



Government of India
Ministry of Jal Shakti
Department of Water Resources
River Development & Ganga Rejuvenation

Upper Yamuna River Board

Suo-moto Disclosure
Under Section 4 of the RTI Act



JUNE 2024

Contents

| | Description | Page |
|-------------------|---|-------------|
| Section # | | |
| 4(1)(b)(i) | The particulars of Upper Yamuna River Board, its functions and duties | 1 |
| 4(1)(b)(ii) | The powers and duties of its officers and employees | 2 |
| 4(1)(b)(iii) | The procedure followed in the decision making process, including channels of supervision and accountability | 3 |
| 4(1)(b)(iv) | Norms set for the discharge of functions | 4 |
| 4(1)(b)(v) | The rules, regulations, manuals and records held by it or under its control or used by its employees for discharge of its functions | 6 |
| 4(1)(b)(vi) | Statement of the categories of documents | 7 |
| 4(1)(b)(vii) | Particulars of any arrangement that exists for consultation with, or representation by, the members of public in relation to the formulation of its policy or implementation thereof | 8 |
| 4(1)(b)(viii) | Statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public. | 9 |
| 4(1)(b)(ix) | A directory of its officers and employees | 11 |
| 4(1)(b)(x) | Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations | 12 |
| 4(1)(b)(xi) | The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursement made | 13 |
| 4(1)(b)(xii) | The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programmes | 14 |
| 4(1)(b)(xiii) | Particulars of concessions, permits or authorisations granted by it | 15 |
| 4(1)(b)(xiv) | Details in respect of information, available to or held by it, reduced in an electronic format | 16 |
| 4(1)(b)(xv) | The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use | 17 |
| 4(1)(b)(xvi) | the names, designations and other particulars of the public information officers | 18 |
| 4(1)(b)(xvii) | Other information | 19 |
| Annexure # | | |
| 1. | Official tours of officers at the level of Joint Secretary (JS) & above | 20 |
| Appendix # | | |
| 1. | Memorandum of Understanding (MoU) dated 12th May, 1994 | |
| 2. | Order for constitution of the UYRB | |
| 3. | Order for constitution of the UYRC | |
| 4. | Functions of UYRB | |
| 5. | Duties and functions of UYRB Secretariat officers | |

Section - 4(1)(b)(i)

**THE PARTICULARS OF UPPER YAMUNA RIVER BOARD, ITS
FUNCTIONS AND DUTIES**

Upper Yamuna refers to the stretch of Yamuna from its origin up to and including the Okhla Barrage at Delhi.

There used to be differences between the co-basin States on sharing of water of Upper Yamuna River from time to time. This was finally resolved after signing of a Memorandum of understanding (MoU) by the five basin States i.e. Himachal Pradesh, Uttar Pradesh, Haryana, Rajasthan and Delhi on 12th May, 1994. The text of the MoU is given at **Appendix-1**. As per the provision of the MoU, the Central Government constituted the Upper Yamuna River Board vide Resolution No. 10(66)/74-IT dated 11.3.95. The state of Uttarakhand (then Uttaranchal) came into existence after the signing of MoU and was inducted as a Member of the Upper Yamuna River Board and also the Upper Yamuna Review Committee vide MoWR Resolution dated 16th March, 2001.

The MoU provides for creation of "Upper Yamuna River Board (UYRB)" to regulate the allocation of available flow amongst the beneficiary States within the overall framework of the agreement. The "Upper Yamuna Review Committee (UYRC)" was also constituted to supervise the functioning of the UYRB. The order for constitution of the UYRB is given at **Appendix-2** and that of UYRC at **Appendix-3**. The functions of UYRB is given at **Appendix-4**.

Section - 4(1)(b)(ii)

**THE POWERS AND DUTIES OF ITS OFFICERS AND
EMPLOYEES**

The duties and functions of UYRB Secretariat officers are given at **Appendix-5**.

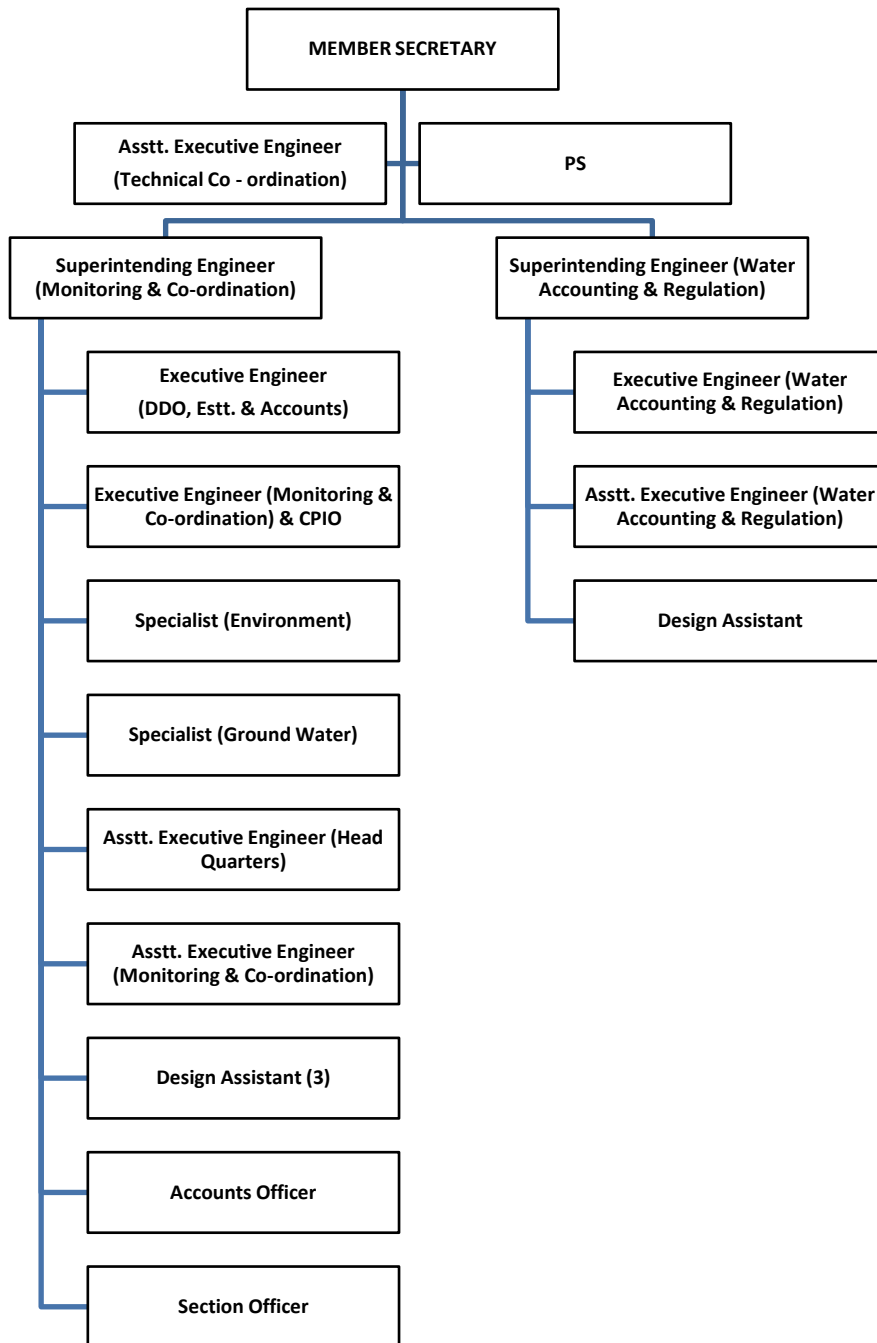
Member Secretary, UYRB is declared as Head of the Department of the Board under Supplementary Rule 2(10) and Rule 3(f) of the Delegation of Financial Power Rules, 1978, as amended from time to time vide MoWR Letter No. 26/3/99-IT/900 dated 6th July, 1999.

