

**TENDER NOTICE**  
**DIRECTORATE OF SUPPLIES & DISPOSALS, HARYANA**  
**Bays No. 3-6, Second Floor, Sector-2, Panchkula-134109 (Haryana) (India)**  
**Phone Numbers:-0172-2570121,2570123,2570124,2584125,2585125.**  
**Fax No:-0172-2570122.e-mail:-supplies@hry.nic.in,website:-dsndharyana.gov.in**

**SCHEDULE –“A”**

Sr. No.	Particulars	Remarks
1.	TENDER NOTICE No.	108/2025-26
2.	Superscribed No. of Tender	DSD/Disposal-74/2025-26
3.	Sr. No. of Tender	Disposal (Physical Submission)
4.	Cost of Tender (Document) Form	Rs. 500/- (Rs. Five Hundred only) (Non Refundable)
5.	EMD-cum-Security Amount Deposit required	10% of the Rate (Sale Value of the Store) quoted by the bidder (Rounded off to Rs. 100/-) Demand Draft issued in favour of “Director, Supplies & Disposals, Haryana payable at Panchkula”
6.	Manual Submission of technical Documents (Date & Time)	On or before 16.02.2026 upto 14.00 Hrs. (02.00 p.m.)
7.	Opening of Tender of technical Documents (Date & Time)	On or before 16.02.2026 upto 14.30 Hrs. (02.30 p.m.)
8.	Financial Bid Submission (Date & Time)	On or before 18.02.2026 upto 14.00 Hrs. (02.00 p.m.)
9.	Opening of Tender of Financial Bid Submission (Date & Time)	On 18.02.2026 at 14.30 Hrs. (02.30 p.m.)
10.	Rates to be Kept Valid for Acceptance	18.05.2026 (3 Months)

**DESCRIPTION AND LOCATION OF STORE(S)**

Description of Stores	Consignee/Location of Store
Group of items i.e. 01 No. list comprising of Sr. No. 1 to 75 items (Single lot of 75 items)*. (List of 75 Nos. items is available at Annexure-“A”). *Note:-The Rate should be quoted on whole lot basis.	The Director, Hospitality Organization, Haryana, Chandigarh.  Location of the Stores:- The Director, Hospitality Organization, Haryana, Chandigarh.

**ELIGIBILITY CRITERIA & DOCUMENTS TO BE ATTACHED/SUBMITTED WITH FINANCIAL (COMMERCIAL) BID**

1.	Only those firms (Pvt. Ltd. or Ltd.) or proprietorship firm can participate who have valid GST Registration Certificate/Sales Tax (VAT) Registration Certificate/Tax Identification No. (TIN) issued from the Competent Authority. Copy of GST/Sales Tax/VAT Registration Certificate should be attached with the tender (bid)
2.	PAN Card of the firm/proprietor & the copy of the same should be submitted with the tender.
3.	Undertaking on the letter pad/ letter head in case of firms (Pvt. Ltd. or Ltd.) & affidavit on Non Judicial Stamp Paper of Rs. 10/- duly attested from Notary Public in case of proprietorship firm to the effect that the firm/person is neither black listed by any Government Department, nor any criminal case/complaint is registered or pending against the firm/person.
4.	Note:-All copies to be attached should be self attested/certified.

**IMPORTANT TERMS AND CONDITIONS**

(A)	The Earnest Money-cum-Security (10% of the quoted Rate) deposited by the tenderer will be adjusted towards security. The Successful Tenderer shall have to deposit GST alongwith Surcharge on GST as applicable within 15 days from the date of issue of Acceptance Letter, failing which their Earnest Money-cum-Security deposited with the offer will be forfeited to Govt. Account.
(B)	<b><u>Lifting Period:-</u></b> Fifteen Days (15 days) from the date of issue of detailed Sale Order.
(C)	<b><u>Storage Charges:-</u></b> Storage Charges @ 2% per month of the value of the Sale Order shall be charged, if the purchaser fails to lift the material within the stipulated lifting period allowed, subject to the extension in the lifting period.
(D)	<b><u>Extension in Lifting Period:-</u></b> Extension in the Lifting Period will be allowed strictly as per Condition No. 2 contained in the condition of the contract.

## **GENERAL TERMS AND CONDITIONS**

(1)	It is the sole responsibility of bidder to inspect the store/complete items mentioned in the list thoroughly before quoting any rate/price/bid for the same.
(2)	Place of Delivery:-Consignee's site on "as it where is basis"& "as it what is basis".
(3)	The bidder/tenderer should quote their rates exclusive of applicable GST & Surcharge on GST will be charged extra.
(4)	GST once deposited shall not be refunded in any case.
(5)	Deposit of Sale Value of Store (Payment):-100% Payment will be deposited by the successful bidder/tenderer with the Indenting Officer/Consignee as the case may be before lifting the Store.
(6)	The offer without Tender Form/Fees will be rejected straightaway.
(7)	The Rate should be quoted both in Words as well as in Figures.
(8)	Offers should be neatly typed or hand written. Any overwriting, additions and alternations carried out, if any, in the Tender form by the Tenderer(s)/Firm(s) will invite the rejection of offer straightway.
(9)	Conditional offer will not be considered in any circumstances.
(10)	Ay fraudulent document submitted with the tender and any misleading information furnished will invite penal action to tune of cancellation of Sale Order, Forfeiture of Security Amount deposited with the tender & blacklisting/ debarring of firm (Pvt. Ltd. or Ltd.) or proprietorship firm for doing future business.
(11)	The Director, Supplies & Disposals, Haryana reserves the right to reject or accept any offer without assigning any reasons thereof.

