

Answers/responses to the queries received from bidders on the request for proposal (RFP)

S.No	Name of Bidder raising query	Section/ Page No.	Content of tender requiring clarification	Change/Clarification requested	Response to query
1.	SanketRawa_ Nature Environment Wildlife Society	Section II/Page No. 14	12. Submission of responses b. The proposal shall be typed or written in indelible ink and shall be signed by the bidder or duly authorized person(s). The proposal should be accompanied by a Power of Attorney in the name of the authorized signatory of the proposal.	Will the resolution of the Governing Body of our organization (duly notarized) be sufficient as the power of attorney?	<i>Yes. Would suffice as power of attorney</i>
	do	Section II/Page No. 14	13. Submission of responses IV. The bidders are required to pay Earnest Money Deposit (EMD) of Rs. 1,00,000 (Rs 1.0 Lakh) online through e-procurement portal https://etenders.hry.nic.in . The payment for Tender Document Fee (Rs. 1,000/-), e-Service Fee(Rs. 1180/-) & EMD (Rs. 1,00,000/-) shall be made by eligible bidders online directly through Internet Banking Accounts or by generating RTGS/NEFT challan, to make payment in the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/ tenders at https://etenders.hry.nic.in .	The EMD (Rs.1,00,000/-) Tender Fee (Rs.1000/-) and-Service Fee (Rs.1180/-) is it applicable for the whole six circles/wings or has to be submitted separately for each circle.	<i>The EMD (Rs.100,000/-) Tender Fee (Rs.1,000/-) and e-Service Fee (Rs.1180/-) would be applicable for all circles. Not to be paid separately for each circle.</i>
	do	Section II/Page No. 14	13. Submission of responses VI. An undertaking that the bidder is not blacklisted or placed under funding restriction by any Ministry/Department of Government of India/State Government. VII. An undertaking that the bidder has not defaulted either in works or in financial progress in any of its works with any Government agency in the last three	Will self-declaration by the organization/agency be sufficient as undertaking for all of these?	<i>Self-attested by Agency will be entertained.</i>

			<p>years or since inception, whichever is less.</p> <p>VIII. An undertaking that the agency or their employees have no association with Haryana CAMPA, State Authority.</p> <p>IX. An undertaking from the bidders that the CEO /Director/Members of the top management committee have not been convicted in any criminal case in any Court of India.</p>		
	do	E-Mail Query	Do we also cover these two F.Y. (2019-20 & 20220-21) along with 2021-22 for the present bid?	We request the authority to provide clarification.	<i>Yes F.Y (2019-20, 2020-21) to be included in the bid.</i>
2.	Nangia and Co LLP	Tender Schedule Sr. No. 4 Page No. 9	Pre-bid online meeting for addressing queries	We request the authority to provide bidders with an online link for attending the pre-bid online meeting.	<i>The meeting was held on 31/08/2022. Time: 11:00-3:00 hours.</i>
	do	Section II Clause 13 II Page No. 14	At the time of submission of bids for this tender, the bidder should have completed a period of 3 years from its registration.	We understand that this clause is applicable only on the lead bidder/lead agency of the consortium. Please confirm if our understanding is correct.	<i>Okay</i>
	do	Section II Clause 13 III Page No. 15	The bidder has minimum annual turnover of at least Rs. 40.00 lakhs in each of the last three financial years.	We request the authority to please increase this criterion of turn over to at least 5 crores so that financially sound companies can take part as the lead bidder.	<i>Not Accepted</i>
	do	Section II Clause 13 IV Page No. 15	The bidders are required to pay Earnest Money Deposit (EMD) of Rs. 100,000 (Rs 1.0 Lakh) online through e-procurement portal https://etenders.hry.nic.in . The payment for Tender Document Fee (Rs. 1,000/-), e-Service Fee (Rs. 1180/-) & EMD (Rs. 1,00,000/-) shall be made by eligible bidders online directly through Internet Banking Accounts or by generating RTGS/NEFT challan, to make payment in the beneficiary account number specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online & submit their	As per GOI mandate dated 12th Nov 2020, the requirement of EMD has been waived off for MSEs and other firms. Link: https://doe.gov.in/sites/default/files/Bid%20Security%20_%20Earnest%20Money%20Deposit.pdf	<i>EMD waive off for MSEs does not qualify the prerequisites and hence cannot be provided.</i>

