

E-Mail

From

The Director of Prosecution (General), Haryana
Panchkula

To

All the District Attorneys,
posted at District level in the State of Haryana

Memo No. OTP/ADA-2AP(A)-2024/ 118

Dated: 02-01-2025

Subject: - Regarding Login ID and Password for online transfer drive of Assistant District Attorneys & Deputy District Attorneys posted in your district.

Reference on the subject noted above.

It is informed that data of all Assistant District Attorneys has been finalized on HKCL transfer portal according to Web form submitted by them and uploaded by your office. HKCL has calculated merit points accordingly. Further the login credential has been created for all Assistant District Attorneys for checking the data entered on the web portal and Merit Points. The URL of Transfer web portal and login credential is as under:-

URL: <https://onlinetransfer.hkcl.in/Transfers>

Login Credential for all Assistant District Attorneys:

User Id: - Unique Payee Code of employee (UPC)

Default Password:- Prosecution@2025

(One-time password, which the employees need to reset on first login)

After logging into transfer portal, every ADA has to check his complete filled information under "My profile" and "Transfer Merit Point" under "My Transfer Point". If he agreed with his/her transfer merit points then he/she have to give click on **"I have agreed to the above point calculation based on the department's policy and I do not have any objection in this point calculation for considering into the transfer drive."** and then press "Submit" button.

If any Law officer is not satisfied with his/her Transfer Points or found any discrepancies then he/she can click on **"I have disagree to the above data/point calculated, my remarks is below:"** and have to enter the data/merit point discrepancies details in remarks column and then press "Submit" button.

If any Assistant District Attorney faced any technically difficulty then they can contact on Haryana Knowledge Corporation Ltd, Panchkula help desk No 0172-5210290 (9.00 AM to 5.00 PM)

Therefore, it is requested that all the Assistant District Attorneys posted in your office or in the any other office in your district may kindly be intimated to login on above mentioned URL and Check their complete filled information under "My profile" and "Transfer Merit Point" under "My Transfer Point" and submit and freeze the merit points between **03.01.2025** to **06.01.2025**. Further, it is also informed you that if any law officer fails to confirm his/her merit points then his/her merit points calculated by HKCL according to his/her data filled by your good office on transfer portal, will be considered as final and no request beyond this will be considered any more.

FAW
Administrative Officer
o/c for Director of Prosecution(General), Haryana
Endst. No: -OTP/ADA-2AP(A)-2025/ 119 Dated *02-01-25*

A copy is forwarded to all the Assistant District Attorneys posted in various offices located at Chandigarh and Panchkula for the information and similar necessary action.

FAW
Administrative Officer
o/c for Director of Prosecution(General), Haryana
Endst No 2AP(A)-2024/ 120 Dated *02-01-25*

A copy is forwarded to the Managing Director, Haryana Knowledge Corporation Limited Pvt. Ltd with the direction open the transfer portal to check their data and merit points.

FAW
Administrative Officer
o/c for Director of Prosecution(General), Haryana