

# HIGH COURT OF UTTARAKHAND, NAINITAL

## TENDER NOTICE

Dated: 24.07.2015

This Court invites sealed tender from eligible/experienced vendors for the supply of "Steel Racks Open (angle: 40x40 mm, height: 8.25 feet, shelves: 08, compartments: 07, size: 16x36 inches, gauge: 18)" for use at High Court of Uttarakhand at Nainital. The intended bidders may see the details of tender at Management Section of this High Court on any working day. The details are also available on our website <http://www.highcourtofuttarakhand.gov.in>.

The Sealed Tender complete in all respect addressed to the Registrar General, High Court of Uttarakhand, Nainital superscripting thereon "Tender for Steel Racks" must be submitted latest by 13.08.2015 upto 03.00 pm and tenders will be opened at 03.30 pm on same day. The tender received beyond the scheduled time shall be summarily rejected.

By order of the Court

Sd/-  
Registrar General

# HIGH COURT OF UTTARAKHAND AT NAINITAL

## TENDER NOTICE

Dated: 24.07.2015

**SUB: TENDER FOR THE SUPPLY OF "STEEL RACKS OPEN (angle: 40x40 mm, height: 8.25 feet, shelves: 08, compartments: 07, size: 16x36 inches, gauge: 18)" FOR THE USE AT HIGH COURT OF UTTARAKHAND AT NAINITAL.**

Sealed tenders are invited for the supply of "Steel Racks Open (angle: 40x40 mm, height: 8.25 feet, shelves: 08, compartments: 07, size: 16x36 inches, gauge: 18)" for the use at High Court of Uttarakhand at Nainital as per the specifications and terms and conditions mentioned in the Tender documents from Manufacturing Companies (OEM), reputed Vendors/Dealers, registered, bonafide, experienced and eligible firms who have executed similar nature of work in Government Ministries/Departments, Semi-government organizations including Public Sector Undertakings and satisfying all other terms and conditions in this tender document.

### 1. Instructions to the Tenderers:

The Sealed Tender complete in all respect addressed to the Registrar General, High Court of Uttarakhand, Nainital superscripting thereon "Tender for Steel Racks" must be submitted latest by 13.08.2015 upto 03.00 pm and tenders will be opened at 03.30 pm on same day. The tender received beyond the scheduled time shall be summarily rejected.

### 2. Scope of Work:

- A. Supply of "Steel Racks Open (angle: 40x40 mm, height: 8.25 feet, shelves: 08, compartments: 07, size: 16x36 inches, gauge: 18)" for the use at High Court of Uttarakhand at Nainital.
- B. At present, 57 nos. of steel racks are to be supplied. The number of steel racks to be purchased may increase or decrease.
- C. Fitting of Racks should be with excellent craftsmanship.

### 3. Eligibility Criteria:

- A. The Agency applying should possess Income Tax PAN No. and Service Tax Account No. The Agency should have a minimum experience of 05 years in similar products in Central Government/State Government Departments/ Public Sector Undertakings/Autonomous Bodies. Possession of valid ISO Certificate in the same field may be an added advantage.
- B. Copies of the following documents should be submitted alongwith the Bid.
  - a. Turnover of Rs.15 Lakh from similar business in last three years.

- b. Audited Profit & Loss Account of last three financial years.
- c. Service Tax Certificate.
- d. Income Tax PAN No.
- e. Income Tax Return for the last three financial years.
- f. ISO Certification of bidder company will be appreciated & preferred, it all other conditions & features are same & equal.
- g. Latest Service Tax Return.
- h. Documents regarding Experience of 05 years in providing similar services in Central Government/State Government/Public Sector Undertakings/Autonomous Bodies.
- i. The Form Fee of ₹200/- (two hundred only) through a Demand Draft (**separate draft**).
- j. The Earnest Money Deposit (EMD) of ₹10,000/- (ten thousand only) through a Fixed Deposit Receipt/unconditional Bank Guarantee.

**4. Form Fee Deposit:**

The tender should be accompanied by Form Fee (**separate draft**) of ₹200/- (two hundred only) in the form of Account Payee Demand Draft from any of the nationalized/scheduled banks in an acceptable form drawn in favour of Registrar General, High Court of Uttarakhand, Nainital without which the tender will not be considered.

