

**INFORMATION REGARDING THE PROVISIONS OF SECTION 4(1)b
OF RTI ACT 2005 IS AS UNDER:**

(i) The Particulars of Organization, Functions & Duties

a) Organization :

Department of Architecture, Haryana,
Plot No. 1, Sector 33-A, Chandigarh- Pin- 160020.
Telephone & PBX No. 0172-2602062 to 2602065
Fax No. 0172-2602067
Email: cahry@hry.nic.in

b) Functions and duties:-

The Architecture department plays key role in infrastructural needs and building activities of entire State of Haryana. The department is a service department and renders Architectural services to Govt., Semi Govt. and Universities in the state. The Architecture department prepares the design of various building projects at the state level, District Level, Sub Division level, Tehsil level, Sub Tehsil level & even extending to village level & to provide for the infrastructural facilities & requirements at grass root level to uplift the living standard of the public at large in the State of Haryana.

This department designs the building projects for:-

- All Departments of the Government such as Health, Education, Distt. Administration, Judiciary, Transport, prosecution etc.
- Autonomous bodies, Universities such as Maharishi Dayanand University Rohtak, Bhagat Phool Singh Mahila Vishvavidyala at Khanpur Kalan District Sonapat, Deen Bandhu Chhotu Ram University of Science & Technology Murthal, District Sonapat etc.
- Boards & Corporations such as Shri Mata Mansa Devi Shrine Board, Panchkula, Kurukshetra Development Board, Rajya Sainik Board etc.

(ii) The Powers and Duties of Officers and employees:

Chief Architect: Chief Architect is the Administrative and Professional/Technical Head of the Department and is responsible for efficient working.

Senior Architect: Senior Architect is the overall in charge of the circle and is responsible to the Chief Architect regarding the Building Design/assistance in all Administrative matters.

Architect: Architect is the incharge, of the Architectural Unit working under his control comprising of Assistant Architect, Architectural Assistant, Senior Draftsman, Junior Draftsman, Assistant Draftsman etc. He is also responsible to get the design/drawings prepared from the staff working under him. Architect also assists the Senior Officers in the technical and other Administrative matters.

Assistant Architect: Assistant Architect's duty is to assist the Architect/Senior Officers in supervising the Technical and other Administrative works as per the directions of the Architect/Senior officers.

Architectural Assistant: Architectural Assistant takes instructions from Architect and Assistant Architect and prepares drawings and also gets the drawings made from other staff members in the group. He puts up the drawings to Architect/ Assistant Architect after checking. He is also responsible to get drawings record register maintained as per direction of Architect/Assistant Architect.

Senior Draftsman: Senior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

Modeller: He prepares models of the building projects as per the drawings prepared by the department.

Junior Draftsman: Junior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

Assistant Draftsman: Assistant Draftsman prepares/ traces the working drawing/ details etc. as per the instructions of Architectural Assistant.

(iii) **The Procedure followed in the decision making process, including Channels of Supervision & Accountability;**

A. Technical works: As per the request received from any department for construction of a project, the Department of Architecture asks the Client Department i.e. the Head of the Departments of Government/ Semi Government/ Boards/ Corporations & Universities to send the detailed requirements/ scope of work and site plan of the scheme/ project where the building is to be constructed.

The Proforma for the Architectural charges in case the building is executed by agency other than PWD B&R or a deposit work, is sent to the client department for sending token amount towards departmental charges prior to the preparation of concept plans. The Architectural charges for providing the architectural services are as follows:-

- i) All Boards, Corporation, Autonomous Bodies, Commissions, etc. Except Government Department of the state of Haryana @ 2.5% of the project of the cost.
 - The Architectural drawings are prepared on the basis of scope of work supplied by the client department & is got approved from the client department.
 - On receipt of the approval, the drawings are sent to respective departments for preparation of Rough Cost Estimate & administrative approval, thereof & for other Engg. Advices.
 - On receipt of advices the working drawings & details are prepared and supplied for execution of the building.
 - During execution of the project periodically supervision is carried out by the concerned officers.

B. Accounts Matters: This office has fully fledged Accounts branch headed by Accounts Officer. All accounts matters are scrutinized by the Superintendent (Accounts) & then checked by Accounts Officer. The cases are further examined at the level of Senior Architect / Architect to forward the same for the final approval/ financial sanction which is accorded by the Chief Architect.

