

**INFORMATION REGARDING THE PROVISIONS OF SECTION 4(1)b OF RTI ACT 2005 IS AS UNDER:**

**(i) The Particulars of Organization, Functions & Duties**

**a) Organization :**

Department of Architecture, Haryana,  
Plot No. 1, Sector 33-A, Chandigarh- Pin- 160020.  
Telephone & PBX No. 0172-2602062 to 2602065  
Fax No. 0172-2602067  
Email: [cahry@hry.nic.in](mailto:cahry@hry.nic.in)

**b) Functions and duties:-**

The Architecture department plays key role in infrastructural needs and building activities of entire State of Haryana. The department is a service department and renders Architectural services to Govt., Semi Govt. and Universities in the state. The Architecture department prepares the design of various building projects at the state level, District Level, Sub Division level, Tehsil level, Sub Tehsil level & even extending to village level & to provide for the infrastructural facilities & requirements at grass root level to uplift the living standard of the public at large in the State of Haryana.

This department designs the building projects for:-

- All Departments of the Government such as Health, Education, Distt. Administration, Judiciary, Transport, prosecution etc.
- Autonomous bodies, Universities such as Maharishi Dayanand University Rohtak, Bhagat Phool Singh Mahila Vishvavidyala at Khanpur Kalan District Sonapat, Deen Bandhu Chhotu Ram University of Science & Technology Murthal, District Sonapat etc.
- Boards & Corporations such as Shri Mata Mansa Devi Shrine Board, Panchkula, Kurukshetra Development Board, Rajya Sainik Board etc.

**(ii) The Powers and Duties of Officers and employees:**

**Chief Architect:** Chief Architect is the Administrative and Professional/Technical Head of the Department and is responsible for efficient working.

**Senior Architect:** Senior Architect is the overall in charge of the circle and is responsible to the Chief Architect regarding the Building Design/assistance in all Administrative matters.

**Architect:** Architect is the incharge, of the Architectural Unit working under his control comprising of Assistant Architect, Architectural Assistant, Senior Draftsman, Junior Draftsman, Assistant Draftsman etc. He is also responsible to get the design/drawings prepared from the staff working under him. Architect also assist the Senior Officers in the technical and other Administrative matters.

**Assistant Architect:** Assistant Architect's duty is to assist the Architect/Senior Officers in supervising the Technical and other Administrative works as per the directions of the Architect/Senior officers.

**Architectural Assistant:** Architectural Assistant takes instructions from Architect and Assistant Architect and prepares drawings and also gets the drawings made from other staff members in the group. He puts up the drawings to Architect/ Assistant Architect after checking. He is also responsible to get drawings record register maintained as per direction of Architect/Asstt. Architect.

**Senior Draftsman:** Senior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

**Modeller:** He prepares models of the building projects as per the drawings prepared by the department.

**Junior Draftsman:** Junior Draftsman prepares the working drawings/detail as per the instructions of Architectural Assistant.

**Assistant Draftsman:** Assistant Draftsman prepares/ traces the working drawing/ details etc. as per the instructions of Architectural Assistant.

(iii) **The Procedure followed in the decision making process, including Channels of Supervision & Accountability;**

**A. Technical works:** As per the request received from any department for construction of a project, the Department of Architecture asks the Client Department i.e. the Head of the Departments of Government/ Semi Government/ Boards/ Corporations & Universities to send the detailed requirements/ scope of work and site plan of the scheme/ project where the building is to be constructed.

The proforma for the Architectural charges in case the building is executed by agency other than PWD B&R or a deposit work, is sent to the client department for sending token amount towards departmental charges prior to the preparation of concept plans. The Architectural charges for providing the architectural services is as follows:-

- |   |                                |
|---|--------------------------------|
| i) Government Departments   | @ 1.7% of the cost of building |
| ii) Semi Government departments<br>(Boards, Corporation & Universities) | @ 3% of the cost of building.  |

- The Architectural drawings are prepared on the basis of scope of work supplied by the client department & is got approved from the client department.
- On receipt of the approval, the drawings are sent to respective departments for preparation of Rough Cost Estimate & administrative approval, thereof & for other Engg. advices.
- On receipt of advices the working drawings & details are prepared and supplied for execution of the building.
- During execution of the project periodically supervision is carried out by the concerned officers.

