

Government of West Bengal  
Directorate of Medical Education  
Swasthya Bhawan, GN- 29, Sector-V, Salt Lake Kolkata -700091

No. HFW-23099/206/2023/M/1988

Dated: 30/07/2025

Notice cum Information Bulletin

Regarding Counseling for West Bengal NEET MDS State Quota, Private Management Quota Seats 2025

**General information:-**

1. Admission to the **West Bengal NEET MDS State Quota, Private Management Quota seats 2025** in the affiliated institutes of the West Bengal University of Health Sciences (WBUHS) shall be made on the basis of the inter se merit lists of the "Status" [Unreserved (UR); Economically Weaker Section (EWS)] [not valid for in-service candidates]; Other Backward Classes (OBC/OBCA/OBCB); Scheduled Caste (SC); Scheduled Tribe (ST) and Person with Disability (PwD) among the Open category, In Service category and Other Service category of candidates appearing and qualifying NEET MDS 2025 exam conducted by the National Board of Examinations (NBE) and fulfilling the eligibility criteria for appearing in the counseling for West Bengal NEET MDS State Quota, Private Management Quota seats 2025.
2. In view of the recent order of the Dept of Health and Family Welfare, Govt. of West Bengal no. HF/O/MERT/959/HFW-23099/321/ 2021 dated 8<sup>th</sup> October 2021, **40% of the State Quota degree seats shall be reserved for in service teachers and Dental officers** of Dept of Health and Family Welfare, Govt. of West Bengal [WBDS/WBDES].
3. Provision is also hereby made that all vacant seats of any post graduate degree course arising out of the open quota if any, may also be filled up by in-service candidates, in case open category candidates are unavailable and vice versa, on the basis overall merit position obtained in open quota through open counseling process.
4. In order to be eligible for admission to any MDS course in 2025 admission session, it shall be necessary for an **unreserved or EWS candidate to obtain minimum marks at 50<sup>th</sup> percentile** in NEET MDS 2025 as provided by NBEMS unless there is reduction of cut off by NBE or Govt. of India during the counseling process. However in respect of candidates belonging to **SC, ST, OBC, OBC-A, OBC-B the minimum marks shall be at 40<sup>th</sup> percentile** unless there is reduction of cut off by NBE or Govt. of India during the counseling process. For benchmark **PwD candidates the minimum marks shall be at 45<sup>th</sup> percentile for unreserved/EWS and 40<sup>th</sup> percentile for SC/ST/OBC/OBC-A/OBC-B** candidates unless there is reduction of cut off by NBE or Govt. of India during the counseling process.
5. In reservation of seats for SC, ST, OBC-A, OBC-B candidates, policy expressed in the West Bengal State Higher Educational Institutions (Reservation in Admission) Act 2013 will be followed for seats in Govt. Dental Colleges and State Quota in Private Colleges leaving aside share of SC and ST candidates till share of OBC reaches 10% for OBC-A and 7% for OBC-B. If OBC category candidates belonging to non creamy layer have their OBC certificate issued before 1<sup>st</sup> April 2025, then they shall have to submit non creamy layer certificate (NCL) issued on or after 1<sup>st</sup> April 2025 by the OBC certificate issuing authority.
6. The caste certificate issued in the State of WB will only be considered for allotment of reserved category **SC/ST/OBC-A/OBC-B/EWS** seats of State Quota. Caste Certificates of the candidates will be verified by officers nominated by BCWD, Government of West Bengal both for pre-choice fill-up verification and also during post allotment admission process. This will abide by the final order/





**Judgment passed by Hon'ble Supreme Court of India in Special Leave to Appeal (C) No(s). 17422/2025 [Arising out of impugned final judgment and order dated 17-06-2025 in CAN No. 1/2025 passed by the High Court at Calcutta]** The OBC candidates belong to creamy layer shall have to exercise option in counseling as unreserved category. The OBC candidates claiming non creamy layer status but failing to submit appropriate non creamy layer certificate (NCL) shall have to exercise option in counseling as unreserved category, if so eligible as per the changed category status. The candidates claiming reserved category but failing to submit certificate issued in the State of WB shall have to exercise option in counseling as unreserved category. The candidates who are SC/ST/OBC/EWS of other states may be considered as Unreserved for the State Quota seats provided they obtain the cut off for unreserved in NEET MDS examination 2025.

7. Five percent of seats of State Quota shall be filled up by benchmark PwD candidates before their inclusion in the seats for respective UR/EWS/SC/ST/OBC-A/OBC-B candidates. **The benchmark PwD certificate must be issued from Medical Board of IPGMER Kolkata.** This is as per erstwhile MCI gazette notification, dated 4<sup>th</sup> February 2019, bearing Memo no MCI-34(41)/2018-Med./170045 which is in accordance with the provisions of the Rights of Persons with Disability Act 2016.

8. **The candidates who have completed their Graduation from foreign countries must have permanent registration with State Dental Council/ Dental Council of India.** They have to submit necessary documents regarding domicile status, nationality and other criteria enforced by Dental Council of India for eligibility.

9. **Tenure of training period is 3 completed years for PG Dental** from the date of joining in the course. No Diploma course for MDS is available for institutes in WB. **An open candidate who is pursuing any other course and its corresponding bond if any, is not eligible for counseling unless the course/bond (as applicable) ends by 30<sup>st</sup> June 2025.**

**In-service candidates are not allowed to take part in counseling process if they have completed/pursuing a Dental degree course earlier (even if the said PG degree course is completed before joining the service).The date of start of course training period will be verified from date of start of stipend for open category candidates and date of actual placement of trainee reserve for in service Doctors from the college authority concerned.**

10. Admission to PG Dental course will not be allowed unless the candidates have got themselves registered either with WB Dental Council/Dental Council of India. Candidates registered with other State Dental Council shall have to be registered with WB Dental Council/Dental Council of India before admission.