No works powers have been delegated to any officer of Upper Yamuna River Board. Other financial powers are as per Delegation of Financial Powers Rules.

Section - 4(1)(b)(iii)

**THE PROCEDURE FOLLOWED IN THE DECISION MAKING
PROCESS, INCLUDING CHANNELS OF SUPERVISION AND
ACCOUNTABILITY**

Organisation Chart of UYRB



Section - 4(1)(b)(iv)

NORMS SET FOR THE DISCHARGE OF FUNCTIONS

In order to discharge its duties, UYRB has set up certain norms for the smooth functioning of the organization. The norms have stressed upon the reaction time that officers & officials of UYRB, i.e. the organization in totality, shall take to discharge the duties as assigned.

The norms can be broadly classified into three (3) categories, viz. Technical, Administrative and Financial.

(1) Technical

The norms for discharging technical duties are as follows:

| | |
|---|--|
| Reply to Parliament Questions: | Within the time limit set by the concerned Ministry. |
| Reply to VIP Reference: | If any information is required from any other agency, the request for the same shall be sent within ten (10) working days. After receipt of all necessary information, or if no such information is required, a reply will be sent within one (1) month. |
| Attend to the complaints lodged by the basin states for short supply of water by the controlling state(s): | Within two (2) working days. |

(2) Administrative

| | |
|--|--|
| Action on all personal matters of officers and staff like leave, LTC etc. | Within five (5) working days of receiving the request. |
|--|--|

(3) Financial

| | |
|---|---|
| Processing of bills from contractors and suppliers | Within five (5) working days of receipt of the bills. |
|---|---|

**Upper Yamuna River Board
Suo-moto Disclosures**

| | |
|---|--|
| Processing of personal bills of all officers and staff : | |
| (a) Reimbursement | Within ten (10) working days of receiving the bills. |
| (b) All advances except medical | Within five (5) working days of receiving the request. |
| (c) Medical Advance | Within two (2) working days of receiving the request. |

It may, however, be noted that these are norms and not deadlines. All attempts are made to adhere to these norms, but depending upon the merits of each case and also the demand by other works, the actual reaction time may vary.

Section - 4(1)(b)(v)

**THE RULES, REGULATIONS, MANUALS AND RECORDS HELD
BY IT OR UNDER ITS CONTROL OR USED BY ITS
EMPLOYEES FOR DISCHARGE OF ITS FUNCTIONS**

(a) Administrative and financial purposes:

1. Fundamental Rules
2. Supplementary Rules
3. Leave Rules
4. Travelling Allowance Rules
5. LTC Rules
6. Medical Attendance Rules
7. Central Civil Services (Conduct) Rules
8. Central Civil Services (CCA) Rules
9. Central Civil Services (Pension) Rules
10. Central Civil Services (Commutation of Pension) Rules
11. Central Civil Services (Temporary Service) Rules
12. General Provident Fund Rules
13. Staff Car Rules
14. Brochure on Reservation for SC & ST in Services
15. Manual of Office Procedure
16. CPWD Manual Vol. I and II
17. CPWD Accounts code
18. Delegation of Financial Powers Rules
19. General Financial Rules

(b) General references:

1. BIS Codes on related topics (BIS)
2. The MOU, Constitution of UYRB/UYRC etc.

Section - 4(1)(b)(vi)

STATEMENT OF THE CATEGORIES OF DOCUMENTS

Ever since the Upper Yamuna River Board (UYRB) has been set up, there have been regular meetings and correspondence with the basin states as well as different ministries/ organizations. All these documents can be broadly classified into three (3) categories, viz. Technical, Administrative and Financial.

(1) Technical

The technical documents can be broadly classified as follows:

- i. **Technical correspondence:** Replies to Parliament Questions, VIP references, meetings of the UYRB, Inter-state matters, water supply to Delhi etc.
- ii. **Technical reports:** agreements, annual reports etc.
- iii. **Technical data:** Hydro-meteorological data, water use data, water quality data etc.

(2) Administrative

The administrative documents can be broadly classified as recruitment rules, recruitment process, infrastructure and facilities, personal matters of officers and staff etc.

(3) Financial

The financial documents can be broadly classified into salary and other bills of the officers and staff; bills of contractors and suppliers; budget; stores accounts etc.

Section - 4(1)(b)(vii)

PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

Presently, no such arrangement exists in the Upper Yamuna River Board.

Section - 4(1)(b)(viii)

STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.

