

HIGH COURT OF UTTARAKHAND AT NAINITAL

E-TENDER NOTICE FOR PROCUREMENT OF PRINTERS

The High Court of Uttarakhand invites eBids for supply & installation of 254 Printers in two-cover system.

The last date of submission of eBids shall be 08/03/2021, 03:00 PM. The detail of tender document along with terms and conditions of e-tender can be downloaded from "<http://uktenders.gov.in>" and on the official website of High Court of Uttarakhand, Nainital i.e. "<http://www.highcourtofuttarakhand.gov.in>".

Sd/-

Registrar General
High Court of Uttarakhand, Nainital

1: ELIGIBILITY CRITERIA

The Bids must be complete in all aspects and should cover entire scope of work as stipulated in the tender document. This invitation to tender is open to all the bidder(s), who qualify the eligibility criteria as given below:

| SN | Eligibility Criteria |
|----|--|
| 1. | The bidder(s) should be an OEM/Company/Distributor having experience of minimum 5 years in India. |
| 2. | The bidder(s) must have direct authorization from OEM (Original Equipment Manufacturer) for selling and supporting components offered. Bidder needs to furnish the authorization letter from Original Equipment Manufacturer in case of authorized partner/ representative/ system integrator. |
| 3. | The bidder(s) must have average turnover of at least Rs. 2 Crore in each of the last three financial years as of (FY 2017-18, 2018-19, 2019-20). |
| 4. | The bidder(s)/OEM should have certification from an accredited and internationally reputed firms for ISO 9001:2008 (equivalent or higher) (<i>OPTIONAL</i>) |
| 5. | The Bidder should support centers/logistics for the entire state of Uttarakhand and Delhi. |
| 6. | The bidder(s) should not have been blacklisted in the past by any of the State Governments across the country or Government of India or High Courts or the Hon'ble the Supreme Court of India. |

2: IMPORTANT DATES & DETAILS:

| SN | DETAILS | DATE/ TIME |
|-----------|--|---|
| a) | Date of release of tender | 20/02/2021; 01:00 PM |
| b) | Document download start date | 20/02/2021; 01:30 PM |
| c) | Bid submission start date | 20/02/2021; 01:30 PM |
| d) | Bid submission end date | 08/03/2021; 03:00 PM |
| e) | Date of Technical Bid opening | 08/03/2021; 03:30 PM |
| f) | Date of Financial Bid opening | <i>Will be specified later</i> |
| g) | Venue of Opening of Bids | High Court of Uttarakhand, Nainital |
| h) | e-tender Fees (Non-refundable) | Rs.2,950/- (Two thousand Nine hundred Fifty only) |
| i) | Earnest Money Deposit (E.M.D.) (Refundable) | Rs. 75,000/- (Seventy five thousand only) |

3: SCOPE OF WORK

The selected bidder is expected to carry out all the activities covering supply including delivery, installation, testing and quality inspection etc., of the goods/items/hardware/printer in coordination with High Court of Uttarakhand. The actual quantity of printers may increase/decrease at the time of award of work order.

3.1: Supply and Delivery of Items

The selected bidder/supplier/vendor has to ensure the supply of all the required quantities of item(s) at such locations/destinations in the 13 District Headquarters of the State of Uttarakhand and New Delhi as informed by the High Court of Uttarakhand at Nainital after ensuring that the items/hardware meet the **Specifications** as provided in '**Annexure-C**' of this document.

The bidder shall conduct quality inspection and testing of the items/hardware/printer to ensure that each and every item complies 100% to the specifications given in '**Annexure-C**' and shall also ensure that there should not be any physical damage(s) to the hardware and that all the accessories required for the functioning of the item/hardware/printers are contained in the each package/item before declaring the all items as "Ready for delivery".

3.2: Scope of Supply

- a) Subject to the provisions in the bidding document and contract, the goods and related services to be supplied, shall be as specified in the bidding document.
- b) The bidder shall be responsible for Supply and Installation at such locations/destinations in the 13 District Headquarters of the State of Uttarakhand and New Delhi as informed by the High Court of Uttarakhand at Nainital and On-site support, Operation of Call/ Service Center for Grievance Redressal and support at all the District/Taluka Court sites and locations in Uttarakhand for smooth operations with 03 Years On-site Warranty and Operational support from the date of Supply of listed Hardware as per the e-tender.
- c) The bidder(s) shall not quote and supply any hardware/ software that is likely to be declared as End of Sale/ End of Life in coming 5 years and End of Service/ Support in coming 5 years from the date of tender submission. If any of the hardware/ software is found to be declared as End of Sale/ Service/ Support in the period mentioned above, then the selected bidder/supplier/vendor shall replace all such hardware/ software with the latest ones having equivalent or higher specifications without any financial obligation to the purchaser.
- d) The tender proposal shall be inclusive of a 03 years on-site warranty support for all the hardware items including software applicable (if any) from the date of Delivery of materials. The bidder(s) shall obtain the successful installation and commissioning report from concerned authority at each location. The bidder(s) shall maintain systems and peripherals supplied and installed under this e-tender in accordance with the provisions laid down in the clauses below during the warranty period.

