demands of employees of subordinate courts.</li> <li>6. Creation of posts in Subordinate Judiciary.</li> <li>7. Appeals, reviews and representations etc. against orders of the District Judge in all disciplinary matters.</li> </ol>
12	<p><b><u>Arrears-cum-Review &amp; Judicial Impact Assessment Committee</u></b></p> <p>Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Rakesh Thapliyal</p>	<ol style="list-style-type: none"> <li>1. For the High Court.</li> <li>2. General supervision and to issue directions to subordinate courts to reduce pendency and to increase the disposal of cases in all Courts.</li> </ol>
13	<p><b><u>Protocol Committee</u></b></p> <p>Hon'ble Mr. Justice RakeshThapliyal Hon'ble Mr. Justice Ashish Naithani</p>	<p>The Committee shall also supervise the work of the Management Section with regard to:</p> <ol style="list-style-type: none"> <li>(i) various functions, ceremonies, references, etc. organized from time to time at the High Court;</li> <li>(ii) maintenance &amp; management of all the vehicles of the High Court, including pooled vehicles.</li> <li>(iii) all the facilities to be extended to the Former Hon'ble Chief Justices and Former Hon'ble Judges of this High Court.</li> </ol> <p><b><u>NOTE:</u></b></p> <p>The Committee shall be assisted by the Registrar (Protocol), High Court.</p>
14	<p><b><u>Gender Sensitization and Internal Complaints Committee</u></b></p> <p>Hon'ble Mr. Justice Manoj Kumar Tiwari <i>(Chairperson)</i> Hon'ble Mr. Justice Ravindra Maithani Hon'ble Mr. Justice Subhash Upadhyay Mrs. Pushpa Joshi, Senior Advocate Ms. Manisha Bhandari, Advocate Registrar (Vigilance) as <i>Member Secretary</i> Ms. Kanchan Bhandari, Vimarsh NGO Nainital</p>	
15	<p><b><u>High Court Legal Services Committee</u></b></p> <p>Hon'ble Mr. Justice Alok Kumar Verma</p>	
16	<p><b><u>Committee for matters relating to Oath Commissioners</u></b></p> <p>Hon'ble Mr. Justice Alok Kumar Verma Hon'ble Mr. Justice Pankaj Purohit</p>	
17	<p><b><u>Committee for monitoring progress in matters related to Family Courts, NDPS, PC&amp;PNDT, Labour Court &amp; Tribunal, Mediation</u></b></p> <p>Hon'ble Mr. Justice Pankaj Purohit Hon'ble Mr. Justice Ashish Naithani Hon'ble Mr. Justice Subhash Upadhyay</p>	
18	<p><b><u>Committee for matters pertaining to Juvenile Justice, POCSO &amp; Under Trial Prisoners</u></b></p> <p>Hon'ble Mr. Justice Rakesh Thapliyal Hon'ble Mr. Justice Alok Mahra Hon'ble Mr. Justice Subhash Upadhyay</p>	<p><b><u>NOTE:</u></b></p> <p>With respect to the matters pertaining to Juvenile Justice, the Committee is at liberty to invite any person to participate in its deliberations.</p>