C. Establishment Matters: All establishment matters are processed in the Establishment Branch headed by Superintendent (Establishment). He/she is responsible for scrutinizing & checking the establishment matters. The cases are further examined at the level of Senior Architect / Architect to forward the same for the final approval/ sanction which is accorded by the Chief Architect.

(iv) The norms set by it for the discharge of its function:

A. Technical works

The norms for the design of the various building projects set by the Government are as under:

1. Evolving concept/preliminary drawings on receipt of scope of work from client department.
 - i) 1 to 5 lacs 15 days
 - ii) 5 to 15 lacs 30 days
 - iii) 15 to 50 lacs 45 days
 - iv) above 50 lacs 60 days
2. Architectural drawings prepared for structural advice & rough cost estimates on receipt of approval of concept plan from client department.
 - v) 1 to 5 lacs 30 days
 - vi) 5 to 15 lacs 30 days
 - vii) 15 to 50 lacs 45 days
 - viii) above 50 lacs 60 days
3. Working drawings evolved as per structural advice
 - a) 1 to 5 lacs 30 days
 - b) 5 to 15 lacs 30 days
 - c) 15 to 50 lacs 30 days
 - d) above 50 lacs 30 days
4. Architectural details/detailed drawings prepared
 - a) 1 to 5 lacs 45 days
 - b) 5 to 15 lacs 3 months
 - c) 15 to 50 lacs 6 months
 - d) above 50 lacs 9 months

B. Establishment/Account's matters

All Establishment/Account's matters are dealt as per the norms/ instructions issued by Haryana Govt. from time to time and are dealt as per rules laid down in CSR & PFR

(v) The rules/regulations, instructions manuals and records held by it or under its control or used by its employees for discharging its functions.

A. Technical matters: The information is contained in the Citizens Charter.

B. Establishment & Account's matters: All Establishment/ Account's matters are dealt as per the norms/ instructions issued by Haryana Government from time to time and as per the rules laid down in CSR & PFR

(vi) The statements of categories of documents that are held by it or under its control

A. Technical matters: The drawings of all ongoing projects are handled by the circles. However the correspondence/noting files are kept in the works branch of the office.

B. Establishment & Account's matter: The files of all Establishment & Account's related cases are handled by Establishment/Account's branch respectively.

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

The Architecture department is a service department and prepares the drawings & formulates norms in consultation with the Government/Client Department related with the technical works. This department has no direct interface with public.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

Head of the department/ any officer is nominated as member of Council of Architecture and Head of the Department is also ex officio Director of Housing Board, Haryana Tourism Corporation &, Haryana Police Housing Corporation etc.

(ix) The directory of officers & staff of the department: (as on 31.12.2023).

Sr. No.	Employee Name with Designation	Address	Phone Number / Extension No.
1.	Sh. Anil Kumar Walia, Chief Architect	Room No. 230, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	(O) 0172-2602066 Ext. 620
2.	Sh. Sanjeev Kumar, Senior Architect	Room No. 326, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 646
3.	Sh. Aman jain, Senior Architect	Room No. 435, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 305
4.	Sh. Devender Singh, Senior Architect	Room No. 325, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	(O) 0172-2602068 Ext. 645
5.	Sh. Sanjay Ahalwat, Senior Architect	Room No. 423, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 370
6.	Sh. Vinod Goury, Architect	Room No. 347, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 664
7.	Smt. Shashi Kiran, Architect	Room No. 127, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 292