**B. Accounts Matters:** This office has full fledged Accounts branch headed by Accounts Officer. All accounts matters are scrutinized by the Superintendent(Accounts) & then checked by Accounts Officer. The cases are further examined at the level of Senior Architect/Architect to forward the same for the final approval/ financial sanction which is accorded by the Chief Architect.

- C. Establishment Matters:** All establishment matters are processed in the Establishment Branch headed by Superintendent (Establishment). He/she is responsible for scrutinizing & checking the establishment matters. The cases are further examined at the level of Senior Architect/Architect to forward the same for the final approval/ sanction which is accorded by the Chief Architect.

**(iv) The norms set by it for the discharge of its function:**

**A. Technical works**

The norms for the design of the various building projects set by the Government are as under:

1. Evolving concept/preliminary drawings on receipt of scope of work from client department.
  - i) 1 to 5 lacs 15 days
  - ii) 5 to 15 lacs 30 days
  - iii) 15 to 50 lacs 45 days
  - iv) above 50 lacs 60 days
2. Architectural drawings prepared for structural advice & rough cost estimates on receipt of approval of concept plan from client department.
  - v) 1 to 5 lacs 30 days
  - vi) 5 to 15 lacs 30 days
  - vii) 15 to 50 lacs 45 days
  - viii) above 50 lacs 60 days
3. Working drawings evolved as per structural advice
  - a) 1 to 5 lacs 30 days
  - b) 5 to 15 lacs 30 days
  - c) 15 to 50 lacs 30 days
  - d) above 50 lacs 30 days
4. Architectural details/detailed drawings prepared
  - a) 1 to 5 lacs 45 days
  - b) 5 to 15 lacs 3 months
  - c) 15 to 50 lacs 6 months
  - d) above 50 lacs 9 months

**B. Establishment/Account's matters**

All Establishment/Account's matters are dealt as per the norms/ instructions issued by Haryana Govt. from time to time and are dealt as per rules laid down in CSR & PFR

**(v) The rules/regulations, instructions manuals and records held by it or under its control or used by its employees for discharging its functions.**

**A. Technical matters:** The information is contained in the Citizens Charter.

**B. Establishment & Account's matters:** All Establishment/ Account's matters are dealt as per the norms/ instructions issued by Haryana Government from time to time and as per the rules laid down in CSR & PFR

**(vi) The statements of categories of documents that are held by it or under its control**

**A. Technical matters:** The drawings of all on going projects are handled by the circles. However the correspondence/noting files are kept in the works branch of the office.

**B. Establishment & Account's matter:** The files of all Establishment & Account's related cases are handled by Establishment/Account's branch respectively.

**(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.**

The Architecture department is a service department and prepares the drawings & formulates norms in consultation with the Government/Client Department related with the technical works.

**(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

Head of the department/ any officer is nominated as member of Council of Architecture and Head of the Department is also ex officio Director of Housing Board, Haryana Tourism Corporation &, Haryana Police Housing Corporation etc.

**(ix) The directory of officers & staff of the department: (as on 01.07.2020).**

Sr.No.	Name & Designation	Address	Phone No.
1	Smt. Neelam Nauharia, Chief Architect	2541/19-C, Chd	(O) 2602066 Ext. 620 R 2637535
2.	Sh. B.M.Sharma,Senior Architect	130/23-A, Chd	(O) 2602071 Ext. 669
3.	Sh. B.B.Mehta, Senior Architect	5461/1MHC.Mani Majra, Chd.	(O) 2602069 Ext. 646
4.	Sh. Anil K Wallia, Senior Architect	259/12-A,PKL	(O) 2602073 Ext. 668
5.	Sh. Ashok Kumar Juneja, Architect	334/22-A, Chd.	(O) 2602068 Ext. 645
7.	Sh. Ram Parkash, Architect	234/22-A, Chd.	Ext. 677
8.	Sh. Sanjeev Kumar, Architect	H NO 225 SECTOR 8,PKI	Ext. 665
9.	Sh. Aman jain, Architect	237/22A, Chd.	Ext. 641
10.	Sh. Devender Singh, Architect	E-303,Sushma Crescent, Gazipur, Zirakpur	Ext. 676
11.	Sh. Sanjay Ahaiwat, Architect	2535/19C, Chd.	Ext. 624
12.	Sh. Vinod Goury, Architect	310/22-A, Chd.	Ext. 664



