

Email of Time Bound

From

The Director of Prosecution (General), Haryana
Panchkula

To

All the District Attorneys,
Posted at District level in the state of Haryana

Memo No. 5AP-2024/560

Dated: *24-01-24*

Subject: - Regarding Login ID and Password for online transfer drive of Clerks(Field) posted in your district.

Reference on the subject noted above.

It is brought to your kind notice that the government is going to conduct the General Transfer Drive of the cadre of Clerks (Field) during the current year. For the implementation of transfer policy, login credential has been created for all Clerks (Field) for Checking the data entered on the web portal and Merit Points. The URL of Transfer web portal and login credential are given as under

URL: <https://onlinetransfer.hkcl.in/Transfers>

Login Credential for all Clerks (Field)

User Id: - Unique Payee Code of employee (UPC)

Default Password: - Prosecution@2024

(One time password, which the employees need to reset on first login)

After logging into transfer portal, every Clerk have to check his complete filled information under "My profile" and "Transfer Merit Point" under "My Transfer Point". If Clerk agreed with his/her transfer merit points then he/she have to give click on **"I have agreed to the above point calculation based on the department's policy and I do not have any objection in this point calculation for considering into the transfer drive."** and then press "Submit" button.

If any Clerk is not satisfied with his/her Transfer Points or found any discrepancies then he/she can click on **"I have disagree to the above data/point calculated, my remarks is below:"** and have to enter the data/merit point discrepancies details in remarks column and then press "Submit" button.

Contd

If any Clerk faced any technically difficulty then they can contact on Haryana Knowledge Corporation Ltd, Panchkula help desk No 0172-5210290 (9.00 AM to 5.00 PM)

You are required to intimate all the Clerk posted in your office to login on above mentioned URL and Check their complete filled information under "My profile" and "Transfer Merit Point" under "My Transfer Point" and submit and freeze the merit points between **25.01.2024 to 29.01.2024**. Further, it is also informed you that if any Clerk fails to confirm his/her merit points then his/her merit points calculated by HKCL according to his/her data filled by your good office on transfer portal, will be considered as final and no request beyond this will be considered any more.

320
24-1-24

**Superintendent
for Director of Prosecution(General), Haryana**

P
24-1-24