11. **Discontinuation of course** at any time after admission before completion of the course tenure will attract penalty of **Rs. 5 lakhs for PG Dental or MDS Degree seats** as per Govt. order no. HF/O/MERT/1542/Admn./ME/STM-28-10 dated 25<sup>th</sup> October 2010. After completion of the course, the **open category candidate has to serve bond period of 3 years for PG Degree seats to Govt., of West Bengal else have to pay penalty as fixed by Govt. of West Bengal.** The State Govt. Order HF/O/MERT/923/ME-MISC-78-13 dated 10.06.2014 in respect of rendering service after completion of course is applicable for Open category admitted candidates. Notarized bond have to be submitted by the open candidates during admission with respect to discontinuation and indemnity to the concerned college in non judicial stamp paper with additional demy paper if required of not less than **Rs. 100/- (one hundred only).** The in-service candidates have to submit notarized bond of discontinuation to the concerned college and have to submit notarized bond of post course service as per extant TR rule to the concerned branch of Swasthya Bhavan in non judicial stamp paper with additional demy paper if required of not less than **Rs. 100/- (one hundred only).**



12. In the Counseling software during the process of registration, **there is provision for stating A. Category (Open category or In-service category or Other Service category) B. OBC A/OBC B status afresh during NEET MDS 2025 counseling in the dropdown button.** This shall be verified during Physical Document Verification at the venue of verification as designated by the NIC software once candidates are able to generate Candidate Profile letter after successful payment. The PwD verification done at IPGMER Medical board as per pre defined schedule already, are allowed as PwD candidate if they had already applied in NEET MDS form fill up as PwD candidate. This is because the PwD verification is through online link provided by MCC, DGHS, Govt. of India to the recognized Medical boards only for the candidates who have already applied in NEET MDS as PwD candidate. **Once registered and successfully verified in WBMCC counseling as a particular caste/PwD status/Candidature status as open or in service and domicile or non domicile, the candidate cannot change in subsequent round.**

i) During verification if valid and sufficient documents are not found in favor of the Candidate Caste status/PwD status etc., **then his/her candidature status shall be modified for that round onwards** provided the candidate had attained the cut off percentile as per the changed category status.

ii) Now, if due to such modification, the candidature status gets cancelled due to want of essential documents such as service document/ domicile status etc. for that particular round, but the candidate wants to re-appear in the next round of physical round of verification with the required essential documents afresh, **they have to pay the counseling fee again and the earlier paid fee is forfeited**, but if the candidate is not able to get the essential documents OR not able to attain the required percentile to become eligible to appear as UR after change of status from reserved to un-reserved category in the counseling software, then his/her candidature shall get cancelled.

iii) Now, if due to such modification, the candidature status gets cancelled due to want of essential documents such as service document/ domicile status etc. for that particular round, but the candidate then opts for change of category or domicile status and **requests the verifying officer to initialize the Category afresh** so that he/she is otherwise eligible with that changed category as per the available documents, then he/she shall be eligible for fresh registration **for the next round only by paying the counseling fee again and the earlier paid fee is forfeited.**

13. State Government vide its Memo no HF/0/MERT/570/2H-06/14 dated 01.12.2014 and subsequent vide no. HF/0/MERT/1588/2H-06/14 dated 04.12.2014 and in pursuance of order of Hon'ble Calcutta High Court vide W P no 32902 of 2015 dated 15.1.2015 defined the eligibility criteria for applying as "Open Category candidates" for State Quota seats. Candidates qualified through NEET MDS 2025 and **either have passed BDS from the State of West Bengal or have stated that permanent residence State is West Bengal will be considered as Open category candidates for State quota seats** provided the relevant documents of the respective candidates are found to be appropriate during physical verification before admission. The candidates who have not passed BDS from the State of West Bengal have to provide relevant domicile certificate which is to be issued by the appropriate authority. The format and authority list allowed to authenticate such certificate shall be provided in the counseling website.

14. The candidates under regular service for 3 years or more under the Department of Health and Family Welfare Govt. of West Bengal in (WBDS/WBDES) and eligible vide extant T.R rules (WBDS/WBDES) in respect of (WBDS/WBDES) of Department of Health and Family Welfare, Govt. of West Bengal will only be considered as in-service category candidates for NEET MDS 2025 counseling provided they have rendered service in **rural/remote/difficult area in West Bengal (taken together) for 3 years or more (date of eligibility on or before 31.03.2025 for completion of 3 year regular service) as per latest order HFW-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal on 05.09.2022.**





15. Placement on trainee reserve (TR) is strictly based on extant TR rules issued by Health and Family Welfare Department, Government of West Bengal. The total number of allotment in Trainee Reserve (WBDS/WBDES) will be as per available TR posts for 2025 based on caste and inter se merit of in service candidates in NEET MDS 2025 examination as per direction of Health and Family Welfare Department, Government of West Bengal. If there is a tie with TR post being less than the eligible candidates, higher the duration of regular service would be considered earlier for TR post. If still tied, then higher the chronological age of the candidate would be considered earlier for TR post. **Mere participation in Counseling for West Bengal PG Dental State Quota, Private Management Quota seats 2025 and registration and fee payment in counseling does not confirm placement in training reserve, which is at the discretion and as per extant rule of the Dept of Health and Family Welfare, Govt. of West Bengal. While opting for a particular seat, the candidate must be cautious whether TR facility is available for that seat or not. The WBMCC cannot be held responsible for the non availability of TR facility later on by the in-service candidate.** As per extant TR rules, the age cut off for all in-service candidates under Dept of Health and Family Welfare, Govt. of West Bengal shall be **within 50 years** and the cutoff date shall be **31.03.2025**.

