

HIGH COURT OF UTTARAKHAND AT NAINITAL

E-TENDER NOTICE FOR PROCUREMENT OF SCANNERS, PRINTERS AND PHOTOCOPIERS

The High Court of Uttarakhand, Nainital invites e-Bids for supply & installation of 17 Scanners, 21 Duplex Network Printers, 1 Duplex Colour Printer and 3 Digital Photocopiers. The last date of submission of e-Bids shall be **15/09/2023 upto 03:00 PM**. The detail of tender document along with terms and conditions of e-tender can be downloaded from "<http://uktenders.gov.in>" and on the official website of High Court of Uttarakhand, Nainital i.e. "<http://www.highcourtofuttarakhand.gov.in>".

Registrar General
High Court of Uttarakhand,
Nainital

IMPORTANT

Bidders kindly notice that the documents/certificates/declarations & lists etc. related to the tender should be clear & legible. All the relevant documents must be submitted in the following order as shown in the check list below and should be properly marked with responding page numbers thereof. Non-compliance of the same will lead to disqualification and participation will be rejected out rightly and no correspondence will be entertained in this regard.

SN	PARTICULARS	PAGE NUMBER (FROM...To...)
1.	Demand Draft of Rs. 4720/- (Four Thousand Seven Hundred Twenty Only) (Non-refundable) in favour of “ Registrar General, High Court of Uttarakhand, Nainital ” payable at Nainital. Hard copy of DD should be submitted in separate envelope on or before last date/time (15.09.2023, 3:00 PM) of submission of tender in the office of Registrar General of the High Court of Uttarakhand.	
2.	EMD in the form Demand Draft of Rs.125000.00 (Rs. One Lakh Twenty Five Thousand Only) in favour of “ Registrar General, High Court of Uttarakhand, Nainital ” payable at Nainital. Hard copy of D.D. should be submitted in separate envelope on or before last date/time (15.09.2023, 3:00 PM) of submission of tender in the office of Registrar General of the High Court of Uttarakhand.	
3.	Document of proof of Date of Establishment of firm	
4.	Documents showing office address with phone numbers, fax number, mobile number and name of the contact person.	
5.	Certificate of turn over to the tune of at least Rs.10000000.00 (Rs. One Crore) in each of last 3 consecutive years (FY: 2020-21, 2021-22 & 2022-23) , duly certified by C.A. (Balance Sheet need not be attached)	
6.	PAN of the firm (Enclose Copy)	
7.	Registration with concerned Government Authorities (Incorporation of Company) (copy to be enclosed).	
8.	TAX Registration Number (Enclose Copy), i.e. GSTIN etc.	
9.	Documents related to 5 years Experience as OEM/Company/Distributor. (Enclose Copy)	
10.	Documents related to direct authorization from major OEMs for selling and supporting components offered. Bidder needs to furnish Authorization letter from OEM in case of authorized partner/representative/system integrator.(Copies to be enclosed)	
11.	Documents related to Certification from an accredited and internationally reputed firms for ISO 9001:2008 (Higher or Equivalent). Copy to be enclosed)	
12.	Documents related to the support/logistics for entire state of Uttarakhand (Enclose copy)	
13.	Document for being Non-Black listed in the past by any of the State Governments across the country or Government of India or High Courts or Hon’ble the Supreme Court of India. (Enclose copy)	
14.	Document showing the details of authorized person to sign and participate in the tender (Enclose copy)	
15.	Compliance sheet of technical specifications of offered product	
16.	Brochures of offered product, if any	
17.	Tender Document Duly Signed & Stamped on every page.	

1: ELIGIBILITY CRITERIA

The Bids must be complete in all aspects and should cover entire scope of work as stipulated in the tender document. This invitation to tender is open to all the bidder(s), who qualify the eligibility criteria as given below:

SN	Eligibility Criteria
1.	The bidder(s) should be an OEM/Company/Distributor having experience of minimum 5 years in India.
2.	The bidder(s) must have direct authorization from OEM (Original Equipment Manufacturer) for selling and supporting the goods/items being offered. Bidder needs to furnish the authorization letter from Original Equipment Manufacturer in case of authorized partner/ representative/ system integrator.
3.	The bidder(s) must have turnover of at least Rs. 10000000.00 (Rs. One Crore Only) in each of the last three consecutive financial years (FY: 2020-21, 2021-22 & 2022-23).
4.	The bidder(s)/OEM should have certification from an accredited and internationally reputed firms for ISO 9001:2008 (equivalent or higher) (OPTIONAL)
5.	The Bidder should support centers/logistics for the entire state of Uttarakhand.
6.	The bidder(s) should not be blacklisted in the past by any of the State Governments across the country or Government of India or High Courts or the Hon'ble the Supreme Court of India.

