INFORMATION REGARDING THE PROVISIONS OF SECTION 4(1)b OF RTI ACT 2005 IS AS UNDER:

(i) The Particulars of Organization, Functions & Duties

a) Organization :

Department of Architecture, Haryana,
Plot No. 1, Sector 33-A, Chandigarh- Pin- 160020.
Telephone & PBX No. 0172-2602062 to 2602065
Fax No. 0172-2602067
Email: cahry@hry.nic.in

b) Functions and duties:-

The Architecture department plays key role in infrastructural needs and building activities of entire State of Haryana. The department is a service department and renders Architectural services to Govt., Semi Govt. and Universities in the state. The Architecture department prepares the design of various building projects at the state level, District Level, Sub Division level, Tehsil level, Sub Tehsil level & even extending to village level & to provide for the infrastructural facilities & requirements at grass root level to uplift the living standard of the public at large in the State of Haryana.

This department designs the building projects for:-

- All Departments of the Government such as Health, Education, Distt. Administration, Judiciary, Transport, prosecution etc.
- Autonomous bodies, Universities such as Maharishi Dayanand University Rohtak, Bhagat Phool Singh Mahila Vishvavidyala at Khanpur Kalan District Sonepat, Deen Bandhu Chhotu Ram University of Science & Technology Murthal, District Sonepat etc.
- Boards & Corporations such as Shri Mata Mansa Devi Shrine Board, Panchkula, Kurukshetra Development Board, Rajya Sainik Board etc.

(ii) The Powers and Duties of Officers and employees:

Chief Architect: Chief Architect is the Administrative and Professional/Technical Head of the Department and is responsible for efficient working.

Senior Architect: Senior Architect is the overall in charge of the circle and is responsible to the Chief Architect regarding the Building Design/assistance in all Administrative matters

Architect: Architect is the incharge, of the Architectural Unit working under his control comprising of Assistant Architect, Architectural Assistant, Senior Draftsman, Junior Draftsman, Assistant Draftsman etc. He is also responsible to get the design/drawings prepared from the staff working under him. Architect also assist the Senior Officers in the technical and other Administrative matters.

Assistant Architect: Assistant Architect's duty is to assist the Architect/Senior Officers in supervising the Technical and other

Administrative works as per the directions of the Architect/Senior officers.

Architectural Assistant: Architectural Assistant takes instructions from Architect and Assistant Architect and prepares drawings and also gets the drawings made from other staff members in the group. He puts up the drawings to Architect/ Assistant Architect after checking. He is also responsible to get drawings record register maintained as per direction of Architect/Asstt. Architect.

Senior Draftsman: Senior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

Modeller: He prepares models of the building projects as per the drawings prepared by the department.

Junior Draftsman: Junior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

Assistant Draftsman: Assistant Draftsman prepares/ traces the working drawing/ details etc. as per the instructions of Architectural Assistant.

(iii) The Procedure followed in the decision making process, including Channels of Supervision & Accountability;

A. Technical works: As per the request received from any department for construction of a project, the Department of Architecture asks the Client Department i.e. the Head of the Departments of Government/ Semi Government/ Boards/ Corporations & Universities to send the detailed requirements/ scope of work and site plan of the scheme/ project where the building is to be constructed.

The proforma for the Architectural charges in case the building is executed by agency other than PWD B&R or a deposit work, is sent to the client department for sending token amount towards departmental charges prior to the preparation of concept plans. The Architectural charges for providing the architectural services is as follows:-

i) Government Departments @ 1.7% of the cost of building
ii) Semi Government departments @ 3% of the cost of building.
(Boards, Corporation & Universities)

- The Architectural drawings are prepared on the basis of scope of work supplied by the client department & is got approved from the client department.
- On receipt of the approval, the drawings are sent to respective departments for preparation of Rough Cost Estimate & administrative approval, thereof & for other Engg. advices.
- On receipt of advices the working drawings & details are prepared and supplied for execution of the building.
- During execution of the project periodically supervision is carried out by the concerned officers.