			<p>bids on or before the expiry date & time of the respective events/Tenders at https://etenders.hry.nic.in.</p>		
	do	<p>Section II Clause 13 X Page No. 15</p>	<p>The agency has worked/offered consultancy services/ done afforestation related works/ project formulation and monitoring of afforestation related project during the last three years.</p>	<p>Since this clause limits the participation of firms who have otherwise worked in domains related to environment consulting or climate change or ESG or other relevant fields, we request the authority to add the prefix 'desirably' and suitably amend this clause by as "The agency has desirably worked/offered consultancy services/ done afforestation related works /project formulation and monitoring of afforestation related projects/ environment/ climate change/ESG/other similar works during the last three years."</p>	<p><i>Agencies worked/ offered consultancy services/done afforestation related works/project formulation and monitoring of afforestation related projects/environment/ climate change/ESG/other similar works during the last three years would be considered.</i></p>
	do	<p>Section II Clause 16 Page No. 16</p>	<p>The total payment will be made in 3 instalments, and each instalment will be paid after completion of above said each schedule @ 30%, 40% and 30% respectively.</p>	<p>Since regular flow of finances is important for any firm to function smoothly, werequest the authority to kindly considerreleasing the payments on fixed monthlybasis.</p>	<p><i>Only a part of first instalment could be released along with submission of inception reports. Rest the payments would be made as per prescribed schedule only.</i></p>
	do	<p>Section II Clause 17 Part b (i) Page No. 17</p>	<p>Human Resource Requirement the agency should have following professionals/officials as per the qualification and experience indicated against their posts and these professionals/officials should be in the permanent employment of the agency at least since one year i.e. since 01.08.2022.</p>	<p>Since deployment of these types of sector-specific resources are resource intensive and incur huge financial costs to the consultancyfirms, we request the authority to kindly relaxing the clause for permanentemployment for at least one year and provide the firms to deploy such resourcesafter obtaining the project. However, CVs may be asked during this stage. Therefore,we request the authority</p>	<p><i>CV's should reflect the requisite experience as per RFP.</i></p>

				to suitably amend this clause as “The Agency should have following professionals/officials as per the qualification and experience indicated against their posts and these professionals/officials should be recruited on permanent employment by the successful agency in no later than 2 weeks after obtaining the letter of award.”	
	do	Tender Schedule Sr. No. 7. Page No. 9	Bid Submission End Date 31.08.2022 (upto 5:00 P.M.)	We request the authority to kindly extend the due date for submission of this tender to at least 2 weeks post release of the pre-bid queries. This is important because this will give enough time to the bidders to re-draft their bids while incorporating the changes brought in by the pre-bid queries.	<i>Date Extended for submission of bids till 11/09/2022 Time:- 5:00 P.M and bids will be opened on 12/09/2022 at 10:00 AM</i>
	do	Clause 3 (d) Page No. 7	The technical proposal should contain detailed methodology for monitoring and evaluation, including use of updated IT tools and GIS based methodology within the timeframe.	Please confirm whether the authority desires any specific IT tool to be deployed during the evaluation? Additionally, please also confirm whether the authority desires any specific GIS based tool to be deployed during evaluation?	<i>The authority interest lies in knowing how the agency would make use of available technologies and add value to the M&E of Haryana CAMPA works.</i>
	do	Section II Clause 18 Page No. 18	Criteria of Technical Bid Firms Experience (Last Five Years)	This section requires the bidder’s experience from last five years, whereas Section 13 X on Page No. 15 quotes “The agency has worked/ offered consultancy services/done afforestation related works/project formulation and monitoring of afforestation related projects during the last three years.” Please clarify whether experience of last three years or last five years will be evaluated. Additionally, we request	<i>Three years of experience makes the agency eligible to bid. Further relevant experience would be considered during evaluation.</i>