4: DELIVERY SCHEDULE:

The successful Bidder shall ensure that all the required quantities of the ordered items are supplied and delivered latest by March 31, 2021 to the desired destinations/location i.e. 13 District Headquarters in the State of Uttarakhand and New Delhi as will be mentioned in the Purchase Order.

4.1: Delivery Process

- a) All aspects of safe delivery shall be the exclusive responsibility of the successful bidder/Supplier/Vendor. At the destination site, the original packing shall be opened only in the presence of concerned Authorized Officer(s) of respective site/location and the representative of the Supplier/vendor. The intact position of the seals shall form the basis for receipt of items in good condition (i.e. the seals should not be tampered in any manner).
- b) It shall be the duty of the Supplier/Vendor to apply to/make arrangements from the respective authority well in time regarding issue of road permit/way-bill for the items/hardware/printer to be supplied.
- c) Delay on account of getting relevant permits shall not make Supplier/Vendors eligible for waiver of penalties.
- d) Delivery of the Goods shall be made by the Supplier/Vendor in accordance with the terms of the Purchase Order/Contract. The vendor shall take responsibility of the Goods till they reach the delivery destinations as informed by the Court. Transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier. The Supplier/Vendor shall organize the Road Permits wherever required.
- e) The Supplier/Vendor should install all the items at specified site without any additional charge.
- f) It shall be the responsibility of the Supplier/Vendor to deliver the goods in time.
- g) The contract for the supply can be repudiated at any time by the High Court of Uttarakhand, if the supplies are not made to the satisfaction of Hon'ble Court after giving an opportunity to the bidder(s) of being heard and recording the reasons for repudiation.
- h) **Shifting the place of delivery destination:**
The High Court of Uttarakhand shall be at liberty to shift the place of delivery. The successful bidder/supplier/vendor shall be intimated about any shift/change in place of delivery. The successful/selected bidder/supplier shall provide all assistance including transportation in shifting of the delivered Items.

4.2: Terms of Execution & Delivery Time Schedule:

- a) The Bidder shall deliver the items within 3 weeks from the date of the work order and in no case beyond March 31, 2021, whichever is earlier. In case of delay in delivery of items, penalty shall be charged as mentioned in LD (Liquidated Damages) clause.
- b) The Bidder shall complete the installation and configuration of the items within 1 week from date of delivery. Any delay beyond stipulated period shall attract additional penalty, as mentioned in the LD clause.
- c) Part of the week shall be considered as full week. Only business days would be calculated within the week, excluding holidays.
- d) The Bidder should have adequate number of qualified/certified and experienced resources with requisite skills required to manage the delivery/ Installation Setup as per the scope of the project.

5: INSTALLATION PROCESS

- a) During installation at site, if any item is found defective or broken, it shall be replaced with new one by the Supplier/Vendor at its own cost and risk within a maximum of 15 days from the date on which the Vendor has been informed of such damage.
- b) A Consolidated Installation report, based on the successful installations of the individual item, duly signed by the competent authority of the concerned site/location shall be

submitted by the Supplier/Vendor at the successful completion of the installation for facilitating payments for the items/hardware/printer.

- c) It may be noted that only the items technically tested/accepted as per Purchase Order shall be installed as per the schedule mentioned below.

Consolidated Proof of Installation Reports

| | Purchase Order No.:- | | Purchase Order Date :- | |
|--|------------------------|--------------------------|---|-----------|
| SN | Serial No. of the Item | Date of Delivery at site | Date of installation and ready to use at site | Signature |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| All items have been delivered & successfully installed. | | | | |
| (Sign & Stamp) District Judge..... | | | | |

Note: Please ensure that signatures are taken on each page of the consolidated report.