B. Accounts Matters: This office has full fledged Accounts branch headed by Accounts Officer. All accounts matters are scrutinized by the Superintendent(Accounts) & then checked by Accounts Officer. The cases are further examined at the level of Senior Architect/Architect to forward the same for the final approval/ financial sanction which is accorded by the Chief Architect.

C. Establishment Matters: All establishment matters are processed in the Establishment Branch headed by Superintendent (Establishment). He/she is responsible for scrutinizing & checking the establishment matters. The cases are further examined at the level of Senior Architect/Architect to forward the same for the final approval/ sanction which is accorded by the Chief Architect.

(iv) The norms set by it for the discharge of its function:

A. <u>Technical works</u>

The norms for the design of the various building projects set by the Government are as under:

1. Evolving concept/preliminary drawings on receipt of scope of work from client department.

i) 1 to 5 lacs 15 days
ii) 5 to 15 lacs 30 days
iii) 15 to 50 lacs 45 days
iv) above 50 lacs 60 days

2. Architectural drawings prepared for structural advice & rough cost estimates on receipt of approval of concept plan from client department.

v) 1 to 5 lacs 30 days
vi) 5 to 15 lacs 30 days
vii) 15 to 50 lacs 45 days
viii) above 50 lacs 60 days

3. Working drawings evolved as per structural advice

a) 1 to 5 lacs 30 days
b) 5 to 15 lacs 30 days
c) 15 to 50 lacs 30 days
d) above 50 lacs 30 days

4. Architectural details/detailed drawings prepared

a) 1 to 5 lacs 45 days
b) 5 to 15 lacs 3 months
c) 15 to 50 lacs 6 months
d) above 50 lacs 9 months

B. Establishment/Account's matters

All Establishment/Account's matters are dealt as per the norms/ instructions issued by Haryana Govt. from time to time and are dealt as per rules laid down in CSR & PFR

(v) The rules/regulations, instructions manuals and records held by it or under its control or used by its employees for discharging its functions.

A. Technical matters: The information is contained in the Citizens Charter.

B. Establishment & Account's matters: All Establishment/ Account's matters are dealt as per the norms/ instructions issued by Haryana Government from time to time and as per the rules laid down in CSR & PFR

(vi) The statements of categories of documents that are held by it or under its control

A. Technical matters: The drawings of all on going projects are handled by the circles. However the correspondence/noting files are kept in the works branch of the office.

B. Establishment & Account's matter: The files of all Establishment & Account's related cases are handled by Establishment/Account's branch respectively.

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereorf.

The Architecture department is a service department and prepares the drawings & formulates norms in consultation with the Government/Client Department related with the technical works.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

Head of the department/ any officer is nominated as member of Council of Architecture and Head of the Department is also ex officio Director of Housing Board, Haryana Tourism Corporation &, Haryana Police Housing Corporation etc.

(ix) The directory of officers & staff of the department: (as on 01.10.2022).

Sr.No.	Name & Designation	Address	Phone No.
1.	Sh. B.B.Mehta, Cheif Architect	5461/MHC.Mani Majri,Chd	(O)2602069 Ext. 646
2.	Sh. Anil Kumar Walia, Senior Architect	259/12-A, Pkl	(O)2602069 Ext. 668
3.	Sh. Ashok Kumar Juneja, Senior Architect	334/22-A,Chd.	(O)2602073 Ext. 668

