COMPUTERIZATION OF EDUCATIONAL STATISTICS

S-2

PERFORMA FOR HIGH/HIGHER SECONDARY SCHOOLS/INTERMEDIATE/JR. COLLEGES

NUMERICAL DATA

	NUMER	ICAL DATA	
	INSTRUCTIONS FO	OR FILLING THE	FORM
1.	This form is to be filled in by the	ne Headmaster of	the School.
2.	In some items, the possible and are to choose the correct answ tick $()$ mark in the bracket $(\)$	er choice applica	ble to your school and put a
	For example in item 3 "Type of local body (e.g. Municipal Conbe provided in the following materials).	nmittee, Panchaya	_ ,
	Type of Management		
	() Government	(($$) Local Body
	() Private Aided	() Private Unaided
3. Examp	There are some items where the figures. The figures are to be purpose. This is illusted the following manner:	written carefully lustrated by exam	ple
Exam	ole (ii) Suppose there are 95 tead following manner:	chers in the institu	tion. This will be filled in the
Examj	ole (iii) Suppose there are 6 teac following manner:	ehers in the institu	tion. This will be filled in the
	0	0	6

4. Date of reference:

The statistics relating to enrolment of teachers to be given in this proforma should related to 30th September of the academic year.

5. Institution:

- (a) If two institutions are working in the same building with separate heads of institutions and administration for want of accommodation, these institutions will be treated as two Institutions and each institution will have to fill a separate proforma.
- (b) In the case of an institution having two shifts under the same head and administration, it will be treated as one institution, and only one proforma giving statistics by both the shifts will have to be filled in by the institution.
- 6. Management:
- (a) A Private aided institution is one which receives maintenance grant from a Public Authority. An institution which is on the grant-in- aid list of a Public Authority but does not get the maintenance grant in a particular year will still be treated as an aided institutions for that year.
- (b) A Private unaided institution is one which does not get maintenance grant from any Public Authority. An institution which does not get maintenance grant but is in receipt for an adhoc grant for a specific purpose (e.g. building grant for strengthening the library, laboratory, subsidy towards the payment of teachers' salaries etc.) will also be treated as an unaided institution.

7. Teacher:

- (a) A teacher is anyone employed, full time or even part-time with or without the remuneration for teaching. Head of the institution is counted as teacher even if he does not teach. Physical training instructors will also be shown as teachers.
- (b) Only the actual number of teachers in position on the 30th September of the academic year will be reported. The number of posts lying vacant will not be accounted for in this proforma.
- (c) If a teacher has proceeded on long leave and is not in position on 30th September of the academic year will not be included among the teaching staff even if he continues to draw salary from the institution. However, if a substitute has been appointed in his place, that substitute will be included. Honorary and

part-time teacher will also be included alongwith those of full time teachers while reporting the total number of teachers.

- (d) A trained teacher is a teacher who has successfully undergone a course of training through a teachers training institution or who has been awarded a certificate by the Department of Education on the basis of his experience or age, etc. All other teachers will be regarded as untrained teachers.
- 8. Repeater:

A repeater is one who has been enrolled in the same class for more than one year on account of unsatisfactory performance. A student re-admitted to the same class on account of not attending his classes for a major part of the year will not be treated as a repeater.

9. Recognized Institution:

A recognized institution is one in which the course(s) of study followed is that which is prescribed or recognized by Government (Central or State) or a University or a Board constituted by law or by other agency authorized in this behalf by Central or State Government and which satisfies one or more of these authorities that it attains to a reasonable standard of efficiency. Any course/class which is not recognized in a recognized institution is not be taken into account for the purpose of the statistics.

Note:

Please ensure that total enrolment reported under Table I, item 6(i), (ii) (a) and (ii) (b) tallies with those reported in Table IIA. In case of any difference, reasons for the same may be given in a foot-note.

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	Table 1	General 1	Information Year
			For Office Use Only code
1.	Name and Address of	the School	
	Block/Circle/Sub-Divi	sion:	
	District:		
2.	Is it in Rural Urban Ar	ea:	
	(Please Tick)		
	Rural	(R)	()
	Urban	(U)	()
3.	Type of Management	(Please Tick)	
(a)	Government	(GN)	()
(b)	Local Bodies	(LB)	()
(c)	Private Aided	(PA)	()
(d)	Private Un-aided	(PU)	()
4.	Type of Institution (Pl	ease Tick)	
(a)	For Boys	(B)	()
(b)	For Girls	(G)	()
(c)	Co-Educational	(C)	()
5.	Classes Taught (Menti	on the classes)	
	From	Class to	Class
6.	Number of Students		
		Boys	Girls Total
(Cotal Students including Students of 6(a) and (b)) below		