IMPORTANT NOTE FOR ALL THE BIDDERS

Bidders may quote rates of all the four items or any of the particular item(s). If, bidder(s) is willing to supply only one item, then the bidder(s) should quote "0" (zero in numeric form) in the price column of the other item(s). Tender evaluation shall be done on the basis of Eligibility Criteria, Technical Specifications, feasibility, suitability and price of individual item (Not on the basis of total cost of all the items). The High Court of Uttarakhand reserves its right issue work order to more than one firm for different items or to issue work order for only one item as per eligibility/feasibility/suitability and price, for which no claim whatsoever can be raised by the bidder(s).

2: IMPORTANT DATES & DETAILS:

SN	DETAILS	DATE/ TIME
1.	Date of release of tender	25/08/2023; 01:00 PM
2.	Document download start date	25/08/2023; 01:30 PM
3.	Bid submission start date	25/08/2023; 01:30 PM
4.	Bid submission end date	15/09/2023; 03:00 PM
5.	Date of Technical Bid opening	16/09/2023; 11:00 AM
6.	Date of Financial Bid opening	<i>Will be specified later</i>
7.	Venue of Opening of Bids	High Court of Uttarakhand, Nainital
8.	e-tender Fees (Non-refundable)	Rs. 4720/- (Rs. Four Thousand Seven Hundred Twenty Only)
9.	Earnest Money Deposit (E.M.D.)	125000/- (Rs. One Lakh Twenty Five Thousand Only)

3: SCOPE OF WORK

The selected bidder(s) is expected to carry out all the activities covering supply of the goods/items/hardware as per **Annexure 'C'**, including delivery, testing etc.

3.1: Supply and Delivery of Goods/items

Supply all the required quantities of item(s) at the Hon'ble High Court, Nainital having the Specifications as provided in '**Annexure-C**'.

The bidder will conduct 100% quality inspection and testing to ensure that each and every item complies with the specifications given in '**Annexure-C**' and ensure that there should not be any physical damage(s) and shall contain all the required goods/items accessories before declaring all goods/items as "Ready for delivery".

3.2: Scope of Supply

- a) Subject to the provisions in the bidding document and contract, the goods and related services to be supplied, shall be as specified in the bidding document.
- b) The bidder shall be responsible for Supply of the items at Hon'ble High Court Nainital.

4: DELIVERY SCHEDULE:

4.1: Delivery Process

- a) All aspects of safe delivery of the goods/items shall be the exclusive responsibility of the Vendor. At the destination site, the original packing shall be opened only in the presence of concerned Authorized Officer(s) of respective site/location and Vendor's representative. The intact position of the seal shall form the basis for receipt of goods/items in good condition (not tampered).
- b) Delivery of the Goods shall be made by the Supplier in accordance with the terms of the Purchase Contract. The vendor shall take responsibility of the Goods till they reach the delivery destinations as informed by the Court.
- c) It shall be the responsibility of the Vendor to deliver the goods in time.
- d) The contract for the supply can be repudiated at any time by the High Court of Uttarakhand, if the supplies are not made to the satisfaction of Hon'ble Court after giving an opportunity to the bidder(s) of being heard and recording the reasons for repudiation.
- e) The supplier/ selected bidder(s) shall arrange to supply the ordered goods/items as per specifications within the specified delivery/completion period at various sites/locations mentioned in the bidding document and/or contract.
- f) If the goods/items supplied are not found up to the approved specifications, or, are not delivered within the stipulated time, the security deposit may also be forfeited at the discretion of Hon'ble the High Court.

4.2: Terms of Execution & Delivery Time Schedule:

- a) The Bidder shall deliver the goods/items within 4 weeks from the date of the work order. In case of delay in delivery of goods/items, penalty shall be charged as mentioned in LD (Liquidated Damages) clause.
- b) The Bidder shall complete the installation and configuration of the goods/items within 1 week from date of delivery. Any delay beyond stipulated period shall attract additional penalty, as mentioned in the LD clause.
- c) Part of the week shall be considered as full week. Only business days would be calculated within the week, excluding holidays.
- d) The Bidder should have adequate number of qualified/certified and experienced resources with requisite skills required to manage the delivery/ Installation Setup as per the scope of the project.