4.	Sh. Sanjeev Kumar, Senior Architect	H NO 225 Sec-8, Pkl	Ext. 665
5.	Sh. Aman jain, Senior Architect	237/22-A, Chd.	Ext. 641
6.	Sh. Devender Singh, Architect	E-303,Sushma Crescent, Gazipur, Zirakhpur	Ext. 676
7.	Sh. Sanjay Ahalwat, Architect	2535/19C, Chd.	Ext. 624
8.	Sh. Vinod Goury, Architect	310/22A, Chd	Ext. 664
9.	Smt. Shashi Kiran, Asstt.Arch.	159, mayor Vihar /48-A, Chd	Ext. 653/650
10.	Sh. Rajnish Khanna, Asstt.Arch.	406/G.H.24/20,Pkl	Ext. 612
11.	Sh. Subhash Chander, Asstt. Arch.	467-A, Vill. Daria, Chd.	Ext. 612
12.	Sh. Ashutosh Kumar Singh , Asstt. Arch.	669,sec-33B, Chd.	Ext. 648
13.	Sh. Farrukh Nadeem ,Asstt. Arch.	2040/4,Block 18 CHB,Sec-63, Chd	Ext. 622
14.	Sh. Sanchit Jain , Asstt. Arch.	2040/4,Block 18 CHB,Sec-63, Chd	Ext. 647
15.	Sh. Ashima Gautam , Asstt. Arch.	1335, Sec-33C,Chd.	Ext. 613
16.	Ms.Priya Dharshani, Asstt. Arch.	Flat No. 39, Rehamat Home, Dhakoli, Zirakhpur	Ext. 613
17.	Sh. Abhilash Rawat, Asstt. Arch.	2040/1, Block 18 CHB,Sec-63, Chd	Ext. 647
18.	Sh. Tarun Kumar, Asstt. Arch.	2040/1, Block 18 CHB,Sec-63, Chd	Ext. 648
19.	Sh. Lalit Kumar, Asstt. Arch.	2040/1, Block 18 CHB,Sec-63, Chd	Ext. 648
20.	Smt. Phool Pati, Asstt.Arch.	Flat No. 48, Homely Homes, Sec-115, Mohali.	
21.	Sh. Sukhibir Singh Punia, Arch. Asstt.	1260/11,Pkl	
22.	Smt. Kiran Bala, Arch.Asstt.	3080/23-D, Chd	
23.	Smt. Sapna Rani, Arch.Asstt.	334/22-A, Chd	
24.	Smt. Sunita Sarewal, Arch.Asstt..	1407/49-B, Pushpac Complex, Chd	
25.	Smt. Anita Gupta, Arch.Asstt.	3995/22-D, Chd	
26.	Smt. Karuna Arora, Arch.Asstt	1660/23-B,Chd	
27.	Smt. Chanda Jain, S.D.	H. No. 1580/20-B, Chd	
28.	Sh. Vijay Kumar, S.D.	H No 614, Sector 41 D, Chandigarh.	
29.	Smt. Punita Gupta, S.D.	5030-A/38(W) Chd	
30.	Smt. Mamta Sharma, S.D.	2167/41-C,Chd	