8.	Sh. Rajnish Khanna, Architect	Room No. 126, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 612
9.	Sh. Ashutosh Kumar Singh, Architect	Room no 348, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 556
10.	Sh. Farrukh Nadeem, Architect	Room no 329, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 648
11.	Sh. Sanchit Jain, Architect	Room no 434, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 653
12.	Ms. Ashima Gautam, Architect	Room No. 422, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 677
13.	Ms. Priya Darshani, Architect	Room no 234, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 624
14.	Sh. Abhilash Rawat, Architect	Room no 252, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 641
15.	Sh. Tarun Kumar, Architect	Room no 253, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 642
16.	Sh. Lalit Kumar, Architect	Room no 328, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 647
17.	Sh. Subhash Chander, Asstt. Architect.	Room No.126, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext-612
18.	Smt. Phool pati, Asstt Architect	Room No. 430, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	Ext. 673
19.	Smt. Sapna Rani, Asstt. Architect.	Room no 238, 1st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
20.	Sh. Devender Kumar, A.O	Room no 239, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
21.	Sh. Naveen Kumar S.O	Room no 248, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
22.	Smt. Sunita Sarewal, Architectural Assistant	Room no 433, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
23.	Smt. Anita Gupta, Architectural Assistant	Room no 432, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
24.	Smt. Karuna Arora, Architectural Assistant	Room no 236, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
25.	Smt. Chanda Jain, Architectural Assistant	Room no 330, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
26.	Smt. Punita Gupta, Architectural Assistant	Room No.128, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
27.	Smt. Mamta Sharma, S.D.	Room no 345, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
28.	Sh. Kanshi Ram, S.D.	Room no 330, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
29.	Sh. Subhash Chander-I, S.D.	Room no 251, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	

30.	Sh. Subhash Chander-II, S.D.	Room no 340, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
31.	Sh. Rishab Malik, S.D.	Room No. 251, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
32.	Smt. Asha Rani, S.D.	Room No. 129, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
33.	Smt. Luxmi Devi, S.D.	Room No. 250, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
34.	Sh. Sat Naryan, S.D.	Room No. 229, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
35.	Sh. Shamsheer Singh, S.D.	Room no 432, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
36.	Sh. Ram Gopal, S.D.	Room no 129, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
37.	Smt. Manju Gandhi, S.D.	Room no 346, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
38.	Smt. Meenu, S.D	Room No. 235, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
39.	Smt. Neeraj Madaan, S.D.	Room No. 250, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
40.	Sh. Sunil, A.D	Room No. 345 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
41.	Ms. Babita, A.D	Room no 345, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
42.	Sh. Aladeen, A.D	Room no 236, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
43.	Sh. Rahul, A.D	Room No. 129, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
44.	Sh. Prashant Kumar, A.D	Room no 346, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
45.	Sh. Mohit, A.D	Room no 128, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
46.	Sh. Narender Kumar, A.D	Room No. 251, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
47.	Smt. Pooja Rani, A.D	Room No. 250, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
48.	Sh. Deepak Rawal, A.D	Room No. 433, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
49.	Sh. Tarsem, A.D	Room no 331, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
50.	Smt. Sunita Devi, A.D	Room No. 235, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
51.	Sh. Tarsem Kumar, A.D	Room no 331, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	

52.	Ms. Kalpana, A.D	Room no 432, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
53.	Smt. Nisha Rani, A.D	Room No. 235, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
54.	Smt. Suman Rani,(Supdt)CDC	Room No. 246, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
55.	Shiv Kumar Gulia, Asstt.	Room No. 123, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
56.	Sh. Deepak, Asstt	Room no 245, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
57.	Smt. Amita Rani, Asstt.	Room No. 123, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
58.	Sh. Satish Kumar, Assistant	Room No. 123 Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
59.	Sh. Anil Kumar, Assistant	Room No. 335, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
60.	Sh. Mahender Singh, Sr. Scale Stenographer	Room No. 231, 1 st Floor Nirman Sadan, Sec- 33A, Chandigarh	
61.	Smt. Krishna Devi, Jr. Scale Stenographer	Room No. 123, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
62.	Smt. Sunita Chhikara, Jr. Scale Stenographer	Room no 420, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
63.	Smt. Pushpa Devi, Jr. Scale Stenographer	Room no 324, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
64.	Sh. Sunil, Jr. Scale Stenographer	Room no 420, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
65.	Smt. Kiran Bala, Jr. Scale Stenographer	Room no 324, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
66.	Sh. Mohit, Steno-Typist	Room No. 231, 1 st Floor Nirman Sadan, Sec- 33A, Chandigarh	
67.	Sh. Sunil Singh, Clerk	Room No. 247, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
68.	Smt. Komal , Clerk	Room No. 123 Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
69.	Sh. Pankaj Panchal, Clerk		On Deputation FMDA
70.	Sh. Sukhi Ram, Clerk	Room no 245, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
71.	Smt. Nisha Rani, Clerk	Room No. 247, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
72.	Sh. Mohit Bakshi, Driver	Room No. 231, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
73.	Sh. Ajay Kumar, Driver	Driver Room, Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	

