

DEPARTMENT OF SCHOOL EDUCATION

GOVT. OF HARYANA

General Notice

A. Schedule for Cadre Change Drive for 2004, 2008, 2011 Batch PRTs/HTs and for Permanent District allotment for 2017 Batch PRTs

Timelines

Sr. No.	Activity	Tentative dates
1.	Voluntary Participation for Inter District Transfer of 2004 Batch PRTs	15.09.2023 to 16.09.2023 (2 days)
2.	Data Preparation for seeking District choices from 2004 batch PRTs	17.09.2023 (one Day)
3.	Filling up of choices for Districts by 2004 batch PRTs	18.09.2023 to 19.09.2023 (2 days)
4.	Data preparation, Merit List preparation, District Allocation, Order preparation, Generation of Orders and Updation of New Districts in the login of Teachers, Vacancy Preparation for 2008 batch PRTs	20.09.2023 to 21.09.2023 (2 days)
5.	Voluntary Participation for Inter District Transfer of 2008 Batch PRTs	22.09.2023 to 23.09.2023 (2 days)
6.	Data Preparation for seeking District choices from 2008 batch PRTs	24.09.2023 (one Day)
7.	Filling up of choices for Districts by 2008 batch PRTs	25.09.2023 to 26.09.2023 (2 days)
8.	Data preparation, Merit List preparation, District Allocation, Order preparation, Generation of Orders and Updation of New Districts in the login of Teachers, Vacancy Preparation for 2011 batch PRTs	27.09.2023 to 28.09.2023 (2 days)
9.	Voluntary Participation for Inter District Transfer of 2011 Batch PRTs	29.09.2023 to 30.09.2023 (2 days)
10.	Data Preparation for seeking District choices from 2011 batch PRTs	01.10.2023 (one Day)
11.	Filling up of choices for Districts by 2011 batch PRTs	02.10.2023 to 03.10.2023 (2 days)
12.	Data preparation, Merit List preparation, District Allocation, Order preparation, Generation of Orders and Updation of New Districts in the login of Teachers	04.10.2023 to 05.10.2023 (2 days)
13.	Data preparation for vacancies, Participants, for Inter District Transfer for 2017 Batch PRTs	06.10.2023 (1 day)

Sr. No.	Activity	Tentative dates
14.	Filling up of choices of Districts by 2017 batch PRTs	07.10.2023 to 09.10.2023 (3 days)
15.	Data preparation, Merit List preparation, District Allocation, Order preparation, Generation of Orders and Updation of New Districts in the login of Teachers	10.10.2023 to 11.10.2023 (2 days)
16.	Updation of District in the login of teachers, Activation of modules for data updation by teachers, DEOs/DEEOs, schools etc.	12.10.2023 to 13.10.2023 (2 days)
17.	Data Updation Drive by teachers, schools, directorate, DEOs, DEEOs etc. for the readiness of General Transfer Drive	14.10.2023 to 18.10.2023 (5 days)

Guidelines

1. Participation for the Cadre Change Drive for 2004, 2008, 2011 Batch PRTs/HTs is voluntarily.
2. Participation for 2017 Batch PRTs is compulsory for Permanent District Allocation Drive.
3. Teachers are advised to submit their choice for voluntary participation carefully by verifying the district wise and category wise vacancies.
4. District wise and category wise vacancies for 2004 batch is attached with the schedule.
5. Once the teacher gives his/her consent to participate in the cadre change drive, he/she shall have to compulsorily fill up the choices of 21 districts (except his/her present district) for 2004, 2008, 2011 Batch PRTs/HTs. For the teacher of 2017 Batch it is necessary to fillup 21 districts (except Mawat).
6. In case of non-submitting of the choices of district by any teacher within stipulated time period due to any reason, he/she shall be liable to be transferred in any district based on the remaining vacancies after allocation of districts to those teachers who submitted their choice.
7. Deemed vacancies created due to submitting choice for voluntary participation of 2004 batch teachers shall be added in the actual vacancies and will be offered to the participants for 2004 batch.
8. The resultant vacancies created by 2004 batch PRTs/HTs after successful allocation of districts to them shall be considered as actual vacancies for 2008 batch PRTs/HTs and the deemed vacancies

created due to submitting choice for voluntary participation by 2008 batch PRTs/HTs shall be added in the actual vacancies. Similar exercise shall be repeated for 2011 batch PRTs/HTs.

