

Most urgent/Time bound

From

Director Elementary Education
Haryana, Panchkula.

To

1. All District Elementary Education Officers.
Haryana.
2. DPI UT Chandigarh.
3. SCERT Gurugram.

Memo No. 05 /55-2025 TGT Pro(2)

Dated : 29-07-2026

Sub: Regarding sending the promotion cases from JBT/C&V to TGT Music.

Kindly refer to the subject cited above.

It is stated that recently Department has done promotions from JBT/C&V to TGT on various subjects excluding social Science and TGT English, but it has come to notice that despite fixing cut of date, promotion cases of many teachers were received after the said date which indicates the possibility of lapses/delay on the part of field Offices as well as teachers individually. Further, there is a possibility that some of the teachers may not have deliberately sent their promotion cases to the Directorate with an apprehension of change in Districts of State after promotion. As per Rule, the cases of such teachers were to be considered as forgo and action was to be taken under Rule-14 (forgo rules) of HCS ACP Rules 2016.

However, the Directorate adopting a liberal/lenient view, it has been decided to grant a last opportunity to such teachers for sending the promotion case in his or her respective subjects as per their eligibility criteria and seniority through proper channel. Also for erroring field officials/officers at whose level negligence/carelessness and procrastination was done in sending the promotion cases of eligible teachers.

Now, you are hereby directed to send the promotion cases of all eligible (teachers who fulfilled the educational criteria as on 31.03.2026 i.e. cut of date) JBT/C&V to TGT Music alongwith attested copies of academic qualification certificates and updated Summary Sheet/ACR's/Spl. ACR's/NOC of teachers duly countersigned by DEEOs in prescribed proforma (copy attached) within 15 days i.e. 13.08.2026 positively as per Haryana School Group-C revised service rules 2023.

The promotion cases must be sent manually/by hand as above without fail by 13.08.2026 positively in hard copy as well as soft copy with following details on branch email **Id tgtpromotion2023@gmail.com**.

Sr. No.	Name of Employee (JBT/C&V) with Emp ID	State level Seniority Number	Date of regular appointment	Mode of recruitment	Present Place of posting & District	% age of music subject Graduation	Higher Qualification in same line	Categ	PwD Certificate % age	DEEO Recommendation/Remarks for promotion

All DEEO's must ensure the following Point strictly :-

1. Teachers who do not want to take promotion obtain their consent alongwith their affidavit and Send their forgo case to this Office within stipulated time period.
2. That no promotion cases of eligible teachers are remaining in their respective Districts.
3. That no single teacher is remained in their respective Districts who has not been considered for the purpose of promotion/forgo to the post of TGT Music as per his/her seniority. DEEO will also provide the undertaking in this regard and in future, if any teacher claims for the same then the concerned DEEO will be solely responsible.

Note:- If any DEEO fails to comply with the above said three points he/she is fully responsible for any litigation/adverse order in future.

It is further directed here ensure to send Summary Sheet of ACR's upto date and latest NOC(alongwith counter signed by DEEO) of those teachers whose promotion cases already been sent from your good office(list attached).

D.A-1. Proforma

2. State Level Seniority List of 1 to 40773 teachers is hereby mailed to you, also available on Departmental website. Kindly consider the all teachers as per their eligibility criteria on the basis of said seniority accordingly in accordance with service rules.
3. List of teachers already promoted after 2024.
4. Number of 15 teachers whose promotions cases are already available at the Directorate level (required upto date Summary Sheet/ACR/Spl.ACR and latest NOC only).

Treat it as most urgent.

**Jeetinder Joshi, HCS
Joint Director Administration
O/o Director Elementary Education
Haryana, Panchkula**

Endst.No. Even

Dated:- 29.07.2026

A copy is the forwarded to the following for necessary action:-

1. PA staff/CPSCM w.r.t their recommendation letter dated 22.07.2026
2. Joint Director(IT Cell) for uploading on website.
3. PA staff/Joint Director Admn.