				the authority to consider evaluating the experiences of last five years because of the effects of Covid-19 pandemic.	
	do	Section II Clause 18 Page No. 18	Criteria of Technical Bid Firms Experience (Last Five Years)	Please clarify whether these criteria of technical bid and firm experience are to be fulfilled by the lead bidder alone or any member of the consortium can fulfil this criterion under technical bid?	<i>Consortium/ Bidder should meet the eligibility criterion as per RFP.</i>
	do	Section II Clause 17 Page No. 16	Evaluation of proposals	We request the authority to clarify that in case of a consortium, under the evaluation criteria, how the evaluation will be carried for lead bidder and partner of consortium. Will the proposal be jointly evaluated for whole of the consortium and whether these criteria of technical bid and firm experience are to be fulfilled by the lead bidder alone or any member of the consortium can fulfil this criterion under technical bid?	<i>The proposal would be jointly evaluated for consortium. The criteria to be fulfilled by all stakeholders participating in the bid.</i>
	do	Section I Clause 2 Page No. 8	The Haryana CAMPA, State Authority intends to hire services of agency(s) through an open tender process. The agency(s) are required to bid for the proposed work for an individual Circle separately (Separate Technical and Financial Proposals for each Circle/Wing). However, in case the selected agency qualifies for the work for more than one Circle, it will have to retain and carry out the work in maximum two Territorial Circles out of the Circles for which it has qualified.	Please clarify that if the consultant wishes to apply for more than one circle and submit separate technical and financial proposals for each circle, where can the consultant find circle wise/ division wise/ district wise data for the CAMPA related works?	<i>Refer to Haryana CAMPA website to find respective Annual Plan of Operations. Link: https://campa.haryanaforest.gov.in/</i>
	do	Section I Clause 7 Page No. 9	The third party monitoring agency will be hired for a period of one year.	Section II Clause 16 Page No. 16 states that payment shall be strictly on the basis of performance of the agency against the assigned task. The entire task of evaluation of CAMPA works carried out during the period 2019-20 to 2021-22 in each Territorial Circle shall be completed in a	<i>Hired for a year but the M&E task of Haryana CAMPA works had to be carried out in a mission mode in six months.</i>

				period of 06 Months. Please confirm whether the consultant will be hired for a period of one year or six months?	
	do	Section II Clause 13 III Page No. 15	The bidder has minimum annual turnover of at least Rs. 40.00 lakhs in each of the last three financial years. The bidder shall submit photo copies of first page of pass book of bank account held in name of the organization, and bank account statement of previous full month, i.e. 1 st to 31 st July, 2022.	Please confirm whether the minimum turnover and bank passbook copies will be evaluated of only the lead bidder or these requirements are also to be fulfilled by the other member of the consortium as well?	<i>Yes, both lead bidders and consortium members.</i>
	do	Section II Clause 17 c Page No. 17	c) Qualification: Evaluation Expert cum Team Leader Relevant masters' degree with 8 years of professional experience in project planning management & monitoring and evaluation	Since experts with 8 years of experience are not easy to retain for project duration of 6 months, we request the authority to kindly amend this clause as "Relevant masters' degree with at least 5 years of professional experience in project planning management and monitoring and evaluation"	<i>Okay, relaxation granted for Evaluation Expert cum Team Leader having 5 years of professional experience would be considered.</i>
	do	Section II Clause 17 c Page No. 17	c) Qualification: Forest/Environment Expert Post Graduate in Forestry/Science/Environment streams with 5 years of experience	For a person to be Forest/ Environment Expert, we request that the authority considers experts will graduation and minimum 3 years of experience in Forestry/Science/Environment streams and therefore suitably amend the clause as "Graduate in Forestry/Science/Environment streams with at least 3 years of experience"	<i>Relaxation Not Granted for Forest/ Environment Expert 5 years of experience would be considered.</i>
	do	Section II Clause 17 c Page No. 17	c) Qualification: Field Evaluators Graduate in Science	For the field evaluators, we request that the Authority considers persons with Graduate in any discipline and not just graduates in science and therefore, suitably amend the clause as "Field Evaluators: Graduate in any discipline and have minimum experience of 6 months field evaluation."	<i>Okay</i>
3.	Vinay Sharma_	I(4), page-8 IV(2.3),	Sampling % for the year 2021-22, 2020-21 & 2019-20 is mentioned as 30%, 40% 50% respectively.	The coverage as well as sampling intensity is not clear and variable information is	<i>The sampling is to be carried out with</i>