All candidates whether availing service quota seats must be eligible vide extant TR rules to apply for the Trainee Reserve from Dept of Health and Family Welfare, Govt. of West Bengal. If the cut off is reduced by Govt. of India or NBE then the candidate with reduced cut off shall also be able to register in counseling provided such cut off reduction occurs before Online Stray Round of West Bengal counseling.

16. **Other service category candidates:-** Any eligible and NEET MDS 2025 qualified candidate employed and posted in West Bengal as regular service for 3 years or more (cut-off date of eligibility being 31.03.2025 as per latest order HFW-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal dated 05.09.2022) in any organization under Govt. of West Bengal (excluding WBDS/WBDES), the services under the Department of Health and Family Welfare, Govt. of West Bengal) or Govt. of India or any Semi Govt. Organization may apply as Other Service Category candidate provided he/she receives permission from the employer to pursue the course. Otherwise such application will not be entertained. Availability of stipend to all such admitted candidates will depend upon the decision of the employer and the admitting institute. However, **it may be reiterated that if such candidate avails the stipend, then he/she shall be treated as open candidate and the rule of indemnity/service bond (as applicable) after the completion of the PG course shall be applicable to him/her as well.** Only after completion of such bond service, he/she shall be released from the said institute with return of the original documents submitted at the time of admission.

17. **Eligibility criteria for Private Management quota seats in MDS 2025:-** The Management Quota in the Private Institutions in West Bengal in 2025 are also going to be filled up by online counseling which is to be conducted by West Bengal Medical Counseling Committee (WBMCC) of Dept of Health and Family Welfare, Govt. of West Bengal through the same online portal used for conducting counseling for WB State Quota MDS seats 2025. The Indian National candidates qualified in NEET MDS 2025, irrespective of BDS passing State and Permanent Residence State, are eligible to participate for allotment in Private Management Quota seats in West Bengal. The candidates qualified for NEET MDS 2025 (UR/EWS cut off 50 percentile; UR PwD/EWS PwD cut off 45 percentile; SC/ST/OBC A/OBC B/SC PwD/ST PwD/OBC PwD/OBC A PwD/OBC B PwD cut off 40 percentile) are eligible for management quota seats. There is no seat reservation (EWS/SC/ST/OBC/OBCA/OBCB/PwD) in Private Management Quota seats, **so all eligible and willing candidates have to appear as per combined rank, caste status is only applicable to become eligible to participate in the counseling process as per the cutoff percentile of that particular caste status/ category.** Candidates who are eligible to participate in the West Bengal state quota seats 2025 are also eligible to participate in Private Management Quota seat allotment if they wish so. Any candidate who is citizen of India and having permanent residence in the State of West Bengal or outside the State of West Bengal who is





qualified through NEET MDS 2025 can apply for the management quota of the Private Dental College in West Bengal (as applicable). The names of the Private Dental colleges shall be provided in participating college information section.

In the Private management quota seats of West Bengal 2025, the approved fee structure of such seats will be informed to the candidate in the counseling website. The candidates are requested to contact the concerned colleges for payment of fee at the time of admission and the mode of such payment along with bond/bank guarantee if any as applicable for the said college before putting up choices for such seats during the choice filling period of counseling. The WBMCC shall not be held responsible for fee related issues of private Dental colleges.

19. The West Bengal Medical Counseling Committee, Dept of Health and Family Welfare, Govt. of West Bengal, would publish the list of successfully verified candidates from NIC server, who would be eligible for choice filling for each round. The allotment list after college allotment in NIC server shall also be published during each round. Allotment shall be based on NEET MDS 2025 inter se merit rank of the applicant candidate. Candidate/s who fails to get registered in earlier round must remember that when he/she registers in a particular round later on followed by fee payment, Candidate Profile Letter generation followed by successful verification at the designated venue followed by choice fill-up, allotment can be made only from the available vacancies for that round only.

**20. The Online Registration and Online Application stage issues and outcomes of verification:-**

**If the candidate fails to provide proof of BDS passing from West Bengal or valid appropriate domicile certificate or in-service documents (for in-service candidates) during verification, then the application of the said candidate shall be rejected.** However, they may after such rejection appeal for initialization to the nodal officer of verification venue and they may appear in the subsequent round after being initialized in previous round, for fresh registration and fee payment and verification as per their sweet wish with changed criteria.

**If the candidate fails to provide valid document in favor of his/her caste status the candidate shall be considered as un-reserved category from that round for entire counseling process, provided he/she is having the appropriate cut off as per the changed category status to remain eligible incounseling process.**

**The details of which has been already mentioned under point no 12 of this counseling notice.**

The candidates who had declared their status as UR/EWS/OBC while filling up form of NEET MDS 2025 but has valid caste certificate issued in the State of WB and valid NCL certificate issued on or after 01.04.2025 issued by appropriate authorities in favor of that caste status, can declare themselves as OBCA/OBCB in WB. If a candidate has SC/ST/OBC/EWS certificate is of other state, then he/she would be treated as Unreserved for state quota counseling and can participate for UR seats in state quota if achieved UR cut off 50 percentile in NEET MDS 2025. They can however participate also for management quota seats as per combined rank.

PwD candidates shall be asked if they have certificate from IPGMER Kolkata for PwD status as per 21 benchmark disabilities as per Disability Act of 2016 and if the answer is affirmative then he/she can participate for PwD seats counseling provided he/she is successfully verified by the college authority and also the domicile in WB. If he/she cannot provide appropriate PwD certificate issued by the IPGMER Kolkata Medical board, and then shall be considered as non PwD candidate, provided the candidate still remains eligible after the changed status.

Even after first round of Physical Document Verification before online choice fill up, **during admission stage also there shall be another round of final document verification process and if it is found that the candidate is not having appropriate caste or PwD certificate as was stated during online Registration and**



Application stage then the seat of that round shall be cancelled even though the candidate was successfully verified during the pre-choice fill up stage of verification process and the candidate can be considered as Unreserved or Non PwD case for subsequent round provided the candidate still remains eligible with the changed status.