74.	Sh. Jai Parkash, peon	Room no 435, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
75.	Sh. Rakesh Kumar, Peon	Room No. 123 Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
76.	Sh. Sandeep Kumar, Peon	Room No. 123 Ground Floor, Nirman Sadan, Sec- 33A, Chandigarh	
77.	Mr. Mohit Kumar, Peon	Room No. 239 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
78.	Ms. Priyanka, Peon	Room no 324, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
79.	Ms. Pooja , Peon	Room no 435, 3 rd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
80.	Sh. Suraj, Peon	Room no 230, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
81.	Sh. Dharmvir Singh, Peon	Room no 230, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	
82.	Sh. Pardeep Kumar, Peon	Room no 326, 2 nd Floor, Nirman Sadan, Sec- 33A, Chandigarh	
83.	Sh. Manoj. Kumar, Peon	Room no 233, 1 st Floor, Nirman Sadan, Sec- 33A, Chandigarh	

Directory of Staff on Contract Basis:-

Sr. No.	Employee Name with Designation	Address	Phone Number / Extension No.
1.	Mr. Nitish Seth, Asstt. Arch	Room no 334, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
2.	Mr. Mohd. Sahbaz, A.D.	Room no 236, 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
3.	Ms. Monika, A.D	Room No. 250, 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
4.	Mr. Krishan Kumar, A.D.	Room no 346, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
5.	Mr. Tarvinder Singh, A.D	Room no 330, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
6.	Ms. Astha Gupta, A.D	Room no 129, Ground Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
7.	Ms. Upjeet Kaur , A.D	Room no 330, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
8.	Ms. Sakshi I, A.D	Room no 331, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
9.	Mr. Sonu, A.D	Room no 235, 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
10.	Ms. Seema Sharma, A.D	Room No. 251 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	

11.	Ms. Deepika , A.D	Room No. 251, 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
12.	Mrs. Rupinder Kaur, A.D.	Room no 433, 3 rd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
13.	Ms. Sunny Verma, A.D	Room no 433, 3 rd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
14.	Ms. Priya, A.D	Room no 345, 2 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
15.	Ms. Srishti, A.D	Room no 330, 2 nd Floor, Nirman Sadan, Sec- 33 A, Chandigarh	
16.	Mr. Angat Nath, Jr.Prog.	Room No. 123 Ground Floor (Estt Branch) Nirman Sadan, Sec-33 A, Chandigarh	
17.	Smt. Kusum , Net Asstt.	Room no 229, 1 st Floor, Nirman Sadan, Sec- 33 A, Chandigarh	

(x) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations:

The monthly remuneration received by each of the officers and employees including the system of compensation as provided in its regulations Salary month of Aug-2023:

Sr. No	Name & Designation	FUNL/ACPL Pay Level	Basic pay	P.P.+ S.P.	Gross pay
1	Sh. Anil Kumar Walia, Chief Architect	FUNL19	154000		244320
2	Sh. Sanjeev Kumar, Senior Architect	ACPL-18	130600		207348
3	Sh. Aman jain, Senior Architect	FUNL14	126800		180056
4	Sh. Devender Singh, Senior Architect	FUNL14	123100		195498
5	Sh. Sanjay Ahalwat, Senior Architect	FUNL14	123100		174802
6	Sh. Vinod Goury, Ar.	ACPL-16	122900		175518
7	Smt. Shashi Kiran, Ar.	FUNL-11	91100		144938
8	Sh. Rajnish Khanna, Ar.	FUNL-11	80200		127716
9	Sh. Ashutosh Kumar Singh, Ar.	FUNL-11	67700		97134
10	Sh. Farrukh Nadeem, Ar.	FUNL-11	67700		97134
11	Sh. Sanchit Jain, Ar.	FUNL-11	67700		107966
12	Ms. Ashima Gautam, Ar.	FUNL-11	67700		107966
13	Ms. Priya Darshani. Ar.	FUNL-11	67700		97134
14	Sh. Abhilash Rawat, Ar.	FUNL-11	67700		97134
15	Sh. Tarun Kumar, Ar.	FUNL-11	67700		97134
16	Sh. Lalit Kumar Ar.	FUNL-11	67700		107966
17	Sh. Subhash Chander, Asstt Ar.	FUNL-9	73400		116972

