

From

The Secretary to Governor, Haryana

To

Shri Jagan Nath Bains,
S/o Shri Hari Bhagat
R/o H.No. 699, Sector-7, Chandigarh

Memo No. HRB-GA-2(1)-2016/
Dated, Chandigarh, the August, 2025

Sub: Reg. extension of term of appointment – Shri Jagan Nath Bains,
Comptroller Governor's Household & Director Hospitality, Haryana Raj
Bhavan, Chandigarh.

Your term of appointment as Comptroller Governor's Household & Director Hospitality, Haryana Raj Bhavan is hereby extended for further one year i.e. from 01.07.2025 to 11.06.2026 on purely contractual basis under para (v) of outsourcing policy dated 06.04.2015 on the following terms & conditions:-

- i) You will be paid minimum basic pay of the pay scale PB-3, Grade Pay Rs. 6600/- (Level-11 entry pay of Rs.67700/-) plus allowances, under Para VII of Outsourcing Policy of the Government dated 06.04.2015.
- ii) You will be provided a rent-free accommodation from Haryana Raj Bhavan Pool, as per availability or HRA of Rs. 15000/- per month.
- iii) It is made clear that this contractual engagement can be terminated at any time without giving any reason or prior notice. Further, you will have no right to claim any other benefits of this engagement for any purpose in this office or any other office of the State Government.
- iv) If at any stage, you wish to resign from your service, one month notice or one month salary in lieu thereof would be required to be deposited by you.
- v) You will be entitled for re-imbursement of mobile and landline bills on actual basis or telephone allowance of Rs. 2000/- per month at residence with internet facility.
- vi) You will be entitled for re-imbursement of medical bills as per rules.

Contd.-2-

- vii) You will be entitled for re-imbursement of electricity and water charges @ 6 ¼% of your basic pay per month or actual charges, whichever is less.
- viii) You will be entitled to draw TA/DA claim at par with entitlement of Grade-III employees in terms of FD's instructions bearing No. 5/27/98-1FR-II/(Part-1), dated 29.07.1998 and amended vide No. 5/27/98-1FR, dated 31.12.2010.
- ix) You will be entitled to avail 15 (fifteen days) leave (casual leave only) during a calendar year.

This issues with the approval of Hon'ble Governor, Haryana and Hon'ble Chief Minister, Haryana and concurrence of Finance Department Haryana conveyed vide U.No.1/27/2009-3FG-I/18057, dated 25.08.2025.

-Sd-
Superintendent
for Secretary to Governor, Haryana

Endst. No. HRB-GA-2(1)-2016/ Dated, Chandigarh, the August, 2025

A copy is forwarded to the following for information and necessary action:-

1. The Principal Accountant General (A&E), Haryana, Chandigarh.
2. The Principal Accountant General (Audit), Haryana, Chandigarh.
3. The Treasury Officer, Haryana Treasury, Chandigarh.
4. The Drawing & Disbursing Officer, Haryana Raj Bhavan.

-Sd-
Superintendent
for Secretary to Governor, Haryana

5498
Endst. No. HRB- GA-2(1)-2016/Dated, Chandigarh, the 26 August, 2025

✓ A copy is forwarded to all the Officers/Officials of Haryana Raj Bhavan (except class-IV) for information.

Kamlesh
Superintendent
for Secretary to Governor, Haryana
the