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E-mail

From

The Director of Prosecution (General), Haryana
Bays 9-10, Sector-14,
Panchkula.

To

1. All District Attorneys posted at District Headquarters in the State of Haryana.
2. The District Attorney, Haryana Legal Cell, Haryana Bhawan, New Delhi.
3. The Deputy District Attorney, Haryana Legal Cell, UT Court, Chandigarh

Memo No.: CP-5(A)-2026/ 9915

Dated: 14.08.2026

Subject: Reminder- Stage 1 – Creation and Initiation of the Online Transfer Drive

Reference: This office letter No. CP-5(A)-2026/9758 dated 10.08.2026 on the subject noted above.

On initiation of Stage - 1, all Checkers have been directed to verify and certify the HRMS records of respective employees on or before 17 August 2026.

However, it has been observed that the two tasks namely, Service Verification and Certification of employee data up to the qualifying date, i.e. 10 August 2026, are still pending

You are, therefore, directed to ensure the following:

1. Service Verification of all pending employees is completed up to the qualifying date, i.e. 10 August 2026, in line with Government instructions.
2. Certify the HRMS record of each employee after due verification.
3. Ensure that the records of all employees under your charge are verified and certified at the earliest.

Any record remaining unverified or uncertified may adversely affect the concerned employee's tenure, category and merit points, and the responsibility for such pendency shall rest with the Checker concerned.


Nodal Officer (OTP)-cum-ADP
0/c Director of Prosecution(General), Haryana, Panchkula 