**5. Earnest Money Deposit:**

The tender should be accompanied by Earnest Money Deposit (EMD) of ₹10,000/- (ten thousand only) in the form of Fixed Deposit Receipt/unconditional Bank Guarantee from any of the nationalized/scheduled banks in an acceptable form drawn in favour of Registrar General, High Court of Uttarakhand, Nainital without which the tender will not be considered. The earnest money will be returned to all the unsuccessful Tenderers after finalization of the Contract.

**6. Other terms and conditions:**

- A. Fax/Telex/E-mail and incomplete offers will be rejected.
- B. The Tender document will form an integral part of the Contract to supply.
- C. The Tender documents can also be directly downloaded from the website [www.highcourtofuttarakhand.gov.in](http://www.highcourtofuttarakhand.gov.in). No editing, addition/deletion of the matter is permitted. If such action is observed at any stage, such Tenders are liable for outright rejection.

- D. Tender document should be signed and stamped by the bidder on each page accepting the terms and conditions of the Tender.
- E. Canvassing in any form will be viewed seriously and if any Bidder is found to be resorting to such practice, the Tender of such firm will be rejected.
- F. In case of any discrepancy between the unit price and the total price, the unit price shall prevail and total price shall be corrected unless it is lower than the sum total of unit prices. If there is any variation between the amount written in figures and words, then the amount whichever is lower shall be taken into consideration.
- G. The Registrar General, High Court of Uttarakhand, Nainital has the right of accepting or rejecting any or all tenders without specifying any reason(s) thereof. The Registrar General is under no obligation to accept the lowest tender.
- H. There is no obligation on the part of the Registrar General, High Court of Uttarakhand, Nainital to inform the unsuccessful Tenderer of the outcome of the Tender process and reasons for rejection of tender.
- I. **Delivery and installation period:** The firm shall have to supply and install requisite items within a period of **two weeks** from the date of issue of purchase order. In case of failure, the Court shall have a right to take appropriate action including forfeiture of security.
- J. **Payment term:** 100% on successful and satisfactory delivery and installation.
- K. Procurement of the complete system will be in accordance with Uttarakhand Procurement rules 2008 and allied G.O.s or decisions of Hon'ble Court.
- L. If any item supplied by the firm is found not upto the mark, the items will not be accepted and supplier shall be liable to pay 5% of cost of items as damages and it may be adjusted from the security amount or shall be recovered.
- M. The firm shall have to supply the items at High Court of Uttarakhand, Nainital. **The bidder shall quote the prices of goods including all taxes, levies or other transportation charges.** No price revision/alternative will be allowed after the receipt of the Bid.
- N. The rates finally approved/accepted by the High Court of Uttarakhand, Nainital shall be valid for the whole of the contract tenure and no upward revision will be allowed under any circumstances whatsoever.
- O. Under no circumstances, shall the successful firm appoint any sub-contractor or sub-lease the contract. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice, by the authority who has approved the award of the contract.
- P. The Registrar General High Court of Uttarakhand, Nainital at any time without assigning any reason, can terminate the contract.

- Q. The bills in triplicate for the services prepared on the basis of rates will have to be submitted in favour of the Registrar General, High Court of Uttarakhand, Nainital for effecting payment. No advance payment shall be made for the services.
- R. The job carried out shall be to the satisfaction of the Registrar General, High Court of Uttarakhand, Nainital after getting certification from the I/C Management Section of the High Court of Uttarakhand failing which deductions @ 10% of the total bill shall be made. Depending upon the severity of negligence, the Registrar General, High Court of Uttarakhand reserves the right to blacklist the agency for a suitable period or from further participation in any of the jobs to be done for the High Court of Uttarakhand, Nainital. The decision of the Registrar General of the High Court of Uttarakhand shall be final and binding on the firm/agency.
- S. Premature withdrawal of the Tender by the tenderer shall make him liable for forfeiture of the earnest money.
- T. The Registrar General, High Court of Uttarakhand reserves right to increase or decrease the number of items at its discretion.
- U. The Registrar General, High Court of Uttarakhand, Nainital reserves the right to vary, amend or alter any terms and conditions of the Tender Document at the time of execution of the Annual Maintenance Contract.
- V. Any disputes arising out of this tender will be under the jurisdiction of Court of Nainital only.

Sd/-  
Registrar General  
High Court of Uttarakhand, Nainital.