



Ministry of Jal Shakti
Krishna Water Disputes Tribunal
Trikoot – 1, 3rd Floor, Bhikaji Cama Place,
New Delhi – 110066

Dated the July, 2023

It is proposed to fill up one post of Administrative Officer in the pay level-10 of Rs.56,100-1,77,500 on deputation/re-employment basis in this Tribunal from the employees of Central Government / State Governments/ UT/PSUs/ Autonomous / Semi Govt./ Statutory Organizations etc. Detailed advertisement containing description of the post, eligibility criteria and prescribed application form are available on the web site www.mojs.nic.in. The terms and conditions of appointment on deputation basis will be regulated under the DOP & Ts OM No. 6/8/2009-Estt (Pay-II) dated 17th June, 2010. Applications in prescribed proforma duly filled in along with CR dossiers and the latest vigilance clearance certificate of the eligible candidates may be forwarded by the Organizations / Departments concerned to the Administrative Officer, Krishna Water Disputes Tribunal, Trikot, 1, 3rd Floor, Bhikaji Cama Place, New Delhi – 110066. The application on re-employment basis may be submitted directly to the Administrative Officer at the above address. The Application duly completed in all respects may be submitted within 60 days from the date of publication of this advertisement in the Employment News.

The employees working in the Krishna Water Disputes Tribunal are not eligible for Govt. accommodation. The selected candidates will not be allowed to withdraw their candidature. Incomplete applications will not be considered.

(P.C. Gupta)
Administrative Officer
Tel: 011-20867503

ADMINISTRATIVE OFFICER

Pay level-10 (Rs.56,100-1,77,500 of 7th CPC)

Eligibility Criteria: On deputation (including short-term contract) or Re-employment

(a) Deputation (including short-term contract)

Officers under the Central Government / State Government/ UT/PSUs/ Autonomous / Semi Government / Statutory Organizations etc. (i) A Graduate from recognized University or equivalent having experience of working on Establishment, Administration and Accounts of the Government AND (ii) Holding analogous post on regular basis **OR** holding a post in the pay scale of Rs. 9300-3400/- + Rs. GP 4800/- (or equivalent in pre revised scale) with at least two years regular service in the grade **OR** Holding a post in the Pay Scale Rs. 9300-34,800/- + Rs. 4200/- (or equivalent in pre revised scale) with at least eight years regular service in the grade.

Note : Period of Deputation/contract including the period of deputation/ contract in another ex- cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed 3 years or till the life of the KWDT or till further orders whichever is earliest. The maximum age limit for appointment by deputation including short term contract shall not be exceeding 56 years.

(b) Re-employment : Officers retired from the Central Govt./ State Govt./ UT/ PSUs/ Autonomous /Semi-Govt./ Statutory Organizations etc having held analogous post on regular basis **OR** post in the Pay Scale Rs. 9300-34,800/- +GP-4800 (or equivalent in re- revised scale) with at least two years regular service in the grade **OR** post in the pay Scale Rs.9300-34,800 +GP-4200 (or equivalent in pre revised scale) with at least eight years regular service in the grade **AND** (ii) a Graduate from recognized University or equivalent having experience of working on Establishment, Administration and Accounts of the Government. Provided that the retired Govt. Servant appointed as Administrative Officer shall cease to hold the post of Administrative Officer after he attains the age of 65 years. Beyond that, the term of incumbent can be extended further for a period of not more than six months on the same terms and conditions in public interest, if required.

Passport
Size
Photographs

To be filled up by the applicant

1. Post Applied for :
2. Name :
3. Date of Birth :
4. Designation with Grade/Group of post held on regular basis and w.e.f. _____ :
5. Pay scale on regular basis and w.e.f. _____ :
6. Whether applying for Deputation/ Short Term Contract/ Re- employment Basis:
7. Name of the department / office presently working :
8. Service particulars in chronological order point wise :

Sl No	Post held & office	From	To	Pay level/Scale of Pay	Nature of Appointment (Substantive/Officiating/ Adhoc)	Nature of Duties
1	2	3	4	5	6	7

9. Educational/Technical Qualifications:
10. Experience/Training undergone:
11. Knowledge of Computer:
12. Address for Correspondence:
13. Phone/Mobile No./e.mail ID
14. Any other information.
15. Date of retirement (in case of application for re-employment basis):

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and I shall not withdraw my candidature after selection.

Signature of applicant
Date-