- e) High Court in its discretion may increase/decrease the time period given for delivery and installation of goods/items.

5: INSTRUCTIONS TO BIDDERS

5.1: Cost of Bidding

- a) The Bidder shall bear all the costs associated with the preparation and submission of the Tender. High Court of Uttarakhand shall in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
- b) The Bidder shall have to remit Non-refundable Tender Processing Fees of Rs. 4720/- in the separate cover. Tender processing fees must be in the form of Demand Draft in the favour of “**Registrar General, High Court of Uttarakhand**” payable at Nainital along with the covering letter. The bidders are also requested to affix the stamp of the company on the overleaf of demand draft.
- c) Bidders may quote rates of all the four items or any of the particular item(s). If, bidder(s) is willing to supply only one item, then the bidder(s) should quote “0” (zero in numeric form) in the price column of the other item(s). Tender evaluation shall be done on the basis of Eligibility Criteria, Technical Specifications, feasibility, suitability and price of individual item (Not on the basis of total cost of all the items). The High Court of Uttarakhand reserves its right issue work order to more than one firm for different items or to issue work order for only one item as per eligibility/feasibility/suitability and price, for which no claim whatsoever can be raised by the bidder(s).

5.2: Bidding Documents

Bidder can download the tender document from <https://www.uktenders.gov.in/> and upload the same on <https://www.uktenders.gov.in/> on or before due date of the Tender. The bids have to be submitted online on “<http://uktenders.gov.in>”. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or tender not substantially responsive to the bidding documents in all respect may result in the rejection of the Tender. Tenders (only in the format issued by this office) are to be filled (readable writing) as per the conditions mentioned in the tender form and the bidders have to sign on the acceptance of conditions otherwise bid will be rejected.

5.3: Amendment of Bidding Documents

- a) High Court of Uttarakhand may modify the bidding documents by amendment and upload accordingly at any time prior to the deadline for submission of bids, for any reason, whether at its own initiative or in response to the clarifications requested by prospective bidder(s)
- b) All prospective bidder(s) are requested to browse our website and any amendments / corrigendum / modification shall be notified on e-tender website only and such modification shall be binding on them. Bidders are also requested to browse the e-tender website i.e. <https://www.uktenders.gov.in/> for further amendments if any.
- c) In continuation of the amendment of the bidding documents, High Court of Uttarakhand, at its discretion, may extend the deadline for the submission of bids.

6: SECTIONS COMPRISING THE BIDS

6.1: Tender Processing Fees: The tender processing fee (non-refundable) to be furnished in favour of “**Registrar General**”, **High Court of Uttarakhand, Nainital** by way of Demand Draft in a separate envelope

on or before last date & hour of submission of e-tender which shall be deposited in the office of Registrar General of the High Court. In case of non-receipt of **Tender Processing Fees** as mentioned above on or before last submission date/time of bid, the tender shall be rejected by High Court of Uttarakhand as non-responsive.

6.2: Two bid system - Two covers system/two envelopes system/two bid system shall be followed for the tender: The two covers shall be as below-

- **Technical bid** –Qualification, Technical Proposal, Fee Details, EMD (if and as applicable), essential supported certificates/ documents etc are to be submitted by the bidder(s).(**Annexure ‘A’**)
- **Financial bid** –Financial Proposal in the given format, termed as Financial bid (BOQ). (**Annexure ‘B’**).

6.3: Tender Currency

The prices should be quoted in Indian Rupees. Payment for the supply of equipment as specified in the agreement shall be made in Indian Rupees only. The tender validity would be for a period of **90 days** from the last date of submission of tender.

6.4: Earnest Money Deposit (EMD)

The bidder(s) shall have to submit **Earnest Money Deposit (E.M.D.)** of **Rs. 125000/- (Refundable)** in favour of “**Registrar General, High Court of Uttarakhand, Nainital**” by way of Demand Draft payable at Nainital only in a separate envelope on or before last date & hour of submission of e-tender which shall be deposited in the office of Registrar General of the High Court with the heading “**e-tender for Supply and Installation of Scanners, Printers & Photocopiers**” on the top of the envelope.