6: INSTRUCTIONS TO BIDDERS

6.1: Cost of Bidding

- a) The Bidder shall bear all the costs associated with the preparation and submission of the Tender. High Court of Uttarakhand shall in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
- b) The Bidder shall have to remit Non-refundable Tender Processing Fees of Rs. 2,950/- in the separate cover within the main sealed cover containing EMD, on or before the date & hour of submission of the bids at High Court of Uttarakhand office. Tender processing fees must be in the form of Demand Draft in the favor of **“Registrar General, High Court of Uttarakhand”** payable at Nainital along with the covering letter. The bidders are also requested to affix the stamp of your company on the overleaf of demand draft.

6.2: Bidding Documents

Bidder can download the tender document from <https://www.uktenders.gov.in/> and upload the same on <https://www.uktenders.gov.in/> on or before due date of the Tender. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or tender not substantially responsive to the bidding documents in all respect may result in the rejection of the Tender.

6.3: Amendment of Bidding Documents

- a) High Court of Uttarakhand may modify the bidding documents by amendment and upload accordingly at any time prior to the deadline for submission of bids, for any reason, whether at its own initiative or in response to the clarifications requested by prospective bidder(s)
- b) All prospective bidder(s) are requested to visit/browse the official website of High Court of Uttarakhand as any amendments / corrigendum / modification shall be notified on e-tender website only and such modification shall be binding on the bidders. The bidders are also requested to browse the e-tender website i.e. <https://www.uktenders.gov.in/> for further amendments/ corrigendum / modification, if any.
- c) In continuation of the amendment/ corrigendum / modification of the bidding documents, High Court of Uttarakhand, at its discretion, may extend the deadline for the submission of bids.

7: SECTIONS COMPRISING THE BIDS

7.1: Tender Processing Fees & EMD Details: The tender processing fee (non-refundable) & EMD (refundable) to be furnished to the High Court of Uttarakhand office in a separate envelop on or before date & hour of submission of tender.

7.2: Two bid system - Two covers system/two envelopes system/two bid system shall be followed for the tender: The two covers shall be as below-

- **Technical bid** –Qualification, Technical Proposal, Fee Details, EMD, essential supported certificates/ documents etc are to be submitted by the bidder(s).(**Annexure ‘A’**)
- **Financial bid** –Financial Proposal in the given format, termed as Financial bid (BOQ). (**Annexure ‘B’**).

7.3: Road Permit

In case any Road Permit is required for transportation of contracted goods/items/hardware/printers, it shall be the responsibility of the Bidders to make all the arrangements required in advance without any extra cost to the High Court of Uttarakhand. However, High Court of Uttarakhand shall provide a letter, if required, to the Bidders for carrying out the task.

7.4: Tender Currency

The prices should be quoted in Indian Rupees. Payment for the supply of equipment as specified in the agreement shall be made in Indian Rupees only. The tender validity would be for a duration of **180 days** from the last date of submission of tender.

7.5: Earnest Money Deposit (EMD)

The bidder(s) shall have to submit **Earnest Money Deposit (E.M.D.)** of **Rs. 75,000/- (Refundable)** on or before date & hours of submission of tender in a sealed cover at High Court of Uttarakhand office with the heading “**e-tender for supply of Printer**”

- a) EMD as mentioned above, shall be submitted in favour of Registrar General, High Court of Uttarakhand, in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (**which should be valid for minimum 6 months from the last date of tender submission**) of any Nationalized Bank or Commercial Banks or Co-Operative Bank and Rural Bank operating in India
- b) In case of non-receipt of tender processing fees & EMD as mentioned above on or before last submission date/time of bid, the tender shall be rejected by High Court of Uttarakhand as non-responsive.
- c) E.M.D. of Unsuccessful bidder(s) shall be returned as promptly as possible after the expiration of the period of tender validity OR upon the successful Bidder signing the Contract, and furnishing the **Performance Bank Guarantee @ 5%** of the total order value as prescribed by High Court of Uttarakhand, whichever is earlier.
- d) The EMD may be forfeited at the discretion of High Court of Uttarakhand, on account of one or more of the following reasons:
 - i. If a Bidder withdraws its tender during the period of Tender validity.
 - ii. If Bidder does not respond to requests for clarification of their Tender
 - iii. If Bidder fails to co-operate in the Tender evaluation process, and
 - iv. In case of a successful Bidder, the said Bidder fails:
 - To sign the Agreement / Contract in time

- To furnish Performance Bank Guarantee
- If the bidder(s) is found to be involved in fraudulent practices.

