

JAMMU AND KASHMIR LEGAL SERVICES AUTHORITY

Subject: - Advertisement notice for the post of Legal Assistant & Junior Legal Assistant in the J&K Legal Services Authority for Divisional cadre Jammu / Kashmir.

Advertisement Notice No. : 01 of 2023

D a t e d : 16 .01. 2023

Applications through online mode are invited from applicants who are domiciled in the Union Territory of Jammu & Kashmir possessing the prescribed Academic/Professional qualification and age for the following posts.

IMPORTANT

- Last date for filing of online Application form complete in all respects along with the requisite fee (online mode only) is **29.01.2023**. The application received through any other means / mode than the prescribed, shall not be considered and accepted.
- The link for submission of online application form shall be active from **18.01.2023 (12.00 am) to 29.01.2023(11.59 pm)**.
- The last date for receipt of online Applications provided in the notification shall be the cut-off date for determining the eligibility as regards acquisition of Domicile Certificate, educational and professional qualifications.
- There will be Negative Marking of **0.25 marks** for each wrong answer.
- The minimum and maximum age will however be reckoned with reference to 1st January 2023.
- Candidates are not required to submit hard copy or any other documents to the JKLSA.

The candidates who have already applied for the post of Legal Assistant, Junior Legal Assistant or both in pursuance to advertisement notice No.01 of 2021 dated 08.03.2021 are also required to register themselves and fill up online form without paying any further fee. The eligibility criteria with respect to the age for such candidates who have already applied i.e. upper age limit etc. shall remain the same as notified in the previous advertisement notice No.01 of 2021 dated 08.03.2021.

2. Name of post and Scale of pay

S.No.	Post	Pay Scale
1	Legal Assistant	Level- 6E (35,900-1,13,500)
2	Junior Legal Assistant	Level- 6B (35,600-1,12,800)

3. No. of vacancies along with category wise breakup is given below;

Legal Assistant Total = 06 Posts	Jammu Division - 03	OM - 02 SC - 01 Total-03
	Kashmir Division - 03	OM - 01 RBA- 01 ST - 01 Total-03

Junior Legal Assistant Total = 7 posts	Jammu Division - 04	OM - 02 RBA - 01 EWS - 01 Total-04
	Kashmir Division - 03	OM - 01 RBA - 01 LAC/IB -01 Total-03

4. Prescribed Qualification

Post	Prescribed qualification	Criteria for Selection
Legal Assistant	Professional Bachelor's Degree in Law from any recognized university	The selection for the posts shall be made on the basis of merit obtained by candidates in Objective Type Multiple Choice Computer Based Test (CBT) only.
Junior Legal Assistant	Professional Bachelor's Degree in Law from any recognized University.	The selection for the posts shall be made on the basis of merit obtained by candidates in Objective Type Multiple Choice Computer Based Test(CBT) only.

5. Age as on 01.01.2023.

- I. Not below 18 years, and
- II. Not above;

- (a) 40 years in case of Open Merit.
- (b) 43 years in case of SC/ST/RBA/ALC, IB/EWS/PSP/Social Caste.
- (c) 42 years in case of Physically Challenged candidates.
- (d) 40 years in case of candidates in Government Service/Contractual employees;

6. Centre of Examination

- i. The examination will be held at Srinagar & Jammu centres. All the candidates shall fill the option for examination centre as indicated above.
- ii. The allotment of centres shall be at the sole discretion of the JKSLSA and once a centre is allotted to a candidate, no request for the change of centre shall be entertained.
- iii. Information about the allotment of Roll Numbers, time table and centre of Examination will be uploaded on the website of the JKSLSA about one week prior to the date of examination. So, applicants are advised to visit the website regularly. If any candidate does not find his/her Roll Number on the website of JKSLSA, he/she must immediately contact the JKSLSA with proof of having submitted his/her application. Failure to do so will render him/her for not eligible to participate in the examination or raise any claim for consideration.
- iv. Admit Cards will be available for downloading about one week prior to the date of examination on the official website of the JKSLSA (jklsa.gov.in). Candidate must bring printout of the Admit Card/Roll Number slip to the Examination Hall.

