भारत सरकार / Government of India
जल शक्ति मंत्रालय / Ministry of Jal Shakti
जल संसाधन,नदी विकास और गंगा संरक्षण विभाग
Department of Water Resources, RD & GR
ब्रह्मपुत्र बोर्ड / Brahmaputra Board
बशिष्ठ, गुवाहाटी-29

Inauguration of eOffice in Brahmaputra Board

Brahmaputra Board, under Ministry of Jal Shakti, Department of Water Resources, RD and GR has implemented "eOffice (eFile)" version 7.2.5 in collaboration with eOffice Project Division, National Informatics Centre (NIC) and the application is being hosted at NDC Bhubaneswar in line with the Govt. of India vision for a DIGITAL INDIA, for transparent governance and speedy discharge of all official works.

On 1st May 2023, Hon'ble Jal Shakti Minister Sh. Gajendra Singh Shekhawat ji inaugurated eOffice of Brahmaputra Board during the 12th meeting of High Powered Review Board of Brahmaputra Board in Guwahati, Assam, in the presence of other Central and State Minsters.

Onboarding of eOffice in Brahmaputra Board

- **Governance Structure -** A committee and Nodal Officer / Single Point of contact (SPOC) has been constituted for the implementation of eOffice in Brahmaputra Board.

- **Payment Details for eOffice and hosting in NDC –** The total sanctioned strength in Brahmaputra Board is 415, so Performa invoice next to the slab of above 250 i.e., for 500 users' slab has been raised by NICSI.

  For Hosting of eOffice, Deployment Infrastructure and manpower Services has been opted in National Data Centre, Bhubaneswar as per the specifications provided in eOffice Deployment Framework.

- **Infrastructure –** Computers/laptops, Scanners has been procured in phase wise and to be procures time to time.

  NICNET connection is available in the Headquarter with 32 Mbps bandwidth and IP segment of 255 Nos. Field Offices of Brahmaputra Board can access the eOffice through WebVPN services.

- **NIC Email -** NIC email ID for all the Officers currently in position has been created in bulk through eForms.

- **Digital Signing –** CDAC eSign services has been integrated for signing in eOffice of Brahmaputra Board.

- **Digitization –** Scanning of the physical files 1st phase completed. 2nd phase is being under process.

- **Pre-requisites for deployment (at Server Side) –** Server readiness and DNS for eOffice of Brahmaputra Board (eoffice.brahmaputraboard.gov.in) has been done. Along with this WebVPN accounts of officers has been created.

- **Product Deployment –** Deployment of the application has been with the collaboration with NIC eOffice Project Division and NDC Bhubaneswar.

- **Product Rollout –** Collection of Employee Master Details (EMD) and File Heads has been completed and incorporated in the eOffice.

  Virtual training programmes were provided by the NIC eOffice Project Division to the Officers/employees of Brahmaputra Board and physically by the Project Engineer hired through NICSI.

- **Trial Run -** To practice or to be familiar with the application by the employees of Brahmaputra Board, 1(one) month trial run has been exercised.

- **Go Live –** The application is now live from 1st May, 2023.