7.6: Period of Validity of Bids

- a) Bids shall remain valid for 180 days after the last date of tender submission prescribed by the High Court of Uttarakhand. A tender valid for a shorter period shall be rejected as non-responsive.
- b) In exceptional circumstances, High Court of Uttarakhand may solicit the selected bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security shall also be suitably extended.

7.7: Tender Due Date

- a) Tender must be uploaded by bidder(s) not later than the date specified in the e-tender.
- b) The High Court of Uttarakhand may, at its discretion, extend the tender due date, and in that case all rights and obligations of the High Court of Uttarakhand and the bidder(s), previously subject to the tender due date, shall thereafter be subject to the new tender due date as extended.

7.8: Modification and Withdrawal of bids

Modification and withdrawal of bids shall be as per provisions given in Uttarakhand Procurement Rules. The bidder will not be allowed to withdraw or modify the bid in the interval between the deadline for submission of bids and the expiration of the period of tender validity, specified by the bidder. Withdrawal of a Tender during this interval may result forfeiture of EMD/PBG followed by suitable action as deemed fit by High Court of Uttarakhand.

7.9: Opening/Evaluation of Bids

- a) The Bid Evaluation Committee (BEC) constituted by High Court, shall open/evaluate the bids. The decision of the evaluation committee in the evaluation of the bids shall be final. No correspondence will be entertained outside the process of negotiation/discussion with the committee.
- b) Tender evaluation shall be done on the basis of eligibility criteria, technical specifications, feasibility, suitability and price of item.

7.10: Contacting High Court of Uttarakhand

- Bidder shall not approach High Court of Uttarakhand officers after office hours and/ or outside High Court of Uttarakhand office premises, from the time of the Tender opening to the time the Contract is awarded.
- Any effort by a bidder(s) to influence High Court of Uttarakhand officers in the decisions on Tender evaluation, tender comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the High Court of Uttarakhand, it should do so in writing.

8: AWARD OF CONTRACT

- a) **Award Criteria:** The Criteria for selection shall be based on the evaluation criteria decided by High Court of Uttarakhand.
- b) High Court will award the contract to the successful bidder, on the basis of bid evaluation and it will not be binding upon the High Court, to accept the lowest bid. The decision of Registrar General, High Court of Uttarakhand shall be final and binding in this regard.

- c) The quantities may decrease or increase at any time, depending upon the requirements/grants available with the purchaser(s), which shall be binding to the bidder(s). The bidder has to supply the additional items on the rates given in the financial bid. The rates should be valid for 180 days.
- d) In case, if the first bidder(s) (selected as per the criteria list) does not accept/execute/fulfill the terms/conditions of tender/work order or is found to be involved in corrupt and/or fraudulent practices, the next bidder(s) in the list shall be awarded the contract as per suitable provisions provided in the Uttarakhand Procurement Rules.

9: REJECTION/ACCEPTANCE OF BIDS

Registrar General, High Court of Uttarakhand reserves the right to reject/accept any Tender, and to cancel the bidding process and reject all the bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

10: LIQUIDATED DAMAGE CLAUSE & DELIVERY RELATED PENALTY

- Notwithstanding, the High Court of Uttarakhand's right to cancel the order, liquidated damages at 0.5% of the cost of undelivered goods/items/hardware/printers, per site per week shall be charged for every week's delay in delivery.
- The Bidder shall complete the installation and configuration of the items/hardware/printers within given time frame. Any delay beyond stipulated period shall attract additional penalty @ 0.5% per week of order value.
- The High Court of Uttarakhand reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the High Court of Uttarakhand to the firms.
- However, the High Court of Uttarakhand may, at its discretion, waive the liquidated damages in case the delay cannot be attributed to the Bidder.

11: TAXES & DUTIES

The bidder shall be liable for all the taxes and duties. A bidder who does not hold a valid Permanent Account Number (PAN)/ Tax Identification Number (TIN) from Income Tax department, Government of India, and who is not registered under the GST prevalent in the State where his business is located shall not be eligible for bidding. The GST Registration Number should be quoted and a GST clearance certificate from the Commercial Taxes Officer of the Circle concerned valid on the date of submission of tender shall be submitted without which the tender is liable to rejection. The bidder(s) quoting GST should have valid GST registration in the state of Uttarakhand and he should mention the same VAT/GST registration number in the tender document. GST must be shown separately.

12: INSURANCE:

The goods/items/hardware/printers supplied under the Contract/tender shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges shall be borne by the supplier and Purchaser shall not be required to pay such charges if incurred. The goods shall be delivered at the destination (**FOR** -> Freight on Road) in perfect condition.