1. Upper Yamuna Review Committee (UYRC)

Composition

| | |
|--|-----------|
| Union Minister/Minister of State for Water Resources, Govt. of India | Chairman |
| Chief Ministers (Governor in case of President's Rule) of Himachal Pradesh | Member |
| Chief Ministers (Governor in case of President's Rule) of Haryana | Member |
| Chief Ministers (Governor in case of President's Rule) of Rajasthan | Member |
| Chief Ministers (Governor in case of President's Rule) of Utter Pradesh | Member |
| Chief Ministers (Governor in case of President's Rule) of Uttarakhand | Member |
| Chief Ministers (Lieutenant Governor in case of President's Rule) of National Capital Territory of Delhi | Member |
| Chairman, Upper Yamuna River Board | Secretary |

Functions:

- Supervise the working of the Upper Yamuna River Board
- To ensure implementation of MoU dated 12-5-1994 regarding allocation of surface flow of Yamuna and issue directions as may be necessary for the proper development and management of the upper reaches of the Yamuna River Basin upto Okhla
- Disagreement, if any, on the decisions of the Board may be referred to the Review Committee by a member of the Review Committee

**Upper Yamuna River Board
Suo-moto Disclosures**

2. Upper Yamuna River Board

The Upper Yamuna River Board was constituted vide resolution No. 10(66)/74-IT dated 11-3-95 and consists of the following members.

| | | |
|--------|--|------------------|
| (i) | Member (WP&P), Central Water Commission | Chairman |
| (ii) | Chief Engineer (WR), Irrigation Dept., Govt. of Uttar Pradesh, Lucknow. (Chief Engineer, Ganga, Irrigation Deptt., Govt. of Uttar Pradesh, as Alternate Member) | Member |
| (iii) | Chief Engineer(Level-I), Irrigation Department, Uttarakhand | Member |
| (iv) | Chief Engineer, Yamuna Water Services, Haryana | Member |
| (v) | Secretary to the Government, Irrigation Department, Govt. of Rajasthan, Jaipur (Chief Engineer, Irrigation Dept., Govt. of Rajasthan, Jaipur as Alternate Member) | Member |
| (vi) | Engineer-in-Chief, Jal Shakti Vibhag, Govt. of Himachal Pradesh | Member |
| (vii) | Engineer-in-Chief(Water), Delhi Jal Board Govt. of NCT of Delhi | Member |
| (viii) | Chief Engineer (HP&I), Central Electricity Authority | Member |
| (ix) | Chief Hydro geologist & Member, Central Ground Water Board | Member |
| (x) | Senior Environmental Engineer, Central Pollution Control Board | Member |
| (xi) | Member Secretary, Upper Yamuna River Board | Member Secretary |

The Board has started functioning w.e.f. 22-4-1995.

The meetings of above Board / Committees are not open to the public. The minutes of meetings of the Committees for items on which a final decisions has been taken, are accessible to the public.

Section - 4(1)(b)(ix)

A DIRECTORY OF ITS OFFICERS AND EMPLOYEES

Address for Communication:

Upper Yamuna River Board, Yamuna Bhawan, C-56/3, Sector-62,
NOIDA, Uttar Pradesh – 201309

| Designation | Office Telephone | Email-id |
|--------------------------------------|-------------------------------|---|
| Chairman, UYRB and Member(WP&P), CWC | 011-26108590 | mwp@nic.in |
| Member Secretary | 0120-2975554 | msuyrb-mowr@nic.in, uyrb-mowr@nic.in |
| Assistant Director-II Consultant | 0120-2975553, 0120-4971338 | uyrb-mowr@nic.in |

| | |
|----------------|---|
| Website: | https://jalshakti-dowr.gov.in/upper-yamuna-river-board/ |
| Office e-mail: | uyrb-mowr@nic.in |

Section - 4(1)(b)(x)

MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS

| S. No. | Designation | Level of Pay Matrix as per 7th CPC |
|---------------|----------------------------------|--|
| 1 | Member Secretary | Level-14 |
| 2 | Superintending Engineer | Level-12 |
| 3 | Executive Engineer | Level-11 |
| 4 | Specialist (Environment) | Level-11 |
| 5 | Specialist (Ground Water) | Level-11 |
| 6 | Assistant Executive Engineer | Level-10 |
| 7 | Accounts Officer | Level-10 |
| 8 | Section Officer | Level-7 |
| 9 | Private Secretary | Level-7 |
| 10 | Design Assistant/Junior Engineer | Level-7 |
| 11 | Draftsman | Level-6 |

Section - 4(1)(b)(xi)

**THE BUDGET ALLOCATED TO EACH OF ITS AGENCY,
INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED
EXPENDITURE AND REPORTS ON DISBURSEMENT MADE**

The budget allocation for Upper Yamuna River Board for the year 2024-25 is as follows:

| Sl. No. | Object Head | Amount (Rs. In lakhs) |
|----------------|----------------------------------|------------------------------|
| 1 | Salaries | 100.00 |
| 2 | Wages | 0.50 |
| 3 | Rewards | 0.50 |
| 4 | Medical Treatment | 5.00 |
| 5 | Allowance | 90.00 |
| 6 | LTC | 7.00 |
| 7 | Training Expenses | 2.00 |
| 8 | Domestic Travel Expenses | 4.00 |
| 9 | Foreign Travel Expenses | 7.00 |
| 10 | Office Expenses | 150.00 |
| 11 | Printing & Publications | 2.00 |
| 12 | Rent for Others | 15.00 |
| 13 | Digital Equipment | 4.00 |
| 14 | Fuel and lubricant | 5.00 |
| 15 | Minor Civil and Electrical Works | 6.00 |
| 16 | Professional Services | 15.00 |
| 17 | Repair and maintenance | 3.00 |
| 18 | Other Revenue Expenditure | 2.00 |
| 19 | M&E | 70.00 |
| 20 | Other Capital expenditure | 5.00 |
| 21 | ICT Equipment | 56.00 |
| 22 | Building and structure | 130.00 |
| 23 | Infrastructural Assets | 35.00 |
| 24 | Furniture and Fixture | 35.00 |
| | Total | 749.00 |

There are no agencies under Upper Yamuna River Board to whom funds are disbursed.

Section - 4(1)(b)(xii)

**THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES,
INCLUDING THE AMOUNT ALLOCATED AND THE DETAILS
OF BENEFICIARIES OF SUCH PROGRAMMES**

There is no provision of any subsidy programme under the Upper Yamuna River Board.

Section - 4(1)(b)(xiii)

**PARTICULARS OF CONCESSIONS, PERMITS OR
AUTHORISATIONS GRANTED BY IT**

No concessions, permits or authorizations are granted by the Upper Yamuna River Board.

Section - 4(1)(b)(xiv)

**DETAILS IN RESPECT OF INFORMATION, AVAILABLE TO OR
HELD BY IT, REDUCED IN AN ELECTRONIC FORMAT**

Presently there is no information available with the Upper Yamuna River Board that is reduced to electronic format.

Section - 4(1)(b)(xv)

**THE PARTICULARS OF FACILITIES AVAILABLE TO
CITIZENS FOR OBTAINING INFORMATION, INCLUDING
THE WORKING HOURS OF A LIBRARY OR READING ROOM,
IF MAINTAINED FOR PUBLIC USE**

The information related to Upper Yamuna River Board is available to the public at the website of UYRB - <https://jalshakti-dowr.gov.in/upper-yamuna-river-board/>.