18	Smt. Phool Pati, Asstt. Ar.	FUNL-9	93000		147940
19	Smt. Sapna Rani, Asstt. Ar	FUNL-9	85100		135458
20	Smt. Sunita Sarewal, Arch. Asstt	ACPL-12	87700	100	139666
21	Smt. Anita Gupta, Arch. Asstt	ACPL-12	87700	100	139666
22	Smt. Karuna Arora, Arch. Asstt	ACPL-12	80200	100	114984
23	Smt. Chanda Jain, Arch, Asstt.	ACPL-12	80200	100	114984
24	Sh. Vijay Kumar, S.D.	ACPL-8	80200		127716
25	Smt. Punita Gupta, S.D.	ACPL-12	80200		127716
26	Smt. Mamta Sharma, S.D.	ACPL-12	80200		127716
27	Sh. Kanshi Ram, S.D.	ACPL-12	80200		127716
28	Sh. Subhash Chander-I, S.D.	ACPL-12	80200		127716
29	Sh. Subhash Chander-II, S.D	FUNL-6	66000		105280
30	Sh. Rishab Malik, S.D.	FUNL-6	50500		80790
31	Smt. Asha Rani, S.D.	FUNL-6	50500		72710
32	Smt. Luxmi Devi, S.D.	FUNL-6	50500		72710
33	Sh. Sat Naryan , S.D.	FUNL-6	64100		92022
34	Sh. Shamsher Singh, S.D.	FUNL-6	64100		92022
35	Sh. Ram Gopal, S.D.	FUNL-6	64100		92022
36	Smt. Manju Gandhi, S.D.	ACPL-12	77900		124082
37	Smt. Meenu, S.D.	ACPL-12	80200		114884
38	Smt. Neeraj Madaan, J.D.	ACPL-12	77900		111618
39	Sh. Aladeen, A.D.	FUNL-6	36,500		58670
40	Smt. Babita, A.D.	FUNL-6	36,500		58670
41	Sh. Deepak Rawal, A.D.	FUNL-6	36,500		58670
42	Smt. Kalpana, A.D.	FUNL-6	36,500		58670
43	Sh. Mohit, A.D.	FUNL-6	36,500		58670
44	Sh. Narender Kumar, A.D.	FUNL-6	36,500		58670
45	Smt. Pooja Rani, A.D.	FUNL-6	36,500		58670
46	Sh. Prashant Kumar, A.D.	FUNL-6	36,500		58670
47	Sh. Rahul, A.D.	FUNL-6	36,500		58670
48	Sh. Sunil, A.D.	FUNL-6	36,500		58670
49	Smt. Sunita Devi, A.D.	FUNL-6	36,500		58670
50	Sh. Tarsem Kumar, A.D.	FUNL-6	36,500		58670