13: TRANSPORTATION

The selected bidder/supplier/vendor shall be responsible for the proper packing of the

goods/items/hardware/printer to be supplied so as to avoid damage under normal conditions of transport by sea, rail and road or air and delivery of the goods/items/hardware/printer. In the event of any loss, damage, breakage or leakage or any shortage the selected/successful bidder shall be liable to make good such loss and shortage that may be found at the checking/ inspection of the material by the consignee. No extra cost on such account shall be admissible. All goods must be sent freight paid.

14: PAYMENTS TERMS

- a) The standard payment terms of the Court are subject to general principle of payment under the Uttarakhand Procurement Rules, 2017, or as prescribed by the Government of Uttarakhand. All the payments will be made by High Court of Uttarakhand, Nainital. Successful Bidder/Supplier/Vendor will be required to furnish the documentary proof of delivery, installation and acceptance duly signed by the concerned judicial officer posted in districts of the State and on deputation throughout the State of Uttarakhand or any part of India while claiming the payment.
- b) The supplier's/ selected bidder's request for payment shall be made to the purchaser in writing, accompanied by invoices describing, as appropriate, the goods/items delivered and related services performed, and by the required documents submitted pursuant to general conditions of the Purchase Order and upon fulfillment of all the obligations stipulated in the Purchase Order.
- c) The successful Bidder must accept the payment terms proposed by the Court. The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by the Court. Any deviation from the proposed payment terms would not be accepted. The Court shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of the Court.
- d) All Payments will be made to the successful Bidder/Supplier in Indian Rupee (INR) only.
- e) All remittance charges shall be borne by the supplier/ selected bidder(s).
- f) Payment in case of those goods which need testing shall be made only when such tests have been carried out, test results received conforming to the prescribed specification.
- g) Due to financial year end exigency, if Advance Payment needs to be made (subject to approval of competent Authority) to supplier/vendor then the supplier/vendor shall submit a Bank Guarantee of same amount to the consignee / High Court of Uttarakhand.
- h) Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this bidding document, shall be deducted from the payments for the respective milestones.
- i) Taxes (work contract tax, service tax, GST, income tax, etc.), as applicable, shall be deducted at source, from due payments, as per the prevalent rules and regulations.

15: APPLICABLE LAW

- a) The Agency shall be governed by the Laws and Procedures established by Government of India/State Government, within the framework of applicable legislations and enactment made from time to time concerning such commercial dealings/processing.
- b) All disputes in this connection shall be settled in Nainital Jurisdiction only.
- c) The Registrar General, High Court of Uttarakhand also reserves the right to modify/relax any of the terms & conditions of the e-tender.
- d) In case the selected bidder(s) fails to complete/comply the order within given time frame, then necessary action shall be taken against the said firm by forfeiting EMD/PG followed by blacklisting of the said firm or as applicable in such matters. In such case suitable

penalty may be imposed on the said firm. Decision of Registrar General, High Court of Uttarakhand shall be final and binding in such matters.

16: ACCEPTANCE

The acceptance/performance test will be performed after completion of installation and commissioning of all the components of the solution at all the sites of installation. Complete hardware and Software as specified in the tender must have been supplied, installed and commissioned properly by the successful bidder/supplier/vendor prior to commencement of the tests. The acceptance test will be conducted by the Court, or other such person nominated by the Court. The successful bidder/supplier/vendor will be responsible for setting up and running the acceptance test without any extra cost to the Court.

17: ACCEPTANCE CERTIFICATE.

On successful completion of acceptability test, receipt of goods/items/hardware/printer etc. and after the Court is satisfied with the working of the system, an acceptance certificates signed by the successful bidder/supplier/vendor (or its Technical Team/personnel), the concerned judicial officer and the representatives of the Court will be issued. The date on which such certificate is signed shall be deemed to be the date of acceptance of the system and the WARRANTY of the goods/items/hardware/printer etc will start from that date.