9. District wise and category wise vacancies for 2017 batch reserved by the Department in view of Court Directions are attached with this notice. The resultant vacancies created by 2011 batch PRTs/HTs after successful allocation of districts to them, shall also be added in these vacancies and total vacancies shall be used for allocation of districts to the PRTs of 2017 batch in order of merit.
10. If any Head Teacher participates in the Cadre Change Policy, he will be treated as PRT teacher for the drive and will be posted as PRT in new district.
11. All Teachers are advised not to share their login and password with anyone. If you need to take help from any other person, put your password yourself and verify your preferences if filled up by your aide, before final submission. **Also please ensure that you have successfully logged out of your account after final submission of preferences.**
12. In case, the password of any employee is not working or facing any issue in login, use 'forget password' option to reset the same. Still if password is not updated, contact respective District Education Officer/ District Elementary Education Officer for resetting the password, who shall be responsible to attend such requests promptly after proper verification of the teacher.
13. Teachers are also advised not to play with the system after final submission of your choice/preferences. This can put your preferences into 'edit mode' without final submission unknowingly. Also, please avoid last hour login to your account. This could also land you in a position of non-confirmation of your preferences.
14. The list of eligible vacancies to be considered for 2004 batch and 2017 batch are attached herewith.

Further instructions, if any, may be issued in due course of time. Kindly keep checking departmental website.

B. Schedule for General Transfers for PRTs/Head Teachers, C&V/TGTs, ESHMs, PGTs, HMs, Principals

Timelines

SNO	Activity	Tentative dates
1.	Configuration of General Transfer Drive	19.10.2023 to 20.10.2023 (2 days)

SNO	Activity	Tentative dates
2.	Options for Voluntary Participation by Regular Teachers	21.10.2023 to 24.10.2023 (4 days)
3.	Data Preparation - identifying eligible teachers, rationalization of posts, surplus teachers	25.10.2023 and 27.10.2023 (3 days)
4.	Filling up of Choice of Blocks by all eligible Regular Teachers and all Guest Teachers	28.10.2023 to 30.10.2023 (3 days)
5.	Preparation of merit list, allocation of blocks, preparation of data for seeking of choice of Block again from the unsuccessful teachers	01.11.2023 and 02.11.2023 (2 days)
6.	Filling up of Block choices again by unsuccessful Regular and Guest Teachers	03.11.2023 to 04.11.2023 (2 days)
7.	Normalization of posts, notifying of eligible vacancies and eligible teachers, configuration of drive for seeking school choices from eligible teachers	05.11.2023 to 07.11.2023 (3 days)
8.	Seeking choices of schools from eligible Regular Teachers	08.11.2023 to 14.11.2023 (7 days)
9.	Data preparation for category wise merit list, allocation of schools to regular teachers, preparation of orders, generation of bulk / individual orders, showing orders in the login of schools and teachers	15.11.2023 to 17.11.2023 (3 days)
10.	Issuance of Transfer orders of regular teachers	18.11.2023 (1 day)
11.	Updation of Relieving and Joining of Transferred Regular Teachers	19.11.2023 to 23.11.2023 (5 days)
12.	Notifying of eligible vacancies and eligible guest teachers, configuration of drive for seeking school choices	24.11.2023 to 25.11.2023 (2 days)
13.	Seeking choices of schools from eligible Guest Teachers	26.11.2023 to 28.11.2023 (3 days)
14.	Data preparation for category wise merit list, allocation of schools to guest teachers, preparation of orders, generation of bulk / individual orders, showing orders in the login of schools and teachers	29.11.2023 to 30.11.2023 (2 days)
15.	Issuance of Transfer orders of guest teachers	01.12.2023 (1 day)
16.	Relieving and Joining of concerned Teachers	02.12.2023 to 06.12.2023 (5 days)

1. After completion of Cadre Change Drive and Permanent District Allocation Drive, gap for one week will be given to allow data Updation for the General Transfer Drive.

2. All teachers are directed to update their profile, if required during that period.. Teachers are personally liable for Updation of their personal profiles and get it approved from their authorities within time period.
3. Detailed instructions for General Transfer Drive shall be issued in due course of time.

Note:

The date for this schedule starts at 12:00:01 AM and ends at 11:59:59 PM.

For any query, teachers can call the helpdesk at 0172-5049801 during office hours on working days.