- a) EMD as mentioned above, shall be submitted in favour of **Registrar General, High Court of Uttarakhand, Nainital** in the form of Demand draft of Rs. 125000/- payable at Nainital (**which should be valid for minimum 03 months**) of any Nationalized Bank or Commercial Banks or Co-Operative Bank including Rural Bank operating in India.
- b) In case of non-receipt of hard copy of tender processing fees & EMD as mentioned above on or before last submission date/time of bid, the tender shall be rejected by High Court of Uttarakhand as non-responsive.
- c) E.M.D. of Unsuccessful bidder(s) shall be returned as promptly as possible after the expiration of the period of tender validity OR upon the successful Bidder signing the Contract, and furnishing the **Performance Security @ 5%** of the total contractual value as prescribed by High Court of Uttarakhand, whichever is earlier.
- d) The EMD may be forfeited at the discretion of High Court of Uttarakhand, on account of one or more of the following reasons:
 - d) If a Bidder withdraws its tender during the period of Tender validity.
 - e) If Bidder does not respond to requests for clarification of their Tender
 - f) If Bidder fails to co-operate in the Tender evaluation process, and
 - g) In case of a successful Bidder, the said Bidder fails:
 - a) To sign the Agreement / Contract in time
 - b) To furnish Performance Bank Guarantee
 - c) If the bidder(s) is found to be involved in fraudulent practices.

6.5: Performance Security

The successful Bidder shall submit performance security amounting to 5 % of the total contractual value in the form of Fixed Deposit Receipt from a Nationalized Bank/scheduled bank duly pledged in the favour of **Registrar General, High Court of Uttarakhand, Nainital**.

Performance Security should remain valid for a period of minimum sixty (**60**) days beyond the date of completion of all warranty obligations of the vendor/supplier. The Security Deposit will be refunded only after

the expiry sixty days beyond the date of completion of all warranty obligations. This deposit is liable to be forfeited, if during the period of warranty the services of the vendor are found to be unsatisfactory in any respect, and/or if any of the conditions of the contract is contravened/breached, and/or towards any damage caused due to negligence of the contractor or his employees.

6.6: Period of Validity of Bids

- d) Bids shall remain valid for **90 days** after the last date of tender submission prescribed by the High Court of Uttarakhand. A Tender valid for a shorter period shall be rejected as non-responsive.
- e) In exceptional circumstances, High Court of Uttarakhand may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Tender security shall also be suitably extended.

6.7: Tender Due Date

- a) Tender must be uploaded by bidder(s) not later than the date specified in the e-tender.
- b) The High Court of Uttarakhand may, at its discretion, extend the tender due date, in that case all rights and obligations of the High Court of Uttarakhand and the bidder(s), previously subject to the tender due date, shall thereafter be subject to the new tender due date as extended.

6.8: Modification and Withdrawal of bids

Modification and withdrawal of bids shall be as per provisions given in Uttarakhand Procurement Rules. The bidder will not be allowed to withdraw or modify the bid in the interval between the deadline for submission of bids and the expiration of the period of tender validity, specified by the bidder. Withdrawal of a Tender during this interval may result forfeiture of EMD/PBG followed by suitable action as deemed fit by High Court of Uttarakhand.

6.9: Opening/Evaluation of Bids

- a) The Bid Evaluation Committee (BEC) constituted by High Court, shall open/evaluate the bids. The decision of the evaluation committee in the evaluation of the bids shall be final. No correspondence will be entertained outside the process of negotiation/discussion with the committee.
- b) Tender evaluation shall be done on the basis of eligibility criteria, technical specifications, feasibility, suitability and price of item.

7: Contacting High Court of Uttarakhand

- a) Bidder shall not approach High Court of Uttarakhand officers after office hours and/ or outside High Court of Uttarakhand office premises, in respect of the e-tender or subject of purchase thereof, from the time of the Tender opening to the time the Contract is awarded.
- b) Any effort by a bidder(s) to influence High Court of Uttarakhand officers in the decisions on Tender evaluation, tender comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the High Court of Uttarakhand, it should do so in writing.