13.	Smt. Roopa Rani, Asstt. Arch.	1741/23, Chd	Ext.660
14	Smt. Shashi Kiran, Arch. Asstt.	159,Mayur Vihar/48-A, Chd	Ext.653/650
15.	Sh. Rajnish Khanna, Asstt.Arch.	406/G.H.24/20, PKL	Ext.612
16.	Sh. Subhash Chander, Asstt.Architect.	467-A, Vill. Daria,Chd	Ext.612
17.	Sh. Ashutosh Kumar Singh, Assistant Architect	669, Sector-33B, Chandigarh	Ext.648
18.	Sh. Farrukh Nadeem, Assistant Architect	2040/4, Block 18, CHB, Sector-63, Chandigarh	Ext.622
19.	Sh. Sanchit Jain, Assistant Architect	2040/3, Block 18, CHB, Sector-63, Chandigarh	Ext.647
20	Ms. Ashima Gautam, Asstt. Architect	1335, Sector-33C, Chandigarh	Ext.613
21.	Ms. Priya Darshani, Assistant Architect	Flat No. 39, Rehamat Homes, Dhakoli, Zirakpur	Ext.613
22.	Sh. Abhilash Rawat, Asstt. Architect	2040/1, Block 18, CHB, Sector-63, Chandigarh	Ext.647
23.	Sh. Tarun Kumar, Assistant Architect	2040/2, Block 18, CHB, Sector-63, Chandigarh	Ext.622
24.	Sh. Lalit Kumar, Assistant Architect	2040/5, Block 18, CHB, Sector-63, Chandigarh	Ext.648
25.	Sh Yatinder Dhingra A.O	H.No75, Sector 74, Mohali(Punjab)	Ext.642
26.	Sh. Hem Chander, Superintendent	19/Zamidara Enclave, Near Village Bhabhat Zirakpur	Ext.623
27.	Sh.Kulwinder Singh, Superintendent	151A, Hare Krishna Residency, Opposite Penta Home, VIP Road, Zirakpur.	Ext.601
28.	Sh. Vinod , Arch.Asstt.	H.No 3960/22- D,Chandigarh.	
29.	Sh. Sukhbir Singh Punia,Arch.Asstt.	1260/11,PKL	
30.	Smt. Phool pati, Arch.Asstt.	Flat No. 48, Homeiy Homes, Sector 115, Mohall	
31.	Smt. Kiran Bala, Arch.Asstt.	3080/23-D,Chd	
32.	Smt. Sapna Rani, Arch.Asstt.	334/22-A,Chd	
33.	Smt. Sunita Sarewal, S. D.	1407/49-B, Pushpac Complex, Chd	
34.	Smt. Anita Gupta, S.D.	3995/22-D,Chd	
35.	Sh. Anil Kumar, S.D.	1660/23-B,Chd	
36.	Smt. Karuna Arora, S.D.	1660/23-B,Chd	
37.	Smt. Chanda Jain, S.D.	H.No 1580/20- B,Chandigarh.	
38.	Smt. Punita Gupta, S.D.	5030-A/38(W) Chd	
39.	Smt. Mamta Sharma, S.D.	2167/41-C,Chd	
40.	Sh. Kanshi Ram, S.D.	925-D,Dashmesh Nagar,Naya Gaon, Pb..	
41.	Sh. Subhash Chander-I, S.D.	167-C, Motia City, Zirakpur	
42.	Sh. Subhash Chander-II, S.D.	1098-A/20-B, Chd	
43.	Sh. Rishab Malik, S.D.	2536 B,/47C, Chd.	
44.	Smt. Asha Rani, S.D.	1357-B/39-B, Chd.	
45.	Smt. Luxmi Devi, S.D.	1366/39-B, Chd.	
46.	Sh. Sat Naryan, J.D.	1276 A/20-B,Chd	
47.	Sh. Shamsher Singh, J.D.	1566 A/20B, Chd.	
48.	Sh. Ram Gopal, J.D.	2367 A/20C, Chd.	
49.	Smt. Manju Gandhi, J.D.	5083/2,M.H.C.,ManiMajra, Chd.	
50.	Smt. Meenu, J.D.	1085/23-B,Chd	
51.	Smt. Neeraj Madaan, J.D.	1448/23-B,Chd	
52.	Smt. Suman Rani,Asstt	36, Sector-12A, Panchkula	

