

Govt. of West Bengal
Directorate of Medical Education
Swasthya Bhavan, GN-29, Sector-V, Salt Lake, Kolkata 700091

Memo No. HFW-23099/206/2023/M/2396

Dated 04.09.2025

Notice for Conversion of category from Indian to NRI in WB NEET UG Medical Dental
Counseling 2025 Regarding

In pursuance to the notice published by MCC, New Delhi, dated 02.09.2025 bearing ref. U-11011/07/2025-MEC (copy attached as annexure) , the successfully registered, verified and non allotted candidates in Round 1 of WB NEET UG Medical Dental Counseling 2025 and successfully registered and verified candidates in Round 2 of WB NEET UG Medical Dental Counseling 2025, who wish to convert their category from Indian to NRI may do so.

Such candidates are instructed to send a request mail regarding request for category conversion from Indian to NRI (such request mail is only accepted from the mail id which was mentioned in the NEET registration details) in the mail id: wbnricounseling2025@gmail.com from 05.09.2025 till 12 midnight of 07.09.2025.

Upon acceptance of such request, such candidates can edit their registration details through their previous login credentials, do payment of counseling fee afresh and regenerate their candidate profile letter on 10.09.2025 & 11.09.2025 as per server time.

Such NRI candidates become directly eligible for choice fill up as mentioned in Notice cum information bulletin dated 31.07.2025 bearing memo no. HFW-23099/206/2023/M/2012.

The round 2 registered candidates who have not paid the counseling fee yet, can directly edit their category from Indian to NRI during the online registration process of round 2 and pay the online counseling fee accordingly.

All concerned are hereby informed.


Director of Medical Education
Govt. of West Bengal



Ref. U-11011/07/2025-MEC

Dated: 02-09-2025

NOTICE

Kind Attention: Candidates who claim to be NRI/ OCI or want to get their nationality converted from Indian to NRI.

It is for the information to all the candidates that in continuation to earlier MCC notices dated 25.07.2025, 02.08.2025, 06.08.2025 and Ministry of External Affairs (MEA) revised guidelines dated 30.07.2025 (Copy enclosed below), the updated list of mandatory documents for NRI quota are as follows:

- i) NEET-UG Admit Card and Score Card
- ii) Proof of NRI Status of the parent/relative:
 - Valid Passport
 - Visa / Residence Permit / Work Permit
 - Overseas Citizen of India (OCI) card / PIO card, if applicable
 - NRI Certificate issued by the Competent Authority (Embassy / Indian Consulate).
- iii) Certificate of Relationship between the NRI relative and the candidate issued by the competent Revenue Authority through Family Tree.
- iv) Affidavit (Notarized) by the NRI relative stating that they will sponsor the entire course fee and living expenses of the candidate during the period of study duly supported by NRE (Non-Resident External) Bank Account Pass Book.
- v) 10th & 12th mark sheets + passing certificate
- vi) Birth certificate
- vii) Passport of candidate/ Sponsorer (optional)

Such candidates should send their above relevant documents, in support of their claim of NRI status through e-mail ug.nri.mcc@gmail.com from **11:00 A.M of 2nd September, 2025, till 11:00 A.M of 4th September, 2025**. All such candidates are advised to be in touch with the MCC website (www.mcc.nic.in) for further course of action. **Mails received before/ after the stipulated time will not be considered. Candidates are advised to send all documents enclosed in single mail only, within stipulated time.**

The Candidates applying for NRI status are required to furnish the documents in the format provided at Annexure I.

***Candidates should send their documents afresh for Round-2 for them to be shown NRI choices. Documents sent in Round-1 will not be considered.**

Notice posted on: 02.09.2025

ANNEXURE-I

1. I, _____, S/D of _____,
Roll No: _____, Application No: _____ am applying for
NRI Quota seats in NEET-UG Counselling, 2025.
2. I have cleared NEET-UG Examination, 2025 and I am eligible for the Counselling.
3. I am well aware of the fact that once I am shown choices of NRI in any of the Rounds of
Counselling for NEET-UG, 2025, I will be treated as NRI for the remaining rounds as well.
4. Also, I know that if I am shown NRI choices, I will not be able to avail the benefit under
SC/ ST/ OBC/ EWS/ Muslim Minority quota/Jain Minority Quota or any other Quota.
5. I am enclosing herewith the list of documents through e-mail :- (in the given order)