No library or reading room is being maintained by UYRB at present. For any information, the Public Information Officer can be contacted through mail or at office.

Section - 4(1)(b)(xvi)

**THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF
THE PUBLIC INFORMATION OFFICERS**

| Name & Designation of the Appellate Authority | Contact Details |
|--|--|
| Ravi Bhushan Kumar, Member Secretary | Office Address: Yamuna Bhawan, C-56/3, Sector-62, NOIDA, Uttar Pradesh - 201309. Phone: 0120-2975554 E-mail: uyrb-mowr@nic.in Website: https://jalshakti-dowr.gov.in/upper-yamuna-river-board/ |

| Name & Designation of the CPIO & Nodal officer | Contact Details |
|---|--|
| Syed Rais Ahmad, Consultant | Office Address: Yamuna Bhawan, C-56/3, Sector-62, NOIDA, Uttar Pradesh - 201309. Phone: 0120-2975553 E-mail: uyrb-mowr@nic.in Website: https://jalshakti-dowr.gov.in/upper-yamuna-river-board/ |

Section - 4(1)(b)(xvii)

OTHER INFORMATION

| | | |
|----|---|-------------|
| 1. | Official tours of Officers at the level of Joint Secretary (JS) & above | Annexure -I |
|----|---|-------------|

**Upper Yamuna River Board
Suo-moto Disclosures**

Annexure – I

OFFICIAL TOURS OF OFFICERS AT THE LEVEL OF JOINT SECRETARY (JS) & ABOVE

| S. No. | Name | Designation | Year | Place | Tour from | Tour to | Purpose | Total cost of the tour (Rs.) |
|---------------|----------------|--------------------|-------------|--------------|------------------|----------------|---|-------------------------------------|
| 1 | H. K. Sahu | Member Secretary | 2012 | Nil | Nil | Nil | Nil | Nil |
| 2 | H. K. Sahu | Member Secretary | 2013 | Nil | Nil | Nil | Nil | Nil |
| 3 | H. K. Sahu | Member Secretary | 2014 | Pune | 19.05.2014 | 22.05.2014 | Training programme | 20588/- |
| 4 | H. K. Sahu | Member Secretary | 2014 | Agra | 03.07.2014 | 03.07.2014 | Field working of instruments | 2423/- |
| 5 | H. K. Sahu | Member Secretary | 2015 | Pune | 11.02.2015 | 13.02.2015 | Training programme | 519/- |
| 6 | H. K. Sahu | Member Secretary | 2015 | Pune | 19.05.2015 | 22.05.2015 | Training programme | 18897/- |
| 7 | H. K. Sahu | Member Secretary | 2015 | Ponta Sahib | 24.05.2015 | 25.05.2015 | Yamuna Visit | 9715/- |
| 8 | H. K. Sahu | Member Secretary | 2015 | Bhopal | 10.06.2015 | 11.06.2015 | Investigation | |
| 9 | D. P. Mathuria | Member Secretary | 2016 | Nil | Nil | Nil | Nil | Nil |
| 10 | D. P. Mathuria | Member Secretary | 2017 | Uttarakhand | 20.10.2017 | 22.10.2017 | Visit at Dak Pathar | 14268/- |
| 11 | D. P. Mathuria | Member Secretary | 2018 | Srinagar | 07.06.2018 | 10.06.2018 | Attend the meeting of Hindi Sahlakar Samiti | 26321/- |

**Upper Yamuna River Board
Suo-moto Disclosures**

| S. No. | Name | Designation | Year | Place | Tour from | Tour to | Purpose | Total cost of the tour (Rs.) |
|---------------|--------------------|--------------------|-------------|-------------------------|------------------|----------------|--|-------------------------------------|
| 12 | D. P. Mathuria | Member Secretary | 2019 | Bhuvneshwar | 13.02.2019 | 14.02.2019 | International Dam Safety Conference | 10554/- |
| 13 | D. P. Mathuria | Member Secretary | 2020 | Nil | Nil | Nil | Nil | Nil |
| 14 | D. P. Mathuria | Member Secretary | 2021 | Nil | Nil | Nil | Nil | Nil |
| 15 | Yogesh Paithankar | Member Secretary | 2021 | Nil | Nil | Nil | Nil | Nil |
| 16 | R. D. Deshpande | Member Secretary | 2021 | Nil | Nil | Nil | Nil | Nil |
| 17 | R. D. Deshpande | Member Secretary | 2022 | Lucknow | 11.05.2020 | 12.05.2022 | To attend the joint review meeting | 13515/- |
| 18 | R. D. Deshpande | Member Secretary | 2022 | Delhi to Kolkata & Pune | 17.04.2022 | 29.04.2022 | To attend the MCTP Training | 15537/- |
| 19 | B.P. Pandey | Member Secretary | 2022 | Agra | 10.11.2022 | 11.11.2022 | To visit Okhla Barrage, Agra Canal System and discussion with project officers | 5,900/- |
| 20 | Ravi Bhushan Kumar | Member Secretary | 2023 | Pune | 26.06.2023 | 27.06.2023 | To deliver lecture at NWA Pune | Expenses borne by organisers |
| 21 | Ravi Bhushan Kumar | Member Secretary | 2023 | Pune | 09.08.2023 | 10.08.2023 | To deliver lecture at NWA Pune | Expenses borne by organisers |

**Upper Yamuna River Board
Suo-moto Disclosures**

| S. No. | Name | Designation | Year | Place | Tour from | Tour to | Purpose | Total cost of the tour (Rs.) |
|---------------|--------------------|--------------------|-------------|----------------|------------------|----------------|--|-------------------------------------|
| 22 | Ravi Bhushan Kumar | Member Secretary | 2023 | Pune | 30.08.2023 | 03.09.2023 | To deliver lecture at NWA Pune | Expenses borne by organisers |
| 23 | Ravi Bhushan Kumar | Member Secretary | 2023 | Vishakhapatnam | 01.11.2023 | 04.11.2023 | To attend the 25th International Congress on Irrig. and Drainage | 32,298/- |
| 24 | Ravi Bhushan Kumar | Member Secretary | 2023 | Chandigarh | 28.12.2023 | 29.12.2023 | To attend meeting with I&WRD, Govt. of Haryana and inspection of site at Munak and Khubru | 2,960/- |
| 25 | Ravi Bhushan Kumar | Member Secretary | 2024 | Mahabalipuram | 22.01.2024 | 25.01.2024 | To attend 2nd All India Annual Secretaries Conference on Water Vision@2047 | 54,286/- |
| 26 | Ravi Bhushan Kumar | Member Secretary | 2024 | Hathnikund | 08.04.2023 | 09.04.2023 | Inspection/ meeting of Joint Team to discuss issues related to construction of river training work in d/s of Hathinikund Barrage | Official Car |