8: AWARD OF CONTRACT

- a) **Award Criteria:** The Criteria for selection shall be based on the evaluation criteria decided by High Court of Uttarakhand.
- b) High Court will award the contract to the successful bidder, on the basis of bid evaluation and it will not be binding upon the High Court, to accept the lowest bid. The decision of Registrar General, High Court of Uttarakhand shall be final and binding in this regard.

- c) The quantities of items may decrease or increase at any time, depending upon the requirements/grants available with the purchaser(s), which shall be binding to the bidder(s). The bidder has to supply the additional goods/items on the rates given in the financial bid. The rates should be valid for 90 days.
- d) In case, if the first bidder(s) (selected as per the criteria list) does not accept/execute/fulfill the terms/conditions of tender/work order or is found to be involved in corrupt and/or fraudulent practices, the next bidder(s) in the list shall be awarded the contract as per suitable provisions provided in the Uttarakhand Procurement Rules.

9: REJECTION/ACCEPTANCE OF BIDS

Registrar General, High Court of Uttarakhand reserves the right to reject/accept any Tender, and to cancel the bidding process and reject all the bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

10: LIQUIDATED DAMAGE CLAUSE & DELIVERY RELATED PENALTY

- a) Notwithstanding, the High Court of Uttarakhand has right to cancel the order and liquidated damages at 0.5% of the cost of undelivered equipment's per site per week shall be charged for every week's delay in delivery.
- b) The Bidder shall complete the installation and configuration within given time frame. Any delay beyond stipulated period shall attract additional penalty @ 0.5% per week of order value.
- c) The High Court of Uttarakhand reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the High Court of Uttarakhand to the firms.
- d) However, the High Court of Uttarakhand may, at its discretion, waive the liquidated damages in case the delay cannot be attributed to the Bidder.

11: TAXES & DUTIES

Bidder shall be liable for all the taxes and duties. Bidder who does not hold a valid Permanent Account Number (PAN)/ Tax Identification Number (TIN) from Income Tax department and who are not registered under the GST prevalent in the State where his business is located shall not be eligible for bidding. The GST Registration Number should be quoted and a GST clearance certificate from the Commercial Taxes Officer of the Circle concerned valid on the date of submission of tender shall be submitted without which the tender is liable to rejection. The bidder(s) quoting GST should have valid GST registration in the state of Uttarakhand and he should mention the same VAT/GST registration number in the tender document. GST must be shown separately.

12: INSURANCE:

The Goods supplied under the Contract shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges shall be borne by the supplier and Purchaser shall not be required to pay such charges if incurred. The goods shall be delivered at the destination (**FOR** -> Freight on Road) in perfect condition.

13: TRANSPORTATION

The supplier/ selected bidder(s) shall be responsible for the proper packing so as to avoid damage under normal conditions of transport by rail and road or air or sea and delivery of the material in the good condition to the consignee at destination. In the event of any loss, damage, breakage or leakage or any

shortage the bidder(s) shall be liable to make good such loss and shortage found at the checking/ inspection of the material by the consignee. No extra cost on such account shall be admissible. All goods must be sent freight paid.

14: PAYMENTS TERMS

- a) The standard payment terms of the Court are subject to general principle of payment under the Uttarakhand Procurement Rules, 2017, as prescribed by the Government of Uttarakhand or the General Finance Rules, Government of India, whichever applicable to the present tender. All the payments will be made by High Court of Uttarakhand, Nainital. Successful Bidder/Supplier/Vendor will be required to furnish the documentary proof of delivery, installation by the concerned competent authority of Court.
- b) The supplier's/ selected bidder's request for payment shall be made to the purchaser in writing, accompanied by invoices describing, as appropriate, the goods/items delivered and related services performed, and by the required documents submitted pursuant to general conditions of the Purchase Order and upon fulfillment of all the obligations stipulated in the Purchase Order.
- c) The successful Bidder must accept the payment terms proposed by the Court. The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by the Court. Any deviation from the proposed payment terms would not be accepted. The Court shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of the Court.
- d) All Payments will be made to the successful Bidder/Supplier in Indian Rupee (INR) only.
- e) All remittance charges shall be borne by the supplier/ selected bidder(s).
- f) Payment in case of those goods which need testing shall be made only when such tests have been carried out, test results received conforming to the prescribed specification.
- g) Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this bidding document, shall be deducted from the payments for the respective milestones.
- h) In case of Site Not Ready (SNR) or any other issue due to which installation could not be completed, then the decision of Competent Authority of the High Court of Uttarakhand, shall be final and binding to the selected vendor with regard to release of payment.
- i) Taxes (work contract tax, service tax, GST, income tax, etc.), as applicable, shall be deducted at source, from due payments, as per the prevalent rules and regulations.
- j) Due to end of financial year and exigency of the matter, if required, advance payment could be made, after obtaining approval of the competent authority, to the supplier subject to the submission of bank guarantee of the equivalent amount by the supplier/ vendor in lieu thereof to ascertain the timely supply of the requisite goods.

