REGD. POST **SUPPLY ORDER**

From

The Director General, Supplies & Disposals, Haryana,
Bays No. 3-6, (2nd Floor), Sector-2, Panchkula
Telephone no. 0172-2570121, 2570124, E-mail: supplies@hry.nic.in

To

M/s Toyota Kirlosakar Motors Pvt. Ltd.
NPC, Plot No. 1, Bidadi Industrial Area,
District-Ramnagar, PIN-562100 (Karnataka)
Email:- **sandeep_bindroo@toyota-kirloskar.co.in**

Memo. No. 172/HR/E-3/2026-27/
Dated Panchkula the:-

Subject:- Supply of 01 No. Toyota Innova Hycross/Hybrid (ZXO) Super white colour, BS-VI, required by the Raj Bhawan, Haryana.

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Dear Sir,

With reference to your Proforma Invoice No. TKM/DIR/GOVT KAM/SEP-2026/S/142910 issued on dated 17.09.2026, for the purchase of subject mentioned vehicle. As per decision of meeting of Departmental High Powered Purchase Committee (DHPPC) held on 19.10.2026 & your e-mail dated 19.10.2026, for the supply of under mentioned vehicle with standard accessories.

The vehicle may please be sent direct to the Raj Bhawan, Haryana. For payment, the bill of the cost of store in triplicate be sent directly to the Indenting organization as given below under advice to this office.

#	Name of indenting Deptt.	Details of Vehicles	Quantity (In Nos.)	Rates in Rs. Per vehicle Inclusive of all duties/taxes & GST /Cess & freight charges upto Ambala (Hry.), Temporary registration charges, Transit insurance, etc.
1	Raj Bhawan, Haryana	Toyota Innova Hycross/Hybrid (ZXO) Super white Colour, BS-VI	01	31,29,102/-

TERMS & CONDITIONS:-

1. **F.O.R.** :- The above rates are FOR destination basis at supplier's risk.
2. **GST :-** Inclusive in above rates.
3. **Freight Charges :-** Inclusive.
4. **Delivery Period :-** As per terms & conditions of TKM (manufacturing firm) the lead time of vehicle delivery is 90 days from the date of payment. However, your authorized dealer vide e-mail dated 19.10.2026, mentioned to supply the vehicle as soon as possible as the vehicle is used for Carcade of Hon'ble Governor of Haryana.

5. **Payment** :- 100 % payment advance before delivery of Car.

6. **Warranty** :- 3 years or 1,00,000 Kilometers whichever is earlier.

7. **Free Service** :- 03 nos.+ 01no. = 4 Nos. (Only Labour charges free).

8. **Additional Accessories:-** Foot Mats at free of cost.

9. **Price Validity:-** Price ruiling on the date of invoicing will be applicable; prices may change without prior notice.

10. **Inspection** :- Inspection will be carried out at the premises of the dealer by the representative of the State Information Commission, Haryana and Raj Bhawan, Haryana or any agency authorized by both the Organization before taking delivery of vehicles as per specifications.

In case, the vehicles offered for inspection by the firm fails to meet the specifications stipulated in NIT/Order are rejected by the Inspecting Committee, the Indenting Department will have the right to levy a penalty at 0.1% of the total order value. In case, the vehicle offered for inspection fails during the 2nd inspection also, the Indenting Department will have the right to increase the penalty to 0.25% of the total order value. In case, the vehicle offered fails during the 3rd and final inspection also, the firm will be liable for penal action including forfeiture of security, risk purchase, debarring/ blacklisting in future, and no further opportunity for inspection would be provided to the supplier firm.

11. **PENALTY CLAUSE** :- Penalty to firm on Delay in delivery :- Should the contractor fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month recoverable on the value of the stores supplied. The other details will be as per provision contained in Sr. No. 14 of "Schedule-'B' Condition of Contract".

12. **PRICE FALL CLAUSE** :- The price charged for the stores shall not exceed in any way the lowest price at which you quote/supply the stores of identical description of stores to State Govt./ Central Govt./ Institutions/ undertaking/ any other person during the delivery period/currency period of the rate contracts. If at any time during the delivery/currency period, you reduce the rate, sale price of quoted stores to any person at the price lower than the price chargeable under this supply order/contract, you are required to inform this office and price payable under the supply order/contract for the stores supplied after the date of coming into force of such reduction of rates shall stand correspondingly reduced to that level. You shall promptly notify the reduction of rates to this office as well as to concerned Indenting Officers/ Consignees. You shall also give a certificate on your bills that the rates charged by you are not in any way higher to these quoted to other State Govt. Central Govt. Institutions etc. during the corresponding period. The Indenting Officer shall be required to ensure that requisite certificate is given by the concerned firm on the bills before releasing their payments. Full benefit due to reduction in GeM Prices or Net Dealer Price during the period of supply will be passed on to the consignee in addition.

13. Failure to effect supply within stipulated period or repeatedly offering supply liable for rejection may render to penal action as per rules.

Sd/-

Executive Engineer, Supplies & Disposals, Haryana
For & On behalf of Governor of Haryana.

Endst. No. 172/HR/E-3/2026-27/ **Dated**

A copy is forwarded to the Secretary, Raj Bhawan, Haryana w.r.to their indent no. HRB-VA-59(14)-2026/7350 dated 07.09.2026.

They are requested to point out deficiency, *if any, within a week time otherwise it will be presumed that the supply order of vehicles is correct in all respects.*

Payment may please made to the supplier strictly as per approved payment terms and the instructions appearing at the end may also be complied with.

Sd/-

Executive Engineer
For Director General, Supplies & Disposals
Haryana, Panchkula

Endst. No. 172/HR/E-3/2026-27/ 14/4. **Dated** 23-10-26

A copy is forwarded to the following for information and necessary action:-

1. The Principal Accountant General, Haryana,(Audit) Sector-33, Chandigarh.
2. The Deputy Excise & Taxation Commissioner, District-Ramnagar (Karnataka) Pin-562100
3. Programmer O/o DGS&D, Haryana.
4. St. Section O/o DGS&D, Haryana.

Executive Engineer
For Director General, Supplies & Disposals
Haryana, Panchkula