53.	Shiv Kumar Gulla-I Asstt.	1263, Sector 39-B, Chd.	
54.	Sh. Deepak, Asstt	1390 B, Sector 39-B, Chandigarh	
55.	Smt. Amita Rani, Asstt.	140, SBP South City, VIP Road, Zirakpur,Pb.	
56.	Smt. Joginder Kaur, Sr. Scale Stenographer	5696-B-Sector-38 (west), Chd.	
57.	Smt. Parminder Kaur, Jr. Scale Stenographer	1436/7, 29-B, Chd.	
58.	Sh. Mahender Singh, Jr. Scale Stenographer	2533/21, Pkl.	Ext.621
59.	Smt Krishna Devi, , Jr. Scale Stenographer	2183/Sec 21,PKL	
60.	Smt. Sunita Chhikara, Jr. Scale Stenographer	Flat no 502,Avion Tower ,Chd enclave Zirakpur, SAS Nagar, Mohali(Pb)	
61.	Smt. Pushpa Devi, Jr. Scale Stenographer	1579/20-B,Chd	
62.	Sh Sunil Kumar, Steno typist	H.No 156/13 hanuman colony Rohtak	
63.	Smt Kiran Bala, Steno typist	H No 56 Narwal Kichhana, Kalthal	
64.	Sh. Sunil Kumar,Clerk	2292/37-C,Chd	
65.	Sh. Anil Kumar, Clerk	H.No-432/2 Adarsh Nagar Naya Gaon ,Mohali Punjab	
66.	Ms.Komal , Clerk	H.No- 288 Sector 32,Chandigarh	
67.	Mr.Pankaj Panchal,Clerk	H-No-123, Sector 21, Mahespur, Panchkula .	
68.	Sh.Satish Kumar,Clerk	H.No-2283-A/20-C,Chd.	
69.	Sh. Mohit Bakshi, Driver	427, Village Burail, Sector-45, Chd.	
70.	Sh. Dalip Singh, Driver	209/5, Gali No.9, Shanti nagar, Manimajra, Chd.	
71.	Sh. Ajay Kumar, Driver	H.No 224A Gali no 3 Rajiv Puram, Karnal.	
72.	Sh. Vijay Kumar, Ferro Khalasi	3606/22-D, Chd.	
73.	Sh. Ishwar Singh, Peon	2386 A/20 C, Chd.	
74.	Sh. Jai Parkash, peon	4448-A/46-D, Chd.	
75.	Sh. Naresh Kumar, Peon	Vill. Kansal, near Civil Sectt. Hr., Chd.	
76.	Sh. Rakesh Kumar, Peon	1297/28-B,Chd	
77.	Sh.Sandeep,Peon	H.No-70,Sec20-A,Chd	
78.	Mr.Mohit Kumar,Peon	H.No-70,Sec 20A,Chandigarh	
79.	Ms.Mukesh,Peon	1349/22-B, Chandigarh	
80.	Ms.Priyanka,Peon	H.No-144/2,Maloya	
81.	Ms.Pooja , Peon	H.No 246, Sector-20 ,Chandigarh	
82.	Sh. Sandeep Kumar	VPO. Karad, Israna	
83.	Sh. Krishan Kumar, Sweeper	3711/25-D, Chd	

#### Directory of Staff on Contract Basis

1.	Mr.Nitish Seth,Asstt.Arch	1595/23B,Chd.	
2.	Mr. Mohd. Sahbaz, A.D.	124/17, Village Raipur Khurd, Chd.	
3.	Ms.Monika,A.D	H.No-3142,Sec-20D,Chadigarh.	
4.	Mr. Krishan Kumar,A.D.	614, Near Krishan Mandir, VPO. Saha, Ambala	
5.	Mr.Tarvinder Singh, A.D	H.No-152,Phase-I,Ramdarbar,Chd	
6.	Ms.Astha Gupta, A.D	Flat No 212,Vasant Vihar,Phase II,Dhokli (PB)	
7.	Ms.Upjeet Kaur ,A.D	VPO Shamashpur,Teh Samrala, Distt Ludhiana (PB)	
8.	Ms.Sakshi I, A.D	495/1, Phase-1, Mohali	
9.	Mr.Sonu,A.D	H.No-33, D.C. Colony, Kunjpura Road,Karnal.	

