

Email

From

The Director of Prosecution Haryana,  
Panchkula.

To

All the Assistant District Attorneys,  
Posted in Haryana State.

Memo No. AP(2)-2019/ 7275

Dated: 26/4/2019

**Subject:- Guidelines regarding Online Transfer Drive as per Transfer Policy of Assistant District Attorneys.**

Reference on the subject noted above.

It is intimated that in view of the representation received from the various Assistant District Attorneys with regard to the online transfer drive allocation launched by the Honble Chief Minister, Haryana on 05.03.2019 and in view of some technical errors in the drive, the Government has decided to cancel the online transfer allocation launched on 05.03.2019 and to initiate the fresh online transfer drive. With a view to effective implementation of the drive the following guidelines are being brought into the notice of all concerned:-

1. As per Transfer policy of Assistant District Attorneys, the Participation will be compulsory for all the Assistant District Attorneys who have completed 5 years or more stay/tenure on their present place of posting.
2. The stay of all Assistant District Attorneys who again joined on the same station/office without gap of one year will be treated as continuous stay for calculation of 5 year stay at the station as per decision taken by the Government vide its memo no. 9/10/2017-1JJ(I) dated 30.11.2018. (Copy enclosed) and the participation of all such Assistant District Attorney will be compulsory.
3. The Assistant District Attorneys who have completed minimum 1 year at present place of posting may participate voluntarily in Online Transfer Drive. Their consent will be taken for voluntary participation in online drive on Transfer Web Portal. However, it is made clear that the Assistant District Attorneys who have given their consent for voluntarily participation, they will not be allowed to withdraw from the transfer drive.
4. All the Assistant District Attorneys who are posted in their home district without any relaxation in instructions from Government will be transferred compulsory in online transfer drive. The Assistant District Attorneys who have granted relaxation by the government for posting in their home district, **they will inform to this department along with copy of relaxation orders issued by the Government within 2 days from the issuance of this letter.**
5. The Assistant District Attorneys who remained posted in his home district with relaxation from government for posting in their home district and completed 5 years or more at present place of posting will be compulsory transferred but s/he can apply in other offices in their home district.
6. The Assistant District Attorneys who are working in the District Attorney office cannot give their preference for posting in Sub Division of the same district and the Assistant District Attorney posted in sub division courts cannot give their preferences for posting in District Attorney Offices in same District.
7. The stay in the District Attorney office and in the Sub Division Court of the same district, similarly stay in sub division court and in the office of District Attorney of the same district will be treated as continuous service at a station for compulsory/Voluntary participation.

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8. The Assistant District Attorneys can apply in their Home district in the offices mentioned in Para 5 of Govt. Instruction No 45/7/89-5GS-I dated 07.04.1989 and Govt. instruction No. 45/22/90-5GS-I dated 13.09.1991 issued by the Chief Secretary to Govt. Haryana. (Copy enclosed)
9. The Assistant District Attorneys who fall in the category of compulsory transfer and who opted for voluntary participation they are expected to exercise their station option on Online Transfer Portal otherwise they will be posted anywhere in the state as per the Para 7(Viii) of Online Transfer Policy.
10. It is made clear that some vacancies may be blocked as per Para 7(V) of Online Transfer Policy. It will be decided by the Government/department after obtaining the consent for voluntary participation that in which department/offices and how many vacancies will be blocked.
11. The fresh online transfer drive is to be commenced shortly. The information regarding the necessary steps of online drive will be intimated through e-mails given by you in online transfer data. You are advised to check your e-mails regularly and departmental website [prosecutionhry.gov.in](http://prosecutionhry.gov.in).

Encl: As above

*FATW*  
Superintendent,  
for Director of Prosecution, Haryana  
26/4/2019

Endst. No. AP(2)-2019/ 7276

Dated: 26/4/2019

A copy is forwarded to the Additional Chief Secretary to Govt. Haryana, Administration of Justice Department for information.

*FATW*  
Superintendent,  
for Director of Prosecution, Haryana  
26/4/19

Endst. No. AP(2)-2019/ 7277

Dated: 26/4/2019

A copy is forwarded to the all the District Attorney posted at District level in Haryana State for information and nessarary action.

They are also requested to brought into the notice the above guildlines of Assistant District Attorneys posted in their offices as well as posted in other offices satiated in their District.

*FATW*  
Superintendent,  
for Director of Prosecution, Haryana  
26/4/19

Endst. No. AP(2)-2019/ 7278

Dated: 26/4/2019

A copy is forwarded to the Managing Director, Haryana Knowledge Corporation Limited, Panchkula for information and nessarary action.

*FATW*  
Superintendent,  
for Director of Prosecution, Haryana  
26/4/19