51	Sh. Tarsem, A.D.	FUNL-6	36,500		58670
52	Smt. Nisha Rani, A.D	FUNL-6	36,500		58670
53	Sh. Devender Kumar, A.O	FUNL-9	63,300		98875
54	Smt. Suman Rani, CDC (Supdt)	FUNL-6	52,000		83160
55	Sh. Shiv Kumar, Assistant	FUNL-6	46,200		66604
56	Sh. Deepak, Assistant	FUNL-6	46,200		66604
57	Smt. Amita Rani, Assistant	FUNL-6	47,600		76208
58	Sh. Anil Kumar, Assistant	FUNL-6	36,500		58670
59	Sh. Satish Kumar, Asstt	FUNL-6	36,500		58013
60	Sh. Mahender Singh, Senior Scale Stenographer	FUNL-6	62,200		99276
61	Smt. Krishna Devi, Junior Scale Stenographer	ACPL-7	55,000		87900
62	Smt. Sunita Chhikara, Junior Scale Stenographer	ACPL-7	50,300		80474
63	Smt. Pushpa Devi, Junior Scale Stenographer	FUNL-4	41,000		65780
64	Sh. Sunil, Junior Scale Stenographer	FUNL-4	26,300		42554
65	Smt. Kiran Bala, Junior Scale Stenographer	FUNL-4	26,300		42554
66	Sh. Mohit, Steno-Typist	FUNL-2	21,700	100	34514
67	Sh. Sunil Singh, Clerk	ACPL-4	34,300		55194
68	Ms. Komal, Clerk	FUNL-2	22,400		32808
69	Sh. Sukhiram, Clerk	FUNL-2	21,700		34414
70	Smt. Nisha Rani, Clerk	FUNL-2	21,100		34562
71	Sh. Mohit Bakshi, Driver	FUNL-4	33,300	200	48486
72	Sh. Dalip Singh, Driver	ACPL-6	53,300	200	85414
73	Sh. Ajay Kumar, Driver	ACPL-6	36,200	200	52604
74	Sh. Jai Parkash, Peon	ACPL-4	38,400		55168
75	Sh. Rakesh Kumar, Peon	ACPL-4	35,100		57098
76	Mr. Mohit Kumar, Peon	FUN/DL	19,000		28620
77	Ms. Priyanka, Peon	FUN/DL	19,000		28620
78	Smt. Pooja, Peon	FUN/DL	19,000		28620
79	Sh. Sandeep Kumar, Peon	FUN/DL	19,000		28620
80	Sh. Suraj, Peon	FUN/DL	18,400		27768
81	Sh. Dharamvir Singh, Peon	FUN/DL	18,400		27768
82	Sh Pradeep Kumar	FUN/DL	18,400		27768
83	Sh. Manoj Kumar	FUN/DL	17,400		29948

Ex-Gratia Payment					
1.	Sh. Bharat Bhushan Aggarwal		71,300		101246
The Monthly remuneration received by Contact staff.					
1.	Mr. Nitish Seth, Asstt. Architect		53100		53100
2.	Mr. Mohd. Sahbaz, A.D.		35400		35400
3.	Ms. Monika, A.D.		35400		35400
4.	Mr. Krishan Kumar, A.D.		35400		35400
5.	Mr. Tarvinder Singh, A.D.		35400		35400
6.	Ms. Astha Gupta, A.D.		35400		35400
7.	Ms. Upjeet Kaur, A.D.		35400		35400
8.	Ms. Sakshi I, A.D.		35400		35400
9.	Mr. Sonu. A.D.		35400		35400
10.	Ms. Seema Sharma, A.D.		35400		35400
11.	Ms. Deepika, A.D.		35400		35400
12.	Ms. Rupinder Kaur, A.D.		35400		35400
13.	Ms. Sunny Verma, A.D.		35400		35400
14.	Ms. Priya, A.D.		35400		35400
15.	Ms. Srishti, A.D.		35400		35400
16.	Mr. Angat Saini, Junior Programmer		29413		29413
17.	Smt. Kusum, Network Assistant		29413		29413

- (xi) **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;**

This information is not applicable being a service department.

- (xii) **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;**

This information is not applicable being a service department.

- (xiii) **The particulars of recipients of concessions, permits or authorizations granted by it;**

This information is not applicable being a service department.

- (xiv) **Detail in respect of the information available to or held by it, reduced in an electronic form;**

Currently most of the drawings are being prepared on computers and bear copy right of the Department and can only be issued on the instruction of the Govt. Manual drawings have not yet been produced in electronic form. Some standard drawings/designs and general information of the department is being provided on the web site also.

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Any citizens of India can seek information by making a proper application along with the requisite fees under Right to Information Act, 2005 during office hours. A library having referred books is being maintained by this Department for use by its officers/ staff & not for public use.

- (xvi) The names, designations and other particulars of the Public; Information Officers:-**

1. Sh. Anil Kumar Walia, Chief Architect-First Appellate Authority.
Room No. 230, First Floor Tel. No. 2602066.
2. Smt. Shashi Kiran, Architect/State Public Information Officer.
Room No. 252, Ground Floor, Tel. No. 2602066.

- (xvii) Such other information as may be prescribed, and thereafter update these publications every year;**

Annual Administrative Report is published by the department annually the website of the department the domain name of the website is <http://architecturehry.gov.in/>. An officer is also deputed for uploading/updating the information on website periodically.