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- v. For securing entry into the centre of examination, in addition to the Admit Card/Roll Number Slip, the candidate has to mandatorily bring at least two passport size recent coloured photographs and any one of the original valid photo-ID proof mentioned below;

- . Aadhar Card
- . Voter ID Card
- . PAN Card
- . Passport
- . Driving license

7. Requisite fee

The candidates applying to a particular post in pursuance to this notification shall have deposit fees of Rs.500/- (Rupees Five hundred only) online through Net Banking, Credit or Debit cards. The applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection. The candidates who have already paid the fee in response to previous advertisement notice No.01 of 2021 dated 08.03.2021 are not required to pay the fee now but shall have to register themselves afresh online.

The printout of the online application form along with the receipt regarding payment of fee and copies of requisite documents/Certificates should be kept ready for submission, by the shortlisted/selected for subsequent stage of selection as per the notified Criteria.

Note:

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- a) Candidates who are eligible to apply for more than one post are required to apply separately for each post.
 - b) The reservation for various categories would be determined as per the provision of S.O 127 dated 20.04.2020.
 - c) The in-service candidates/contractual employees shall submit their application forms through proper channel viz. the concerned Head of the Department. In the event of failure of the candidate to submit the application through proper channel, his/her eligibility shall be assessed as if he/she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates at the address of the Member Secretary, J&K Legal Services Authority, JDA Complex, Janipur, Jammu / Block-A Old Secretariat, Srinagar within 07 days after the last date of Application Form where after the same if received, shall not be considered/entertained.
 - d) The prescribed qualifications reflect the bare minimum requirement for the job and mere possession thereof shall not entitle a candidate to be called for written test.
 - e) Call letters shall not be issued individually. However, wide publicity shall be given through print and electronic media, official Website <http://jklsa.gov.in> of J&K Legal Services Authority about the venue, date of the written test for the information of eligible candidates. No claim of being unaware of the dates/schedule for written test shall be entertained.
 - f) No TA/DA will be paid for participation in the Examination (CBT).

- g) Syllabus for these posts is enclosed at **Annexure "A"** and is also available on the website of JKLSA.
- h) The Examination will consist of objective Type, Multiple choice questions (Computer based Test) CBT. The marks scored by candidates in test will determine the final merit.
- i) There will be one exam(CBT) only for both the posts. The candidates who have applied for the post of Legal Assistant (exclusively) and for both Legal Assistant and Junior Legal Assistant shall be selected first from top of the merit and thereafter, the candidates who have applied for the post of Jr. Legal Assistant shall be selected on the basis of merit.


(M.K. Sharma)
Member Secretary

No: SLSA/Estt/2021/04/IV/ 71-76

Dated: 16.01.2023

Copy to:

1. Principal Secretary to Hon'ble the Chief Justice, for information of his Lordship.
2. Secretary to Hon'ble Executive Chairman for information of his Lordship.
3. Director information, Jammu, with the request to publish the above advertisement notice in the three Daily leading News Papers of Jammu and Srinagar.
4. Director, Doordarshan Kendra, Jammu/Srinagar with the request to broadcast the above advertisement notice in News and Employment Bulletin.
5. Director, Radio Kashmir Srinagar/Jammu with the request to broadcast the above advertisement notice in News and Employment Bulletin.
6. In-charge Website JKLSA for uploading the same on the Website.

Annexure "A"

JAMMU AND KASHMIR LEGAL SERVICES AUTHORITY

Subject: Selection criteria for the post of Legal Assistant / Junior Legal Assistant, advertised by J&K Legal Services Authority in terms of Advertisement Notice No. 01 of 2023 dated: 16.01.2023.

In terms of Jammu and Kashmir Legal Services Authorities/ Committees (Officers and Employees) Recruitment Rules, 2021 the competent authority has been pleased to laydown the following criteria for making selection to the posts of Legal Assistant/Junior Legal Assistant (Direct Quota).

Written Test .

There shall be an objective type written test (Computer based test CBT) comprising of 100 questions, each question carrying one mark. There shall be negative marking of 0.25 marks for every wrong answer. The duration of the test shall be 100 minutes. The CBT shall comprise questions on the following subjects:-

- | | | |
|------|-----------------------------------|----------|
| i. | Constitutional Law | 15 Marks |
| ii. | Administrative Law | 15 Marks |
| iii. | Code of Civil Procedure,1908 | 15 Marks |
| iv. | Code of Criminal Procedure,1973 | 15 Marks |
| v. | Law of contract | 15 Marks |
| vi. | Environmental Law | 15 Marks |
| vii. | General Knowledge/Current Affairs | 10 Marks |


M. K. Sharma
Member Secretary