Fee payment shall be one time for a particular candidate except for the following conditions:-

1. Candidate wants initialization as discussed earlier.
2. If candidate fails to appear in the physical document verification process and wants to re-appear for the physical document verification in subsequent round.
3. If the candidate remains non reported in the Round 2 after allotment and wants to ~~participate~~ in Round 3 for fresh choice filling.

The candidate who does not register and fill choice in round 1 and save and lock such choice (or system auto locks the choice after the choice locking period is just over)—shall not be considered for Round 1 allotment.

The non allotted candidate in Round 1; or the candidate who was allotted and admitted in round 1 and submitted willingness for participation in round 2; or the allotted but not reported candidate in Round 1; newly registered candidate in round 2 can fill choice afresh for round 2 allotment.

The candidates who are not registered, the candidates who did not appear/failed during the document verification and became not eligible for subsequent round, the candidate who did not opt for subsequent round, the candidate who do not fill fresh choice in subsequent round or the candidate who surrendered seat after getting admission in earlier round—are not considered for allotment in Round 2.

Candidates cancelled due to want of essential documents or candidates who surrendered after admission or the candidates found to submit mis-information/falsification/fabrication of documents—shall be out of further counseling process.

Candidates are advised to contact the concerned college for details of fee and mode of payment before filling of such choices as after allotment in a particular round.

If the candidate fails to get admitted in the allotted seat after completing all necessary formalities within that round, the candidate shall be called as non reported candidate and such seat gets vacant for such round.

The non reported candidate in Round 1 is allowed to appear in Round 2, without fresh registration and without payment of fees for choice filling. **The non reported candidate in Round 2 is allowed to appear in Round 3 without fresh registration but after payment of the counseling fees once again for choice filling.** The not reported candidate of Round 3 allotted seat is not allowed any further in the counseling process.

The seat surrender of the admitted candidate during the process of Round 1 admission is allowed without any penalty money. The seat surrender of the admitted candidate during the process of Round 2 admission is allowed but with forfeiture of admission fees. Such candidate must apply in person before the admitted college for seat surrender and must receive the server generated Seat surrender letter. Otherwise the name of such candidate shall continue to appear in the admitted candidate list of the said college. Such candidate is however not allowed any further in the counseling process. The seat surrender is not allowed from Round 3 counseling any further till the counseling process is over. The seat surrender with payment of bond penalty is possible only after the counseling of all rounds is over for the session 2025-26.

21. The counseling steps in nutshell:-





**A.) Round 1 counseling:-**

It may be mentioned here that individual eligible and qualified candidate can do Online Registration -> Online Application -> Online Fee Payment -> Candidate Profile letter generation -> Physical document verification at verification venue mentioned in the candidate profile letter (Swasthya Bhavan for In-service candidates only) as designated by NIC software -> publication of successfully verified list -> Choice filling -> Choice locking -> Seat allotment by the Software as per Inter se merit -> Another Round of **Physical Document Verification at the Allotted College Level -> Admission at the Allotted College Level**, during Round 1 of the Counseling.

- It is hereby further mentioned that after the choices are placed and saved, the choices shall have to be locked by the candidates as **only the locked choices for that particular round shall be processed for seat allotment as per inter-se-merit of the candidates.**
- After generation of **Candidate Profile letter** candidates can view the name of their colleges along with the date and time slot for **Physical document verification**. They need to **attend the physical document verification physically and mandatorily** at designated date and time slot and designated College or (Swasthya Bhavan only for In-service candidates) **with original credentials and one set self attested photocopy of documents for document verification.**
- Any candidate if fails to attend the physical document verification which is mandatory for all registered candidates, will not be allowed to participate in the counseling process for the current round as well as subsequent round(s) unless they make the fee payment again and generate the candidate profile for the next round of counseling.
- After successful verification, the candidate shall be handed over server generated **successfully verified and accepted certificate**. Candidate must be vigilant to obtain the server generated verified certificate from the designated verification venue else no claim shall be entertained later on. The verification certificate shall also be available in the candidate login once verified. **Provisional list** of successfully verified candidates will be published. **Only the candidates included in such list shall be able to fill up choice/s for such round.**
- Now after the inclusion in the Verified list, if the candidate gets allotment in a particular Dental College/Hospital, there shall be another final round of Physical Document Verification of the allotted candidate in that allotted College/Hospital. During such if the admitting authority does not find adequate document in favor of Caste and Or PWD Status, the following situation/s might arise:
  - a. Candidate gets un-reserved seat if otherwise eligible as per cut off, then he or she will get admitted in that round as well and shall also be eligible for participation in Round 2 and subsequent round as un-reserved candidate.
  - b. Candidate gets reserved/PWD seat but could not produce required document in favor of that during such final second phase of verification at the allotted college level, so the verifying authority will convert the category to un-reserved/Non-PWD as the case may be, and the allotted seat will be cancelled for that round and candidate shall be made eligible as per the changed category status in the subsequent round/s as unreserved/ Non-PWD candidate provided He or She still remains eligible for counseling with changed candidature status.
  - c. No initialization facility as mentioned earlier in this notice is available during such final round of document verification at the allotted college level.



