

I/170312/2023(1)

For Strict Compliance

From

The Director of Prosecution (General), Haryana,
Bays no. 9-10, Sector-14, Panchkula.

To

All District Attorney,
Posted at District Courts,
In State of Haryana.

Memo no.: AP1 (A)-2023/

Dated :

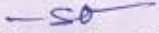
Subject Guideline regarding sending the application for long duration leaves.

Reference on the subject noted above.

It come to the knowledge of this department that the applications of long duration leaves i.e. Child Care Leave etc. which are to be sanctioned at the level of Govt., are received in the department just before proceeding of the leave to the officer concerned. The decision regarding sanction/rejection of leave is to be taken by the competent authority before the date of commencement of leave. It doesn't provide sufficient time to the authorities to examine the matter and take decision as per rules. Further, the Govt. has also made such observation in this types of cases. Hence, it is desired to send such type of proposals before 15 days from the date of proceeding on leave by the officer concerned.

In view of above, it is directed that all such matters with regard to leave in which Govt. is the sanctioning authority, the proposal in this regard is required to be received in this directorate at least one month prior to proceed on the leave by the concerned officer and in other matters where leave is required to be sanctioned at Directorate level, proposal is to be received prior 15 days to proceed on leave. It is also directed to bring this direction into notice of all law officers working in your office for strict compliance.

The copy of this letter can be downloaded on the official website of this department i.e. <https://prosecutionhry.gov.in>.


Administrative Officer
For Director of Prosecution (General), Haryana.

Endst. no.: AP1 (A)-2023/ 170312 (ii)

Dated : 03/08/23

A copy is forwarded to all Law Officer i.e. District Attorney, Deputy District Attorney and Assistant District Attorney working in Board/Department/ Corporation for information please.

I/170312/2023(1)

170312/2023(1)

Patil

Administrative Officer
For Director of Prosecution (General), Haryana.

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Internal Distribution

Junior Programmer

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