31.	Sh. Kanshi Ram, S.D.	925-D,Dashmesh Nagar, Naya Gaon, Pb..	
32.	Sh. Subhash Chander-I, S.D.	167-C, Motia City, Zirakhpur	
33.	Sh. Subhash Chander-II, S.D	1098-A/20-B, Chd	
34.	Sh. Rishab Malik, S.D.	2536 B,/47C ,Chd	
35.	Smt. Asha Rani, S.D.	1357-B/39-B ,Chd	
36.	Smt. Luxmi Devi, S.D.	1366/39-B,Chd	
37.	Sh. Sat Naryan , S.D.	1276 A/20-B,Chd	
38.	Sh. Shamsher Singh, S.D.	1566 A/20-B,Chd	
39.	Sh. Ram Gopal, S.D.	2367 A/20-C,Chd	
40.	Smt. Manju Gandhi, S.D.	5083/2, M.H.C., ManiMajra, Chd	
41.	Smt. Meenu, S.D.	1085/23-B,Chd	
42.	Smt. Neeraj Madaan, J.D.	1448/23-B,Chd	
43.	Sh. Sunil, A.D.	#141, Peer Baba Road, Vivek, Vihar , Baltana, Zirakpur-140604	
44.	Ms. Babita ,A.D.	H. No. 323, Sec-20A, Chandigarh	
45.	Sh. Aladeen ,A.D.	H No 473, Sector 20A,Chandigarh	
46.	Sh. Rahul, A.D.	VILL Ghanghola, Gurgaon	
47.	Sh. Prashant Kumar, A.D.	H No 141, Peer Baba Road Vivek Vihar Baltana, Zirakpur.	
48.	Sh. Mohit , A.D.	Vivek Vihar, Phase 3, Baltana, Zirakpur	
49.	Sh. Narender Kumar, A.D.	AP 769, Sector 109, Mohali Punjab.	
50.	Mrs. Pooja Rani, A.D.	H No. 3116, Sec-20D, Chd	
51.	Sh. Deepak Rawal , A.D.	H.NO.473, Sector 20 A, Chandigarh	
52.	Sh. Tarsem, A.D.	H No. 129, Old indra Colony, Manimajra	
53.	Mrs. Sunita , A.D.	H No 323, Sector 20A, Chandigarh	
54.	Sh.Tarsem Kumar, A.D.	2193/29 Pipli Wala Town, Manimajra Chandigarh	
55.	Ms. Kalpana , A.D.	H.No.323, Sector 20A, Chandigarh.	
56.	Mrs. Nisha Rani ,A.D.	H No. 387/A Sec-45-A Chd	
57.	Smt. Suman Rani, CDC(Supdt)	36,Sec-12A, Pkl	
58.	Sh. Shiv Kumar, Asstt	1263,sec-39B,Chd	
59.	Sh. Deepak, Asstt	1390B, Sec-39B,Chd	
60.	Smt. Amita Rani, Asstt.	140, SBP South City,	

		VIP Road, Zirakhpur,Pb.	
61.	Sh.Anil Kumar, Asstt	H No. 432/2 Adarsh nagar naya gaon, Mohali(Pb)	
62.	Sh. Satish Kumar , Asstt	H No. 2283-A/20-C, Chd	
63.	Sh. Mahender Singh, Senior Scale Stenographer	2533/21,Pkl	
64.	Smt.Krishna Devi ,Junior Scale Stenographer	2183/Sec-21, Pkl	
65.	Smt. Sunita chhikara, Junior Scale Stenographer	Flat No. 502,Avlon Tower, Chd enclave Zirakhpur, SAS Nagar, Mohali(Pb)	
66.	Smt. Pushpa Devi, Junior Scale Stenographer	1579/20-B,Chd	
67.	Sh. Sunil , Junior Scale Stenographer	H. No.156/13 Hanuman Colony Rohtak	
68.	Smt. Kiran Bala, Junior Scale Stenographer	H. No.56 Narwal Kichhana, Kaithal	
69.	Sh. Mohit, Steno-Typist		
70.	Sh. Sunil Singh, Clerk	2292/37-C, Chd	
71.	Mrs. Komal, Clerk	H. No. 288 Sec-32, Chd	
72.	Sh.Shukhiram ,Clerk	1105/I, Sec-4, Pkl	
73.	Smt. Nisha Rani, Clerk	H NO 246 Sanjay Vihar,Yamunanagar, Hry	
74.	Sh. Mohit Bakshi, Driver	427, Village Burali, Sec-45, Chd	
75.	Sh. Ajay Kumar, Driver	H. No. 224A Gali no3 Rajiv Puram, Karnal	
76.	Sh. Dalip Singh, Driver	. 209/5, Gali No.9, Shanti nagar , Manimajra, Chd	
77.	Sh. Jai Parkash, Peon	4448-A/46-D,Chd	
78.	Sh. Naresh Kumar, Peon	Vill. Kansal,, near Civil Sectt. Hr., Chd	
79.	Sh. Rakesh Kumar, Peon	1297/28-B,Chd	
80.	Sh. Mohit Kumar, Peon	H. No.70, Sec-20A,Chd	
81.	Mrs. Priyanka, Peon	H. No-144/2, Maloya	
82.	Mrs. Pooja, Peon	H. No.246, Sec-20, Chd	
83.	Sh. Sandeep Kumar, Peon	VPO. Karad, Israna, Panipat.	
84.	Sh. Suraj, Peon	H. No. 2410-A,, Sec-20B, Chd	
85.	Sh. Dharamvir Singh,Peon	H No. 457 Sec-33A,Chd	
86.	Sh. Pardeep Kumar,	H No. 434A, Sec-33-	

