

High Court of Uttarakhand
Nainital

No. 18/UHC/Admin.B/XI-e/1/2021

Dated: 28.07.2023

VACANCY CIRCULAR

Subject: FILLING UP OF FIVE(05) POSTS IN COMMERCIAL COURT HALDWANI DISTRICT NAINITAL UTTARAKHAND ON DEPUTATION BASIS.

The Government of Uttarakhand in its Notification 310/XXXVI-A-1/2021-04 मु०स० /2015 dated 19.08.2021, has notified that five (05) posts are to be filled in the Commercial Court of Haldwani, District Nainital, Uttarakhand on *Deputation basis*. The details of posts are as under:

S.No.	Name of Post	No. of Posts	Level of Pay matrix	Pay Scale
1.	Reader	01	Level-06	35400-112400
2.	Suit Clerk	01	Level-05	29200-92300
3.	Executive Clerk	01	Level-05	29200-92300
4.	Misc. Clerk	01	Level-05	29200-92300
5.	Steno/PA	01	Level-05	29200-92300

2. Applications are again invited from eligible employees of all the District Judiciary of the State of Uttarakhand in the prescribed proforma (*copy enclosed*) for posts mentioned from Sl. No. 1 to 5 above. The applications of eligible employees must be ***duly forwarded by the Competent Authority of their respective department along with Vigilance Clearance Report*** on the email address of this Court *i.e.* highcourt-ua@nic.in

3. Applicants, who have already applied for these posts pursuant to earlier Vacancy Circular No. 4 dated 20.01.2023, need not apply again.

4. Also, applicants must be holding the post on regular basis and the appointment will be made on deputation basis for the period of three (03) years initially, which may be extended as per suitability of employee and requirement in the Commercial Court. The said appointment will be governed

as per the Government of Uttarakhand Notification No. 310/XXXVI-A-1/2021-04 मुंस० /2015 dated 19.08.2021.

5. Applicants must have academic and other qualifications as per the Uttarakhand Subordinate Civil Courts Ministerial Establishment Rules, 2007.

6. Candidature of the Applicants, who are immediately below or on the same Pay Level of the post applied for, will only be considered for the post on Deputation.

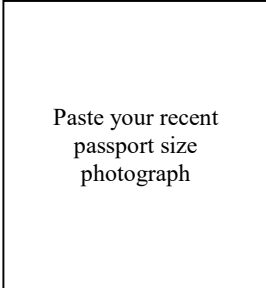
7. The last date of submitting the applications is **31.08.2023**.

Note:

1. Incomplete applications and applications without the supporting documents will be rejected.
2. The applications received after the last date shall not be entertained.
3. The shortlisted candidates may be invited for a selection procedure as prescribed by the authority.

Sd/-
(Anuj Kumar Sangal)
Registrar General

APPLICATION FORM



1. Name of the Post Applied for:

2. Full Name of the Candidate:
(in Capitals)

.....

.....

3. (i) Date of Birth:
Day Month Year

(ii) Date of entry into service
Day Month Year

(iii) Date of retirement
Day Month Year

4. Gender: (Write '1' for Male, '2' for Female, '3' for Other)

5. Marital Status:

6. Father's/Husband's Name:

7. Postal Address (in block letters):

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..... Pin Code:

Tel. No. : Mobile:

E.mail ID (if any):

8. Nationality:

9. All Educational/other professional Qualifications/Training Courses etc from 10th Standard Board Examination onwards:

Sl. No.	Exam passed	Division/ Grade/ % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subject	Remarks

10. Brief professional experience in chronological order:

Office/Institution	Post held	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
		From	To	Years	Months	Days		

11. Details of any post held on Deputation in the past	
12. Date of return from the last deputation	
13. Typing Speed on Computer	Hindi (W.P.M.)
	English (W.P.M.)
14. Shorthand (Speed for PA/Steno Post)	Hindi (W.P.M.)
	English (W.P.M.)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me, if I am declared guilty of any type of misconduct mentioned herein. I have informed my Head Office/Department/ Employer, in writing that I am applying for this selection.

Date:

Signature of candidate

Place:

Address:

Vigilance Clearance Report

There is no Vigilance / Disciplinary Enquiry and Departmental Enquiry is either pending or contemplated against Shri/Ms..... (Name Of Candidate), working on the post of in the (Court Name).

(To be forwarded by
the concerned D.J./
Principal Judge/Judge Family Court)