MEMORANDUM OF UNDERSTANDING BETWEEN UTTAR PRADESH, HARYANA, RAJASTHAN, HIMACHAL PRADESH AND NATIONAL CAPITAL TERRITORY OF DELHI REGARDING ALLOCATION OF SURFACE FLOW OF YAMUNA

1. WHEREAS the 75% dependable notional virgin flow in the Yamuna river upto Okhla has been assessed as 11.70 Billion Cubic Metres (BCM) and the mean year availability has been assessed as 13.00 BCM.
2. AND WHEREAS the water was being utilised by the Basin States ex-Tajewala and ex-Okhla for meeting the irrigation and drinking water needs without any specific allocation.
3. AND WHEREAS a demand has been made by some Basin States on this account and the need for a specified allocation of the utilisable water resources of river Yamuna has been felt for a long time.
4. AND WHEREAS to maximise the utilisation of the surface flow of river Yamuna a number of storage projects have been identified.
5. AND WHEREAS the States have agreed that a minimum flow in proportion of completion of upstream storages going upto 10 cumec shall be maintained downstream of Tajewala and downstream of Okhla Headworks throughout the year from ecological considerations, as upstream storages are built up progressively in a phased manner.
6. AND WHEREAS it has been assessed that a quantum of 0.68 BCM may not be utilisable due to flood spills.
7. NOW, THEREFORE, considering their irrigation and consumptive drinking water requirements, the Basin States agree on the following allocation of the utilisable water resources of river Yamuna assessed on mean year availability:

| | |
|---------------------|-----------|
| 1. Haryana | 5.730 BCM |
| 2. Uttar Pradesh | 4.032 BCM |
| 3. Rajasthan | 1.119 BCM |
| 4. Himachal Pradesh | 0.378 BCM |
| 5. Delhi | 0.724 BCM |

subject to the following:

- (i) Pending construction of the storages in the upper reaches of the river, there shall be an interim seasonal allocation of the annual utilisable flow of river Yamuna as follows:-

| States | Seasonal Allocation of Yamuna Waters (BCM) | | | |
|------------------|--|--------------|--------------|---------------|
| | July – Oct. | Nov. – Feb. | March - June | Annual |
| Haryana | 4.107 | 0.686 | 0.937 | 5.730 |
| Uttar Pradesh | 3.216 | 0.343 | 0.473 | 4.032 |
| Rajasthan | 0.963 | 0.070 | 0.086 | 1.119 |
| Himachal Pradesh | 0.190 | 0.108 | 0.080 | 0.378 |
| Delhi | 0.580 | 0.068 | 0.076 | 0.724 |
| Total | 9.056 | 1.275 | 1.652 | 11.983 |

Provided that the interim seasonal allocations will be distributed on ten daily basis.

Provided further that the said interim seasonal allocations shall get progressively modified, as storages are constructed, to the final annual allocations as indicated in para 7 above.

(ii) Separate agreement will be executed in respect of each identified storage within the frame work of overall allocation made under this agreement.

(iii) The allocation of available flows amongst the beneficiary States will be regulated by the Upper Yamuna River Board within the overall framework of this agreement.

Provided that in a year when the availability is more than the assessed quantity, the surplus availability will be distributed amongst the States in proportion to their allocations.

Provided also that in a year when the availability is less than the assessed quantity, first the drinking water allocation of Delhi will be met and the balance will be distributed amongst Haryana, U.P., Rajasthan and H.P. in proportion to their allocations.

8. This agreement may be reviewed after the year 2025, if any of the Basin States so demand.

9. We place on record and gratefully acknowledge the assistance and advice given by the Union Minister of Water Resources in arriving at this expeditious and amicable settlement.

New Delhi, the 12th May, 1994.

Sd/-
(Mulayam Singh Yadav)
Chief Minister
Uttar Pradesh

Sd/-
(Bhajan Lal)
Chief Minister
Haryana

Sd/-
(Bhairon Singh Shekhawat)
Chief Minister
Rajasthan

Sd/-
(Virbhadra Singh)
Chief Minister
Himachal Pradesh

Sd/-
(Madan Lal Khurana)
Chief Minister
Delhi

In the presence of :-

Sd/-
(Vidyacharan Shukla)
Minister(Water Resources)

Copy to:-

1. Member (WP&P), Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi-110066.
2. Chief Engineer (Water Resources), Irrigation Department, Govt. of U.P., Lucknow (U.P.)
3. Chief Engineer (Ganga), Irrigation Department, Govt. of U.P., Ganga Bhavan, Saket, Meerut (U.P.).
4. Chief Engineer (Level-1), Irrigation Deptt., Govt. of Uttaranchal, Yamuna Colony, Dehradun.
5. Chief Engineer, Yamuna Water Services, Govt. of Haryana, Chandigarh.
6. Secretary, Irrigation Department, Govt. of Rajasthan, Jaipur
7. Chief Engineer, Irrigation Department, Govt. of Rajasthan, Jaipur
8. Engineer-in-Chief, Irrigation and Public Health Department, Govt. of Himachal Pradesh, Shimla.
9. Engineer-in-Chief (Water), Delhi Jal Board, Govt. of NCT of Delhi, Varunalya, Phase II, Jhandewalan Extension, Delhi-110005.
10. Chief Engineer (HP&I), Central Electricity Authority, Sewa Bhavan, R.K. Puram Delhi-110066.
11. Senior Hydrogeologist and Member, Central Ground Water Board, New CGO Complex NH-IV, Faridabad-121001 (Haryana).
12. Sr. Environment Engineer, Central Pollution Control Board, Parivesh Bhavan, C.B.D.-Cum-Office Complex, East Arjun Nagar, Delhi-110032.
13. Chief Engineer (BPMO), Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi-110066.

Copy also forwarded for information to:-

1. PS to Minister (WR), Shram Shakti Bhavan, New Delhi
2. PS to MOs (WR), Shram Shakti Bhavan, New Delhi.
3. PS to Chief Minister, Uttar Pradesh, Lucknow.
4. PS to Chief Minister, Uttaranchal, Dehradun.
5. PS to Chief Minister, Haryana, Chandigarh.
6. PS to Chief Minister, Rajasthan, Jaipur.
7. PS to Chief Minister, Himachal Pradesh, Shimla.
8. PS to Chief Minister, NCT of Delhi, New Sectt., I.P. Estate, New Delhi-110002.

