

Most urgent/Time bound/Last Opportunity

From

Director Elementary Education
Haryana, Panchkula.

To

1. All District Elementary Education Officers Haryana.
2. All District Education Officers Haryana.
3. DPI/DSE UT Chandigarh.
4. SCERT Gurugram.

Memo No. KW 17/55-2026 TGT Pro(2)

Dated : 30.09.2026

Sub: Regarding sending promotion cases of deprived senior employees to the post to TGT Social Science from JBT/C&V (ROH Cadre Only) at par juniors as per their entitlement.

Kindly refer to the subject cited above.

You are hereby directed to send the promotion cases deprived senior (teachers who fulfilled the educational criteria as on **31.03.2026** i.e. “cut of date”) from JBT/C&V to TGT Social Science alongwith attested copies of academic qualification certificates and updated Summary Sheet/ACR's/Spl.ACR's/NOC of teachers duly countersigned by DEEOs in prescribed proforma (copy attached) **within 10 days i.e. upto 10.09.2026** positively as per Haryana School Group-C revised service rules 2023 upto following seniority/date of appointment (**teachers who fulfilled the education criteria as on 31.03.2026**).

Cadre	PRT Seniority as on 12.02.2024/ Date of appointment
JBT/PRT	12963
C&V	Teachers appointed upto 2003

The promotion cases shall be sent manually/by hand as above without failure by **10.09.2026** in hard copy as well as soft copy with following details on branch email Id tgtpromotion2023@gmail.com.

Sr. No.	Name of Employee with Emp ID	Present Designation as JBT/C&V with Seniority No. as on PRT State Level Seniority dated 12.02.2024	Date of regular appointment	Mode of recruitment	Present Place of posting & District	Graduation & D.Ed./B.Ed . by mentioning subjects	% of combined subjects in BA (Actual Figure)	Higher Qualification along with % in relevant	Category	PwD Certificate %age	DEEO Recommendation/ Remarks for promotion

All DEEO's must ensure the following Point strictly :-

1. Teachers who do not want to take promotion obtain their consent alongwith their affidavit and Send their forgo case to this Office within stipulated time period.
2. That no promotion cases of eligible teachers are remaining in their respective Districts.
3. That no single teacher is remained in their respective Districts who has not been considered for the purpose of promotion/forgo to the post of TGT SS in relevant subject as per his/her seniority. **DEEO must provide the undertaking in this regard and in future, if any teacher claims for the same then the concerned DEEO will be solely responsible.**

Note:-

1. **If any DEEO fails to comply with the above said three points he/she is fully responsible for any litigation/adverse order in future.**
2. It is applicable only for RoH Cadre.
3. This is a last opportunity, no case shall be accepted after stipulated time period and if any delay or negligence is found at any level for sending the promotion cases, shall be viewed seriously and action shall be taken against the erring official/officers.

D.A-1. Proforma

2. State Level Seniority List of 1 to 40773 teachers is hereby mailed to you, also available on Departmental website. Kindly consider all the teachers as per their eligibility criteria on the basis of above said seniority accordingly in accordance with service rules.

Treat it as most urgent.

**Manita Malik, IAS
Director Elementary Education
Haryana, Panchkula**

Endst.No. Even

Dated:- 30.09.2026

A copy is the forwarded to the following for necessary action:-

1. Joint Director (IT Cell) for uploading on website.
2. PA staff//WPSSE/WDEE.
3. Legal cell.


Administrative Officer
o/c **for Director Elementary Education**
Haryana, Panchkula

Attachment No.-1

DETAILED SUMMARY SHEET FOR PROMOTION OF TGT Social Science

Name of Employee	
Employee ID	

Current Designation	
---------------------	--

Date of Birth		Mobile No.	
Date of Retirement			

Present place of posting with school code	
---	--

Date of Joining as JBT/C&V		State Level Seniority No.	
----------------------------	--	---------------------------	--

HTET Details with subject		Category	
---------------------------	--	----------	--

1. Qualification Details

Name of Degree	University/Institute Name	Detail of combined Subjects	Year and Month of passing	Marks (Obtained in degree)	Marks and %age in relevant combined subjects
Graduation with name of degree					
B.Ed. (Mentioned teaching subjects)					
D.Ed./D.El.Ed./BTC(Mentioned teaching subjects)					
Post-Graduation with name of degree or Higher Qualification, if any					
HTET					
Details of Marks in concerned subject in Graduation (Obtained/Total)		Whether employee is PwD or Not			
		if Yes mentioned Category (VH/HH/OH/MD)			
% age in concerned combined subjects in Graduation		Percentage of disability			

2. Three years teaching experience in relevant subject (as per Service Rule)	Yes	No
--	-----	----

[illegible]

Complaint/Enquiry is pending against the employee (Y/N)	Judicial/Departmental Proceedings is pending against the employee (Y/N)	Work & conduct of employee remained satisfactory (Y/N)	Remarks

Detail of initial appointment as JBT/PRT by way of Direct/Adhoc appointment.

Date of initial appointment as JBT Teacher	Mode of Recruitment (Regular/Adhoc/Contract)	Date of Regularization (if initially appointed on Adhoc/contract)	Seniority No.	Remarks (if any)

Whether if any court case filed for above subject promotion		Details of CWP/COCP etc	
---	--	-------------------------	--

- (i) Certified that the facts & figures disclosed above are correct to the best of my knowledge and belief. On finding any misstatement at any later stage, I may be debarred from promotion, taking disciplinary action.
- (ii) It is further certified that I fulfill all the requirements and have essential academic qualifications required for promotional post.

Employee Signature _____

Place:

Date:

DDO
(with Stamp)

BEO/BEOO
(With Stamp)

DEEO
(with Stamp)