## **KEY DATES**

Sr. No.	Bidder's Stage	Remarks
1.	Manual Submission of technical Documents (Date & Time)	On or before 16.02.2026 upto 14.00 Hrs. (02.00 p.m.)
2.	Opening of Tender of technical Documents (Date & Time)	On or before 16.02.2026 upto 14.30 Hrs. (02.30 p.m.)
3.	Financial Bid Submission (Date & Time)	On or before 18.02.2026 upto 14.00 Hrs. (02.00 p.m.)
4.	Opening of Tender of Financial Bid Submission (Date & Time)	On 18.02.2026 at 14.30 Hrs. (02.30 p.m.)

**Disposal Incharge,  
for: Director General, Supplies & Disposals, Haryana.**

**01 No. lists comprising of items from Sr. No. 01 to 75**  
**(Single Lot of 75 Nos. Items)**

**Annexure-“A”**

<b>Sr. No.</b>	<b>Description of items</b>	<b>Quantity</b>
1.	Gas Stove Burner Domestic 2 Burner	01 01
2.	Sauce pan Aluminium	01
3.	Pressure Cooker 2 Ltr.	01
4.	Pressure Cooker 5 Ltr.	01
5.	Patila s/s	01
6.	Patila Aluminium all kind (Various Size)	06
7.	Patila Brass all Type (Various Size)	04
8.	Kadhai Iron (Various Size)	02 01
9.	Parat Brass	01
10.	Gas Bhatti ( Chulla) Single Burner	02
11.	Khoncha Iron	02
12.	Gas cabinet	01
13.	Kitchen Equipment Four Burner Bhatti Work Table Three Selve Work Table Work Table with sink Work Table with sink Three Sink Unit Work Table with sink Work Table with sink Two Sink Unit Work Table with sink Two Sink Unit Work Table	02 01 01 01 01 01 01 01 01 01 01 02
14.	Soup Stainer S/S	01
15.	Iron Box ( Trunk)	02 02
16.	Pedastal Fan	01
17.	Deep Freezer	01 01
18.	Aluminium Chilamchi	04
19.	Water Filter (Aquaguard)	02

20.	R.O.Alkaline	01
21.	Water Cooler	01 01
22.	Plastic Water Glass Creat	06
23.	Wall Clock Big	01
24.	Plastic Tub Round & Square	01 18 01
25.	Soup Station	01
26.	Noodle Stainer	01
27.	Wall Clock Big / Small	01 04
28.	Dustbin all Type Plastic	05 04 01
29.	Curtain All Type	16 20 48 16 24 18 05
30.	Bed Cover all Type	10 05 10
31.	Rugs ( Room Mat)	03
32.	Tea Cozy	02
33.	Stool wooden Foam	02
34.	Tea Pot	02 06 06
35.	Mattress	03
36.	Brass veg & Non Veg.Indication	06
37.	Karchhi	02
38.	Writing Chair Wooden	01
39.	Office Steel Table	02
40.	Iron Steel rack	02 02
41.	Servive Trolly	01
42.	Stuty Chair	10
43.	Center Table Wooden Big & Small	04

44.	Office Wooden Chair	01
45.	Dinning Table Restaurant	12
46.	Service Station Counter ( Side Board)	02
47.	Plantner Brass	07
48.	Refregerater Big & Small	01 01
49.	Chhanni s/s	02
50.	Tea Tharmas S/s	01
51.	Calculator	01
52.	Water meter Kranti	02
53.	Belan wooden	03
54.	Fry Pan	01 01 01
55.	Fuel Katori	12
56.	Seekh Iron	24
57.	Tea Tharmas s/s Tea Urn	02
58.	Blanket	14 14
59.	Easy Chair	02
60.	Committee Room Chair	05
61.	Rehra ( Recksha)	01
62.	Hot Donga (Casserole)	08
63.	EPABX (Telephone)	03 02 01
64.	Dessert Cooler	02
65.	Induction Chulha	01 02 01 02
66.	Emergency Light	02
67.	Service Tray Aluminium	06 02
68.	Flask s/s	10 02 02
69.	Plate Warmer	01

70.	Cycle Pump	01
71.	Kadhai s/s Big & Small	01
72.	Atta Stainer s/s	01
73.	Palta	02 01 01
74.	Water Geyser Bajaj 50 ltr.	01
75.	Water Camper Plastic	08