	Forest Research Institute, Dehradun	page-25 IV(2.3), page-26 Schedule -2, page -35 Schedule -3, page -36	Visit all forest areas as per tender to physically verify and record CAMPA works in prescribed format. Sampling for each component of the work would be 50% of the total quantity of work and 100% enumeration will be carried out in each selected site. 50% of works will be evaluated based on random selection.	given in difference sections/pages. The generally followed practice is of 10% sampling intensity in each selected sites. The coverage may be variable depending upon objective of study. Therefore, clarification is needed regarding coverage and sampling intensity.	<i>intensity of 30%, 40% and 50% respectively for year 2021-22, 2020-21, 2019-20 respectively. It is to be ensured that a minimum of 30, 40 and 50% of the works are also covered while evaluation. Alongside 100% enumeration of selected sites.</i>
	do	11 (11.2a), Page-14 11(23), Page- 20	The successful bidders shall submit Bank Guarantee equivalent to 5% of total contract value on signing of contract. The successful bidder shall produce performance bank guarantee /security deposit amount equivalent to 10% of successful bid amount in the name of Chief Executive Officer (CAMPA) with validity up to 6 months from the date of signing of the agreement.	The information in these two para is contradictory. Therefore, clarification is needed regarding the value of bank guarantee that is 5% or 10%	<i>10% of total contract value is correct.</i>
	do	11(2.f), page- 10 Form- 4, Page- 32 III(5), Page- 21	The contract price means the all-inclusive price payable to the third party The financial bid should be one figure inclusive of all applicable taxes. The Haryana CAMPA State Authority will not be responsible for any liabilities related to this assignment of any nature except for payment of the figure quoted herein (after deduction like TDS, any penalties etc.) if the bidder's proposal is accepted. ...change the work content by increasing/reducing the quantities of the services... In such a case, the bidder will have to perform the service in the increased/decreased quantity at the same contract rates...	The clarification is needed regarding GST, which is to be deducted as TDS. Whether quoted amount included GST (to be deducted as TDS) before payment? Clarification is needed regarding rate of work because one figure of amount is to be mentioned in financial bid including the cost of evaluation of all types of work/schemes.	<i>The quoted amount to include GST to be deducted as TDS at source.</i>
	do	II(9), Page 13 II(12b),	Response to queries and issues of corrigendum. The proposal should be accompanied by a Power of Attorney in the name of the authorized signatory of the	The tentative date of issue of corrigendum may be communicated due to very short time for the preparation and submission of	<i>Yes, Certificate from head of institution in name of authorized</i>

		Page- 14 Form-1. Page- 28	proposal. ...the duly notarized written power of attorney (if applicable), and all attachments.	proposal. The last date of submission of proposal was notified as 05-09-2022. Generally, a certificate from head of institution in the name of authorized signatory is considered sufficient. Clarification is required regarding applicability of notarized written power of attorney in case of Forest Research Institute, Dehradun.	<i>signatory would suffice.</i>
	do	II(16), Page 16	The total payment will be made in three instalments, and each instalment will be paid after completion of above said each schedule @ 30%, 40% and 30% respectively. Month-1: Evaluation Inception Report, gathering office information, meetings, mini workshops, trainings etc.	The payment of first instalment (30%) will be made after evaluation inception report gathering office information meetings, mini workshops training etc. The task to be completed for first instalment may be reduced as the given task will involve significant expenditure on recruitment, exhaustive travelling to collect information, meeting, training, workshops etc. The payment of first instalment may be release after receiving Inception report.	<i>A part of first instalment could be released along with submission of inception reports. Rest the payments would be made as per prescribed schedule only.</i>
	do	III (9), Page- 22	The bidder shall indemnify the Haryana CAMPA, State Authority from all actions, costs, claims, demands, expenses and liabilities, whatsoever, resulting from any actual or alleged infringement as aforesaid and at the expenses of the bidder. Haryana CAMPA, State Authority shall be defended in the defence of any proceedings which may be brought in that connection.	The clarification is needed regarding the nature and duration of indemnity.	-
d	_do_	III(13), Page 22-23 III(14). Page- 23 III(16a), Page- 23 IV (1.c), Page- 25	..if any of the following problems are found, then a penalty of 2% of the contract value for each fortnight delay in deliverables.. The CEO, CAMPA would create suitable mechanism for evaluation of the work of the agency. If any of the services performed by the bidder fail to conform to the specifications of the assignment... Termination by default for failing to perform obligations under the agreement or if the quality is not	The detail specification and mechanism of such evaluation is not given except for the few works in section-IV (1.c) and corresponding draft evaluation formats given in schedule-2 to 5. Clarification is needed regarding the criteria/parameters/specifications of evaluation works. The information given in section-IV (1c.) and corresponding	<i>Details are already provided in RFP document.</i>