	Peon	A, Chd	
87.	Sh. Manoj, Peon	V.P.O Shahpur, Tehsil-Jind, distt. Jind	
88.	Sh. Krishan Kumar , Sweeper	3711/25D, Chd	

Directory of Staff on Contract Basis

1.	Mr.Nitish Seth,Asstt.Arch	1595/23B,Chd.	
2.	Mr. Mohd. Sahbaz, A.D.	124/17, village Raipur Khurd, Chadigarh.	
3.	Mrs.Monika,A.D	H.No-3142,Sec-20D,Chadigarh.	
4.	Mr. Krishan Kumar,A.D.	614, Near Krishan Mandir, VPO. Saha, Ambala	
5.	Mr.Tarvinder Singh, A.D	H.No-152,Phase-I,Ramdarbar,Chd	
6.	Mrs.Astha Gupta, A.D	Flat No 212,Vasant Vihar,Phase II,Dhokli (PB)	
7.	Mrs.Upjeet Kaur ,A.D	VPO Shamashpur,Teh Samrala, Distt Ludhiana (PB)	
8.	Mrs.Sakshi I, A.D	495/1, Phase-I, Mohali	
9.	Mr.Sonu,A.D	H.No-33,D.C Colony, KHunjpura Road,karnal.	
10.	Mrs.Seema Sharma,A.D	H.No-832,Sec-7B, Chandigarh.	
11.	Mrs.Deepika ,A.D	1366 A ,Sec 19, Chd	
12.	Mrs. Rupinder Kaur, A.D.	1280 A /Sec-19 B, Chd.	
13.	Ms.Sunny Verma,A.D	H.No-57/2 JBG Gali Thanser, Kurukshetra	
14.	Mrs.Priya,A.D	H.No-2744,Sec 22C,Chandigarh	
15.	Mrs.Aliza Fatima,A.D	H.No-3064,Hgouli Complex,Chandigarh	
16.	Ms.Srishti,A.D	H.No-171,Sec 22A,Chandigarh	
17.	Mr. Angat Nath, Jr.Prog.	H.No-358,Sec-7,Derabassi(Pb)	
18.	Mrs.Kusum ,Net Asstt.	H.No-1005,Phase 7,Mohali(Pb)	

(x) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations:

The monthly remuneration received by each of the officers and employees for the month of October 2022 paid in November 2022 is as under:-