(S. Mahto)
Senior joint Commissioner (indus)

Order for Constitution of Upper Yamuna River Committee

No. 26/1/95 - 11/817
 Government of India
 Ministry of Water Resources
 (Indus Wing)
 8th Floor, Block No. 11,
 C.G.O. Complex, Lodhi Road,

New Delhi, dated 24th April 2001.

MEMORANDUM

In pursuance of Government Resolution No. 26/3/2000 - 1.T./ dated 16.3.2001, the Upper Yamuna Review Committee earlier constituted in pursuance of Government Resolution No. 10(66)/74 - 1.T. dated 11.3.95, vide Memorandum No. 26/1/95 - 1.T. dated 22.4.95 is reconstituted as under:-

- | | | |
|----|---|----------|
| 1. | Union Minister/Minister of State for Water Resources. | Chairman |
| 2. | Chief Minister of Haryana | Member |
| 3. | Chief Minister of Uttar Pradesh | Member |
| 4. | Chief Minister of Uttaranchal | Member |
| 5. | Chief Minister of Rajasthan | Member |
| 6. | Chief Minister of Himachal Pradesh | Member |
| 7. | Chief Minister of NCT of Delhi | Member |
- II. In case of President's Rule in any of the aforesaid basin States, the Governor/Lt. Governor of the concerned State shall function as Member of the Upper Yamuna Review Committee.
- III. The Chairman of the Upper Yamuna River Board shall be the Secretary of the Upper Yamuna Review Committee.

(S. Mahto)

Senior Joint Commissioner (Indus)
 Tel. 4362539

Copy to:-

1. - 8. Chairman and Members of the Upper Yamuna Review Committee.
9. Member (WP&P), Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi - 110066.

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- 10 Chief Engineer (Water Resources), Irrigation Department, Govt. of U.P. Lucknow
11. Chief Engineer (Ganga), Irrigation Department, Govt. of U.P., Ganga Bhawan, Saket, Meerut - 250001
12. Chief Engineer (Level-1), Irrigation Deptt., Govt. of Uttaranchal, Yamuna Colony, Dehradun.
13. Chief Engineer, Yamuna Water Services, Govt. of Haryana Chandigarh.
14. Secretary, Irrigation Department, Govt. of Rajasthan, Jaipur (Rajasthan).
15. Chief Engineer, Irrigation Department, Govt. of Rajasthan, Jaipur (Rajasthan).
16. Engineer-in-Chief, Irrigation and Public Health Department, Govt. of Himachal Pradesh, Shimla.
17. Engineer-in-Chief (Water), Delhi Jal Board, Govt. of NCT of Delhi, Varunalaya, Phase II, Jhandewalan Extension, New Delhi-110066.
18. Chief Engineer (HF&I), Central Electricity Authority, Sewa Bhawan, R.K. Puram, New Delhi-110066.
19. Senior Hydrogeologist and Member, Central Ground Water Board, New CGO Complex, NH-IV, Faridabad-121001.
20. Sr. Environment Engineer, Central Pollution Control Board, Ministry of Environment and Forests, Parivesh Bhavan, C.B.D.-cum-Office Complex, East Arjun Nagar, Delhi-110032.
21. Chief Engineer (BPMO). Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi-110066.

Copy also forwarded to:-

1. Haryana

- (i) P.S. to Governor, Haryana, Chandigarh.
- (ii) P.S. to Chief Minister, Haryana, Chandigarh.
- (iii) Chief Secretary to Govt. of Haryana, Chandigarh.
- (iv) Secretary, Irrigation Department, Govt. of Haryana, Chandigarh

2. Uttar Pradesh

- (i) P.S. to Governor, U.P., Lucknow.
- (ii) P.S. to Chief Minister, U.P., Lucknow.
- (iii) Chief Secretary to Govt. of U.P., Lucknow.
- (iv) Principal Secretary, Irrigation Department, Govt. of U.P., Lucknow.

3. Uttaranchal

- (i) PS to Governor, Uttaranchal, Dehradun.
- (ii) PS to Chief Minister, Uttaranchal, Dehradun.
- (iii) Chief Secretary, Uttaranchal, Dehradun.
- (iv) Secretary, Irrigation & Energy, Uttaranchal, Dehradun.

4. Rajasthan

- (i) P.S. to Governor, Rajasthan, Jaipur.
- (ii) P.S. to Chief Minister, Rajasthan, Jaipur.
- (iii) Chief Secretary to Govt. of Rajasthan, Jaipur.

5. Himachal Pradesh

- (i) P.S. to Governor, H.P., Shimla.
- (ii) P.S. to Chief Minister, H.P., Shimla.
- (iii) Chief Secretary to Govt. of H.P., Shimla.
- (iv) Secretary, Irrigation & Public Health Department, Government of H.P., Shimla.

6. National Capital Territory of Delhi

- (i) P.S. to Lt. Governor, NCT of Delhi, Delhi.
- (ii) P.S. to Chief Minister, NCT of Delhi, New Sectt., I.P. Estate, New Delhi.
- (iii) Chief Secretary to Govt. of NCT of Delhi, New Sectt., I.P. Estate, N. Delhi.
- (iv) Principal Secretary, Urban Development, Govt. of NCT of Delhi, New Sectt., I.P. Estate, New Delhi.

(S. Mahto)
Sr. Joint Commissioner (Indus)