10.	Ms.Seema Sharma,A.D	H.No-832,Sec-7B, Chandigarh.	
11.	Ms.Deepika ,A.D	1366 A ,Sec 19, Chd	
12.	Mrs. Rupinder Kaur, A.D.	1280-A/Sec-20 B, Chd.	
13.	Ms.Sunny Verma,A.D	H.No-57/2 JVG Gali Thanser, Kurukshetra	
14.	Ms.Priya,A.D	H.No-2744,Sec 22C,Chandigarh	
15.	Ms.Aliza Fatima,A.D	H.No-3064, Mouli Complex, Chandigarh	
16.	Ms.Srishti,A.D	H.No-171,Sec 22A,Chandigarh	
17.	Mr. Angat Nath, Jr.Prog.	H.No-358,Sec-7, Derabassi(Pb)	
18.	Smt.Kusum ,Net Asstt.	H.No-1005,Phase 7,Mohali(Pb)	

**(x) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations:**

The monthly remuneration received by each of the officers and employees is as under:-

Sr.No	Name & Designation	FUNL/ACPL Pay Level	Basic pay	P.P.+ S.P.	Gross pay
1.	Smt Neelam Nauharia, Chief Architect	FUNL-19	173300		203761
2.	Sh. B.M.Sharma, Senior.Architect .	ACPL-18	150200		176734
3.	Sh. B.B.Mehta,Senior Architect	ACPL-18	141600		189328
4.	Sh. Anil Kumar Wallia, Senior Architect	ACPL-18	133500		178555
5.	Sh. Ashok Juneja, Architect	ACPL-18	129600		152632
6.	Sh. Ram Parkash, Architect	ACPL-16	122900		144793
7.	Sh. Sanjeev Kumar, Architect	ACPL-16	115800		155014
8.	Sh. Aman jain, Architect	ACPL-16	86100		101737
9.	Sh. Davender Singh, Architect	ACPL-16	86100		115513
10.	Sh. Sanjay Ahalwat, Architect	ACPL-16	86100		101737
11.	Sh. Vinod Goury, Architect	ACPL-16	112400		132508
12.	Smt. Roopa Rani,Asstt. Arch.	FUNL-9	90300		106651
13.	Smt. Shashi Kiran, Asstt.Arch.	FUNL-9	80200		107666
14.	Sh. Rajnish Khanna, Asstt.Arch.	FUNL-9	75600		101548
15.	Sh.Subhash Chander,Asstt.Arch.	FUNL-9	67200		90376
16.	Sh. Ashutosh Kumar Singh, Assistant Architect	FUNL-9	53100		71623
17.	Sh. Farrukh Nadeem, Assistant	FUNL-9	53100		71623
18.	Sh. Sanchit Jain, Assistant Architect	FUNL-9	53100		71623
19.	Ms. Ashima Gautam, Assistant Architect	FUNL-9	53100		71623
20.	Ms. Priya Darshani, Assistant Architect	FUNL-9	53100		71623
21.	Sh. Abhilash Rawat, Assistant Achitect	FUNL-9	53100		71623
22.	Sh. Tarun Kumar, Assistant Architect	FUNL-9	53100		71623
23.	Sh. Lalit Kumar, Assistant Architect	FUNL-9	53100		71623
24.	Sh. Yatinder Dhingra A.O	ACPL-13	71800		96494
25.	Sh. Hem Chander, Suptd.	ACPL-10	56900		76677
26.	Sh .Kulwinder Singh,Suptd.	ACPL-10	78800		105804
27.	Sh. Vinod Kumar, Arch.Asstt.	ACPL-11	83600	100	98912
28.	Sh. Sukhbir Singh Punia,Arch.Asstt.	ACPL-11	81200	100	96104
29.	Smt. Phool pati, Arch.Asstt.	ACPL-11	81200	100	109096
30.	Smt. Kiran Bala, Arch.Asstt.	FUNL-6	81200	100	96104