6	(i) belonging to:			
(a) Sche Cast	eduled			
(b) I	Backward Classes	S		
7.	Number of Te	eachers		
A.	Total Number	of		
(a)	Trained	Men	Women	Total
(b)	Un-Trained			
	Total			
B.	Number of Te	eachers belonging to	0	
(i)	Scheduled Ca (included und			
(a)	Trained	Men	Women	Total
(b)	Un-Trained			
	Total			
(ii)	Backward Cla (included und			
(a)	Trained	Men	Women	Total
(b)	Un-Trained			
	Total			

Table II-A Number of Students in each Class (A) Pre-Primary/Primary Classes

Code/	A	All Stude	ents	No. of Students included in Col. 2, 3 & 4 belonging to										
Class														
				Scl	neduled Ca	astes	Bac	Backward Classes						
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total					
1	2	3	4	5	6	7	8	9	10					
A. Pre-Pry														
[00]														
B. [01] I														
[02] II														
[03] III														
[04] IV														
[05] V														
B. Total (I-V)														
Grand Total A+B Pre.Pry to V														

Table II-A Number of Students in each Class (B) Middle Classes

Code/ Class	I	All Stude	ents	No. of Students included in Col. 2, 3 & 4 belonging to										
				Sc	heduled C	astes	Backward Classes							
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total					
1	2	3	4	5	6	7	8	9	10					
C. [06] VI														
[07] VII														
[08] VIII														
C. Total [VI-VIII]														
Total (B+C) I-VIII														
Grand Total (A+B+C) Pre.Pry-VIII														

Table II-B Number of Repeaters in each Class (A) Pre-Primary/Primary Classes

Code/ Class	A	II Repea	ters	No. of Repeaters included in Col. 2, 3 & 4 belonging to										
				Scl	heduled C	astes	Backward Classes							
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total					
1	2	3	4	5	6	7	8	9	10					
A. Pre-Pry														
[00]														
B. [01] I														
[02] II														
[03] III														
[04] IV														
[05] V														
B. Total (I-V)														
Grand Total Pre.Pry to V														

Table II-B Number of Repeaters in each Class (B) Middle Classes

Code/ Class	A	All Stude	ents	No. of Repeaters included in Col. 2, 3 & 4 belonging to											
				Sc	heduled C	astes	Bac	asses							
	Boys	Girls	Total	Boys	Boys Girls		Boys	Girls	Total						
1	2	3	4	5	6	7	8	9	10						
C. [06] VI															
[07] VII															
[08] VIII															
C. Total															
[VI-VIII]															
Total (B+C)															
I-VIII															
Grand Total															
(A+B+C)															
Pre.Pry-VIII															

TABLE-III-A NUMBER OF TEACHERS (STAGE-WISE)

STAGE	TOTAL	TEACHERS (including	g SC/BC)										
	MALE	MALE FEMALE TOTAL											
Pre-Pry/Nursery													
Primary (I-V)													
Middle (VI-VIII)													
Total													

TABLE-IV NUMBER OF STUDENTS (CLASS-WISE & SUBJECT-WISE)

STAGE		CLASSES	
	VI	VII	VIII
Sanskrit			
Punjabi			
Urdu			
Telugu			
Drawing			
Home Science			
Music			
Agriculture			
Animal Husbandry			
Physical Education			
Science			

TABLE-V CLASS-WISE ENROLMENT OF MINORITY STUDENTS

Class		Muslir	n	(Christia	an		Sikh			Budhis	st		Parsi	
	Boy	Girl	Total	Boy	Girl	Total	Boy	Girl	Total	Boy	Girl	Total	Boy	Girl	Total
I															
II															
III															
IV															
V															
Total (I-V)															
VI															
VII															
VIII															
Total (VI-VIII)															
Grand Total (I-VIII)															

TABLE-VI Number of Teaching & Non-Teaching Staff

Category	Number of Posts Sanctioned	Number of teachers in Position Working	SC teachers
1. Headmaster/Headmistress	Sunctioned	in rosition (vorting	
2. Maters/Mistress			
(a) Math			
(b) Science			
(c) Social-Studies			
(d) Home Science			
(e) Fine Arts			
(f) Music			
(g)			
(h)			
Total Maters/Mistress			
3. C&V Teachers			
(a) Hindi			
(b) Sanskrit			
(c) Punjabi			
(d) Urdu			
(e) PTI			
(f) Domestic Science			
(g) Sewing			
(h)			
(i)			
Total C&V			
4. (a) JBT Teacher			
4 (b). Head Teacher			
Total Teaching Staff (1-4)			
5. Lab Attendant			
6. Clerks			
7. Class-IV Employees			
(a) Sweeper-cum-Chowkidar			
(b)Water-Men/Water-Women			
(c) Peon			
(d) Mali			
(e) Any Other			
Total Class IV			

TABLE-VII CLASSWISE ENROLMENT OF HANDICAPPED STUDENT

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Class	Visu	ally imp	aired	Hear	ring imp	aired	Or	thopedic	ally	Menta	ally Chal	lenged		Others			Total	
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
I																		
II																		
III																		
IV																		
V																		
Total I-V																		
VI																		
VII																		
VIII																		
Total (I-VIII)																		