

Statement of the categories of documents held by the office

The documents that are held by the Ministry can be broadly divided into following categories:

1. the documents relating to policies and programmes implemented or proposed to be implemented by this Ministry;
2. the documents containing statistical information in regard to different aspects of water including Minor Irrigation Census conducted periodically.
3. the documents relating to administration, establishment and personnel matters in so far as this Ministry is concerned;
4. the documents relating to financial & budgetary aspects of this Ministry;
5. the documents relating to Acts, Rules, Regulations, Guidelines etc. connected with the matters handled in this Ministry;
6. the documents which are informative in character and help in formulation of policy and programmes.
7. the documents which are required to be placed before the Parliament as mandated under the relevant statutes/instructions falling within the purview of this Ministry.