Functions of the Upper Yamuna River Board

- (a) Regulation and supply of water from all storages and barrages upto and including Okhla barrage, having regard to the agreements entered into or the arrangements made between the Governments of the Basin States in pursuance of MoU dated 12.5.94 but keeping in view the peaking requirements of the existing and run-of-the river hydro power stations. The operation and maintenance of the control structures shall remain with the respective States as per agreements in respect of each structure. Should, at any time, there be a dispute regarding regulation of flows at any of the structures, the Board shall take over the operation and control of that structure till the dispute is resolved; provided such take over shall take place with the approval of the Review Committee; provided further that if the Review Committee could not meet within 15 days, Chairman Review Committee shall take a decision in this regard.
- (b) Maintenance of a minimum flow, in proportion of completion of upstream storages going upto 10 cumec downstream of Tajewala/ Hathnikund and downstream of Okhla Head Works throughout the year from ecological considerations as upstream storages are built up progressively in a phased manner.
- (c) Monitoring return flows from the water withdrawn by Delhi from Yamuna after allowing for the consumptive use for the municipal and drinking water purposes as agreed to and after providing treatment to ensure the proper quality of the effluent as per standards of Central Pollution Control Board. For this purpose, the Board shall chalk out a plan in consultation with the concerned basin States detailing the location from where the raw water will be drawn and the quantum thereof and the points on which water drawn in excess shall be returned to the system after proper treatment.
- (d) Monitoring return flows from the waters withdrawn from Yamuna by the States of Uttar Pradesh and Haryana for the purpose of silt exclusion.
- (e) Monitoring of flows from tail race of Khara hydel station into river Yamuna upstream of Hathnikund; provided that the design of Hathnikund Barrage should ensure optimum operation of Khara tail race channel and provision should also be made for stage II W.J.C. hydro electric project.
- (f) Framing of rules and regulations for water accounting and determination of the shares of water for each State for every 10-day period for purpose of regulation.
- (g) Keeping concurrent records of the flow of the Yamuna at all stations considered necessary by the Board, consideration/completion of the records and determination of the volume of water flowing in river Yamuna in a water year.
- (h) Keeping concurrent records of data of withdrawals for irrigation, domestic, municipal and industrial or any other purpose and of water going down the river below Okhla.
- (i) Ensuring delivery of supplies to all the concerned States in accordance with their entitlements by taking all necessary measures, inter-alia, by giving directions as regards installation of self recording gauges, taking observations without hindrance, preparing rating curves etc. The selection of the control points at which the Board requires appropriate measures to be taken as mentioned above shall include,

but not be limited all points at which Yamuna discharges are being shared by more than one State and all regulation points on the concerned rivers and canals for determining the shareable supplies. The decision of the Board shall be final and binding so far as the selection of the control points are concerned. All the concerned States shall co-operate fully and shall carry out promptly the day to day directions of the Board in regard to regulation and control of supplies, operation of gates and any other matters in their territory, for ensuring delivery of supplies as determined by the Board in accordance with their entitlements.

(j) Co-ordination of activities relating to and giving of appropriate directions so as to ensure as best as possible, the following; Construction of different works keeping in view funds availability and the desirability of obtaining quick results. Integrated operation of schemes for various uses like water supply, irrigation, industries, hydro-electric power, flood control, etc. including withdrawals during construction of various works consistent with the provisions in the agreements between the basin states. Monitoring, conservation and upgrading the quality of the surface and ground waters; and Smooth implementation of inter-State projects.

(k) Over viewing plans for catchment area treatment, watershed management, rehabilitation of affected population and conservation of the environment of inter-State projects and projects submerging areas in other States.

(l) Monitoring and reviewing the progress of all projects upto and including Okhla Barrage and advising on the phasing of projects on the basis of the work plans submitted by the Basin States.

(m) Monitoring of, in consultation with the Central Ground Water Board, exploitation of ground water in the Upper Yamuna Catchment and formulation of such regulations as would prevent over-exploitation of the ground water detrimental to the surface flow especially for ensuring minimum flow in the river system.

(n) Submission of Annual Report of its work done during each year to the Central Government as also to the Basin States.

(o) Such other function as the Central Government may, after consultation with the Government of the States of Haryana, Uttar Pradesh, Rajasthan, Himachal Pradesh and National Capital Territory of Delhi, may entrust to it.

Duties and Functions of Officers & Officials of UYRB**I. Member Secretary**

The Member-Secretary is the highest full time executive officer of the Board Secretariat. He will provide secretarial services for implementation of the decisions of the Board, including collection of data and information on water distribution and regulation and other such information for assisting the Board in taking decision, coordination with the members, arrangements of Board meetings and necessary services for carrying out the functions assigned to the Board. He will provide overall administrative control and guidance to the officers in the Board secretariat for implementing decisions of the Board in regard to:

- (i) Regulation and supply of water from all storages and barrages upto and including Okhla barrage, Maintenance of a minimum flow d/s of Tajewala and Okhla.
- (ii) Monitoring return flows from the waters withdrawn by the basin States from Yamuna.
- (iii) Framing of rules and regulations for water accounting and sharing of water for each State.
- (iv) Records of the flow of the Yamuna, Data on withdrawals for irrigation, domestic, municipal and industrial or any other purpose and of water going down the river below Okhla as considered necessary by the Board.
- (v) Ensuring delivery of supplies to all the concerned States as decided by the Board.
- (vi) Activities relating to
 - (a) Construction of different works;
 - (b) Integrated operation of schemes for various uses like irrigation, water supply, industries, hydro-electric power, flood control, etc.;
 - (c) Conservation and upgrading the quality of the surface and ground waters; and
 - (d) Implementation of inter-State projects.
- (vii) Plans of the Member States for catchment area treatment, watershed management, rehabilitation of affected population and conservation of the environment of inter-State projects and projects submerging areas in other States.
- (viii) Phasing of projects on the basis of the work plans submitted by the basin States.
- (ix) Exploitation of ground water in the Upper Yamuna Basin and regulations as would prevent over-exploitation of the ground water.

II(a) Superintending Engineer (Water Accounting and Regulation)

1. Providing administrative control and technical guidance to the divisions under the charge of Superintending Engineer engaged in the works relating to the following functions:
 - (i) Calculations of shares of water as per availability and as per the agreement under the directions of the Board.
 - (ii) Planning, selection and establishment of hydrological observation stations in the jurisdiction of Upper Yamuna River Board as per the directions of the Board.
 - (iii) Collection of hydrological/water availability and water quality data including study and analysis.
 - (iv) Collection and maintenance of data regarding withdrawal of water from the river Yamuna by member States at various points for irrigation, power, domestic and industrial requirements.
 - (v) Collection and analysis of data regarding return flows, ground water quality of effluents discharged into the river.
 - (vi) To maintain a complete water accounting of Yamuna upto Okhla, analysis and study of the data to assess the quality and quantity of water at selected locations. Estimation of regeneration and losses in river reaches and canals. Preparation of graphs and other displays. Computation of the volume of minimum flow in the river as well as the share of water to be drawn by member States on 10 daily basis. Comparison of the results to ascertain whether all member States are drawing water allocated to them as per the agreement.
2. Assisting the Member Secretary in the works relating to:

Implementing the decision taken by the Upper Yamuna River Board for ensuring delivery of supplies to all concerned States as per their requirements.
3. Maintenance of Tools & Plants and installations of the Board.
4. Updating and improvement of the existing system of observations in the divisions under him.