- i) **NEET-UG Admit Card and Score Card**
- ii) **Proof of NRI Status of the parent/relative:**
 - **Valid Passport**
 - **Visa / Residence Permit / Work Permit**
 - **Overseas Citizen of India (OCI) card / PIO card, if applicable**
 - **NRI Certificate issued by the Competent Authority (Embassy / Indian Consulate).**
- iii) **Certificate of Relationship between the NRI relative and the candidate issued by the competent Revenue Authority through Family Tree.**
- iv) **Affidavit (Notarized) by the NRI relative stating that they will sponsor the entire course fee and living expenses of the candidate during the period of study duly supported by NRE (Non-Resident External) Bank Account Pass Book.**
- v) **10th & 12th mark sheets + passing certificate**
- vi) **Birth certificate**
- vii) **Passport of candidate/ Sponsorer (optional)**

I solemnly state that the information furnished herein above is true to best of my knowledge and belief. If, any of the information furnished by me is found to be untrue/false/wrong, my candidature will be cancelled by the Competent Authority at any of the stages before/after/during of the NEET-UG Counselling, 2025 and I will not claim any right over the cancelled seat.

Date:

Name:

Place:

Signature:

Dated: July 30, 2025

**Ministry of External Affairs
(Diaspora Engagement Division)**

CORRIGENDUM

**REVISED GUIDELINES FOR ISSUE OF NRI CERTIFICATE BY EMBASSIES/HIGH
COMMISSIONS/CONSULATES OF INDIA ABROAD**

Introduction:

A Non-Resident Indian (NRI) Certificate is a document that is issued by Indian Embassies, High Commissions and Consulates abroad to an Indian National overseas for certifying the NRI status of the applicant. NRIs enjoy several benefits and privileges in India for which presentation of this NRI Certificate is necessary. The Ministry of External Affairs has issued several instructions in the past to Embassies, High Commissions and Consulates of India abroad for issuing the NRI Certificate, the last being the one on November 11, 2024.

Revised Guidelines:

2. In super-session of all instructions issued by the Ministry of External Affairs in the past on the subject of issuance of NRI Certificate, this Ministry hereby authorizes Indian Embassies, High Commissions and Consulates abroad to issue NRI Certificate to an Indian National/Indian Passport holder who qualifies to be a **NRI as defined under Section 6 of the Income Tax Act, 1961** that states the following:

“An individual will be treated as a **Resident in India** in any previous year if he/she satisfies any of the following conditions:

1. If he/she is in India for a period of 182 days, or more during the previous year, or
2. If he/she is in India for a period of 60 days or more during the previous year and 365 days or more during 4 years immediately preceding the previous year.

An individual who does not satisfy both the conditions as mentioned above will be treated as Non-Resident in that previous year. However, in respect of an Indian citizen and a Person of Indian Origin who visits India during the year, the period of 60 days as mentioned in (2) above shall be substituted with 182 days. The similar concession is provided to the Indian citizen who leaves India in any previous year as a crew member or for the purpose of employment outside India.

The Finance Act, 2020, w.e.f. Assessment Year 2021-22 has amended the above exception to provide that the period of 60 days as mentioned in (2) above shall be substituted with 120 days, if an Indian citizen or a person of Indian origin whose Total Income, other than Income from Foreign Sources, exceeds ₹ 15 lakh during the previous year.

The Finance Act, 2020 has also introduced a new Section 6(1A) which is applicable from Assessment Year 2021-22. It provides that an Indian citizen earning Total Income in excess of ₹ 15 lakh (other than income from foreign sources) shall be deemed to be Resident in India if he / she is not liable to pay tax in any country”.

Indian Embassies, High Commissions and Consulates should verify the necessary documents, particularly the stamps for Immigration and Emigration on the Indian Passports of the applicants for the purpose of issuing the aforesaid NRI Certificate. The NRI Certificate should be valid for a period of 6 months from the date of its issue.

3. The responsibility of accepting the NRI Certificate for its diverse uses in India will be determined by the Indian Authorities that accord the special privileges due to the Non-Resident Indians (NRIs).