Sd/-

Registrar General

Annexure 'A'

| <u>SNo.</u> | <u>Particulars</u> | <u>To be filled by the bidder</u> | |
|--------------------|--|--|-------|
| 1. | Name of the Agency | | |
| 2. | Whether Demand draft of Rs. 2,950/- (non refundable) payable in the name of Registrar General, High Court of Uttarakhand, Nainital is attached along-with the tender as tender fee. | | |
| 3. | Details of EMD | | |
| | (i) | Amount: | |
| | (ii) | Draft/BG/FDR No.: | |
| | (iii) | Date: | |
| (iv) | Issuing Bank: | | |
| 4. | Date of establishment of the firm | | |
| 5. | Office address of the firm with office telephone number, fax number and mobile number and name of the contact person | | |
| 6. | The bidder(s) must have average turnover of at least Rs. 2 crore (for each item) in each of the last three financial years as of (FY 2017-18, 2018-19, 2019-20). (attach relevant documents) | 2017-2018 | |
| | | 2018-2019 | |
| | | 2019-2020 | |
| 7. | Registration with concerned Government Authorities. (copy to be enclosed). | | |
| 8. | PAN (copy to be enclosed) | | |
| 9. | Tax Registration Number (copy to be enclosed). | | |
| 10. | The bidder(s) should be an OEM/Company/Distributor having experience of minimum 5 years in India. (copy to be enclosed). | | |
| 11. | The bidder(s) must have direct authorization from major OEMs for selling and supporting components offered. Bidder needs to furnish the authorization letter from Original Equipment Manufacturer in case of authorized partner/ representative/ system integrator. (copy to be enclosed). | | |
| 12. | The bidder(s) should have certification (optional) from an accredited and internationally reputed firms for ISO 9001:2008 (higher or equivalent). (copy to be enclosed). | | |
| 13. | The Bidder should support centers/logistics for the entire state of Uttarakhand and Delhi. | | |
| 14. | The bidder(s) has not been blacklisted in the past by any of the State Governments across the country or Government of India or High Courts or Hon'ble the Supreme Court of India. (copy to be enclosed). | | |

Note:- In case of any confusion/misinterpretation/typographical mistakes etc. in this tender document, the decision of Registrar General, High Court of Uttarakhand shall be Final and binding.

Annexure 'B'

| Tender Inviting Authority: Registrar General, High Court of Uttarakhand, Nainital | | | | | |
|---|-------------------------|-----------------|---|---|----------------------------------|
| Name of Work: supply of Printers | | | | | |
| Contract No: UHC/MANAGEMENT/2021 | | | | | |
| Name of the Bidder/ Bidding Firm / Company : | | | | | |
| PRICE SCHEDULE | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bid is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | |
| SN | Item Description | Quantity | PER UNIT PRICE In Figures (inclusive of all Taxes) To be entered by the Bidder Rs. P | TOTAL AMOUNT inclusive of all Taxes in Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | PRINTERS | 254 | | 0.00 | INR Zero Only |
| Total in Figures | | | | 0.00 | INR Zero Only |
| Quoted Rate in Words | | | | INR Zero Only | |

Annexure 'C'

| PRINTER SPECIFICATIONS | | | | |
|--|--|--|--------------------------------|-------------------------------|
| Make and Model of offered product | | | | |
| <u>SN</u> | <u>PARTICULARS</u> | <u>SPECIFICATIONS</u> | <u>Compliance (Y/N)</u> | <u>Remark (if any)</u> |
| 1. | Product type | Laser printers | | |
| 2. | Family brand | LaserJet | | |
| 3. | Functions | Print only | | |
| 4. | Print speed black (normal, letter/A4) | Min 18 ppm | | |
| 5. | Power supply type | Internal (built-in) Power Supply | | |
| 6. | Duty cycle (monthly, letter/A4) | Min 15,000 pages | | |
| 7. | Paper trays, maximum | 1 input tray | | |
| 8. | Automatic paper sensor | Yes | | |
| 9. | ENERGY STAR® certified (Equivalent or Higher) | Yes | | |
| 10. | Warranty | 3 Year Onsite Warranty | | |
| 11. | Connectivity, standard | Hi-Speed USB 2.0 port; built-in Wifi 802.11b/g/n | | |
| 12. | Wireless capability | Yes | | |
| 13. | Mobile printing capability | Yes | | |
| 14. | Output capacity | Min 100 sheets | | |
| 15. | Input capacity | Min 150 sheets | | |
| 16. | Memory | Min 8 MB | | |
| 17. | Media sizes supported | A6; A5; A4; Letter; Legal, Env; | | |
| 18. | Media types | Plain paper, Heavy paper, Bond paper, Label, Light paper, Envelope | | |
| 19. | Compatible Operating Systems | Ubuntu, Windows® 10, 8.1, 8, 7: 32-bit or 64-bit, Linux, Apple®OS/IOS/mac OS | | |

Note: Bidder should fill the above annexure completely and carefully along with technical bid, failing which tender is liable to rejection.

-----END OF DOCUMENT-----