Dated: 13/09/2023

**Additional Chief Secretary
School Education, Haryana**

District	Rationalized posts of PRTs	Category wise distribution of actual vacancies for 2004 batch															Total (actual vacancy)
		Gen	SC	BCA	BCB	ESM Gen.	ESM SC	ESM BCA	ESM BCB	OSP-GEN	OSP SC	OSP BCA	OSP BCB	PH-Low vision	PH-LoCo motor	Deaf & Dumb	
Ambala	1352	13	6	5	4	2	0	0	0	0	0	0	0	-10	-10	4	14
Bhiwani	1534	0	19	15	14	4	1	1	1	1	1	0	0	-4	-5	3	52
Charkhi Dadri	589	0	20	6	15	0	0	0	0	0	0	0	0	0	0	1	42
Faridabad	1646	125	51	34	16	21	6	6	9	3	3	8	8	-31	4	0	263
Fatehabad	1604	23	-81	-80	23	66	17	18	27	9	8	12	12	-7	-28	15	34
Gurugram	1911	279	105	80	51	29	13	13	11	6	6	8	8	-7	18	0	620
Hisar	2075	33	15	12	10	-3	-2	-2	-3	-1	-1	0	0	-3	-3	2	54
Jhajjar	879	89	-37	-37	-36	33	16	13	16	7	8	9	9	7	-13	12	96
Jind	1693	87	37	28	23	-3	-3	-3	-6	0	-1	0	0	-4	-5	4	154
Kaithal	1532	51	20	16	20	-25	-5	-6	-13	-2	-5	-2	-2	-17	-16	7	21
Karnal	2045	397	160	119	63	67	19	19	29	9	10	12	12	-2	-2	13	925
Kurukshetra	1446	146	65	53	43	-5	-6	-7	-11	0	-3	-1	-1	-8	-8	7	264
Mahendragarh	1158	-58	-23	-17	-13	-9	-2	-2	-4	-1	-1	0	0	-5	-5	0	-140
Nuh Mewat	3935	724	297	121	299	-11	-6	-13	-16	13	-1	0	3	-13	-13	25	1409
Palwal	1973	287	124	101	83	-17	-11	-13	-22	-2	-6	-2	-2	-17	-16	14	501
Panchakula	1062	93	37	29	23	-7	-2	-2	-5	0	-2	0	0	-3	-3	3	161
Panipat	1527	41	9	-5	1	4	2	2	2	0	1	2	0	-16	-16	7	34
Rewari	1101	147	17	3	-368	66	22	19	6	10	11	5	3	9	-14	11	-53
Rohtak	861	11	4	2	1	2	0	0	0	1	1	1	1	-1	3	0	26
Sirsa	2120	-58	27	22	27	2	1	1	1	1	1	4	4	-14	-14	9	14
Sonapat	1717	149	65	52	40	1	-3	-3	-7	0	-2	0	0	-10	8	0	290
Yamunanagar	1878	-74	26	82	74	11	3	3	4	2	2	8	8	-31	-32	13	99
Total vacancy	35638	2505	963	641	413	228	60	44	19	56	30	65	63	-187	-170	150	4880

Sr. No.	District	Rationalized posts of PRTs	Category wise distribution of actual vacancies for 2017 Batch														Total
			Gen	SC	BCA	BCB	ESM Gen.	ESM SC	ESM BCA	ESM BCB	OSP-GEN	OSP SC	OSP BCA	OSP BCB	PH-Low vision	PH- Loco motor	
1.	AMBALA	1352	161	65	51	29	27	8	8	11	4	4	2	2	14	14	400
2.	BHIWANI	1534	99	40	32	18	17	5	5	8	2	2	1	1	7	8	245
3.	FARIDABAD	1646	367	148	118	66	61	17	17	26	9	9	4	4	31	31	908
4.	FATEHABAD	1604	292	118	94	52	49	14	14	21	7	7	4	4	25	24	725
5.	Gurugram	1911	68	29	22	12	11	3	3	5	2	2	0	0	7	6	170
6.	HISAR	2075	61	25	20	11	10	3	3	4	2	2	0	0	5	5	151
7.	JHAJJAR	879	51	21	16	9	9	2	2	4	1	1	0	0	4	5	125
8.	JIND	1693	105	42	34	19	17	5	5	8	2	2	1	1	9	9	259
9.	KAITHAL	1532	271	110	87	49	46	13	13	19	6	6	3	3	24	23	673
10.	KARNAL	2045	186	75	60	33	31	9	9	13	4	4	2	2	16	16	460
11.	KURUKSHETRA	1446	180	73	58	32	30	9	9	13	4	4	2	2	15	15	446
12.	Mahendragarh	1158	48	19	15	9	8	2	2	4	1	1	0	0	4	5	118
13.	Nuh Mewat	3935	447	181	143	80	74	21	21	32	11	11	5	5	38	38	1107
14.	PALWAL	1973	355	144	114	63	59	17	17	25	8	8	4	4	31	30	879
15.	PANCHKULA	1062	79	32	26	14	13	4	4	6	2	2	0	0	7	7	196
16.	PANIPAT	1527	282	114	91	50	47	13	13	20	7	7	3	3	24	24	698
17.	REWARI	1101	8	3	3	1	1	0	0	1	0	0	0	0	0	0	17
18.	ROHTAK	861	33	14	11	6	6	2	2	3	0	0	0	0	1	2	80
19.	SIRSA	2120	269	109	86	48	45	13	13	19	6	6	3	3	23	23	666
20.	SONIPAT	1717	107	43	34	19	18	5	5	8	3	3	1	1	10	9	266
21.	YAMUNA NAGAR	1878	516	209	166	92	86	25	25	37	12	12	6	6	44	45	1281
	Total vacancies 2/2012	35638	3985	1614	1281	712	665	190	190	287	93	93	41	41	339	339	9870