

274

From

The Director Elementary Education Haryana,
Shiksha Sadan, Sector 5, Panchkula.

To

✓ All The District Elementary Education Officer,
In the State.

Memo No. 4/27-2011 MDM (2)
Dated Panchkula the 5.2.2013

Subject: General conduct of cook-cum-helper.

The Govt. of Haryana has decided that Cook-cum-helper should be member of Registered Self Help Group (to be registered with ADC) preference should be given to SC/BC women/widow/whose children are studying in the school. The cook-cum-helper should be aged between 22 to 50 years. Before engaging the cook-cum-helper it is the duty of concerned Head Teacher of the school to get her medically examined and after NOC from a Government Doctor she should be engaged in MDM work. All cook-cum-helper should be medically examined twice in a year i.e. in the month of April and November.

In addition to above, the following proposals may also consider for the effective utilisation of Mid-Day-Meal workers:-

The cook-cum-helper can be discharged from the Mid-Day-Meal work on the following grounds:-

1. After crossing the age of 50 years. ✓
2. Medical grounds i.e. if NOC is not obtained from the Doctor. ✓
3. For cooking food in unhygienic manner. ✓
4. For not washing cooking utensils and thalis, spoons, properly.
5. On any other ground of misconduct after prior approval of the concerned BEEG. Cook-cum-helper may be removed from mid day meal work on recommendation of both Head Teacher and SMC after approval of concerned BEEG.
6. For not joining back after availing maternity leave of 3 months.
7. For not cooking MDM on any ground.
8. For not following MDM cooking norms.

These instructions are for Strict Compliance.

Kishan
Superintendent Mid-Day-Meal
o/o Director Elementary Education Haryana,
Panchkula.