Sr.No	Name & Designation	FUNL/ACPL Pay Level	Basic pay	P.P.+ S.P.	Gross pay
1.	Sh. B.B.Mehta, Cheif Architect	FUNL-19	1,49,500/-		231230/-
2.	Sh. Anil Kumar Walia, Senior Architect	FUNL-18	1,42,700/-		220758/-
3.	Sh. Ashok Kumar Juneja, Senior Architect	ACPL-18	1,34,500/-		208130/-
4.	Sh. Sanjeev Kumar, Senior Architect	ACPL-18	1,26,800/-		196272/-
5.	Sh. Aman Jain, Senior Architect	ACPL-16	91,400/-		127132/-
6.	Sh. Devender Singh, Architect	ACPL-16	91,400/-		141756/-
7.	Sh. Sanjay Ahalwat, Architect	ACPL-16	91,400/-		126132/-
8.	Sh. Vinod Goury, Architect	ACPL-16	11,9300/-		165634/-
9	Smt. Shashi Kiran, Asstt.Arch.	FUNL-9	85,100/-		132054/-
10.	Sh. Rajnish Khanna, Asstt.Arch.	ACPL-9	80,200/-		124508/-
11.	Sh. Subhash Chander, Arch. Asstt.	FUNL-9	71,300/-		110802/-
12.	Sh. Ashutosh Kumar Singh , Asst. Aarch.	FUNL-9	56,300/-		87702/-
13.	Sh. Farrukh Nadeem ,Asst. Arch.	FUNL-9	56,300/-		87702/-
14.	Sh. Sanchit Jain , Asst. Arch.	FUNL-9	56,300/-		87702/-
15.	Sh. Ashima Gautam , Asst. Arch.	FUNL-9	56,300/-		87702/-
16.	Ms.Priya Dharshani, Asst. Arch.	FUNL-9	56,300/		87702/-
17.	Sh. Abhilash Rawat, Asst. Arch.	FUNL-9	56,300/		87702/-
18.	Sh. Tarun Kumar, Asst. Arch.	FUNL-9	56,300/		87702/-
19.	Sh. Lalit Kumar, Asst. Arch.	FUNL-9	56,300/		87702/-
20.	Smt. Phool pati, Asstt.Arch.	FUNL-9	87,700/-		136056/-
21.	Sh. Sukhibir Singh Punia, Arch. Asstt.	FUNL-9	87,700/-		133694/-
22.	Smt. Kiran Bala, Arch.Asstt.	FUNL-6	86,100/-	100/-	119918/-
23.	Smt. Sapna Rani, Arch.Asstt.	ACPL-12	85,100/-	100/-	132154/-
24.	Smt. Sunita Sarewal, Arch.Asstt..	ACPL-12	85,100/-	100/-	132154/-
25.	Smt. Anita Gupta, Arch.Asstt.	ACPL-12	85,100/-	100/-	118536/-
26.	Smt. Karuna Arora, Arch.Asstt	ACPL-12	77,900/-	100/-	108602/-
27.	Smt. Chanda Jain, S.D.	ACPL-12	77,900/-		108502/-