- Once successfully verified such candidate has to get admitted in the college and college authority shall hand over the system generated admission letter to the admitted candidate. During admission the candidate has to submit the original documents in the college and obtain the receipt for the submitted original documents.
- During the admission process of round 1, the allotted candidate shall be asked to provide **willingness for participation in subsequent round at the allotted college**. If the willingness is affirmative, then only the candidate remains eligible to participate in round 2. The candidate, who provides willingness for subsequent round, shall be allowed to deposit the admission fee only to the college authority at the time of admission.
- The Registered candidate who has not been allotted in Round 1/ not provided choice in round 1/ not reported in round 1 allotted college/ cancelled during document verification at the allotted college but still remained eligible with the changed status/ allotted and admitted in Round 1 and provided willingness for subsequent round are allowed to participate in round 2 along with provision of fresh registration for NEET MDS 2025 qualified and eligible candidates who have not registered in earlier round.
- There shall be provision for fresh Registration -> Application -> Fee Payment -> Candidate Profile letter generation -> Physical document verification at College level (Swasthya Bhavan for In-service candidates) as designated by NIC software -> Choice filling (after successful verification) -> Choice locking -> during Round 2 for the qualified eligible candidates, who have not done so due to any cause during the round 1 counseling.
- The candidates who have not qualified in NEET MDS 2025 as per the cut off marks are **not allowed** in counseling process. If cut off is subsequently reduced then only such candidates shall be allowed for counseling as per revised cut off provided by NBEMS/Govt. of India.

**B.) Round 2 counseling:-**

- Already verified candidate in Round 1 who have filled up choice in round 1 and were allotted and admitted in Round 1 and **provided willingness for participation** in Round 2 **are allowed** to participate in round 2.
- Already verified candidate in Round 1 who filled up choice in Round 1 but were **not allotted** in Round 1 due to inter se merit position **are allowed** to participate in Round 2.
- Candidate who was NEET MDS 2025 qualified and successfully verified and accepted in Round 1 but **failed to provide choice** during Round 1 **are allowed** to participate in Round 2.
- The candidates, who were allotted in Round 1 but were **not reported in the allotted institute** for admission, are allowed to participate in round 2 without fee payment.
- The opportunity for Fresh Registration, Application, Fee payment, Candidate profile slip generation, Physical document verification for eligible and qualified NEET MDS 2025 candidates who have not done it during round 1 counseling due to any cause, shall be again **allowed** during round 2 counseling.
- The candidates, whose **allotted seats were cancelled in round 1 college level final stage of verification due to inadequate documentation (Inadequate Caste certificate/PWD Certificate) but still remained eligible for subsequent round** with changed candidature(as UR/Non PWD), are directly allowed to fill choice in subsequent round.





- This is to reiterate that if the candidate wants/requests for initialization (available only till Round 3) at verification venue during the pre-choice fill up stage of verification (as discussed in the scenarios as mentioned in the page no 5 point no 20) as all the data collected by the software during the process of registration by the said candidate is lost for such initialization, the candidate has to do fresh registration with the payment of fresh registration fee.
- The candidates who **did not appear in the physical document verification process** in earlier round(s) may **make the fee payment again and download the candidate profile letter** to appear for the physical document verification. Such candidates, if verified successfully and accepted during the verification, will be allowed to participate in the current round of counseling.
- **Non verified candidate** till Round 2 or, candidate who **has not filled up choice in Round 2 is not allowed** in Round 2 counseling.
- Candidate who have got admission in Round 1 and **not provided willingness** to participate in Round 2 during the admission process at the allotted institute, are **not allowed** in Round 2 counseling.
- The candidates who have **surrendered seats after admission in round 1 or Round 2** are **not allowed** to participate in any further round of counseling. **They are out of the counseling process.**
- **The willingness for participation in subsequent round** shall also be available during round 2 admissions.

**C.) Round 3 Counseling:-**

- The opportunity for **Fresh Registration -> Application -> Fee Payment -> Candidate Profile letter generation -> Physical document verification at College level (Swasthya Bhavan for In-service candidates) as designated by NIC software -> Choice filling(after successful verification) -> Choice locking, who have not done it during round 1 and round 2** counseling due to any cause, shall be again **allowed** during Round 3 counseling.
- The successfully verified candidates, who **remain not allotted** till round 2, are **allowed** to participate in Round 3 straight away by fresh choice filing; they **do not need to pay the counseling fee again.**
- Already successfully verified candidate in Round 1 or Round 2 who **failed to provide choice** during the round/s **are allowed** to participate in Round 3, **they do not need to pay the counseling fee again.**
- The candidates who **did not appear in the physical document verification process** in earlier round(s) may **make the fee payment again and download the candidate profile letter** to appear for the physical document verification. Such candidates, if verified successfully and accepted during the verification, will be allowed to participate in the current round of counseling.
- The candidates, whose **allotted seats were cancelled in round 2 due to inadequate documentation at the allotted college level (Inadequate Caste certificate/PWD Certificate) but still remained eligible for subsequent round** with changed candidature(as UR/Non PWD), are directly allowed to fill choice in Round 3.
- Already verified candidate in Round 2 who have filled up choice in round 2 and were allotted and admitted in Round 2 and **provided willingness for participation** in round 3 of counseling **are**



allowed to participate in round 3 of counseling.

- The candidates who remain **not reported** in the allotted college during round 2 counseling are **allowed** to participate in Round 3 counseling **after payment of fresh counseling fee once again.**
- During the Pre-choice fill-up stage of Physical document verification process if a candidate fails in document verification and wants to initialize their application (as mentioned in page no 5, point no 20), then initialization can be allowed in Round 1 or Round 2 or Round 3. After initialization, such candidate can register and pay counseling fee afresh during next round. The earlier paid fee is forfeited.
- Registered candidate who have not filled up choice in Round 3 are **not allowed** in Round 3 counseling.
- The candidates, who remain **admitted in Round 3** counseling, are **not allowed** any further for participation in further round of counseling. They are **not allowed to surrender their seats** during the counseling process as stated earlier.
- The candidate who remains **not reported in Round 3 after allotment** are not allowed any further in counseling process and they are out of the counseling process.
- No option for willingness is allowed in this round to be exercised by the candidate during admission i.e. admitted candidate in round 3 cannot participate for online stray vacancy round.