			<p>up to the specification or in the event of non-adherence to time schedule.</p> <p>..carrying out physical inspection of works done in accordance with approved estimates and assess quality, quantity and effectiveness of fencing, plantation, soil conservation and other works and estimate survival percentage of plantation works, in a time bound manner.</p>	<p>schedules may also be considered sufficient.</p>	
4.	Manisha Pant_ AFC India Ltd.	<p>Section-II: ITR</p> <p>Clause 13: Pre-qualification of the agency; Point IV; Page no-15</p>	<p>The bidders are required to pay Earnest Money Deposit (EMD) of Rs. 100,000 (Rs 1.0 Lakh) online through e-procurement portal https://etenders.hry.nic.in. The payment for Tender Document Fee (Rs. 1,000/-), e-Service Fee (Rs. 1180/-) & EMD (Rs. 100,000/-) shall be made by eligible bidders online directly through Internet Banking Accounts or by generating RTGS/NEFT challan.</p>	<p>In this regard, we would like to bring to your kind notice that as per the PublicProcurement Policy for MSEs Order, 2012 notified under section 11 of MSMED Act, 2006 (https://msme.gov.in/public-procurement-policy-micro-and-small-enterprises-mses-order-2012), registered MSEs are exempted from submitting the Tender Cost and EMD (refer Exemption of MSMEs to submit Bidder Fee and EMD at https://msme.gov.in/sites/default/files/Sch-vol1-151214.pdf-sri.pdf).</p>	<p><i>The MSE's cannot be exempted to pay EMD of Rs. 1 Lakh.</i></p>
	do	<p>Section-II: IFP Point 2 Page no-8</p>	<p>The agency(s) are required to bid for the proposed work for an individual Circle separately. Separate technical and Financial Proposals for each Circle/Wing. However, in case the selected agency qualifies for the work for more than one Circle, it will have to retain and carry out the work in maximum two Territorial Circles out of the circles for which it has qualified</p>	<p>It is requested to please clarify if a bidder wants to bid for all circles so whether separate technical & financial proposal needs to be submitted and if yes so in the E-portal under the cover details there is a provision of uploading a single file of Fee/Pre Qual/technical. Also as per the format of Financial Bid Circle wise cost has to be filled in a single format In view of above please clarify how a bidder will submit separate Technical and Financial Proposals if we wish to bid for each circle?</p>	<p><i>One cumulative bid is to be submitted covering all aspects of works to be delivered by the agency. Also specifying the proportion of cumulative bids circle wise.</i></p>
	do	<p>Section-II: ITR</p>	<p>The bidder shall submit photo copies of first page of pass book of bank account held in name of the</p>	<p>In this regard, we would like to bring to your kind notice that AFC , a consultancy</p>	<p><i>The bank account statement could be</i></p>

		Clause 13: Pre-qualification of the agency; Point III; Page no-15	organization, and bank account statement of previous full month, i.e. 1 st to 31 st July, 2022.	organization with registered office at Mumbai our account is centralized and there are multiple transections on daily basis b/w our different offices, b/w client and us and vice versa etc. The submission of bank account statement of a month in means in our case we assume 40-50 pages which is a futile exercise.	<i>compressed as a pdf file and had to be made available.</i>
	do	Section II: ITR Page- 19	The tender evaluation is based on a Quality cum cost-based system (60:40), where the Technical bid score will get a weightage of 60 and the financial bid score aweightage of 40.	But in the table weightage to technical is given as 70 % and financial as 30%	<i>Technical Evaluation criterion is 70:30 for Technical & Financial Bids respectively.</i>