**Deputy Superintendent TGT Promotion
For Director Elementary Education
Haryana, Panckula**

DETAILED SUMMARY SHEET FOR PROMOTION OF TGT _____

Name of Employee			
Employee ID			
Current Designation			
Date of Birth		Mobile No.	
Date of Retirement			
Present place of posting with school code			
Date of Joining as JBT/C&V		Seniority No.	
		Seniority No. according seniority List	
HTET/STET Roll No. of 2011 Batch employee (for advt.No. 4/2009 only.)		Category	

1. Qualification Details

Name of Degree	University/Institute Name	Subject	Year and Month of passing	Marks (Obtained in degree)	Marks and %age in relevant subject
Graduation with name of degree					
B.Ed. (Mentioned teaching subjects)					
D.Ed./D.El.Ed./BTC(Mentioned teaching subjects)					
Post Graduation with name of degree or Higher Qualification, if any					

Marks in concerned subject in Graduation (Obtained/Total)		Whether employee is PwD or Not	
		if Yes mentioned Category (VH/HH/OH/MD)	
%age in concerned subject in Graduation		Percentage of disability	

2. Three years teaching experience in relevant subject (as per Service Rule)
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YesNo[illegible]

Complaint/Enquiry is pending against the employee (Y/N)	Judicial/Departmental Proceedings is pending against the employee (Y/N)	Work & conduct of employee remained satisfactory (Y/N)	Remarks

Detail of initial appointment as JBT/PRT by way of Direct/Adhoc appointment.

Date of initial appointment as JBT Teacher	Mode of Recruitment (Regular/Adhoc/Contract)	Date of Regularization (if initially appointed on Adhoc/contract)	Seniority No.	Remarks (if any)

Whether if any court case filed for above subject promotion		Details of CWP/COCP etc	

- (i) Certified that the facts & figures disclosed above are correct to the best of my knowledge and belief. On finding any misstatement at any later stage, I may be debarred from promotion, taking disciplinary action.
- (ii) It is further certified that I fulfill all the requirements and have essential academic qualifications required for promotional post.

Employee Signature _____

Place:

Date:

DDO
(with Stamp)

BEO/BEOO
(With Stamp)

DEEO
(with Stamp)

Attachment No. -3

Sr. No.	Employee ID	Employee Name	Employee Detail	Remarks
1.	1014546	BALJINDER SINGH	Government Model Sanskriti Primary School Sec-15, Panchkula, (16108)	Promoted as TGT Music
2.	2003271	BARKHA RANI	Government Primary School Hanzira, Sirsa, (17419)	-do-
3.	2001724	SANDHYA	Government Model Sanskriti Primary School Bhuna 1, Fatehabad, (11728)	-do-
4.	1028815	RAVI DAS	Government Girls Model Sanskriti Primary School Bithmara, Hisar, (19215)	Forgo
5.	1001974	ANIL KUMAR	Government Model Sanskriti Primary School BhanaBrahmnan, Jind, (19083)	Promoted as TGT Music
6.	2003955	ANU	Government Model Sanskriti Primary School Shahpur Begu, Sirsa, (17616)	-do-
7.	2008097	NIHAL SINGH	Government Model Sanskriti Primary School Shahpur Begu, Sirsa, (17616)	-do-
8.	1014998	KRISHAN KUMAR	Government Primary School Hanzira, Sirsa, (17419)	-do-

Attachment No. 4

Sr. No.	Name of Employee with Desg.	Emp.ID	Present Place of Posting & District	Remarks
1	Smt. Sonu	2009879	GMSPS Kajal Heri (11841), Fatehabad	Required summary sheet upto dated ACR's/Spl. ACR's and Latest NOC
2	Govind	5022668	GSSS Chandana, Kaithal(2244)	-do-
3	Shakuntla	2003816	GMSPS Nada Sahib(16135), PKL	-do-
4	Malkeet Singh	1024725	GPS Bichhian (13560), Kaithal	-do-
5	Sudha	2000207	GMSPS Nada Sahib(16135), PKL	-do-
6	Usha Devi	1001035	GPS Berthala (14400), Kurukshetra	-do-
7	Vikram	1025891	GPS Hasanga, Fatehabad	-do-
8	Smt. Babita	2008450	GPS Sec-09(11209), Ballabgarh, Faridabad	-do-
9	Sunita	2007860	GMSPS, Sector-18(11325), Faridabad	-do-
10	Arti	2000370	GMSPS Panihari(17614)	-do-
11	Rimmi Rani	2007372	GPS Tatka, KKR	-do-
12	Sukhbir Singh	2004298	GPS Ismailabad (14739), KKR	-do-
13	Pinki Devi	1023988	GPS Mirchehri(14426), KKR	-do-
14	Kuldip	1009331	GMSPS Ghaso(19286), Jind	-do-
15	Ritu Kalra	1010478	GMMS Sector-49 D, UT Chandigarh	-do-