**D.) Online Stray Vacancy Round counseling:-**

- The opportunity for **Fresh Registration (both for new coming candidates and initialized candidates in the previous round who still otherwise remain eligible)** is allowed during this Round of counseling or due to lowering of cutoff by NBEMS/Govt. of India new sets of candidates become freshly eligible (if any).
- Registered but **Non allotted** candidates till Round 3 are directly allowed to participate in this round; they do not need to pay the counseling fee again.
- The candidates who remain **not reported** during Online Stray Vacancy Round counseling are out of the Counseling process.
- Candidates who have **admitted/joined the allotted seat in Online Stray Vacancy Round** are **not allowed to surrender their seats.**
- No option for choice up gradation is allowed in this round.

**22. Online counseling (steps details):-**

**Step1 (Online Registration & Application & Fee Payment):-**

- There will be provision of Online Registration and Online Application for participation in NEET MDS Counseling 2025 in West Bengal State Quota, Management Quota seats. Candidates qualified through NEET MDS 2025 conducted by NBEMS and eligible to participate in West Bengal State quota/ Private management quota (as applicable) online counseling for NEET MDS 2025, are hereby requested to apply through online link in the website <https://wbmcc.nic.in> strictly within scheduled time.





- The qualified and eligible candidate shall put his/her Roll No, Application No, Name, Mothers Name, Date of birth in the New Registration click button in the on-line counseling system. If the record matches with the result handed over to the State by NBEMS through Ministry of Health and Family Welfare, Govt. of India, New Delhi, then the Candidate can proceed for registration. Once successful registration is completed the candidate can now complete the application process followed by payment of fee online. During the process, if by mistake candidate fills up any wrong information there is also provision for editing the registration details using the **"Registration Unlocking" button till the payment is done.** Once the payment is done, no unlocking of registration details is allowed.
- It is hereby further mentioned that **The Caste Status (OBC A/OBC B) would be asked to provide afresh during the Online Registration process of the counseling as mentioned in point no 20, page no 5 of this counseling notice.** Candidates who belong to SC, ST, OBC, EWS categories will be required to answer the question whether their caste certificates are issued by authority in West Bengal. If not, they will be considered as Unreserved during seat allotment process of online counseling. The OBC Candidates whose certificates are issued in West Bengal will be required to select sub caste as OBC A or OBC B as the case may be. Once selected the caste specific answers by candidates if there is any mistake done by candidate he/she can reset the application data in the **"Registration Unlocking" option button before final submission also.** For claiming seats under OBC, OBC-A and OBC — B, the candidate has to submit Non-Creamy layer Certificate issued on/after **01.04.2025 by the same authority who issued OBC/OBC-A/OBC-B certificate, unless the OBC/OBC- A/OBC-B certificate has been issued on/after 01.04.2025;** otherwise he/she will not be considered as under OBC/ OBC-A/OBC-B category for seat allotment.
- It may so happen that due to internet server error during the payment process, the candidate fails to pay successfully and thus fails to generate transaction ID and or candidate profile letter slip. The candidate is advised to be cautious and must check with his/her bank account before attempting to pay again since the **payment once made for counseling process is non-refundable.**
- The candidates who have not paid for counseling process successfully are not able to participate in counseling process. However if a candidate fails to pay successfully in Round 1 counseling gets further chance before Round 2 or Round 3 or Online Stray vacancy round of counseling. **Such candidate must however keep in mind that he/she is eligible for allotment of only such seats that are available during that particular round.**

**Step 2 (Pre-Choice fill-up stage of Physical Document Verification of the successfully paid candidates):-**

- After generation of candidate profile letter candidates can view the name of document verification venue along with the date and time slot for Physical document verification. They need to attend physically at designated date and time slot and designated College or (Swasthya Bhavan only for In-service candidates) with original credentials and one set self- attested photocopy of documents for document verification.
- **After successful verification,** the candidate shall be handed over server generated verified certificate.

**Step 3 (Choice filling and Choice locking of the successfully verified candidates):-**

- The already Registered and Successfully Verified candidates from the published list have to click the **Candidate Registration and Login** button in the website, put the Roll no and Password to log



in.

- After such step the candidate shall be able to see the available choices and fill the choices one by one in the choice basket. The candidates, who are non domicile to West Bengal and are belonging to Private management only, can see the Private management seats and cannot see the State Quota seats for obvious reasons.
- The following options are provided in the choice filling link like choice up and down, single deletion, choice interchange, choice move, multiple deletions etc. The candidate can fill all the viewed choices as per eligibility however the choices shall be processed only as per seat matrix for that round and seat conversion policy of the particular round. **The candidates are requested to arrange choice as per willingness as choice processing shall be done by the computer system from the first choice downwards at his/her inter se merit rank.**
- The candidates must save the choices as choices not saved shall not be available for consideration of allotment. After the choice arrangement is done the final step is to lock the choices after providing the password. Once the choices are locked they cannot be changed and no application shall be entertained in this regard. **Only the locked choices shall be processed for allotment.** If the candidate fails to lock the choices but is able to save them then the choices provided and saved shall be auto locked after the choice locking period is over by the system.

**Step 4 (publication of processed Result of allotment based on eligibility of candidates):-**

- The allotment shall be based on inter se merit of the candidates as per provided caste, PwD status, category (open/private management only) and shall be purely provisional.
- The allotted candidate has to pass another round of physical document verification process at the allotted college within stipulated time by providing the original documents and requisite college fee for securing the admission.
- The candidate who fail in the document verification process due to lack of essential documents at the allotted college and thereby become non eligible for further rounds shall be out of the counseling process. The candidate who does not appear for the final document verification at the allotted college with requisite original documents and college fee within stipulated time shall be termed as **non reported candidate**.

**23. Conversion Rule available for vacant seats in Round 3:-**

Open <-- > in-service ; UR PwD -> UR; EWS PwD -> EWS; SC PwD -> SC; ST PwD -> ST; OBCA PwD -> OBCA; OBCB PwD -> OBCB; OBC PwD -> OBC; SC < -- > ST and vice versa; OBCA < -- > OBCB and vice versa; EWS → UR [however no EWS seats for in service category and no such conversion of open EWS to In -service seats shall occur].