19	<p><b><u>Committee for allotment of Advocate Chambers and for Finalization / preparation of new waiting list for Allotment of Advocate Chambers</u></b></p> <p>Hon'ble Mr. Justice Alok Kumar Verma  Hon'ble Mr. Justice Rakesh Thapliyal  Hon'ble Mr. Justice Pankaj Purohit  President, High Court Bar Association  Secretary, High Court Bar Association  Registrar (Protocol)</p>	<p>For allotment of Advocate Chambers and for Finalization/preparation of new waiting list for Allotment of Advocate Chambers (as per Rule 3 of the Uttarakhand High Court Advocates Chambers Allotment and Occupancy Rules, 2008).</p>
20	<p><b><u>Committee to monitor All Machine Translation related activities</u></b></p> <p>Hon'ble Mr. Justice Ravindra Maithani  Hon'ble Mr. Justice Ashish Naithani  Hon'ble Mr. Justice Subhash Upadhyay</p>	<p><b>NOTE:</b>  The Committee shall be assisted by the Registrar (Inspection).</p> <p><i>Constituted vide DO letter dated 23.01.2023 of Hon'ble C.J.I. with request to constitute a Committee of two Judges (one of them preferably a Service Judge) assisted by a Registrar.</i></p>
21	<p><b><u>Grievance Redressal Committee for Advocates / Bar Associations</u></b></p> <p><b>For the High Court:</b>  Hon'ble the Chief Justice  Hon'ble Mr. Justice Manoj Kumar Tiwari  Hon'ble Mr. Justice Ravindra Maithani  Advocate General  Chairman, Uttarakhand Bar Council  President, High Court Bar Association</p> <p><b>For the District Courts:</b>  District Judge  Senior-most Judicial Officer  Chief Judicial Magistrate  President, District Bar Association / Bar Associating of Outlying Court, if matter pertains to Outlying Court</p>	<p>Genuine grievances related to the difference of opinion or dissatisfaction because of procedural changes in filing/listing of the matters of the High Courts or District Courts and any genuine grievance pertaining to misbehave of any member of the lower judiciary, provided such grievance must be genuine and not to keep the pressure on any Judicial Officer.</p> <p><i>Constituted vide order dated 20.04.2023 of Hon'ble Supreme Court of India passed in Special Leave Petition No. 5440/2020 titled as "District Bar Association V/s Ishwar Shandilya &amp; Ors."</i></p> <p><i>Headed by the Chief Justice alongwith Two Senior Judges of the High Court, one each from Service and one from the Bar as nominated by the Chief Justice as well as Advocate General, Chairman of the Bar Council of the State and President of the High Court Bar Association.</i></p>
22	<p><b><u>Committee for Service Conditions of the District Judiciary</u></b></p> <p>Hon'ble Mr. Justice Alok Kumar Verma  Hon'ble Mr. Justice RakeshThapliyal  Principal Secretary (Law)-cum-LR  Registrar General  <i>(Ex-officio Secretary of the Committee)</i>  Mr. B.S. Dugtal, Member (Judicial)  Uttarakhand Human Rights Commission  <i>(as Nodal Officer)</i></p>	<p><i>In compliance of Hon'ble Supreme Court Judgment dated 04.01.2024 passed in W.P. Civil No. 643 of 2015 titled as "All India Judges Association V/s Union of India".</i></p> <p><i>Principal functions of the Committee are mentioned at Para No. 85 of the said Judgment.</i></p>
23	<p><b><u>Accessibility Committee for the High Court</u></b></p> <p>Hon'ble Mr. Justice Pankaj Purohit  Registrar (Protocol)  Assistant Registrar (Management &amp; Protocol)  Ms. Puja Banga, Advocate, High Court  Mr. Ravindra Joshi, OIC-NIC <i>(Technical Expert)</i>  Mr. Kundan Singh, Group-D Employee</p>	<p>With the aim to serve as the Nodal Authority for taking proactive measures to ensure greater accessibility of Judicial Processes/Infrastructure for putting in place a system to ensure that every stakeholder in the justice delivery system, who is affected by a disability is given the reasonable accommodation that they need.</p> <p><i>Constituted vide D.O. letter dated 06.11.2023 of Hon'ble Dr. Justice D.Y. Chandrachud, Hon'ble Chief Justice of India.</i></p>
24	<p><b><u>Committee for Ensuring the implementation of the Decisions of the Apex Court</u></b></p> <p>Hon'ble Mr. Justice Pankaj Purohit  Registrar (Judicial), High Court</p>	<p><i>Constituted in compliance of the order dated 06.08.2024 passed by the Hon'ble Supreme Court in SLP (CrL.) No. 5191/2021 titled as 'Satender Kumar Antil vs. CBI &amp;Anr.</i></p>

25	<p><b><u>Committee to ensure construction and availability of separate toilet facilities for Males, Females, PwD and Transgender Persons in High Court and in all District Courts</u></b></p> <p>Hon'ble Mr. Justice RakeshThapliyal Registrar General Chief Secretary, State of Uttarakhand Principal Secretary (Law)-cum-LR Secretary (PWD), State of Uttarakhand Secretary (Finance), State of Uttarakhand Ms. Manisha Bhandari, Advocate, High Court</p>	<p><i>Constituted in compliance of judgment dated 15.01.2025 passed by the Hon'ble Supreme Court in WP(C) No. 538 of 2023 titled as 'RajeebKalita vs. Union of India &amp;Ors.</i></p>
26	<p><b><u>Committee for consideration of applications pertaining to GPF Withdrawals</u></b></p> <p>Hon'ble Mr. Justice Ashish Naithani Hon'ble Mr. Justice Alok Mahra</p>	
27	<p><b><u>Accreditation Committee</u></b></p> <p>Hon'ble Mr. Justice RakeshThapliyal Hon'ble Mr. Justice Alok Mahra Hon'ble Mr. Justice Subhash Upadhyay</p>	<p>For granting permission to the legal correspondents for reporting the proceedings and judgments/orders of the High Court.</p>

**Note:**

1. In case it is difficult for members of a Committee to assemble and in case of urgency, existence of a Committee shall not prevent Hon'ble the Chief Justice to take a decision in consultation with any one member or more of the respective Committee.
2. In case of exigencies, Special Committees will be constituted by Hon'ble the Chief Justice.
3. Matters not allocated shall remain under the direct control of Hon'ble the Chief Justice.
4. For day-to-day functioning, the Officer concerned in the Registry shall approach and seek instructions from the Chairman of the respective Committee.
5. All the minutes with regard to the meetings of the Committees shall be placed before Hon'ble the Chief Justice for final approval.
6. The Registrar General shall nominate a Judicial Officer working in the Registry of the Court as a Convener / Coordinator for each Committee.

Sd/-  
**Chief Justice**  
26.06.2025