

**Govt. of West Bengal**  
**Directorate of Medical Education**  
**Swasthya Bhavan, GN-29, Salt Lake, Kolkata-700091**

Memo. No. HFW-23099/206/2023/M/ 2025

Dated: 07/08/2025

**Notice for WB UG Medical and Dental 2025 Admission Regarding.**

- After publication of result as per schedule published in the counseling website, the Individual allotment letters shall be made available for download for the successful candidates from the counseling website by individual login, till closure of the schedule of admission process of that particular round. The allotted candidates are required to attend the allotted college (for private college admissions please see the venue as mentioned below) within the designated date and time as per server time of admission process as published in the counseling website, along with all required original documents with one set self attested photocopy as stated in earlier notice in counseling website HFW-23099/206/2023/M/2012 dated 31.07.2025. They all have to additionally bring the successfully verified slip and allotment letter (one set original and one set self attested photocopy) for admission along with 4 copies of recent passport size photograph.
- Undertaking of all the candidates that he or she is not presently admitted anywhere through AIQ/SQ Counseling in 2025 or earlier, has to be provided. They have to additionally sign the undertaking in the allotment letter as well.
- The candidates have to provide original document and submit one set self attested photocopy in the allotted college. Out of above stated original documents the college authority shall mandatorily deposit original class 12 certificate, class 12 mark sheet, domicile certificate (for State Quota candidate) and have to provide the receipt of such document to the candidate. The caste certificate and ID cards need not be kept by the admitting institute.
- The college authority has to be paid the requisite fee for admission by the candidate in appropriate payment method as applicable. The college authority shall also ensure submission on requisite bond by the candidate during admission.
- The following bonds are relevant for admission:
  - i). Rs. One Lakh discontinuation bond in Govt. Colleges in West Bengal (notarized in non judicial stamp paper with demy paper as required of not less than Rs. 100).
  - ii). Candidates who are getting admission in private colleges/ trust colleges /central institutes have to submit the bond/ bank guaranty as per requirement of the said college (**preference to be given to candidate's choice for providing bond/ bank guaranty**).
  - iii). It may so happen that a candidate applying for SC/ ST/OBC/ OBC Category A/ OBC Category B/ EWS category may be allotted unreserved seat if he or she has secured the unreserved cutoff in NEET UG 2025 examination. If the candidate fails to produce caste certificate (as applicable) the admission shall still be granted and candidature shall be edited to unreserved by the college authorities, so that in subsequent round (round 2) candidate may appear for up gradation as unreserved category only if he/ she wishes for. But, If SC/ ST/OBC/ OBC A/OBC B/ EWS candidate is allotted to the respective caste seats and cannot produce valid appropriate certificate then the candidature shall be edited to unreserved and cancellation of seat for this round through admission software shall be done by the concerned college authority. If the candidate have obtained unreserved cut-off, then he/she shall be able to participate for

subsequent round for unreserved. If it is found that the said candidate has not obtained the unreserved cut-off then he or she shall be out of counseling process.

Similar to above, if a PwD (Person with disability) candidate is allotted non PwD seat due to his/her eligibility and cannot provide the PwD certificate from IPGMER Kolkata Medical board, then the said candidate shall be granted admission but candidature shall be edited to the non PwD status by the concerned college in counseling admission software so that candidate can be eligible for up gradation in round 2 as a non PwD candidate if he or she wishes for.

If PwD candidate is allotted to the respective PwD seats and cannot produce valid appropriate certificate then the candidature shall be edited to non PwD status and cancellation of seat for this round through admission software shall be done by the concerned college authority. If the candidate is otherwise eligible as non PwD candidate, then he /she will be able to participate for subsequent round as non PwD candidate. If it is found that the said candidate has not obtained the requisite cutoff as non PwD candidate then he/ she will be out of counseling.

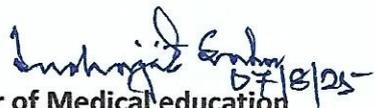
- All the admission must be secured through the NIC server provided to admitting colleges by the counseling committee mandatorily within the schedule time frame of admission. Candidate must also ensure obtaining one copy of server generated admission/ cancellation letter as applicable. Otherwise their admission shall not be considered and the said seat comes to subsequent round as vacant seat.
- If a candidate is not satisfied with the seat after admission, they may physically appear before the college authority personally for seat surrender /resignation (as per the seat surrender schedule published in the counseling website) and such slip shall also be generated through the NIC server by the concerned college authorities else such seat shall not appear in the subsequent round as vacant seat.
- It is very much pertinent to mention here that, candidates who opt for NRI category during online registration of WBMCC Counseling process are directly eligible for choice fill up as NRI category candidates and after allotment at the time of Physical Document verification at the allotted college level, if it is found that the submitted documents are inadequate, such candidature/ allotted seat under such NRI category shall get immediately cancelled and such candidate will be out of the whole counseling process. So if any change in the NRI category status is needed by the candidates before the choice fill up of that particular round starts, they may refer the notice dated 04.08.2025 bearing memo no HFW-23099/206/2023/M/2033 for further information if needed.

**Admission desk/kiosk of the following Private Medical Colleges are arranged in the premises of:**

- a. For KPC Medical College, IQ City Medical College & ICARE Medical College, at the premise of NRS Medical College, Kolkata for all rounds...
- b. For Gouri Devi Institute of Medical Sciences, Santiniketan Medical College & SRIMS & Sanaka Hospital Medical College, at the premise of Medical College, Kolkata for all rounds...
- c. For JMN Medical College, JIS Medical College & Krishnanagar Institute of Medical Science, at the premise of CNMC Medical College Kolkata for all rounds...
- d. For JIMS Budge Budge, East West Institute of Medical Sciences & Jakir Hossain Medical College and Sciences, at the premise of IPGMER, Kolkata for all rounds...

e. For all the Private Dental Colleges (Guru Nanak Dental College; Haldia Dental College; Kusum Devi Dental College) such admission kiosks are arranged in the premises of Dr. R Ahmed Dental College Kolkata.

This is in the interest of public service and all concerned are hereby informed accordingly.

  
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