**No conversion of SC/ST seat to UR and no conversion of OBCA/OBCB seats to UR are possible without the permission of the Backward Class Welfare Department (BCWD), Govt. of WB.**



All candidates have to sign the following undertaking beforehand and have to provide during admission process that:-

" I ..... NEET MDS 2025 Roll No....., NEET MDS 2025 rank ..... , solemnly undertake that the information provided during enrollment process are true to the best of my knowledge. I understand that if it is found that I have deliberately tried to provide mis information or falsification or fabrication of documents or obtained unfair means then my candidature shall be cancelled at once and I shall not be allowed to participate further in counseling process of WB MDS 2025."

Details of admission procedure and further rounds of the counseling schedule shall be informed in the counseling website <https://wbmcc.nic.in> in due course. The candidates are requested to frequently visit the said website for further information because no individual communication in this regard can be provided.

#### 24. Further points to remember in counseling:-

- The amount of payment of fees for counseling is RS-3000/- (Three thousand only) which is **one time and non refundable** and to be paid by on-line mode only **unless specified earlier**. Bank transaction statutory charges if any will be in addition. The online deposition can be done through net banking or credit/debit card/UPI system. If the payment is successful the candidate will be able to download candidate profile letter. Candidates are directed to print the payment proof (depicting the transaction ID) and the candidate profile letter for future correspondence, verification and admission process.
- It is hereby further mentioned that **generation of Candidate Profile Letter is mandatory for Physical Document verification of candidates**, as the venue/date/time everything will be mentioned in that Candidate Profile Letter only. Candidates have to bring the hard copy of that slip also during Physical document verification otherwise no verification will be done.
- It may so happen that due to internet server error during the payment process, the candidate fails to pay successfully and thus fails to generate transaction ID and or candidate profile letter. The candidate is advised to be cautious and must check with his/her bank account before attempting to pay again since the **payment once made for counseling process of MDS 2025 is non-refundable**. In case/s of failed payment the second payment shall not be attempted before one hour of failed payment, so that the duplicate payment is minimized. **If by any chance duplicate payment occurs, candidate may apply for refund / charge back after waiting for usual time of reconciliation.**
- The candidates who have not paid for counseling process successfully are not able to participate in counseling process. However if a candidate fails to pay successfully in Round 1 counseling gets further chance before Round 2 or Round 3 OR even Online Stray round counseling. Such candidate must however keep in mind that he/she is eligible for allotment of only such seats that are available during that particular round.
- After generation of Candidate Profile Letter candidates can view the name of their colleges along with the date and time slot for Physical document verification. They need to attend physically at designated date and time slot and designated College or (Swasthya Bhavan only for In-service) with original credentials and one set self-attested photocopy of documents for document verification. No change/relaxation is allowed in the designated date and time and slot of verification as mentioned in the Candidate Profile Letter.





- It shall be the responsibility of in-service category candidates under the Department of Health and Family Welfare, Govt. of West Bengal to ensure that they fulfill all the conditions/eligibility for service category and Trainee Reserve. The verification of documents for such in-service candidates will be taking place at first by the custodian of service book/ institute in charge and then at the Dental branch of the Dept of Health and Family Welfare, Swasthya Bhavan, GN-29, Sector V, Salt Lake Kolkata 700091 during the stipulated date and time. Only after verification at Head Quarter the candidates shall be allowed to attend the concerned allotted college for admission. Such in-service candidates are advised to move for verification of service documents from the concerned custodian of service book immediately after completion of registration process and not to wait for declaration of results as the time is short.
- A self-declaration to that effect shall be given by the candidates to the Dept. Of Health and Family Welfare, Govt of West Bengal during verification to be considered as in-service category candidate. Such declaration shall mention that "I.....(Name of the candidate), NEET MDS 2025 rank:....., NEET MDS 2025 Roll No ..... am submitting self- attested copies of service related documents in order to establish my entitlement/claim for in service quota as notified by the State Govt. under **HF-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal on 05.09.2022.**for PG Dental for consideration of admission under NEET MDS 2025 West Bengal counseling. I undertake that all information provided by me in the online form in <https://wbmcc.nic.in> website and documents submitted in support of such claim is true to the best of my knowledge. I understand that in case of incomplete information/falsification/fabrication by me detected at any stage of counseling or admission or during the continuation of the course shall lead to cancellation of my candidature along with other legal/penal consequences.....Signature of the candidate with date and contact number".

#### 25. Points to reiterate:-

- An in service candidate of WBDS/WBDES shall apply as in service category for TR. This is as per Govt. order no. HF/O/MA/326/4P-01/17/Pt-II/HFW-25099/19/ 2022 -MA dated 28.02.2019. If at any stage of counseling or admission or thereafter, the candidate is found unfit for availing TR as per extant TR rules and Govt. orders and and/or found to have furnished incomplete/false/fabricated information in the pre-counseling registration process or declaration, his/her candidature will be summarily rejected. The eligibility of in-service category candidates is subject to concurrence from the relevant branch under the Dept. of Health and Family Welfare Govt. West Bengal.
- The verification for open candidates, other service candidates and management quota only candidates shall be done at the allotted college within the stipulated time and date. No verification beyond the stated scheduled dates will be entertained for that particular round.
- The option exercised regarding Category of candidature, Caste, EWS status and Person with Disability (PwD) status during the NEET MDS 2025 counseling will be verified during the pre-choice fill-up stage of Physical Document Verification at the venue. During verification if valid and sufficient documents are not found in favor of the candidate Category/Caste status then his/her candidature status will be cancelled for that particular round OR the verifying officer can initialize the Category/Caste status afresh if the candidate want so and is otherwise eligible for that changed category as per the available documents, so that he/she can do fresh registration for the next round onwards but **the candidate has to be pay the counseling fee again** and the earlier paid fee is forfeited.
- During choice filling, the open candidates cannot see in service choices and vice versa in Round 1 or 2. Both the open and in service candidates can view and fill the Private management choices. The other service candidate is treated like open candidate and can view choice like open candidates. The candidates who are non domicile to West Bengal and are belonging to Private management only, can see

the Private management seats and cannot see the open or in service seats for obvious reasons.