31.	Smt. Sapna Rani, Arch.Asstt.	ACPL-12	80200	100	94934
32.	Smt. Sunita Sarewal, S.D.	ACPL-12	80200	100	107766
33.	Smt. Anita Gupta, S.D.	ACPL-12	80200		94834
34.	Sh. Anil Kumar, S.D.	FUNL-6	74300		87931
35.	Smt. Karuna Arora, S.D.	ACPL-12	73400		86878
36.	Smt. Chanda Jain, S.D.	ACPL-12	73400		86878
37.	Smt. Punita Gupta, S.D.	ACPL-12	73400		98622
38.	Smt. Mamta Sharma, S.D.	ACPL-12	73400		86878
39.	Sh. Kanshi Ram, S.D.	ACPL-12	73400		98622
40.	Sh. Subhash Chander-I, S.D.	ACPL-12	73400		98622
41.	Sh. Subhash Chander-II, S.D	FUNL-6	60400		71668
42.	Sh. Rishab Malik, S.D.	FUNL-6	46200		62446
43.	Smt. Asha Rani, S.D.	FUNL-6	46200		55054
44.	Smt. Luxmi Devi, S.D.	FUNL-6	46200		55054
45.	Sh. Sat Naryan , J.D.	FUNL-6	56900		67573
46.	Sh. Shamsher Singh, J.D.	FUNL-6	56900		67573
47.	Sh. Ram Gopal, J.D.	FUNL-6	56900		67573
48.	Smt. Manju Gandhi, J.D.	ACPL-12	71300		95829
49.	Smt. Meenu, J.D.	ACPL-12	73400		86878
50.	Smt. Neeraj Madaan, J.D.	ACPL-12	71300		84421
51.	Smt. Suman Rani, Assistant	FUNL-6	47600		64308
52.	Sh. Shiv Kumar, Assistant	FUNL-6	41100		49087
53.	Sh. Deepak, Assistant	FUNL-6	41100		49087
54.	Smt. Amita Rani, Assistant	FUNL-6	43600		58988
55.	Smt. Joginder Kaur, Senior Scale Stenographer	FUNL-6	60400		81332
56.	Smt. Parminder Kaur, Junior Scale Stenographer	ACPL-7	58400		78672
57.	Sh. Mahender Singh, Junior Scale Stenographer	ACPL-7	55000		74150
58.	Smt. Krishna Devi, Junior Scale Stenographer	ACPL-7	50300		67899
59.	Smt. Sunita Chhikara, Junior Scale Stenographer	ACPL-7	46000		62180
60.	Smt. Pushpa Devi, Junior Scale Stenographer	FUNL-4	37500		44875
61.	Sh. Sunil, Steno-typist	FUNL-2	20500	100	28685
62.	Smt. Kiran Bala, Steno-typist	FUNL-2	20500	100	28685
63.	Sh. Sunil Singh, Clerk	ACPL-4	29600		40368
64.	Sh. Anil Kumar, Clerk	FUNL-2	19900		27883
65.	Ms. Komal, Clerk	FUNL-2	19900		27883
66.	Mr. Pankaj Panchal, Clerk	FUNL-2	19900		27883
67.	Sh. Satish Kumar, Clerk	FUNL-2	19900		26783
68.	Sh. Mohit Bakshi, Driver	FUNL-4	30500	200	41765
69.	Sh. Dalip Singh, Driver	ACPL-6	48700	200	65971
70.	Sh. Ajay Kumar, Driver	FUNL-4	31400	200	42962
71.	Sh. Vijay Kumar, Ferro Khalasi	ACPL-6	37300		45281
72.	Sh. Ishwar Singh, Peon	ACPL-6	37300		45281
73.	Sh. Jal Parkash, Peon	ACPL-4	33300		39601
74.	Sh. Naresh Kumar, Peon	ACPL-4	33300		44929
75.	Sh. Rakesh Kumar, Peon	ACPL-4	31400		38378
76.	Sh. Sandeep, Peon	FUN/DL	17400		25598
77.	Mr. Mohit Kumar, Peon	FUN/DL	17400		25598
78.	Ms. MuKesh, Peon	FUN/DL	17400		25598
79.	Ms. Priyanka, Peon	FUN/DL	17400		25598
80.	Smt. Pooja, Peon	FUN/DL	17400		25598
81.	Sh. Sandeep Kumar, Peon	FUN/DL	17400		25598
82.	Sh. Suraj, Peon	FUN/DL	16900		25013
83.	Sh. Krishan Kumar, Sweeper	ACPL-6	37300		51874