28.	Sh. Vijay Kumar, S.D.	FUNL-8	74,100/-		115114/-
29.	Smt. Punita Gupta, S.D.	ACPL-12	77,900/-		120966/-
30.	Smt. Mamta Sharma, S.D.	ACPL-12	77,900/-		120966/-
31.	Sh. Kanshi Ram, S.D.	ACPL-12	77,900/-		120966/-
32	Sh. Subhash Chander-I, S.D.	ACPL-12	64,100/-		89458/-
33.	Sh. Subhash Chander-II, S.D	FUNL-6	77,900/-		120966/-
34.	Sh. Rishab Malik, S.D.	FUNL-6	49,000/-		76460/-
35.	Smt. Asha Rani, S.D.	FUNL-6	49,000/-		68620/-
36.	Smt. Luxmi Devi, S.D.	FUNL-6	49,000/-		68620/-
37.	Sh. Sat Naryan , S.D.	FUNL-6	60,400/-		84352/-
38.	Sh. Shamsher Singh, S.D.	FUNL-6	60,400/-		84352/-
39.	Sh. Ram Gopal, S.D.	FUNL-6	60,400/-		84352/-
40.	Smt. Manju Gandhi, S.D.	ACPL-12	75,600/-		117424/-
41.	Smt. Meenu, S.D.	ACPL-12	77,900/-		108502/-
42.	Smt. Neeraj Madaan, J.D.	ACPL-12	75,600/-		105328/-
43.	Sh. Sunil, A.D.	FUNL-6	35,400/-		55516/-
44.	Ms. Babita ,A.D	FUNL-6	35,400/-		55516/-
45.	Sh. Aladeen ,A.D.	FUNL-6	35,400/-		55516/-
46.	Sh. Rahul, A.D.	FUNL-6	35,400/-		55516/-
47.	Sh. Prashant Kumar, A.D.	FUNL-6	35,400/-		55516/-
48.	Sh. Mohit , A.D.	FUNL-6	35,400/-		55516/-
49.	Sh. Narender Kumar, A.D.	FUNL-6	35,400/-		55516/-
50.	Mrs. Pooja Rani, A.D.	FUNL-6	35,400/-		55516/-
51.	Sh. Deepak Rawal , A.D.	FUNL-6	35,400/-		55516/-
52.	Sh. Tarsem, A.D.	FUNL-6	35,400/-		55516/-
53.	Mrs. Sunita , A.D.	FUNL-6	35,400/-		55516/-
54.	Sh.Tarsem kumar, A.D.	FUNL-6	35,400/-		55516/-
55.	Ms. Kalpana , A.D.	FUNL-6	35,400/-		55516/-
56.	Mrs.Nisha Rani, A.D.	FUNL-6	35,400/-		55516/-
57.	Smt. Suman Rani, CDC(Supdt)	FUNL-6	50,500/-		78770/-
58.	Sh. Shiv Kumar, Asstt	FUNL-6	43,600/-		61168/-
59.	Sh. Deepak, Asstt	FUNL-6	43,600/-		61168/-
60.	Smt. Amita Rani, Assistant	FUNL-6	46,200/-		72148/-
61.	Sh.Anil Kumar, Asstt	FUNL-6	35,400/-		55516/-
62.	Sh. Satish Kumar , Asstt	FUNL-6	35,400/-		54737/-
63.	Sh. Mahender Singh, Senior Scale Stenographer	FUNL-6	60,400/-		94016/-
64.	Smt.Krishna Devi ,Junior Scale Stenographer	ACPL-7	53,400/-		83236/-
65.	Smt. Sunita chhikara,Junior Scale	ACPL-7	48,800/-		76152/-

	Stenograher				
66.	Smt. Pushpa Devi, Junior Scale Stenographer	FUNL-4	39,800/-		62292/-
67.	Sh. Sunil , Junior Scale Stenographer	FUNL-4	25,500/-		40270/-
68.	Smt. Kiran Bala, Junior Scale Stenographer	FUNL-2	25,500/-		40270/-
69.	Sh. Mohit, Steno-Typist	FUNL-2	21,100/-	100/-	32818/-
70.	Sh. Sunil Singh, Clerk	ACPL-4	29,600/-		46584/-
71.	Mrs. Komal, Clerk	FUNL-2	19,900/-		28462/-
72.	Sh.Shukhiram ,Clerk	FUNL-2	19,900/-		32062/-
73.	Mrs. Nisha Rni, Clerk	FUNL-2	19,900/-		32062/-
74.	Sh. Mohit Bakshi, Driver	FUNL-4	32,300/-	200/-	50942/-
75.	Sh. Ajay kumar, Drivr	ACPL-6	35,100/-	200/-	49638/-
76.	Sh. Dalip Singh, Driver	ACPL-6	51,700/-	200/-	80818/-
77.	Sh. Jai Parkash, Peon	ACPL-4	35,300/-		49354/-
78.	Sh. Naresh Kumar, Peon	ACPL-4	35,300/-		55002/-
79.	Sh. Rakesh Kumar, Peon	ACPL-4	33,300/-		52922/-
80.	Sh. Mohit Kumar, Peon	FUN/DL	18,400/-		27032/-
81.	Mrs. Priyanka, Peon	FUN/DL	18,400/-		27032/-
82.	Mrs. Pooja, Peon	FUN/DL	18,400/-		27032/-
83.	Sh. Sandeep Kumar, Peon	FUN/DL	18,400/-		27032/-
84.	Sh. Suraj, Peon	FUN/DL	17,900/-		29942/-
85.	Sh. Dharamvir Singh,Peon	FUN/DL	17,900/-		26342/-
86.	Sh. Pardeep Kumar, Peon	FUN/DL	17,900/-		26342/-
87.	Sh. Manoj, Peon	FUN/DL	16,900/-		28562/-
88.	Sh. Krishan Kumar , Sweeper	ACPL-6	39,600/-		63249/-

Ex-Gratia payment

1.	Sh. Bharat Bhushan Aggarwal		71,300/-		98394/-

The monthly remuneration received by Contact staff.