- The following options are provided in the choice filling link like choice up and down, single deletion, choice interchange, choice move, multiple deletions etc. The candidate can fill all the viewed choices as per eligibility however the choices shall be processed only as per seat matrix for that round and seat conversion policy of the particular round. **The candidates are requested to arrange choice as per willingness as choice processing shall be done by the computer system from the first choice downwards at his/her inter se merit rank.**
- The candidates must save the choices as choices not saved shall not be available for consideration of allotment. After the choice arrangement is done the final step is to lock the choices after providing the password. Once the choices are locked they cannot be changed and no application shall be entertained in this regard. **Only the locked choices shall be processed for allotment.** If the candidate fails to lock the choices but is able to save them then the choices provided and saved shall be auto locked after the choice locking period is over by the system.
- The successfully verified candidate list as per combined merit rank based on NEET MDS shall be published for Round 1, Round 2, Round 3 & Online Stray Vacancy round by the system after the choice locking period is over. The allotment shall be based on inter se merit of the candidates as per provided caste, PwD status, category (open/in service/other service/private management only) and shall be purely provisional.
- The allotted candidate has to pass another final round of physical document verification process at the allotted college within stipulated time by providing the original documents and requisite college fee for securing the admission.
- The candidate who fail in the document verification process due to lack of essential documents and thereby become non eligible for further rounds shall be out of the counseling process.
- The candidate who does not appear for document verification (physical reporting) at the allotted college with requisite original documents and college fee within stipulated time shall be termed as **non reported candidate.**

26. The list of the original documents (as applicable) along with self attested photo copies (one copy per document) to be produced by the candidate at the **time of physical verification:**

Sl.	Document Required	Required for
1	NEET MDS 2025 Admit card	For All
2	NEET MDS 2025 Rank card	For All
3	Any two of (EPIC/Aadhar/Passport) of candidate	For All
4	Age proof (Birth certificate/class10 admit card/certificate)	For All
5	Any two of (EPIC/Aadhar/Passport) of candidate/any one of Parents <b>issued in the State of West Bengal.</b>	Open-State Quota BDS Passed from outside West Bengal



6	Relevant <b>domicile certificate</b> signed by appropriate authority (mentioned in the website <a href="https://wbmcc.nic.in">https://wbmcc.nic.in</a> )	Open-State Quota BDS Passed from outside West Bengal
7	BDS certificate	For All (Except those who have completed BDS in 2025 )
8	final BDS Mark Sheet	For All
9	Permanent Registration certificate issued from Dental council of India/State Dental council	For All
10	Caste certificate (issued by appropriate authority in West Bengal)	For SC/ST/OBC/ OBCA/OBCBcandidates
12	Non Creamy layer certificate issued on or after <b>01.04.2025</b>	For OBC/OBCA/OBC B candidates
13	PwD certificate issued from IPGME&R Kolkata	For PwD Candidates
14	As per NBEMS notification dated 24-03-2025 the internship cutoff date for NEET MDS 2025 candidates is <b>30.06.2025.</b>	For All

15	Proof of previous Degree if applicable and completed by <b>30-06- 2025</b>	Those who have in possession /pursuing of PG Degree course
16	EWS certificate issued only in the valid proforma applicable for Govt. of WB only under Govt. of WB Institutes and in valid proforma applicable for Govt. of India only under Central Govt. Institutes (issued by appropriate authority in West Bengal on or after <b>01.04.2025</b> and mentioned in website <a href="https://wbmcc.nic.in">https://wbmcc.nic.in</a> )	For EWS candidates from appropriate authority
17	Proof of indemnity bond(or any other bond as applicable)formalities completed by <b>30-06- 2025</b>	Those who have /pursuing PG Degree or Diploma course
18	ID card of present employment and No <b>Objection Certificate</b> from present employer and Certificate from present employer stating 3yrs.of regular service in the State of W.B. along with mention of present place of posting. Such letter must also clearly Indicate whether the candidate would like to avail stipend from the admitted institute or would avail salary from his/her present employer during the PG training period. In case of stipend availed, the candidate has to serve like other open candidates the indemnity bond after the successful completion of the course.	For other Service Candidates in WB (Except WBDS/ WBDES)



19	Candidate Profile Letter as generated from counseling website <a href="https://wbmcc.nic.in">https://wbmcc.nic.in</a>	For All
20	Declaration letter to the Dept of Health and Family Welfare, Govt. of WB to the effect that incumbents for the in-service seats fulfill all the conditions/eligibility for service quota and Trainee Reserve	For in-service candidates
21	<b>Certificate from the institute in-charge or custodian of the service book</b> to the effect that incumbents for the in-service seats fulfill all the conditions/eligibility for service quota (the list of remote and difficult areas as per Dept. notification dated 26.02.2020 and the service quota order as per Dept. notice dated 05.09. 2023).	For in-service candidates
22	Posting order and joining report for claiming in-service category seats under 'Dept of Health and Family Welfare' in WBDS/WBDES	For in-service candidates

27. The counseling further notices shall be provided in the counseling website <https://wbmcc.nic.in> in due course and no personal communication shall be made to any candidate by the counseling committee. If any falsification, fabrication, wrong information or incomplete information is subsequently detected at a later date then candidature is liable to be cancelled.



Director of Medical Education and Chairman WBMCC  
West Bengal

Director of Medical Education  
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