II (b) Superintending Engineer (Monitoring and Co-ordination)

1. Providing administrative control and technical guidance to the divisions under the charge of Superintending engineer engaged in the works relating to the following functions:
 - (i) Co-ordination with the Member States in formulating short- term,

- long-term and perspective plans for water resources development and utilization in Yamuna Basin up to Okhla.
- (ii) Coordination with the member states in preparation of guidelines for operation of the structures for regulation of water.
 - (iii) Monitoring the progress of projects under the jurisdiction of the Board and review when found necessary.
 - (iv) Monitoring of ground water exploitation in consultation with Central Ground Water Board.
 - (v) Monitoring of water pollution in consultation with Central Pollution Control Board.
2. Coordination of activities and giving appropriate directions so as to ensure:
 - (i) Progress of construction of different works.
 - (ii) Integrated operation of schemes for various uses consistent with the provision in the agreements.
 - (iii) Smooth implementation of inter-state projects.
 3. Providing assistance to Member Secretary in respect of:
 - (i) Conducting the regular meetings of Board and its various Committees constituted for specific purposes.
 - (ii) Preparation of agenda notes, minutes of the meetings and dissemination of the information to all members and concerned officers and
 - (iii) Implementation of the decisions taken by the Board.
 4. Operation of funds allocated to the Board and keep accounts.
 5. Procurement of materials for the Board.
 6. Appointment of personnel as per the recruitment rules of the Board.
 7. Providing facilities for the inspection of various installations of the Board.
 8. Preparation and publication of annual reports of the Board.
 9. Other misc. works as and when assigned by Member Secretary.

III (a) Executive Engineer (Accounting)

1. Providing Administrative control and technical guidance to the staff working under the division in works relating to
 - (i) Analysis and study of the data collected to assess the quantity of water at selected locations.
 - (ii) Preparation of graphs, drawings and displays.

- (iii) Computation of minimum flow, share of water drawn by member states, scrutiny of data relating to withdrawals at different locations and comparison with actually allocated water as per the agreement.
- 2. Assisting the Superintending Engineer in implementation of the decisions taken by Upper Yamuna River Board.

III (b) Executive Engineer (Estt. & Accounts)

- 1. Providing administrative control and technical guidance to staff working under the division.
- 2. Dealing with the service matters of all employees of employees of Upper Yamuna River Board.
- 3. Dealing with all accounts matters, operation of funds allocated to Board, drawing and disbursing of staff salary/allowances etc.
- 4. Procurement of materials for the Board.
- 5. Providing facilities for the inspection of installations.
- 6. Maintenance of vehicles.
- 7. Miscellaneous works as and when assigned.

III (c) Executive Engineer (Coordination & Monitoring)

- 1. Providing administrative and technical guidance to Staff working under the division.
- 2. Overseeing of plans from the Board for catchment area treatment, watershed management, rehabilitation and conservation of environment.
- 3. Monitoring the progress of projects.
- 4. Coordination of various activities to ensure:
 - (i) Progress and smooth implementation of construction works/inter-state projects.
 - (ii) Integrated operation of schemes consistent with the provisions in the agreements.
- 5. (i) Providing assistance to conduct regular meetings of Upper Yamuna River Board.
 - (ii) Preparation of agenda notes, minutes of the meetings and dissemination of information to all members and related offices.
- 6. Publication of annual reports.

IV Specialist(Environment)

1. Monitoring of the quality of water discharged into the river from various drains.
2. Monitoring of the quality of water in Yamuna and its tributaries and in the canals at selected locations.
3. Monitoring of the quality of ground water.
4. Organising the bio-monitoring of the river.
5. Performance evaluation of the future effluent treatment plants in the basin.

V Specialist (Ground Water)

1. Planning, selection and design of Ground Water Monitoring stations for water level and quality monitoring in coordination with participating States.
2. Arranging monitoring the Ground Water Level at regular periodically through network stations.
3. Arranging data collection, storage and analysis of ground water data from the participating States.
4. Examining the existing Network of Observation wells with regard to density of network vis-à-vis the objectives of Monitoring so as to initiate appropriate action for optimization of observation Network.
5. Computing the quantum of groundwater withdrawal from different abstraction structures throughout the Upper Yamuna River Basin, to keep track of status of Groundwater development in the Basin in general and in "dark/grey" blocks in particular.
6. Computing the groundwater balance in collaboration with other disciplines in the basin and to evolve suitable management strategy for sustainable development of ground water resources in the Yamuna Basin.
7. Advising the Board on the various aspects of ground water.

VI(a) Assistant Executive Engineer (Accounting)- 2 Nos.

1. Providing administrative control and technical guidance to staff working under his control.
2. Analysis and study of data collected to assess the quantity and quality of

water at selected locations.

3. Preparation of graphs, drawings and displays.
4. Computation of the minimum flow in the river and share of water drawn by member States. Scrutiny of data relating to actual water drawn and entitlement as per the agreement of member states.
5. Assisting the Executive Engineer in implementation of decisions taken by Upper Yamuna River Board.

VI(b) Assisting Executive Engineers (Head Quarter)- 1 No.

1. Procurement of materials.
2. Providing facilities for inspection of installations.
3. Maintenance of vehicles.
4. Miscellaneous works as and when assigned.
5. Publication of Annual Report.

VI(c) Assistant Executive Engineer (Co-ordination & Monitoring)- 1 No.

1. Overseeing plans of the Board for catchment area treatment, water-shed management, rehabilitation and conservation of environment.
2. Monitoring of progress of projects.
3. Coordination of activities to ensure progress and smooth implementation of inter-state projects.
4. Coordination of integrated operation of projects consistent with decisions of Board.
5. Providing assistance to conduct the meetings of Board, prepare and dispatch of agenda notes minutes of meetings etc.

VII Accounts Officer

To assist Executive Engineer in keeping the accounts and operating the funds allocated to UYRB in accordance with the rules of the Board.

VIII Section Officer

1. Service matters of all employees of Upper Yamuna River Board.
2. General duties such as distribution of work among the staff, training, helping and advising the staff, management and coordination of work, etc.
3. Responsibilities relating to the dak.
4. Responsibilities relating to issue of drafts

IX. Private Secretary (1 Nos.)

The PS will be attached to the Member Secretary.

1. Taking dictation in shorthand and its transcription in the best manner possible.
2. Fixing up appointments.
3. Screening the telephone calls and visitors.
4. Keeping the list of engagements, meetings, etc. and reminding the officer.
5. Maintaining the papers required by the officer in proper order.
6. Keeping a note of the movement of files, passed by his officer and other officers, if necessary.

The location of all these posts is Noida.