Sr.No	Name & Designation	Amount of fixed salary/ wages	Minus the amount on account of excess leave taken during the month, if any.	Admissible amount of salary/ wages	Total (net payable)
1.	2.	3.	4.	5.	6.
1.	Mr.Nitish Seth,Asstt Arch	53,100/-	Nil	53100/-	53100/-
2.	Mr. Mohd. Sahbaz, A.D.	35400/-	Nil	35400/-	35400/-
3.	Mrs.Monika,A.D	35400/-	Nil	35400/-	35400/-

4.	Mr. Krishan Kumar,A.D.	35400/-	Nil	35400/-	35400/-
5.	Mr. Tarvinder singh, A.D.	35400/-	Nil	35400/-	35400/-
6.	Mrs.Astha Gupta, A.D	35400/-	Nil	35400/-	35400/-
7.	Mrs.Upjeet Kaur ,A.D	35400/-	Nil	35400/-	35400/-
8.	Mrs.Sakshi I, A.D	35400/-	Nil	35400/-	35400/-
9.	Mr.Sonu,A.D	35400/-	Nil	35400/-	35400/-
10.	Mrs.Seema Sharma,A.D	35400/-	Nil	35400/-	35400/-
11.	Mrs.Deepika ,A.D	35400/-	Nil	35400/-	35400/-
12.	Mrs. Rupinder Kaur, A.D.	35400/-	Nil	35400/-	35400/-
13.	Ms.Sunny Verma,A.D	35400/-	Nil	35400/-	35400/-
14.	Mrs.Priya,A.D	35400/-	Nil	35400/-	35400/-
15.	Mrs.Aliza Fatima,A.D	35400/-	Nil	35400/-	35400/-
16.	Ms.Srishti,A.D	35400/-	Nil	35400/-	35400/-
17.	Mr.Angat Saini Jr.Prog.	28213/-	Nil	28213/-	28213/-
18.	Mrs.Kusum ,Net Asstt.	28213/-	Nil	28213/-	28213/-

(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

This information is not applicable being a service department.

(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;

This information is not applicable being a service department.

(xiii) The particulars of recipients of concessions, permits or authorizations granted by it;

This information is not applicable being a service department.

(xiv) Detail in respect of the information available to or held by it, reduced in an electronic form;

Currently most of the drawings are being prepared on computers and are copy right of the Department and can only be issued on the instruction of the Govt. Manual drawings have not yet been produced in electronic form. Some standard drawings/designs and general information of the department is being provided on the web site also.

(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Any citizens of India can seek information by making a proper application alongwith the requisite fees under Right to Information Act, 2005 during office hours.
A library having referred books is being maintained by this Department for use by its officers/ staff & not for public use.

(xvi) The names, designations and other particulars of the Public

Information officers:

1. Sh. B. B. Mehta, Chief Architect- First Appellate Authority.
   Room No. 230, First Floor Tel.No. 2602066
2. Sh Aman Jain, Architect/ State Public Information officer.
   Room No. 252, Ist Floor Tel.No. 2602062 to 2602065 Extn. 641

(xvii) Such other information as may be prescribed, and thereafter update these publications every year;

Annual Administrative Report is published by the department annually. The website of the department the domain name of the website is http://architecturehry.gov.in/ . An officer is also deputed for uploading/updating the information on web site periodically.