**Ex-Gratia payment**

1	Smt. Krishna Devi		50,500/-		57060/-
2.	Smt. Sona Devi		9620/-		30015/-
3.	Smt. Savita Aggarwal W/o Late. Sh. Ajay Mohan Aggarwal		7460+1900		24274/-



4.	Smt. Satya Sharma W/o Late Sh. Rajiv Dutt.		19010+4200		58957/-
5.	Sh.Bharat Bhushan Aggarwal		71,300/-		84421/-

**The monthly remuneration received by Contact staff.**

Sr.No	Name & Designation	Amount of fixed salary/wages	Minus the amount on account of excess leave taken during the month, if any.	Admissible amount of salary/wages	Total (net payable)
1.	2.	3.	4.	5.	6.
1.	Mr.Nitish Seth,Asstt Architect	50100/-	Nil	50100/-	50100/-
2.	Mr. Mohd. Sahbaz, A.D.	35400/-	Nil	35400/-	35400/-
3.	Ms.Monika,A.D	35400/-	Nil	35400/-	35400/-
4.	Mr. Krishan Kumar,A.D.	35400/-	Nil	35400/-	35400/-
5.	Mr.Tarvinder Singh, A.D	35400/-	Nil	35400/-	35400/-
6.	Ms.Astha Gupta, A.D	35400/-	Nil	35400/-	35400/-
7.	Ms.Upjeet Kaur ,A.D	35400/-	Nil	35400/-	35400/-
8.	Ms.Sakshi I, A.D	35400/-	Nil	35400/-	35400/-
9.	Mr.Sonu,A.D	35400/-	Nil	35400/-	35400/-
10.	Ms.Seema Sharma,A.D	35400/-	Nil	35400/-	35400/-
11.	Ms.Deepika ,A.D	35400/-	Nil	35400/-	35400/-
12.	Mrs. Rupinder Kaur, A.D.	35400/-	Nil	35400/-	35400/-
13.	Ms.Sunny Verma,A.D	35400/-	Nil	35400/-	35400/-
14.	Ms.Priya,A.D	35400/-	Nil	35400/-	35400/-
15.	Ms.Aliza Fatima,A.D	35400/-	Nil	35400/-	35400/-
16.	Ms.Srishti,A.D	35400/-	Nil	35400/-	35400/-
17.	Mr.Angat Saini Junior Programmer	21763/-	Nil	21763/-	21763/-
18.	Smt.Kusum ,Network Assistant	21763/-	Nil	21763/-	21763/-

**(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;**

This information is not applicable being a service department.

**(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;**

This information is not applicable being a service department.

**(xiii) The particulars of recipients of concessions, permits or authorizations granted by it;**

This information is not applicable being a service department.

**(xiv) Detail in respect of the information available to or held by it, reduced in an electronic form;**

Currently most of the drawings are being prepared on computers and are copy right of the Department and can only be issued on the instruction of the Govt. Manual drawings have not yet been produced in electronic form. Some standard drawings/designs and general information of the department is being provided on the web site also.

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Any citizens of India can seek information by making a proper application alongwith the requisite fees under Right to Information Act, 2005 during office hours.

A library having referred books is being maintained by this Department for use by its officers/ staff & not for public use.

- (xvi) The names, designations and other particulars of the Public Information officers:**

1. Smt. Neelam Nuharia, Chief Architect- First Appellate Authority.  
Room No. 230, First Floor Tel.No. 2602066
2. Sh Aman Jain, Architect/ State Public Information officer.  
Room No. 252, Ist Floor Tel.No. 2602062 to 2602065 Extn. 641

- (xvii) Such other information as may be prescribed, and thereafter update these publications every year;**

Annual Administrative Report is published by the department annually. The website of the department the domain name of the website is <http://architecturehry.gov.in/>. An officer is also deputed for uploading/ updating the information on web site periodically.