15: APPLICABLE LAW

- a) The Agency shall be governed by the Laws and Procedures established by Government of India/State Government, within the framework of applicable legislations and enactment made from time to time concerning such commercial dealings/processing.
- b) All disputes in this connection shall be settled in Nainital Jurisdiction only.
- c) The Registrar General, High Court of Uttarakhand also reserves the right to modify/relax any of the terms & conditions of the e-tender.
- d) In case the selected bidder(s) fails to complete/comply the order within given time frame, then

necessary action shall be taken against the said firm by forfeiting EMD/PG followed by blacklisting of the said firm or as applicable in such matters. In such case suitable penalty may be imposed on the said firm. Decision of Registrar General, High Court of Uttarakhand shall be final and binding in such matters.

Registrar General

Annexure 'A'

<u>SNo.</u>	<u>Particulars</u>	<u>To be filled by the bidder</u>
1.	Name of the Firm/Vendor	
2.	Whether Demand draft of Rs. 4720/- (Rs. Four Thousand Seven Hundred Twenty Only) (non refundable) payable in the name of Registrar General, High Court of Uttarakhand, Nainital is attached along-with the tender as tender fee.	
3.	EMD of Rs. 125000.00 (Refundable) in favour of Registrar General by D.D. payable at Nainital	
4.	Date of establishment of the firm	
5.	Office address of the firm with office telephone number, fax number and mobile number and name of the contact person	
6.	Registration with concerned Government Authorities. (copy to be enclosed).	
7.	PAN (copy to be enclosed)	
8.	Tax Registration Number (copy to be enclosed).	
9.	The bidder(s) should be an OEM/Company/Distributor having experience of minimum 05 years in India. (Copy to be enclosed).	
10.	The bidder(s) must have direct authorization from major OEMs for selling and supporting components offered. Bidder needs to furnish the authorization letter from Original Equipment Manufacturer in case of authorized partner/ representative/ system integrator. (Copy to be enclosed).	
11.	The bidder(s) should have certification (optional) from an accredited and internationally reputed firms for ISO 9001:2008 (higher or equivalent). (Copy to be enclosed).	
12.	The Bidder should support centers/logistics for the entire state of Uttarakhand.	
13.	The bidder(s) has not been blacklisted in the past by any of the State Governments across the country or Government of India or High Courts or Hon'ble the Supreme Court of India. (Copy to be enclosed).	

Note:- In case of any confusion/misinterpretation/typographical mistakes etc. in this tender document, the decision of Registrar General, High Court of Uttarakhand shall be Final and binding.

Annexure 'B'

Tender Inviting Authority: Registrar General, High Court of Uttarakhand, Nainital					
Name of Work: Supply of Scanners, Printers & Photocopiers					
Contract No: UHC/Purchase of Scanners etc. /2023					
Name of the Bidder/ Bidding Firm / Company :					
<u>PRICE SCHEDULE</u>					
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)					
1	2	3	4	5	6
SN	Item Description	Quantity	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT inclusive of All Taxes in Rs. P	TOTAL AMOUNT In Words
1	High Speed Straight Path Scanner	17			
2	High Speed Duplex Network Printer	21			
3	High Speed Duplex Colour Printer	1			
4	Digital Photocopier (Multi Function Machine)	3			
Total Cost in Figures					
Total Cost in Words					

IMPORTANT NOTE FOR ALL THE BIDDERS

Bidders may quote rates of all the four items or any of the particular item(s). If, bidder(s) is willing to supply only one item, then the bidder(s) should quote "0" (zero in numeric form) in the price column of the other item(s). Tender evaluation shall be done on the basis of Eligibility Criteria, Technical Specifications, feasibility, suitability and price of individual item (Not on the basis of total cost of all the items). The High Court of Uttarakhand reserves its right issue work order to more than one firm for different items or to issue work order for only one item as per eligibility/feasibility/suitability and price, for which no claim whatsoever can be raised by the bidder(s).

Annexure 'C'

<u>SPECIFICATIONS OF HIGH SPEED ADF STRAIGHT PATH SCANNER</u>		
<u>SN</u>	<u>PARTICULARS</u>	<u>SPECIFICATIONS</u>
1	Scanning Technology	CIS/CCD
2	Scanner Type	Sheet Fed/ADF Duplex color scanner
3	Document Size	A3
4	Monochrome/Color Scan Speed	Simplex 60 PPM and Duplex 120 IPM (200/300 DPI)
5	Scanning Feature	Duplex, Multiple Image Output, Staple Detection, Dropout and Color Enhancement, Auto Page Size Detection, 3-D Color Correction, Barcode Recognition, Punch Hole Removal, Folio Scan, Skip Blank Page, Deskew, Cropping
6	Paper Path	Straight
7	Multi Fed Detection Feature	Yes
8	Automatic Document Feeder (ADF)	Yes
9	ADF Tray Capacity	Minimum 100
10	Standard Connectivity	High Speed USB 3.1 or better
11	OS Compatibility	Windows, UBUNTU, LINUX.
12	Daily Duty Cycle (Number of Pages)	Minimum 10000
13	Scan File Formats	PDF, Searchable PDF/A, TIFF, JPEG, BMP
14	On Site Warranty	3 years

<u>SPECIFICATIONS OF HIGH SPEED DUPLEX NETWORK PRINTER</u>	
<u>FEATU RE</u>	<u>SPECIFICATION DESCRIPTION</u>
Printing Technology	Monochrome Laser Printing
Cartridge Technology	Composite or better
Duplex Printing	Auto Duplex
Simplex Printing Speed (A4)	30 PPM (-1 also acceptable) or above
Resolution	600 x 600 dpi or better
Paper Tray Capacity	150 pages
Output Tray Capacity	50 pages
Paper Type	Plain Paper, Heavy Paper, Transparency, Label, Index Card, Envelope
Paper Size	A4, Legal
RAM	256 MB or more
Interface	USB 2.0 Hi-speed or more, Ethernet (Network), Wi-fi
Supported OS	Windows, Ubuntu, Linux
Duty Cycle	20000 pages per month
Warranty	Minimum 3 Years

<u>SPECIFICATIONS OF HIGH SPEED DUPLEX COLOR PRINTER</u>	
<u>FEATURE</u>	<u>SPECIFICATION DESCRIPTION</u>
Printing Technology	Laser Color Printing
Duplex Printing	Auto Duplex
Simplex Printing Speed (A4)	20 ppm or above
Resolution	600 x 600 dpi or better
Paper Tray Capacity	100 pages
Output Tray Capacity	25 pages
Paper Type	Plain Paper, Heavy Paper, Transparency, Label, Index Card, Envelope
Paper Size	A4, Legal
RAM	32 MB or more
Interface	USB 2.0 Hi-speed or more, Wi-fi
Supported Operating Systems	Windows, Ubuntu, Linux
Duty Cycle	5000 pages per month
Warranty	Minimum 3 Years

I.

<u>SPECIFICATIONS OF Digital Photo Copier (Multi Function Machine)</u>	
<u>FEATURE</u>	<u>SPECIFICATION DESCRIPTION</u>
Printing Technology	Laser, A3
Type of Printing	Mono
Type of Machine	MFD
Cartridge Technology	Separate Drum and Toner (Dual Component)/Composite
Duplex Printing	Duplex
Minimum Speed (Print) A4	30 PPM or above
Minimum Speed (Scan) A4	SIMPLEX 50 PPM (600 x 600 dpi) Mono/Color
Original Document Feeder Type	DADF
Resolution	600 x 600 dpi or better
Feeder Capacity (Number)	100
Each Main Paper Tray Capacity (Number)	500 or above
RAM	2 GB or more
Duty Cycle	1,00,000 pages per month or above
Warranty	Minimum 3 Years

Note:-

- 1) All the above specifications be read "the same, better or more".
- 2) Bidder should fill the above annexure completely and carefully along with technical bid, failing which tender will be rejected and no communication in this regard shall be entertained.

-----**END OF DOCUMENT**-----